

TOWN BOARD MEETING AGENDA

PLACE: Senior Citizen Center, 119 North Main Street, Liberty, NY 12754

DATE: August 3, 2026

TIME: 6:30 P.M.

FRANK DEMAYO, SUPERVISOR
DEAN FARRAND, COUNCILMEMBER
VINCENT MCPHILLIPS, COUNCILMEMBER

LAURIE DUTCHER, TOWN CLERK
SHERRI KAVLESKI, COUNCILMEMBER
BRUCE DAVIDSON, COUNCILMEMBER

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

INCOMING:

1. Correspondence from the NYS Department of Environmental Conservation regarding the NYS Advanced Clean Trucks (ACT) Rule.
2. Correspondence regarding Sullivan County 911 Communications.
3. Delaware Engineering update on projects.

OUTGOING:

1. Correspondence sent by the Finance Director to Delaware River Solar regarding the Kelly Bridge Road Solar Project Decommissioning Agreement.

NEW BUSINESS

1. Motion setting a bid opening for the purchase of a 2014 New Holland Tractor w/ a trade-in of a 2001 Case Tractor on 8/13/26 at 11:00 AM at the Town Clerk's Office, 120 North Main St., Liberty.
2. Motion accepting the resignation of Alana McGinnis from Account Clerk effective 8/7/26.
3. Environmental Protection Fund Grant Application-Land Acquisition:
 - Review SEQR Parts 1,2 and 3 of the FEAF.
 - Discuss the findings.
 - Determine whether any identified impacts are significant.
 - Adopt resolution making environmental determination.
4. Motion to adopt a resolution in support of the New York State Association of Towns Bill of Rights.
5. Motion to authorize a voting delegate for the Legislative Meeting of the New York Association of Towns.
6. Motion approving voucher for the purchase of a 2026 Jeep Compass from Robert Green Chevrolet in the amount of \$32,127.31.
7. Motion to replace the batteries on the solar lights in Swan Lake Park.
8. Motion approving the following minutes as submitted by the Town Clerk:
 - Special T/B Mtg. 7/14/26
 - Joint Town & Village Mtg. 7/15/26
 - Town Board Mtg. 7/20/26

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DISCUSSION

1. Proposed Cell Tower Lease of Town property behind the transfer station.
2. Start process to hire part-time clerk.

OLD BUSINESS

UNDER REVIEW

1. Regulations for Battery Energy Storage Systems.
2. One Way Street in Parksville.
3. Mountainview Meadows Sewer Agreement.
4. Fines and Fees.
5. Rd. Abandonment Big Woods Rd.
6. Heat/AC for Town Hall.
7. Rt. 52 Trailer.

IN PROGRESS

1. Illegal dumping of garbage.
2. Walnut Mt. Pavilion & Bathroom.
3. Solar Moratorium in the Commercial Industrial Zone.
4. Basketball court.

PUBLIC PARTICIPATION

BOARD DISCUSSION

EXECUTIVE SESSION

1. Contract negotiation.

ADJOURN

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Air Resources, Bureau of Mobile Sources & Technology Development
625 Broadway, Albany, New York 12233-3255
P: (518) 402-8292 | F: (518) 402-9035
www.dec.ny.gov

Dear Fleet Managers/Owners:

New York State adopted the Advanced Clean Trucks (ACT) Rule in 2021, which has an [associated one-time reporting requirement](#) for certain on-road medium- and heavy-duty vehicle (M/HDV) fleets. We are reaching out again to remind municipalities and their relevant fleet owners who operate or manage these fleets of the ACT One-Time Fleet Reporting requirements and to provide additional information to assist you in completing the reports. *The goal of this reporting rule (6 NYCRR 218-4.2) – essentially a one-time census of vehicle fleets within the state – is to collect information to inform future strategies related to utility infrastructure upgrades throughout the state to further accelerate the ongoing transition for large fleets and government entities towards zero-emission M/HDVs.*

The most recent versions of the reporting form and guidance document are available at <https://dec.ny.gov/environmental-protection/air-quality/controlling-motor-vehicle-pollution/heavy-duty-vehicles#fleet>. *Although the extended deadline for the one-time fleet reporting requirement has passed, the Department continues to accept late reports to bolster the accuracy of its information.*

To provide further context, the ACT One-Time Fleet Reporting Requirement under 6 NYCRR 218-4.2 regulates fleets that operate M/HDVs, which are defined as both vehicles designed for on-road usage and off-road yard/terminal tractors (i.e. vehicles with a fifth wheel to pull trailers typically used for moving shipping containers within a facility but not designed for on-road usage) with [gross vehicle weight rating \(GVWR\)](#) values exceeding 8,500 pounds (3,855.54 kg). *Note that the actual GVWR (maximum loaded weight of a vehicle set by the manufacturer) of a vehicle can be approximated using VIN decoders (such as this one from the NHTSA: <https://vpic.nhtsa.dot.gov/api/VIN/decoder> located near bottom of webpage) or directly determined by checking the door jamb of most on-road vehicles. The GVWR may not necessarily match the weight listed on the vehicle's registration or title documentation from the DMV.*

Entities subject to the one-time fleet reporting requirement include municipal government agencies (i.e. county, city, town, town/village or village governments) and/or other public entities, like special districts with independent commissions, entities formed by interstate compact, or non-federal public benefit corporations (PBCs) operated within New York State, which operated one or more M/HDV in New York State during the 2019 calendar year.

Entities which primarily operate school buses, such as K-12 School Districts and Boards of Cooperative Educational Services (BOCES), are not required to report but may still participate. Additionally, reporting exemptions exist for specific types of vehicles, such

as emergency/law enforcement vehicles, ambulances, transit buses operated by most public transit agencies, military tactical vehicles, vehicles awaiting sale and light-duty vehicles dispatched but not owned by transportation network companies. *Please refer to the updated guidance document and the introduction tab of the most recent Excel reporting form located on our website at <https://dec.ny.gov/environmental-protection/air-quality/controlling-motor-vehicle-pollution/heavy-duty-vehicles#fleet>. Alternatively, contact us directly for copies of our most recent guidance and Excel reporting form for more information.*

The Department generally asks that all reporting, whether by individual sub-entities of the municipality separately, or by the municipality including all relevant branches, divisions, subsidiaries and/or municipal departments, be completed within 14 calendar days. Additionally, requests for clarification on existing data in submitted reports are typically due within 14 calendar days of the request. If you require additional time or have any questions, please let us know as soon as possible.

Note that certain grants, such as the Municipal ZEV Rebate program, offered annually through the DEC Office of Climate Change (<https://dec.ny.gov/environmental-protection/climate-change/resources-for-local-governments/grants-for-climate-action#Municipal>), require active compliance with 6 NYCRR 218-4.2 as a condition of eligibility for the rebate. *Requests for clarification do not impact Municipal ZEV EV Reimbursement grant eligibility but are intended to clarify existing information in the collected report and ensure accurate accounting of the fleet.*

To contact the Department, submit a reporting form, or for any additional questions or concerns, please email ACT.Fleetreporting@dec.ny.gov or call the DEC Division of Air Resources by phone at +1 (518) 402-8292.

Thanks,

**New York State Department of Environmental Conservation
Division of Air Resources | Bureau of Mobile Sources**

625 Broadway, Albany, NY 12233-3255

w: (518) 402-8292 | f: (518) 402-9035 | ACT.fleetreporting@dec.ny.gov
dec.ny.gov | @NYSDEC on Social Media | [Podcast](#)



Sullivan County 911 Communications

Fire Dispatch Report June 2026



Call Types	Departments																				Total
	Deerfoot Valley	Bloomington	Callicoon	Callicoon Center	Claryville	Forestburgh	Grahamsville	Haskins	Highland Lake	Hornville	Hurleyville	Jeffersonville	Kawaronga Lake	Kennos Lake	Lake Huntington	Lava	Liberty	Livingston Manor	Long Eddy	Luth Sheldrake	
Activated Alarm	1	1	1	1																	142
Aircraft Emergency	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bomb Threat/Found	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Brush Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14
Cellar Pump Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
CO Detector	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20
Drowning/Water Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Dumpster/Trash Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Explosion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HAZMAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1	0	0	0	0	17
L2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
Medical	0	0	4	2	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	0	80
Miscellaneous	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14
MVA	0	4	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	55
Mutual Aid	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	102
Order of Gas/Gas Leak	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
Public Service Call	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15
Rescue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8
Search for Lost Person	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Structural/Trench Collapse	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Structure Fire	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28
Traffic/Fire Police	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Tree/Wires/Pole	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	53
Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Fire	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13
Total Fire Dispatches	2	18	17	3	2	16	7	4	11	9	21	9	18	3	9	7	26	13	0	13	576



Sullivan County 911 Communications

Law Enforcement Activity Report

June 2026



	Sheriff	NYSP	LPD	MPD	FPD	WPD	EnCon	DEC	NYC DEP	NPS	Totals
Assist EMS	29	53	17	58	16	4	0	0	1	0	178
Assist Fire	9	18	5	21	7	0	1	0	0	3	64
P-101 Abduction	0	0	0	0	0	0	0	0	0	0	0
P-102 Abuse/Abandonment/Neglect	0	1	0	0	0	0	0	0	0	0	1
P-103 Administrative	0	2	0	0	0	0	0	0	0	0	2
P-104 Alarms	3	2	0	4	0	0	0	0	0	0	9
P-105 Animal	8	12	1	0	2	0	0	0	0	0	23
P-106 Assault/Sexual Assault	3	3	2	2	3	0	0	0	0	0	13
P-107 Assist Other Agency	0	4	0	0	0	0	0	0	0	0	4
P-108 Bomb Found/Susp Package	0	0	1	0	0	0	0	0	0	0	1
P-109 Bomb Threat	0	0	0	0	0	0	0	0	0	0	0
P-110 Burglary	2	3	0	3	0	0	0	0	0	0	8
P-111 Damage/Vandalism/Mischief	0	1	0	0	1	0	0	0	0	0	2
P-112 Deceased Person	0	0	0	0	0	0	0	0	0	0	0
P-113 Disturbance	38	51	19	35	13	4	0	0	0	1	161
P-114 Domestic Violence	20	56	19	24	19	1	0	0	0	0	139
P-115 Driving Impaired	0	0	0	0	0	0	0	0	0	0	0
P-116 Drugs	0	0	0	0	0	0	0	0	0	0	0
P-117 Explosion	0	0	0	0	0	0	0	0	0	0	0
P-118 Fraud/Deception	0	0	0	0	0	0	0	0	0	0	0
P-119 Harassment/Stalking/Threat	0	1	0	2	0	0	0	0	0	0	3
P-120 Indecency/Lewdness	0	0	0	0	0	0	0	0	0	0	0
P-121 Mental Disorder	11	25	8	11	4	1	1	0	0	0	61
P-122 Miscellaneous	0	14	0	0	1	0	0	0	0	0	15
P-123 Missing/Found Person	1	3	2	1	1	0	0	0	0	0	8
P-124 Officer Needs Assistance	6	14	0	1	1	0	0	0	0	0	22
P-125 Public Svc	16	34	7	5	5	1	0	0	0	0	68
P-126 Robbery/Carjacking	0	0	0	0	0	0	0	0	0	0	0
P-127 Suicidal Persn/Att Suicide	1	5	2	1	1	0	0	0	1	0	11
P-128 Supplemental	0	32	0	0	0	0	0	0	0	0	32
P-129 Susp/Wanted Pers/Veh	5	15	2	6	1	1	0	0	0	0	30
P-130 Theft (Larceny)	2	5	0	5	2	1	0	0	0	0	15
P-131 MVA	39	98	3	13	19	0	1	0	1	0	174
P-132 Traffic Violation/Hazard	35	90	1	2	7	5	0	0	0	1	141
P-133 Trespassing/Unwanted	9	18	1	10	1	1	0	0	0	0	40
P-134 Unknown Problem	11	16	9	12	8	2	0	0	1	0	59
P-135 Weapons/Firearms	4	6	0	3	0	0	0	0	0	0	13
P-Abandoned Call	63	126	39	37	62	7	0	0	0	0	334
P-Responder Safety	0	0	0	0	0	0	0	0	0	0	0
Transfers	74	146	22	37	29	N/A	N/A	N/A	N/A	N/A	308
Totals	389	854	160	293	203	28	3	0	4	5	1939



Sullivan County 911 Communications EMS Dispatch Report June 2026



Ambulance Agencies	Jeffersonville	Cochecton	Livingston Manor	Lumberland	Mountaindale	Tusten	Neversink	Rock Hill	Roscoe/ Rockland	Bethel	Woodbourne	Manakating	Highland EMS	Upper Delaware	Grahamsville	Catskill Hatzalah	Empress	County EMS	Total
Call Type																			
Abdominal Pain	1	1	2	1	1	0	0	1	0	5	1	3	2	0	0	2	17	10	47
Allergic Reaction	1	0	1	0	0	1	2	0	0	1	0	3	0	0	0	0	2	5	16
Animal Bite	0	0	1	0	0	0	0	0	0	1	0	1	0	0	0	0	2	1	6
Assault/Sexual Assault	0	1	0	0	0	0	0	0	0	1	0	1	0	1	1	0	9	6	20
Back Pain	1	0	1	1	0	0	0	0	0	3	0	0	1	0	0	0	8	7	22
Breathing Problems	2	0	10	1	1	2	4	0	0	9	1	13	2	0	1	3	41	50	140
Burns / Electrical	0	0	0	0	1	0	0	1	0	1	1	0	0	0	0	0	1	3	8
Cardiac Arrest	0	0	0	0	0	0	0	1	0	2	1	1	0	0	0	1	6	9	21
Cardiac Problem	0	0	3	0	0	2	1	0	0	1	0	1	1	0	0	0	12	10	31
Chest Pain	2	0	7	1	1	0	1	5	0	4	2	8	0	2	2	4	28	38	105
Choking	0	0	1	0	0	0	0	0	0	3	0	0	1	0	0	0	1	4	10
Diabetic	1	0	1	0	2	0	0	0	0	2	0	3	0	0	0	0	10	8	27
Drowning/Water Related	0	0	0	3	0	0	0	0	0	0	0	0	2	0	0	0	0	0	5
Eye Problems	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0	6
Fall	13	0	7	2	2	2	4	6	4	11	5	12	2	1	5	5	55	46	182
Headache	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	3	2	7
Heat/Cold Emergencies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Hemorrhage/Laceration	2	0	2	0	0	0	2	4	0	7	1	5	1	0	1	3	21	25	74
Inaccessable/Entrapment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Medical Facilites	0	0	13	0	1	0	0	7	3	9	0	9	0	0	0	2	76	47	167
Mental Emergencies	2	1	5	0	0	0	0	1	0	7	0	5	2	0	0	1	31	15	70
MVA	0	1	2	1	2	2	0	4	2	7	1	10	0	4	2	10	28	28	104
Overdose	3	0	3	0	0	0	0	0	0	0	1	2	0	1	0	0	12	8	30
Poisoning/HAZMAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pregnancy	0	0	0	0	0	0	0	0	0	1	0	1	0	1	0	1	1	3	8
Seizures	0	0	5	2	1	0	0	2	1	5	0	4	0	1	2	1	18	19	61
Sick Person (Gen. Ill)	5	3	16	3	5	3	6	7	0	29	5	26	11	7	4	4	129	101	364
Stab/GSW	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3
Stroke(CVA)	0	1	3	0	0	0	2	0	0	2	0	3	0	2	0	0	12	13	38
Trauma	1	0	2	2	1	0	1	0	0	2	0	0	2	0	3	1	15	13	43
Unconscious/Fainting	2	1	3	1	1	3	0	1	0	9	1	3	2	0	2	1	28	33	91
Unknown Medical	1	0	2	0	1	1	1	2	0	4	0	4	1	2	0	0	23	14	56
Mutual Aid	1	2	0	6	2	0	0	31	12	0	16	10	0	2	5	0	99	0	186
Standby	0	2	0	0	0	3	2	1	0	5	3	0	2	4	2	0	1	3	28
Agency Totals	39	13	92	25	22	19	26	74	22	131	39	130	32	28	30	39	694	522	1977



DELAWARE ENGINEERING, D.P.C.

55 South Main Street
Oneonta, New York 13820

Tel: 607.432.8073 / Fax: 607.432.0432
DelawareEngineering.com

Town of Liberty, NY August 3, 2026 Town Board Meeting Update on Projects

1. *Water & Sewer Infrastructure Upgrade Project (Old Rte 17 Corridor)*

USEPA Grant

- Contract work and subcontracting related to Engineering Services (up to 50% design) are underway.
- Site surveying is underway by Keystone Companies
- A No-Cost Time Extension Request was submitted to USEPA on 6/26/26.

SEQR

- At the July 6, 2026 meeting, the Town of Liberty, concluded that the *Water and Sewer Upgrade and Expansion Extension Project* will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared, and Issued a Negative Declaration and authorize the Town Supervisor to endorse the SEQR FEAF Part 3 indicating this negative determination.
- The ENB Notice was published.

NYSES Fast NY Grant

- Application materials (SEQR, SGIS & SHPO) will be submitted in the near future.

2. *Swan Lake WWTP Upgrade*

- Continuing preparation of responses to NYSDEC SPDES permit/PER comment letter and design work
- FY27 Congressionally Directed Spending (CDS) Request Form submitted by March 22, 2026
- USDA RD Application submitted by Town via the RD-Apply portal in June 2026.
- **2026 CFA Application (due by July 31, 2026).**
 - Grant applications for the Swan Lake WWTP Upgrade WQIP (up to \$10M) and CSC (up to \$2M) will submitted by the July 31, 2026 CFA deadline.

3. *Swan Lake WWTP 2024 NYSDEC Notice of Violation (NOV)*

- **Interim Reports**
 - Delaware updated and submitted the April 2026 Interim Report to NYSDEC on 4/29/26
 - The July 2026 Interim Progress Report is planned to be submitted to NYSDEC on July 31, 2026.
 - Next Interim Report due in October 2026
- **Temporary Sludge Dewatering Services Bid Award**
 - Temporary Belt Press is onsite and operating.
- **Other NOV items**
 - Town to move forward with Sewer Use Ordinance (SUO) for rag control (SOC includes refining the draft law addition by June 30, 2026) and continuing enforcement of flow metering (>3,000 gpd)
 - Delaware to provide cost proposal for Board consideration to develop specifications for specific rag control and flow metering for sewer connections above 3,000 gpd.
 - Town continued with program to hire additional staff for rag raking. Staff onsite July 1.

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- Town W&S Dept. to confirm usability of remaining sludge polymer and order more if needed for/during the temporary dewatering.
- Town W&S has conducted WET testing for compliance in July 2026.

4. *Swan Lake WWTP 2026 NYSDEC Notice of Violation (NOV)*

- June 11, 2026 NOV is being addressed with the 2024 NOV Interim Progress Report.

5. *Swan Lake Sewer System Evaluation/I/I EPG Study*

- Field work completed March 24 thru March 27, 2026
- Inspection documentation received on 4/15/26, and provided to the Town
- The Engineering Report needs to be done by February 2027 (18 months from execution of the Grant Agreement)

6. *Loomis WWTP Clarifier Repair*

- Reassembly resumed July 1, 2026. During reassembly, significant alignment issues were identified between the torque tube, influent center well and support plate (as originally installed). The original installation (not a Delaware project) was not correct.
- At the July 14, 2026 meeting the Town Board authorized the Town Supervisor to execute Change Order No. 1, for the General Contract TL1-G-1 – General Construction, for the fabrication of the Influent Well Support Plate and refurbishing the Grease/Scum Wiper Assembly, in accordance with Poolbrook Contracting's 7/13/26 proposal, in the total amount of \$8,825, increasing contract price to \$65,435 (previous contract amount of \$56,610 plus \$8,825 for Change Order No. 1), and extending the contract completion date by 91 days, revising the completion date to October 1, 2026.
- Fabrication of the Influent Well Support Plate is underway.
- Reassembly is anticipated to resume in August 2026. Manufacturer site visit pending.
- Anticipated completion in August 2026.

7. *Loomis WWTP 2026 NYSDEC Notice of Violation (NOV)*

- On June 15, 2026 the Town received a Notice of Violation.
- A technical meeting was held on Tuesday, June 30, 2026.
- Initial reply is being prepared
- At the July 6, 2026 meeting the Town Board accepted Delaware Engineering's contract proposal for the initial response to the June 15, 2026 NOV.
- Delaware is working on the response with the Town and will submit to the Department as soon as possible.

8. *Loomis WWTP SPDES Permit Renewal Application – Lead and Copper*

- A technical meeting was held on Monday, July 13, 2026 with NYSDEC regarding Copper and Lead requirements under the Loomis WWTP SPDES Permit Renewal.
- The SPDES Permit Renewal Short Term High Intensity Monitoring Program showed elevated Copper and Lead concentrations.
- Per DEC, the values exceed water quality criteria and will likely require new Water Quality Based Effluent Limits (WQBELs) in the new permit.
- NYSDEC identified irregularities in the analytical method used for Lead during the prior monitoring period. Because of this, NYSDEC is granting the Town an opportunity to resample for Lead. The WWTP must collect 10 effluent samples over the next three months.
- Results will be used by NYSDEC to confirm or adjust the Lead WQBEL in the renewed permit.
- The renewed SPDES permit will include a Schedule of Compliance requiring the facility to achieve compliance with the new WQBEL for Copper and Lead (pending sampling results)
- Compliance actions may include operational adjustments, source control, pretreatment evaluation,

DELAWARE ENGINEERING, D.P.C.

or treatment modifications depending on final limits.

9. *Swan Lake WWTP Recirculation Pump Repair*

- Notice of Award issued to Koester on April 1, 2026.
- Notice to Proceed issued on April 27, 2026.
- Town staff removed Recirculation Pump #1, and Koester picked it up for repair on 5/11/26.

Unexpected Motor Issue

- During disassembly, the repair facility identified that several motor components were damaged, and some of the replacement parts are no longer available.
- The additional parts required for repair (not planned) include: (1) Shaft, (2) motor bearings, (1) snap-ring, (1) v-ring, (1) coupling seal kit, (2) spirolox rings, (1) motor fan, (1) set of packing, (1) lantern rings, (1) set of shims.
- The additional work required for repair of the motor is as follows:
 - Disassemble complete motor
 - Machine stuffing box bore for stainless steel insert
 - Machine stainless steel insert to OEM specification
 - Machine impeller ring to establish concentricity
 - Install impeller ring and mechanically lock in place
 - Machine clean-out cover gasket face to restore sealing surface
 - Machine OB motor bearing fit for stainless steel insert
 - Machine stainless steel insert to OEM specification
 - Assemble motor complete with new parts listed above
- The additional motor repair cost is \$9,300.
- The estimated lead time is 8-weeks for completion of motor repair.

Replacement Motor Option

- The repair facility has contacted the manufacturer to obtain a pricing and lead time for full motor replacement.
- Given the rebuild cost (\$9,300) and long lead time, a new motor may offer a better product for a comparable or lower cost and equal or better delivery schedule.
- This information is still pending.

10. *Basketball Court by Skate Park*

- Revised grading plan submitted on June 15.
- Reviewing revised conceptual plan and details with the Town based on recent meeting with contactors.

11. *Ferndale Water District Pump/Tank Communication and Mixer*

- Discussions with Damon to confirm the scope are under way.
- Proposed replacement of telephone-line communication between Ferndale Water Tank and Stevensville Booster Station with wireless, due to wet weather communication failure.
- Delaware will prepare a contract for our work for Board consideration.

12. *Delaware River Basin Commission (DRBC) Groundwater Withdrawal Docket/Permit*

- The Town's DRBC Groundwater Withdrawal Docket expired on March 16, 2026 (10-year term).
- A complete renewal application, was due last year (March 2025), 12 months in advance of expiration.
- In 2014 Delaware worked with the Town to prepare and submit the application. This was a \$15,000 - \$20,000 effort.
- Some application may remain valid, but a substantial portion will require updating.
- Does the Town want Delaware to work with the W&S Dept. to update and submit the application? If so, Delaware can provide a cost proposal to do so.

DELAWARE ENGINEERING, D.P.C.

13. Green Hills 3

- Flow meter vendor needs to respond to a few more questions on system applicability so that a final flow metering system can be recommended.

14. Attachments

- None

15. Items Discussed or Reviewed at Meeting but not distributed with this package:

- None

Liberty TBMtg Report 08-03-26.docx
Enclosures



COPY

TOWN OF LIBERTY

A Great Place to Work, Live and Play

2

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

(845) 292-5772 (p)

(845) 292-1310 (f)

July 20, 2026

Delaware River Solar, LLC
ATTN: Peter Dolgos
33 Irving Place #1090
New York NY 10003

Also via email to landowners@generatecapital.com

RE: Kelly Bridge Road Solar Project Decommissioning Agreement

Dear Mr. Dolgos:

As per the Decommissioning Agreement between the Town of Liberty and NY Liberty I, LLC ("Owner") dated June 5, 2017, on each anniversary date of the issuance of the building permit for the project, Owner agrees to deposit an additional 2.5% of the then existing amount in the Decommissioning Account on the Anniversary Date as described in the attached Schedule I.

The building permit for this project was issued on August 21, 2018. Please submit the additional deposit of \$3,209.00 to the above address by August 21, 2026.

Thank you.

Sincerely,

Cheryl Gerow

Cc: Frank DeMayo, Supervisor
Tammy Wilson, Planning Board Secretary

Our Mission Statement

*We provide effective, transparent and responsible
municipal service that promotes the highest standard of life for our community.*

RECEIVED

JUL 22 2026

7/22/26

TOWN OF LIBERTY
FINANCE OFFICE

Dear Frank DeMayo,

Please accept this letter as formal notice of my resignation from my position as Account Clerk for the Town of Liberty, effective August 7, 2026.

I am grateful for the opportunities I've had during my time here, particularly the variety of tasks and the flexibility I was afforded.

Thank you again for the opportunity to contribute to the Town of Liberty. I am happy to assist with the transition in any way I can over the coming weeks.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alana McGinnis', with a long horizontal line extending to the right.

Alana McGinnis



TOWN OF LIBERTY

N E W Y O R K

A Great Place to Work, Live and Play

Office of the Supervisor
120 N. Main Street Liberty NY 12754

7/24/26

NYS OPRHP, Taconic Regional Office
9 Old Post Road
Staatsburg, NY 12580
Office (845) 889-3866 | Cell (845) 489-8223

Re: Town of Liberty – Environmental Protection Fund Grant Application – Land Acquisition

To Erin Drost :

The Town of Liberty has completed parts 1,2, and 3 of the short EAF form as required for land acquisition and un-listed actions. This environmental review will be part of the August 3rd town board meeting agenda. The town board intends to issue its determination at the August 3rd board meeting. These meetings are open to the public. Thank you.

Sincerely,

Frank DeMayo

Frank DeMayo – Town of Liberty Supervisor

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Liberty			
Name of Action or Project:			
Town of Liberty Rail Trail Extension			
Project Location (describe, and attach a location map):			
Sullivan County - Town of Liberty - ≈ .5 miles north of the village adjacent to Parksville Rd.			
Brief Description of Proposed Action:			
Proposal: To Purchase through grant funding and/or local funding ≈ 39.8 acres in the Town of Liberty, New York. The parcels identified for purchase include 13.-1-7.2, 13.-1-7.2, 18.-1-31, 18.-1-36.2. The combined acreage of ≈ 39.8 acres is located between Sheehan and Weiss Raods in the Town of Liberty, Sullivan County, New York. Once acquisition is completed the town will designate the listed properties as parkland and extend the existing O&W Rail Trail North.			
Name of Applicant or Sponsor:		Telephone: 845-292-5111	
Town of Liberty		E-Mail: supervisordemayo@townofliberty.org	
Address:			
120 N. Main Street			
City/PO:		State:	Zip Code:
Liberty		NY	12754
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If No, continue to question 2.			☒ ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO YES
If Yes, list agency(s) name and permit or approval:			☒ ☐
3. a. Total acreage of the site of the proposed action?		39.8 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		39.8 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
☐ Urban ☐ Rural (non-agriculture) ☒ Industrial ☒ Commercial ☒ Residential (suburban)			
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):			
☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☒	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify:	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☒	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies:	☒	☐	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	☒	☐	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	☒	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☐	☒	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☒	☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☐	☒	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☒ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☒	YES ☐
16. Is the project site located in the 100-year or 500-year flood plain?	NO ☒	YES ☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO ☒ ☒ ☒	YES ☐ ☐ ☐
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO ☒	YES ☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO ☒	YES ☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO ☒	YES ☐
21. Is the project located within, or within 1/2 mile of, a disadvantaged community? If No, could impacts from the project affect a disadvantaged community? If Yes to either question in 21, answer the following question. a. Identify the potential pollution impacts of the project, either direct or indirect, that may occur within the disadvantaged community (e.g., wastewater discharges, air emissions, noise, odors, solid or hazardous waste generation or management): _____	NO ☐ ☐	YES ☒ ☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: <u>Town of Liberty</u> Date: <u>7/24/26</u> Signature: _____ Title: <u>Town of Liberty Supervisor</u>		

Agency Use Only [If applicable]

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:	☒	☐
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐
12. Is the potentially affected disadvantaged community identified as having comparatively higher burdens or vulnerabilities by the _____?	☐	☒
13. Will the proposed action cause or increase a pollution burden within a disadvantaged community?	☒	☐

Agency Use Only [If applicable]	
Project:	
Date:	

Short Environmental Assessment Form Part 3 **Determination of Significance**

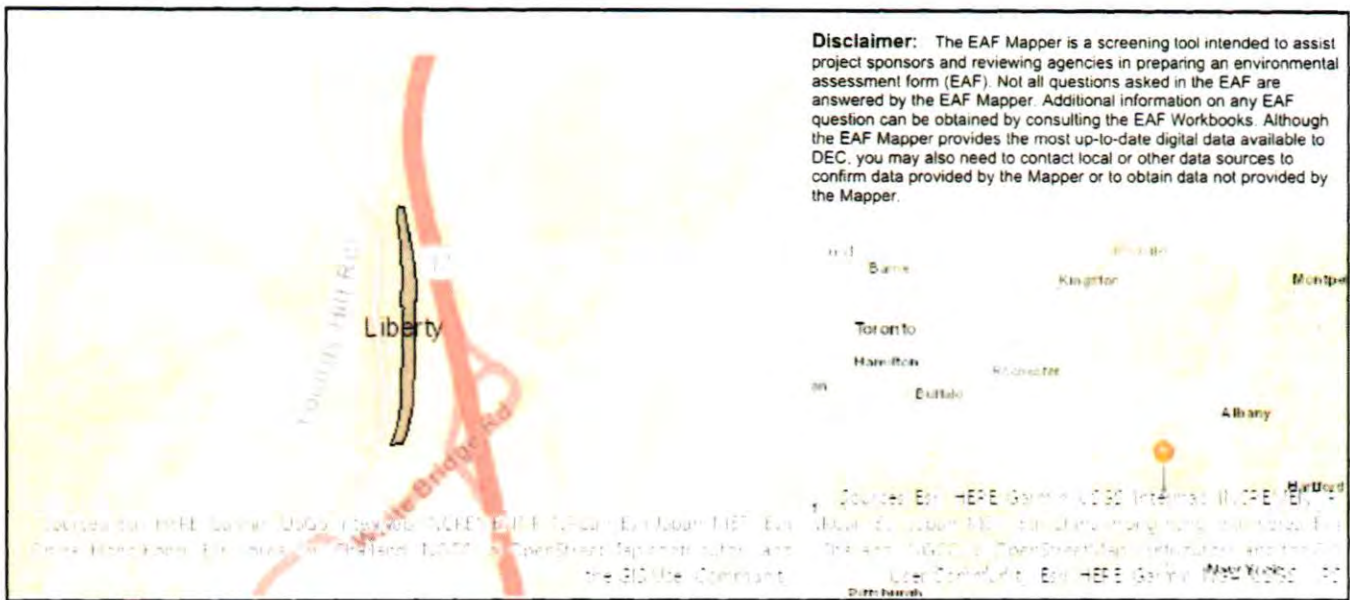
For every question in Part 2 that was answered "moderate to large impact may occur," or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

According to the Disadvantaged Community Assessment Tool, impacts in this area may have comparatively higher burdens and vulnerabilities due to a proposed action. However, the acquisition of land in this area, and its proposed use as a hiking trail will have minimal to no adverse impacts. Moreover, the development of a recreational hiking trail will only improve the quality of life for disadvantaged individuals by offering more park space creating a net benefit to health outcomes, and will also help drive the local economy.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Town of Liberty _____ Name of Lead Agency	7-24-26 _____ Date
Frank DeMayo _____ Print or Type Name of Responsible Officer in Lead Agency	Town of Liberty Supervisor _____ Title of Responsible Officer in Lead Agency
<i>Frank DeMayo</i> _____ Signature of Responsible Officer in Lead Agency	<i>Frank DeMayo</i> _____ Signature of Preparer (if different from Responsible Officer)

EAF Mapper Summary Report

Friday, July 24, 2026 10:38 AM



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 or 500 Year Floodplain]	No
Part 1 / Question 20 [Remediation Site]	No
Part 1 / Question 21 [Disadvantaged Community]	Yes



June 15, 2026

Dear Town Supervisor, Town Clerk, and Members of the Town Board:

Town government, as you know, is where government informs every day life.

Whether maintaining roads, protecting public safety, guiding growth and development, or responding to the needs of residents, towns deliver essential services that help communities across New York State thrive. As the level of government closest to more than 9.1 million New Yorkers, towns deserve both a meaningful voice in public policy and a seat at the table when decisions affecting local communities are made.

To that end, the New York Association of Towns is asking member towns to consider two resolutions enclosed with this letter.

The first resolution, in honor of our nation's founding and in celebration of its 250th anniversary, expresses support for the New York Association of Towns Bill of Rights, a statement of principles affirming the importance of municipal home rule, local control over land use decisions, relief from unfunded mandates, modernization of public notice requirements, and a stronger state-local partnership. The Bill of Rights recognizes a simple truth: New York's towns are not merely administrative arms of government, but partners in shaping the future of our state.

The second resolution encourages your town to designate a voting delegate to represent your community at the Association's Legislative Conference and Meeting on September 23, 2026.

The connection between these two resolutions is intentional. The Bill of Rights affirms that towns deserve a voice in decisions affecting their residents. Designating a delegate ensures that voice can be heard. If, and when, you pass these resolutions, please let us know by sharing your Bill of Rights resolution with us and/or by returning the enclosed Certificate of Designation via mail, fax or email.

New York Association of Towns • 150 State St. Suite 203 • Albany, NY 12207

www.nytowns.org

General Inquiries: (518)465-7933 or <mailto:info@nytowns.org>



This year is particularly important. Following bylaw changes approved by the membership, delegates attending the Legislative Conference and Meeting will vote on the legislative priorities that will guide the Association's advocacy efforts at the state and federal levels.

The strength of our advocacy depends upon the participation of member towns. By supporting the Bill of Rights and appointing a delegate, your town helps ensure that the Association's positions reflect the needs, challenges, and perspectives of communities across New York State.

We encourage every town to adopt the enclosed resolutions and participate in this important process. Together, we can continue to strengthen the voice of town government and advance policies that support the communities we serve.

Thank you for your membership, your partnership, and your continued commitment to local government.

Sincerely,

Christopher A. Koetzle, Executive Director
New York Association of Towns

New York Association of Towns ■ 150 State St. Suite 203 ■ Albany, NY 12207

www.nytowns.org

General Inquiries: (518)465-7933 or mailto:info@nytowns.org



NYAOT's Legislative Program Overview & Member Checklist

Setting Legislative Priorities

The New York Association of Towns adopts its legislative priorities for the year in accordance with our bylaws. In February 2026, members voted to update NYAOT's bylaws, which impacts when NYAOT's legislative priorities are voted on and established by the membership, so it may look a little different than what your town is used to.

Step 1: Submissions from Member Towns

Member towns may send in proposals on what should be included in NYAOT's Legislative Priorities. Although we accept submissions throughout the year, to be considered for the subsequent platform, resolutions must be sent in at least 90 days before the Legislative Conference and Meeting in September. For 2026, this means member submissions on proposed legislative priorities must be sent by June 25, 2026. Resolutions proposing legislative priorities may also be developed by staff. To send in a resolution or topic for consideration, please email Deputy Director Sarah Brancatella at sbrancatella@nytowns.org.

Step 2: NYAOT's Resolutions Committee

The Resolutions Committee, which will meet in August 2026, determines what resolutions go before (or are "reported to") delegates representing member towns at NYAOT's Legislative Conference and Meeting in September 2026. The committee is appointed by NYAOT's president and represents different town offices from around the state.

Step 3: Notifying Members

Official notice goes out to town clerks of member towns in good standing at least 30 days in advance of the Legislative Conference and Meeting. The notice specifies the time and place of the meeting (September 23, 2026). It also includes a list of proposed legislative priorities members will be voting on at the September meeting.

Step 4: Appointing a Voting Delegate

Frequently Asked Questions

What does it mean to be a delegate at the NYAOT's Legislative Conference and Meeting?

NYAOT recently changed the timeline for establishing its legislative priorities. What used to be done in February as part of our Annual Conference and Meeting will now be a part of a new Legislative Conference and Meeting held in September in Albany, NY. The Legislative Meeting to vote on NYAOT's legislative priorities will be on September 23rd. A delegate is, quite simply, the person the town designates to vote on behalf of the town at the legislative meeting.

Who can be a delegate?

Any officer, employee, or appointed representative of a member town in good standing at the time of the meeting. Being in good standing means the town has paid its annual dues to NYAOT, and therefore is officially a member for that calendar year.

How does the town designate its delegate?

The town board should adopt a resolution appointing an officer, employee, or representative to the position of delegate. The town can also designate an alternate delegate, who will assume delegate voting responsibilities if the delegate cannot vote for any reason. The town then fills out the Certificate of Designation and return it to NYAOT by the deadline.

Does a delegate have to be physically present to vote?

Yes, pursuant to Article III Section 6 of AOT's bylaws, a delegate must be physically present to vote.

I'm not sure if I'm a delegate, how do I find out?

When you check-in at the conference and pick up your nametag, your badge will say "delegate" right on it. Also, you can always call us at (518)465-7933 or email us info@nytowns.org.



NYAOT's Legislative Program Overview & Member Checklist

The town, and not any individual officer, is a member of NYAOT, and a delegate is, quite simply, the person the town designates to vote, in person, on legislative priorities and other business on behalf of the town at the Annual Meeting. Any officer, employee, or appointed representative of a member town in good standing at the time of the meeting. Being in good standing means the town has paid its annual dues to NYAOT and therefore is officially a member for the year. The town board should adopt a resolution appointing an officer, employee, or representative to the position of delegate and then fill out a Certificate of Designation to return to NYAOT before the meeting. Please note towns can send in their Certificate of Designation as soon as registration for the Annual Conference opens.

Step 5: The Legislative Priorities Meeting

This is the opportunity for a delegate to vote on NYAOT's legislative platform and other business. Resolutions that are approved by the delegates will be included in NYAOT's Legislative Priorities.

Step 6: Presentation to Lawmakers

After the Legislative Priorities get approved, NYAOT sends that information to the governor and members of the New York State Legislature and the New York Congressional and Senate delegations. Here is a copy of our 2026 Legislative Agenda.

Becoming a NYAOT Delegate

We encourage all member towns to file their delegate form with us, affirming membership in good standing and enabling your town to vote at the Legislative Priorities Meeting.

Registering a delegate is a meaningful way to participate in the Association's work and exercise your town's voice. Whether or not your delegate chooses to cast a vote, filing the form ensures your town is formally represented. Every town's perspective matters, and we hope all communities will take part in this important annual process.

We strongly encourage every town to designate a delegate and take part in the business meeting. Your participation helps ensure decisions reflect the needs and priorities of towns across New York State. If you have questions on assigning a delegate or are running into any issues, please call our offices at (518)465-7933.

Quick Reference Checklist

- ☐ Pass resolution assigning a delegate that can vote on behalf of your town on official Association governance.
- ☐ Once the resolution has been passed, complete the enclosed Certificate of Designation and return to us via mail, fax or email.

Mail: New York Association of Towns, 150 State St., Suite 203, Albany, NY 12207

Fax: (518)465-0174

Email: info@nytowns.org

- ☐ To attend our Legislative Conference, please complete and return the enclosed registration form or register to attend online. Anyone from a member town is encouraged to attend; only the assigned and certified delegate may vote at the Legislative Platform meeting.

New York Association of Towns

Bill of Rights

Whereas, town government provides services essential to the vitality and success of New York State, like maintaining and repairing roads; protecting neighborhoods and businesses; guiding and supporting growth and economic development and acting as the first line of defense, communication and safety to residents every day of the calendar year.

Whereas, towns in New York State are phenomenally diverse, ranging in population, geography, demographics and other factors, and decisions are best made at the local level, by the government that best understands their town's attributes, challenges and character.

Whereas, 933 total towns in New York State are claimed as HOME by more than 9.1 million New Yorkers, New York's towns should not be considered subsidiaries of the state, but rather as *partners* in shaping New York's future.

BILL OF RIGHTS

1. Protect and Defend Municipal Home Rule

As the level of government closest to the people, towns are best positioned to understand local needs, balance competing interests, and make decisions that shape daily life in meaningful ways. Preserving that authority matters not just for towns, but for the health of local democracy itself.

2. Protect Our Lands, Guide Our Development

Land use and zoning decisions belong in local hands - not in statewide zoning schemes or arbitrary shot clock deadlines that ignore the voice of residents and elected officials that live there.

3. Freedom from Unfunded Mandates

Local taxpayers should not be expected to bear the brunt of orders placed by bureaucrats in Albany and Washington, D.C. Taxpayers deserve fairness, and local budgets need relief.

4. Modernize Transparency, Accessibility and Engagement

Outdated public notice requirements soak up very essential dollars in municipal budgets by forcing them to pay money for print public notices that can be often missed and are counterproductive to civic awareness.

5. A Voice in Decisions Impacting our Hometowns

A true partnership between the State of New York and its local governments will propel the Empire State forward and bear dividends to benefit all New Yorkers. As the governing body closest to more than 9.1 million New Yorkers, town government should be treated by the state as true partners -- not as an afterthought or a hurdle to clear.

SAMPLE RESOLUTION

Adopting the New York Association of Towns Bill of Rights

TOWN OF []
RESOLUTION NO. [] OF 2026

A RESOLUTION IN SUPPORT OF THE NEW YORK ASSOCIATION OF TOWNS BILL OF RIGHTS

Introduced by [Councilmember]; seconded by [Councilmember].

WHEREAS, town government provides services essential to the vitality of New York State, including but not limited to maintaining and repairing roads, protecting neighborhoods and businesses, guiding economic development, and serving as the first line of defense, communication, and safety for residents every day of the year; and

WHEREAS, the 933 towns of New York State are home to more than 9.1 million New Yorkers and are diverse in population, geography, and demographics, such that decisions affecting daily life are best made at the local level by the government that best understands each community's character, challenges, and needs; and

WHEREAS, the towns of New York are partners in shaping the State's future, and a true partnership between the State and its local governments will propel the New York State forward to the benefit of all New Yorkers; and

WHEREAS, the New York Association of Towns has adopted a *Bill of Rights* articulating the core principles that should govern the relationship between the State and its towns; and

WHEREAS, the Town of Liberty shares and affirms those principles, namely:

1. **Protection and defense of municipal home rule**, recognizing that towns, as the level of government closest to the people, are best positioned to balance competing interests and make decisions that shape daily life;
2. **Local control of land use and zoning**, free from statewide zoning rules that override the voice of resident taxpayers and the officials they elect;
3. **Freedom from unfunded mandates**, so that local taxpayers are not made to bear the cost of orders imposed by State and federal authorities without the resources to carry them out;
4. **Modernized transparency, accessibility, and engagement**, including reform of outdated public-notice requirements that consume scarce municipal dollars on print notices often missed by the public; and
5. **A meaningful voice in State decisions** affecting the hometowns that towns govern, so that town government is treated as a true partner rather than an afterthought or a hurdle to clear; now, therefore, be it

SAMPLE RESOLUTION

Adopting the New York Association of Towns Bill of Rights

RESOLVED, that the Town Board of the Town of Liberty hereby endorses and adopts the New York Association of Towns Bill of Rights and affirms its commitment to the principles set forth therein; and be it further

RESOLVED, that the Town Board calls upon the Governor and the New York State Legislature to respect and uphold these principles in the enactment of legislation and the administration of State programs affecting towns; and be it further

RESOLVED, that the Town Clerk is hereby directed to transmit certified copies of this resolution to the Governor of the State of New York, the Temporary President of the Senate, the Speaker of the Assembly, the State Senator(s) and Member(s) of the Assembly representing the Town of Liberty, and the New York Association of Towns; and be it further

SAMPLE RESOLUTION

Assigning a voting Delegate

NEW YORK ASSOCIATION OF TOWNS LEGISLATIVE MEETING DELEGATION: RESOLUTION # _____

AUTHORIZATION FOR DELEGATE TO LEGISLATIVE MEETING OF THE NEW YORK ASSOCIATION OF TOWNS

Motion made by _____, seconded by _____, to wit:

WHEREAS, _____ will attend the New York
(Title) (Name)

Association of Towns ("NYAOT") Legislative Conference and Meeting on September 22- 23,
2026; and

WHEREAS the Town of Liberty benefits from having a delegate vote on
what to include in NYAOT's 2027 legislative priorities; and

WHEREAS the Town of Liberty has the authority to designate any officer,
employee, or representative of the town as a delegate for this meeting;

THEREFORE BE IT RESOLVED that _____ be designated
(Name of Delegate)

as a delegate for the Town of _____, and further

BE IT RESOLVED, that in the absence of _____,
(Name of Delegate)

_____ be designated as the delegate for the Town of _____
(Name of Alternate)

CERTIFICATE OF DESIGNATION

In order to establish eligibility and credentials to vote at the 2026 Business Session, this form must be filed with:

ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK,
150 STATE STREET, SUITE 203, ALBANY, NY 12207

by **September 16, 2026**

**TO: OFFICERS AND MEMBERS OF THE
Association of Towns of the State of New York**

To Ensure Correct Spelling On Badges, Please Print Or Type

I, _____, Town Clerk of the Town of _____
in the County of _____ and State of New York DO HEREBY CERTIFY
that the town board of the aforesaid town has duly designated the following named
person to attend the Annual Legislative Priorities Session of the Association of Towns of the
State of New York, to be held during September 23, 2026, and to cast the vote of the aforesaid
town, pursuant to §6 of Article III of the Constitution and Bylaws of said Association:

NAME OF VOTING DELEGATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In the absence of the person so designated, the following named person has been designated
to cast the vote of said town:

NAME OF ALTERNATE _____

TITLE _____ E-MAIL ADDRESS _____

ADDRESS _____

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town
this ____ day of _____, 20____.

Town Clerk



NYAOT
Celebrating America's 250th Birthday

New York Association of Towns' Legislative Conference
Local Voices, State Impact
September 22-23rd
Tentative Agenda

Tuesday, September 22

Time	Topic	Speaker
10:30 am	Registration opens	
11am-11:40	Women's Leadership Caucus discussion Rural Communities Council discussion	
11:45 - 12:30pm	Buffet Lunch	
12:30pm-1	Conference Welcome and Opening Comments	
1-2:10pm	Plenary (70 Mins) New York State Legislative Landscape: An Update from State Legislators	
2:10-2:30	Coffee Break	
2:30-3:40	3 Concurrent Panels (70 mins) • Town Workforce Development: Staffing, Skills, and State Support • Employee Benefits, Local Budgets, and State Policy: Addressing Rising Health Insurance Costs • State Housing Policy: Local Impacts and Town Perspectives	

3:45-4:55	3 Concurrent Sessions (70 Mins) • Following the Money and the Mandate: How Albany Works • 2026 Case Law Updates • Building Effective Intergovernmental Relationships	
5pm-6pm	Reception	

Day 2: September 23

8am-9am	Breakfast	
9am-9:30	Opening Comments and NYAOT Update	
9:30am-10:40am	Plenary (70 mins) From Local Government to State Representative	
10:40-11am	Coffee Break	
11am-12:10	3 Concurrent Sessions (70 mins) • Water Infrastructure Policy for Towns: Funding, Mandates, and Legislative Priorities • The Future of EMS: State Policy, Local Costs, and Town Responsibilities • Open	
12:15-1:30	Lunch	
1:30-2:40	3 Concurrent Sessions (70 mins) • Effective Advocacy and Working with Your Representatives • Growing the Local Economy: Partnerships, Tools, and Strategies for Towns • Open	
2:45pm-4pm	Meeting on NYAOT Legislative Priorities for 2027	

Class Descriptions

11-11:30am

Women's Leadership Caucus

The Women's Leadership Caucus is an initiative of the NYAOT dedicated to connecting, supporting, and advancing women serving in town government across New York State. Its mission is to facilitate connection, mentorship, and advancement for women in town government, in positions like supervisors, clerks, board members, department heads, historians, and administrators, and to help shape future programming and policy engagement for NYAOT's 933 member towns.

Rural Communities Council

Rural towns face a distinct set of pressures, and the Rural Communities Council is a forum to compare notes, share what's working, and tackle the challenges that look different when you're governing a small town.

Plenary: 1pm-2:10

New York State Legislative Landscape: An Update from State Legislators (Plenary)

State legislators join us to look back on the 2026 session and ahead to what's coming next. Panelists will walk through the bills, budget decisions, and policy debates that mattered most for towns this year, what passed, what stalled, and what it means for local officials heading into the fall and the 2027 session. They'll share what they're hearing from their own districts, where town priorities gained traction in Albany, and which issues are likely to return when lawmakers reconvene in January. Expect a candid conversation about the wins, the missed opportunities, and where towns have the most leverage to shape what comes next.

Concurrent Classes: 2:30-3:40pm

Town Workforce: Staffing, Skills, and State Support

Workforce policy is shaped as much in Albany as it is on the ground, and the decisions legislators make about apprenticeships, training funds, prevailing wage, childcare, and education pipelines all land squarely on towns trying to grow their local economies. This panel brings together state legislators and workforce development leaders to discuss the bills and budget items driving workforce policy in New York, what passed this session, what's still in play, and what towns should be watching heading into 2027. Panelists will talk through how recent state investments are reaching (or not reaching) municipalities, where the gaps remain between state programs and local needs, and how town officials can weigh in as workforce legislation takes shape. Expect a practical conversation about how state policy translates into real opportunities for town employers, residents, and the next generation of the local workforce.

Employee Benefits, Local Budgets, and State Policy: Addressing Rising Health Insurance Costs

Health insurance is one of the fastest growing lines in nearly every town budget, and the pressure isn't letting up. Double-digit renewal quotes, rising prescription drug costs, and federal policy shifts are all landing on town boards at the same time, often with little room

to absorb them under the property tax cap. This panel brings together benefits experts, municipal officials, and policy voices to walk through what's driving the increases and what towns can actually do about them. Panelists will discuss the tradeoffs between NYSHIP, municipal cooperatives, and self-insured pools, share cost-containment strategies that have worked for other towns, and talk candidly about how to navigate collective bargaining when benefits are on the table.

Housing Policy and the Pressure on Towns

Housing has become one of the most contested policy fights in Albany, and towns are squarely in the middle of it. From the Governor's push for statewide housing targets to ongoing debates over ADU legislation, zoning preemption, and transit-oriented development mandates, state policymakers are increasingly looking at local land use as the lever to address New York's housing shortage. For town officials, that raises hard questions about the balance between state goals and local control, and about what towns can actually do to meet the moment on their own terms. This panel brings together housing policy experts to walk through where housing legislation stands heading into the 2027 session, what proposals are likely to return, and how towns can shape the conversation rather than simply react to it. Panelists will discuss the practical implications of recent and pending state action, the funding and incentive programs available to towns that want to expand housing supply, and how local officials can make the case for approaches that work in their communities.

3:45-4:55 Concurrent Sessions

Following the Money and the Mandate: How Albany Works

Every decision in Albany eventually lands in your town, in your budget, your workload, or your residents' tax bills. This session traces how state government actually works: how the budget gets built, how a bill becomes law, and why some mandates come with funding and others don't. You'll leave knowing not just how Albany works, but how to work with it.

2026 Case Law Updates

This session breaks down the past year's most significant rulings affecting New York local governments, from land use and zoning to FOIL and Open Meetings Law, assessment challenges, employment, and municipal liability. We'll skip the legalese and focus on what each decision means in practice: where you may need to adjust how your town operates, and where the courts have given you firmer ground to stand on.

Building Effective Intergovernmental Relationships

No town operates alone. The work increasingly runs through your relationships with the county, neighboring municipalities, school districts, and state agencies — on everything from shared services and emergency response to roads, water, and planning. This session focuses on how to build and sustain those partnerships: finding common ground across governments with different priorities, structuring agreements that hold up, and keeping lines of communication open before a crisis forces the conversation. We'll look at what makes intergovernmental cooperation actually work, and how strong relationships can stretch limited local resources further than any town could on its own.

Day 2

Plenary: 9:30-10:40am

From Local Government to State Representative (Plenary)

Many state legislators got their start at the local government level - learning to read a budget, hold a public hearing, and build a coalition long before they ran for Albany. But the jump from local to state office is a real shift in scale, pace, and political culture. This panel brings together current state representatives who made that leap to discuss what local government taught them, what they had to unlearn, and how their early work still shapes the way they legislate today.

11-12:20am Concurrent Sessions

The Future of EMS: State Policy, Local Costs, and Town Responsibilities

Emergency medical services are in a moment of real strain across New York. Call volumes are up, volunteer rosters are thinning, and towns that once relied on a local squad showing up without a line item in the budget are finding that model harder to sustain every year. At the same time, EMS isn't classified as an essential service under state law, which leaves towns navigating a patchwork of funding, mutual aid agreements, and regional arrangements to make sure someone answers the call. This panel brings together EMS leaders, town officials, and state policy voices for a broad conversation about where things stand and what towns can actually do about it. Panelists will discuss the push to designate EMS as an essential service and what that would mean for local budgets, the recruitment and retention challenges facing volunteer squads, and the regional and shared-service models some communities are turning to as a path forward.

Water Infrastructure Policy for Towns: Funding, Mandates, and Legislative Priorities

Towns across New York are staring down aging water and sewer systems, rising construction costs, and federal and state mandates that don't come with enough funding attached. For years, local officials have pointed to CHIPS as proof that a dedicated, formula-based funding stream can make a real difference for town infrastructure—and have asked why water and sewer don't have the same. The Safe Water Action Program (SWAP) is designed to fill that gap: a dedicated fund modeled on CHIPS that would give towns reliable, predictable resources to invest in the pipes, plants, and systems their residents depend on. This panel brings together advocates, state officials, and town leaders to discuss where SWAP stands, what it would mean for town budgets if fully funded, and how local officials can make the case for water infrastructure investment alongside the other pressures on Albany. Panelists will also share practical guidance on navigating existing funding

Concurrent Classes 1:30pm -2:40pm

Growing the Local Economy: Partnerships, Tools, and Strategies for Towns

Economic development does not happen in a vacuum. For many towns, the key to supporting local growth is knowing how to build the right partnerships. This session will examine how towns can work with counties, neighboring municipalities, regional councils, IDAs, chambers of commerce, and state agencies to address workforce, tourism, infrastructure, and community development needs.

Effective Advocacy and Working with Your Representatives

Town officials have a story to tell in Albany and Washington, but telling it well is a skill. The towns that consistently get heard are the ones that build relationships with their state and federal representatives long before they need something, know how to frame a local issue in terms a legislator can act on, and show up at the right moments with the right ask. This panel brings together experienced local advocates to walk through what effective advocacy actually looks like from a town official's perspective. Panelists will discuss how to build lasting relationships with your representatives and their staff, when a phone call beats an email and when it's the other way around, how to make the case for a town priority in a crowded legislative environment, and how to work with statewide associations to amplify your voice.

2:45-4pm: Vote on NYAOT's Legislative Priorities

In this meeting, delegates will vote on the issues that will define NYAOT's 2027 Legislative Priorities, the agenda that guides the Association's advocacy in the year ahead. Your participation determines which town concerns rise to the top when lawmakers reconvene in January.

Association of Towns Educational Series
Registration Form

FOR INTERNAL USE ONLY

CHK # _____

ORDER # _____



NYAOT Legislative Conference

September 22 - 23, 2026 | Albany, NY



Join us for our first-ever Legislative Conference focused on key legislative policies impacting our communities. This program will include training sessions, collaborative workshops, and task groups designed to identify emerging issues, foster peer-to-peer discussion, and develop potential legislative solutions. Attendees will also vote on legislative updates that will help guide our advocacy efforts.

The conference will run a half day on Tuesday and a full day on Wednesday. Lunch and a reception will be provided on Tuesday, with breakfast and lunch offered on Wednesday. All meals included in the registration fee.

The conference will be held in conjunction with the New York Municipal Empowerment Foundation (NYMEF), which will host a fundraiser golf tournament on Monday, September 21, 2026 at Pinehaven Country Club, 1151 Silver Road, Guilderland, NY 12084. *Separate registration required.*

NAME _____

TITLE _____ PHONE _____

TOWN/COMPANY _____

ADDRESS _____

EMAIL ADDRESS _____

PLEASE LIST ANY DIETARY RESTRICTIONS AND/OR FOOD ALLERGIES

Registration Rates

Pre-registration

On-site registration

Member

\$175

\$200

Non-member

\$225

\$250

Accommodations

Albany Hilton

40 Lodge Street

Albany, NY, 12207

1(800)Hiltons

Code:1TLC

Booking Link: <https://www.hilton.com/en/attend-my-event/nys-association-towns-2026/>

Room block ends August 26, 2026

SAVE TIME and register online at www.nytowns.org
Questions? Please email info@nytowns.org

NYSADA (800) 916-9723

VEHICLE INVOICE				  		Robert Green AUTO & TRUCK, INC. DBA-ROBERT GREEN CHRYSLER-DODGE-JEEP-RAM P.O. BOX 8002 ROCK HILL, NY 12775 TEL. (845) 794-6161 • FAX (845) 794-7301 1-800-892-9400		 		C 010917 * DATE	
SALESMAN HOUSE				SOLD TO: TOWN OF LLOYD ADDRESS: 101 N MAIN ST LLOYD, NY 12775				3045			
MAKE	MODEL	NEW OR USED	VIN	YEAR	KEY NO.	STOCK# T344					
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OPTIONAL EQUIPMENT AND ACCESSORIES										SALES TAX LICENSE AND TITLE TOTAL CASH PRICE	
GROUP	DESCRIPTION				PRICE	FINANCING INSURANCE TOTAL TIME PRICE					
"Dealer's optional fee for processing application for registration and/or certificate of title and for securing special or distinctive plates (if applicable). THIS IS NOT A DMV FEE \$175.00 " *THE OPTIONAL DEALER REGISTRATION OR TITLE APPLICATION PROCESSING FEE (\$175.00 MAXIMUM) AND SPECIAL PLATE PROCESSING FEE (\$5.00 MAXIMUM) ARE NOT NEW YORK STATE OR DEPARTMENT OF MOTOR VEHICLES FEES. UNLESS A LIEN IS BEING RECORDED OR THE DEALER ISSUED NUMBER PLATES, YOU MAY SUBMIT YOUR OWN APPLICATION FOR REGISTRATION AND/OR CERTIFICATE OF TITLE OR FOR A SPECIAL OR DISTINCTIVE PLATE TO ANY MOTOR VEHICLE ISSUING OFFICE.						SETTLEMENT: DEPOSIT CASH ON DELIVERY TRADE-IN LESS LIEN TYPE VIN PAYMENTS					
"IF THIS MOTOR VEHICLE IS CLASSIFIED AS A USED MOTOR VEHICLE THE ABOVE DEALER CERTIFIES THAT THE ENTIRE VEHICLE IS IN CONDITION AND REPAIR TO RENDER UNDER NORMAL USE, SATISFACTORY AND ADEQUATE SERVICE UPON THE PUBLIC HIGHWAY AT THE TIME OF DELIVERY." THE DEALER NAMED ABOVE FURTHER CERTIFIES THAT THIS VEHICLE COMPLIES WITH THE INFLATABLE RESTRAINT SYSTEM REQUIREMENTS FOUND IN SECTION 419-A OF NEW YORK STATE VEHICLE AND TRAFFIC LAW.						TOTAL					



TOWN OF LIBERTY
NEW YORK

A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

cheryl.gerow@townofliberty.org

(845) 292-5772 (p)

(845) 292-1310 (f)

DATE: August 3, 2026
TO: Supervisor DeMayo and Town Board Members
RE: Swan Lake Park

Attached please find a quote from Ross Electric to replace the batteries on the solar lights within the Swan Lake Park.

Installation by Ross Electric:	\$3,175.00
Purchase of 3 batteries:	<u>\$1,096.80</u> (approximate)
Total:	\$4,271.80

Ross Electric has stated different poles are needed to convert the existing lights from solar to hardwired. I am looking into verification that these poles cannot be converted to electric.

Thank you.

Our Mission Statement

*We provide effective, transparent and responsible
municipal service that promotes the highest standard of life for our community.*



Ross Electric and Generators LLC
431 Twin Bridge Rd
Ferndale, New York 12734
(845) 292-1000

Estimate 44614645
Estimate Date 7/10/2026

Billing Address
Town of Liberty
120 North Main Street
Liberty, NY 12754 USA

Job Address
Swan Lake
Outside Lighting
Swan Lake, NY 12783 United States

Description of work

We will install customer supplied batteries, clean up corroded wires and test, checking all fixtures for proper operation with no guarantee due to age of fixtures, and something could be wrong and we will not know till powered up, we will report back to you. thank you

Sub-Total	\$3,175.00
Tax	\$0.00
Total Due	\$3,175.00
Deposit/Downpayment	\$0.00

Thank you for choosing Ross Electric and Generators LLC!

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Ross Electric and Generators LLC as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

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SUN XTENDER

Sun Xtender PVX-1040T Solar Battery

[1 Review](#)

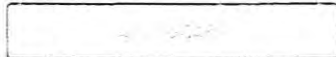
SKU: PVX-1040T

SHIPPING: Estimated arrival: 5-10 business days

\$365.60

Pay with [affirm](#) on orders over \$50. [See if you qualify.](#)

QUANTITY:

**Everything you need to go solar, all in one kit.**

Spec out a full parts list for your solar project. We'll help design a complete system to meet your project goals.

sent to Cheryl
12:10 PM 6/19/26

[SEND](#) [GET THE COMPLETE KIT](#)

TOWN OF LIBERTY - TOWN BOARD SPECIAL MEETING MINUTES

Date: July 14, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

PRESENT: Supervisor Frank DeMayo; Councilmembers Dean Farrand, Vincent McPhillips, and Bruce Davidson; Town Clerk Laurie Dutcher and Councilmember Sherri Kavleski.

ABSENT: Councilmember Sherri Kavleski.

CALL TO ORDER

Supervisor Frank DeMayo called the Special Town Board Meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

195-26 CLIMATE SMART COMMUNITIES GRANT APPLICATION

MUNICIPAL RESOLUTION

AUTHORIZING APPLICATION FOR A NEW YORK STATE CLIMATE SMART COMMUNITIES (CSC) GRANT FOR THE SWAN LAKE WWTP UPGRADE PROJECT

WHEREAS, the Town of Liberty hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15; and

WHEREAS, the CSC funding would be applied to the planned construction of the New Headworks to mitigate climate impacts to the WWTP; and

WHEREAS, the Town of Liberty certifies that it has at least \$500,000 in local matching funds from the Town's General Fund pursuant to the requirements of Environmental Conservation Law Article 54, Title 15; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Liberty hereby authorizes Town Supervisor Frank DeMayo to act on its behalf in the submittal of an application through the Consolidated Funding Application for \$2,000,000 to be used for the Swan Lake WWTP Upgrade Headworks Relocation Project.

Motion: Councilmember Bruce Davidson

Second: Supervisor Frank DeMayo

NO: Councilmember Vincent McPhillips

Carried 3-1

196-26 WATER QUALITY IMPROVEMENT PROJECT GRANT APPLICATION

MUNICIPAL RESOLUTION AUTHORIZING APPLICATION FOR A WATER QUALITY IMPROVEMENT (WQIP) GRANT FOR THE SWAN LAKE WWTP GRADE PROJECT

WHEREAS, the Town of Liberty hereby requests financial assistance from the New York State Water Quality Improvement Program (WQIP) to be used for necessary upgrades to the Swan Lake Wastewater Treatment Plant (WWTP), and

TOWN OF LIBERTY - TOWN BOARD SPECIAL MEETING MINUTES

Date: July 14, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

WHEREAS, the Town of Liberty certifies that it has access to at least \$2,500,000 in local or Federal funding for the required 25% matching funds, and

WHEREAS, the Town of Liberty has an existing Project Finance Agreement (PFA) with NYSEFC CWSRF Project No.: C3-5370-01-01, which contains federal grant funds (BIL-GS) in the amount of \$6.9M, and has federal grant funding applications currently being submitted which could be used to provide the local match, and

NOW, THEREFORE be it resolved, that the Town of Liberty hereby authorizes Town Supervisor Frank DeMayo to act on its behalf in the submittal of an application through the Consolidated Funding Application for \$10,000,000 to be used for the Swan Lake WWTP Upgrade Project.

Motion: Supervisor Frank DeMayo

Second: Councilmember Bruce Davidson

NO: Councilmember Vincent McPhillips

Carried 3-1.

197-26 APPOINT CODE ENFORCEMENT OFFICER

Motion to hire Jim Schulte as Full-Time Code Enforcement Officer at an annual salary of \$80,000 for thirty-five (35) hours per week, in accordance with the Employee Counter Offer Letter dated July 13, 2026, contingent upon successful completion of pre-employment testing, with health insurance effective on the first day of employment.

Motion: Councilmember Dean Farrand

Second: Councilmember Vincent McPhillips

Carried 4-0.

198-26 WASTEWATER TREATMENT PLANT CHANGE ORDER NO. 1

Motion authorizing the Town Supervisor to execute Change Order No. 1 for General Contract DL1-G-1, General Construction, in accordance with the Colebrook Contracting proposal dated July 13, 2026, in the amount of \$8,825.00, increasing the contract amount to \$65,435.00 and extending the contract completion date to October 1, 2026.

Following discussion regarding the funding source for the change order, the proposed motion directing the Town Attorney to prepare the necessary documents was withdrawn.

Motion: Councilmember Bruce Davidson

Second: Councilmember Dean Farrand

Carried 4-0.

TOWN OF LIBERTY - TOWN BOARD SPECIAL MEETING MINUTES

Date: July 14, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

199-26 PURCHASE OF CODE ENFORCEMENT VEHICLE

Motion authorizing the purchase of one white Jeep Compass through New York State Contract pricing in the amount of \$34,793.19, with funds to be appropriated from the appropriate fund balance.

Motion: Supervisor Frank DeMayo

Second: Councilmember Dean Farrand

Carried 4-0.

REQUEST TO WAIVE BUILDING PERMIT EXTENSION FEES – FASTBILL DEVELOPMENT- CARRIED OVER TO NEXT MEETING 7/14/26

Councilmember Dean Farrand reviewed the outstanding building permit extension request for the FastBill Development. He explained that ten permits expired in August 2024 and that each building still had outstanding permit requirements before Certificates of Occupancy could be issued. Supervisor Frank DeMayo noted that Delaware Engineering advised the Town that portions of the waterline installation were not completed in accordance with the approved specifications. Motion to deny the request to waive the building permit extension fees for the FastBill Development.

Councilmember Vincent McPhillips opposed the motion. Councilmember Bruce Davidson requested review by the Town Attorney before action was taken. Following discussion, the motion was withdrawn by consent of the maker and the seconder, and the matter was tabled until the following Monday's Special Town Board Meeting. The Board agreed that no Certificates of Occupancy would be issued until the matter had been reviewed and acted upon.

200-26 ADJOURNMENT

Motion to adjourn the Special Town Board Meeting at 6:24 p.m.

Motion: Supervisor Frank DeMayo

Second: Councilmember Bruce Davidson

Carried 4-0.

Respectfully submitted,

Laurie Dutcher, Town Clerk

TOWN OF LIBERTY - TOWN / VILLAGE BOARD SPECIAL MEETING MINUTES

Date: July 15, 2026

Time: 6:00 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

PRESENT:

TOWN BOARD MEMBERS

Supervisor Frank DeMayo; Councilmembers Dean Farrand, Vincent McPhillips, and Bruce Davidson; and Councilmember Sherri Kavleski.

VILLAGE BOARD MEMBERS

Mayor Joan Stoddard; Trustees Rob Mir, Ernest Feasel, Eveleese Lake

ABSENT:

CALL TO ORDER

Mayor Joan Stoddard called the Special Town / Village Board Meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

PARKSVILLE TRANSMISSION MAIN / LOW WATER PRESSURE DISCUSSION

The Board received a presentation regarding the Parksville transmission main serving the Village water system. A map of the transmission line from Lilly Pond to the filtration plant was reviewed, and the Board discussed the section of the transmission main serving approximately ten residences experiencing inadequate water pressure. It was explained that the line is a transmission main rather than a distribution main and that static pressure in the affected area is approximately four (4) PSI, which is insufficient to adequately serve the residences.

The history of the system was reviewed, noting that the affected homes were originally seasonal residences connected to an older water main and that increased downstream water demand has exacerbated the low-pressure conditions.

Temporary operational adjustments have improved service; however, the condition has not been permanently resolved. It was noted that a water main break, structure fire, or periods of high water demand could again result in a loss of water service to the affected properties.

The Board discussed potential long-term solutions, including installation of individual or shared wells, formation of a homeowners' association or transportation corporation, grant opportunities, regulatory requirements, parcel sizes, geological conditions, and the feasibility of individual private wells. Engineering representatives outlined alternatives including a looped distribution main, storage tank and booster pump station, additional transmission main improvements, increased use of the Elm Street Well, and a temporary pumping system capable of back-feeding the Parksville transmission main. Cost estimates

TOWN OF LIBERTY - TOWN / VILLAGE BOARD SPECIAL MEETING MINUTES

Date: July 15, 2026

Time: 6:00 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

ranged from hundreds of thousands of dollars to several million dollars depending upon the alternative selected.

It was reported that the Department of Health has authorized increased production from the Elm Street Well, although additional approvals may be necessary. The Board agreed that discussions with the Department of Health and Department of Environmental Conservation should continue while all potential alternatives are pursued simultaneously.

Board members emphasized maintaining communication with the affected residents while temporary measures remain in place. A follow-up joint meeting with the Village was scheduled to review progress and evaluate additional information and potential solutions.

No formal action was taken.

ADJOURNMENT

Motion: Frank DeMayo

Second: Bruce Davidson

Carried 4-0.

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: July 20, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

CALL TO ORDER

Supervisor Frank DeMayo opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

PRESENT:

Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember Vincent McPhillips, Councilmember Sherri Kavleski, Councilmember Bruce Davidson, Town Clerk Laurie Dutcher, Town Attorney Kenneth Klein, Finance Director Cheryl Gerow, and Confidential Secretary Nick Rusin.

ABSENT:

200-26 ACCEPT CORRESPONDENCE

Motion to accept the correspondence as presented.

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

Carried 4-0.

201-26 APPROVE AUDITS

Motion approving the following:

- July 2026 Abstract Claims #1027-#1234 totaling \$836,760.52
- June 2026 Post Audit Claims # 992-1026 totaling \$400,181.69
- June 2026 General Ledger Abstract Claims #150-195 totaling \$436,608.05.

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

Carried 4-0

202-26 APPROVE MONTHLY REPORTS

Motion approving the following monthly reports:

- 6/26 Town Clerk's Report
- 6/26 Revenue & Expense Summary
- 6/26 Supervisor's Report

Motion: Supervisor Frank DeMayo

Second: Councilmember Dean Farrand

Carried 4-0

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: July 20, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

203-26 APPROVE MINUTES

Motion approving the Regular Meeting minutes of 7/6/26, as submitted by the Town Clerk.

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

Carried 4-0

204-26 SET JOINT FUEL BID OPENING

Motion to set the Joint Fuel Bid Opening for 8/13/2026, at 11:00 a.m. at the Town Clerk's Office, 120 North Main St., Liberty, NY.

Motion: Councilmember Bruce Davidson

Second: Councilmember Sherri Kavleski

Carried 4-0

205-26 APPROVE BUDGET TRANSFERS AND MODIFICATIONS

Motion approving the budget transfers and modifications as submitted by the Finance Director.

Budget Modification		
A 1987.42 (County Share)	\$17,689.45	
A 1987.41 (EPA Share	\$70,757.80	
A 3087		\$88,447.25
17 Corridor/Business Park Study Grant		
B 8020.3	\$10,837.50	
B 2120		\$10,837.50
Village of Liberty Share of Joint Comprehensive Plan		
A 7550.485	\$5,360.00	
A 2705		\$5,360.00
Fireworks Donation		

Motion: Councilmember Dean Farrand

Second: Councilmember Sherri Kavleski

Carried 4-0

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: July 20, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

206-26 AUTHORIZE SALARY INCREASE – ACTING ASSESSOR

Motion authorizing a salary increase of \$583.33 effective July 8, 2026, for the Acting Assessor.

DATE: July 20, 2026

TO: Supervisor DeMayo and Town Board Members

FROM: Cheryl Gerow

RE: Acting Assessor Donna Wainman Salary Increase

Please see attached letter from Acting Assessor Donna Wainman regarding the completion of the mandatory Ethics for the Assessor training.

As per the agreement made with her, please authorize the salary increase of \$583.33 retroactive to July 8, 2026.

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

Carried 4-0

207-26 DENY REQUEST TO WAIVE BUILDING PERMIT RENEWAL FEES

Motion denying the request to waive building permit renewal fees for the Fast Build Development project on Devany Rd. (*Fast Build paid the permit renewal fee to the Building Dept.*)

Motion: Supervisor Frank DeMayo

Second: Councilmember Dean Farrand

Carried 4-0

208-26 EXECUTIVE SESSION

Motion to enter Executive Session to discuss a personnel pre-employment matter.

Motion: Supervisor Frank DeMayo

Second: Councilmember Dean Farrand

Carried 4-0

209-26 OUT OF EXECUTIVE SESSION

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: July 20, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main St., Liberty, NY

The Board came out of Executive Session at 7:12 PM.

Motion: Supervisor Frank DeMayo

Second: Councilmember Bruce Davidson

Carried 4-0

210-26 APPROVAL TO HIRE ADAM KLEIN AS TEMPORARY LABORER FOR W&S

Motion approving the hiring of Adam Klein as a temporary laborer for the Water & Sewer Department.

Motion: Supervisor Frank DeMayo

Second: Councilmember Bruce Davidson

Carried 4-0

211-26 ALANA MCGUINESS APPROVED FOR P/T HUMAN RESOURCE/FINANCE CLERK/W&S CLERK

Motion to make Alana McGuiness part-time Human Resource Clerk, part-time Finance Clerk, and part-time Water & Sewer Clerk.

Motion: Councilmember Dean Farrand

Second: Councilmember Bruce Davidson

Carried 4-0

ADJOURNMENT

Motion to adjourn the meeting at 7:17 PM.

Motion: Supervisor Frank DeMayo

Second: Councilmember Dean Farrand

Carried 4-0

Respectfully submitted,

Laurie Dutcher, Town Clerk

July 10th, 2026

Town of Liberty
120 N Main St.
Liberty, NY. 12754

RE: Proposed Cell Tower Lease in Town of Liberty, NY

Dear Property Owner,

Thank you very much for your attention regarding the matter referenced above. My name is Bryan Sarchi and I work as a contractor for Verizon Wireless. Verizon is currently looking for a piece of property to lease in the Town of Liberty, NY area to place a telecommunications facility.

I would like to speak with you regarding property owned by Town of Liberty located at 226 Ferndale Rd in the Town of Liberty, NY, to see if you have any interest in entering into a Lease Agreement that would allow us to erect a telecommunications facility on your property. The Lease proposal seeks a lease area of approximately 10,000 square feet, with access for utilities and occasional vehicular traffic for routine maintenance visits. A monthly lease fee ("rent") will be paid for use of the space within the lease area.

If you could please let me know if this is, or is not, of interest to you. If you let me know either way, that would be appreciated. My contact information is below, and I would need a response **by July 28th, 2026**. However, if I do not hear from you, I will take it as not interested and move on to alternative candidates in your area.

We can discuss in more detail the proposed project and I can answer any questions you may have. Thank you for your time, and I look forward to hearing from you.

Best Regards,



Bryan Sarchi
Airosmith Development a Consertus Company.
318 West Ave Saratoga Springs, NY 12866
bryan.sarchi@consertus.com
Cell: (480) 734-4970