

TOWN BOARD MEETING AGENDA

PLACE: Senior Citizen Center, 119 North Main Street, Liberty, NY 12754

DATE: June 15, 2026

TIME: 6:30 P.M.

FRANK DEMAYO, SUPERVISOR
DEAN FARRAND, COUNCILMEMBER
VINCENT MCPHILLIPS, COUNCILMEMBER

LAURIE DUTCHER, TOWN CLERK
SHERRI KAVLESKI, COUNCILMEMBER
BRUCE DAVIDSON, COUNCILMEMBER

4. Motion authorizing the Supervisor to sign the Delaware Engineering proposal for plan review of the Grossinger Project.
5. Motion to approve invoice in the amount of \$47,621.52 for the Walnut Mt. Trailer Bathroom to be paid for upon receipt of the unit.
6. Motion to approve proposal from Phoenix Enterprises in the amount of \$34,395.00 for Paving and Retaining Wall Construction at Creekside Park. Funds in-house from Sullivan 180 Grant.
7. Motion approving the lowest hourly bidder, Fisch Solutions, Inc., for IT services.
8. Motion authorizing the hiring of the following, pending pre-employment testing:
 - Jackie Lopez- Full-time clerk in the Assessor's Office with a starting salary of \$45,953.00
 - Isaiah McNeil-Temporary Laborer in the Water and Sewer Department at an hourly rate of \$23.40
 - Nathan Davis- Temporary Laborer in the Water and Sewer Department at an hourly rate of \$23.40
9. Motion approving the Standard Workday Resolution for Kacper Sandelewski.

DISCUSSION

10. Request by Caren Heideman of 37 Post Rd., Swan Lake, asking for an adjustment to her water bill.
11. Code Violation SBL 13.-1-38 St. Route 52.
12. Yeshiva Bnos Ahavas Israel-Old Monticello Rd.

OLD BUSINESS

UNDER REVIEW

1. Regulations for Battery Energy Storage Systems.
2. One Way Street in Parksville.
3. Mountainview Meadows Sewer Agreement.
4. Fines and Fees.
5. Rd. Abandonment Big Woods Rd.
6. Memorandum of Understanding between Green Hills and the Town.
7. Heat/AC for Town Hall.

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

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IN PROGRESS

1. Illegal dumping of garbage.
2. Walnut Mt. Pavilion & Bathroom.
3. Solar Moratorium in the Commercial Industrial Zone.
4. Basketball court.

PUBLIC PARTICIPATION

BOARD DISCUSSION

EXECUTIVE SESSION

1. Contract negotiations for Code Enforcement and Engineering.

ADJOURN

Reasonable accommodations for persons with disabilities are available upon request. Requests should be made to the Town Clerk's Office at (845) 292-5110 at least 48 hours prior to the meeting whenever possible.

MISSION STATEMENT

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

Ferndale

Sunday, June 28th

MARKER DEDICATION - 4 PM - 9 FERNDALE ROAD

COCKTAILS + FOOD AT OTTO'S - 5 PM - 2514 RT. 52



 **Sullivan
Catskills
NEW YORK**



OTTO'S



June 3, 2026

Dear Local Official:

**RE: D265735 / PIN 906811
Route 17 Resurfacing, Parksville to Liberty
Town and Village of Liberty, Sullivan County**

The New York State Department of Transportation (NYSDOT) would like to update you on the construction schedule for a project in your neighborhood. Contract D265735/ Project Identification Number (PIN) 906811 will mill and resurface thirty (30) lane miles of existing asphalt pavement, install new guiderail and replace damaged signs, from the hamlet of Parksville to the village of Liberty, Sullivan County. A project location map is enclosed for your reference.

Preliminary construction activities have begun, and work will span two seasons and be substantially completed by Fall 2027. A schedule of activities is outlined below.

The work zone will be signed notifying travelers of new traffic patterns. The schedule is subject to change and dependent on weather and resource availability.

June 2026

- Mobilization
- Concrete joint repairs (eastbound)
- Travelers should expect daily lane closures

Summer 2026 through Fall 2026

- Mill and pave existing lanes and shoulders, and associated ramps (eastbound)
- Guiderail Work
- Sign replacements
- Final pavement markings
- Travelers should expect daily lane closures
- Winter Shutdown

Spring 2027 through Fall 2027

- Mobilization
- Concrete joint repairs (westbound)
- Mill and pave existing lanes and shoulders, and associated ramps (westbound)
- Sign and guiderail replacements
- Travelers should expect daily lane closures
- Final pavement markings
- Construction complete

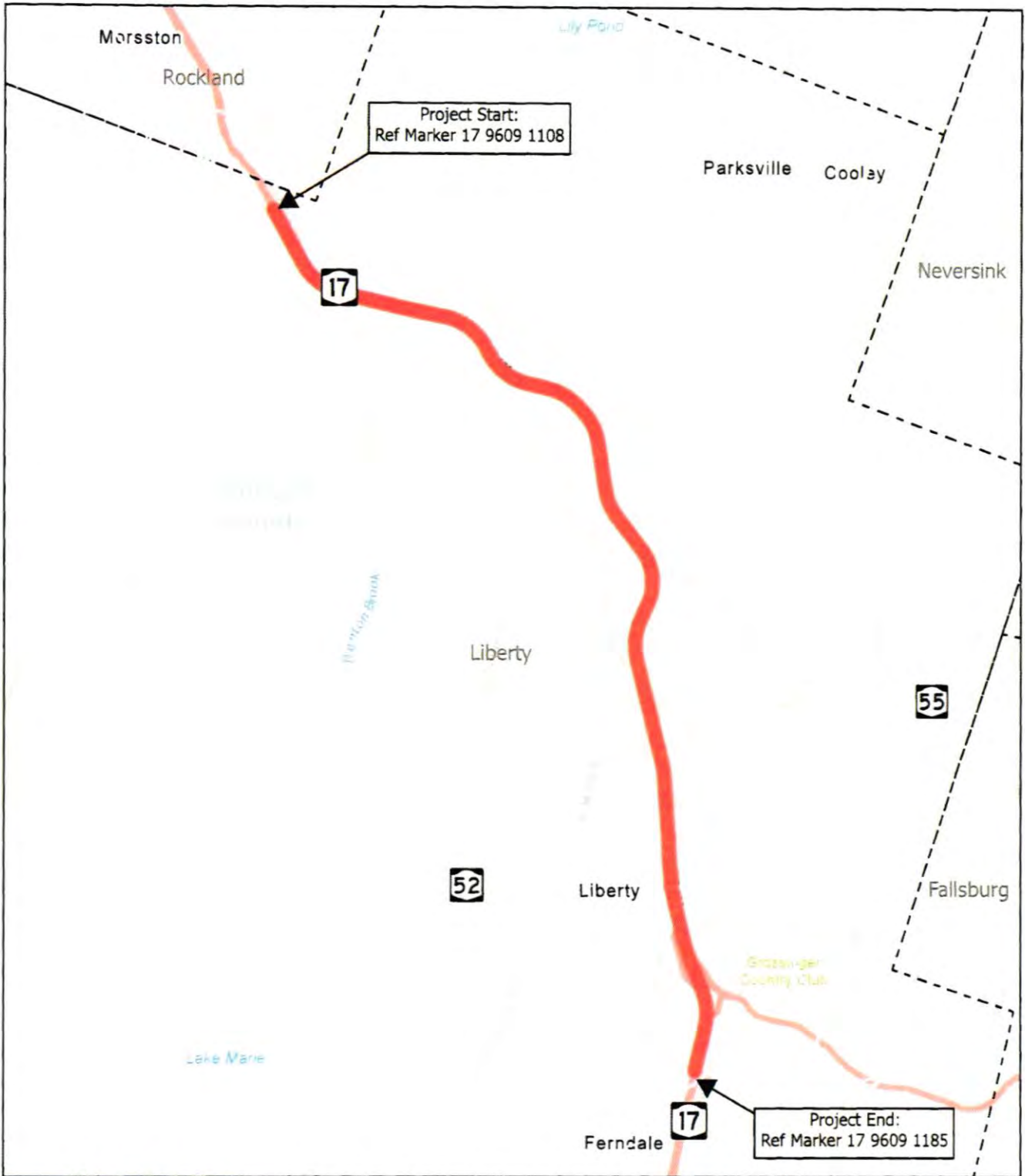
If you have any questions or concerns regarding this project, please contact Scott Davis, Engineer-In-Charge by mail at NYSDOT Region 9 – Construction, 44 Hawley Street, Binghamton NY 13901; by phone at (845) 240-2102; or by email at scott.h.davis@dot.ny.gov.

Please feel free to share this letter with your constituents, or anyone else that may have interest in this information.

Sincerely,



Kathryn Mangan
Regional Planning & Program Manager



**D265735 / PIN 960811 - Route 17 Resurfacing
Parkville to Liberty
Town of Liberty, Village of Liberty, Sullivan County**

data.pa.gov, Esri, TomTom, Garmin, FAO, NOAA, USGS, EPA, NPS, USFWS, data.pa.gov, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS

2026

Coordinate System: NAD 1983 UTM Zone 18N

Legend

- City/Town
- Project Limit

0 0.5 1 Miles

Liberty Fire Department

256 Sprague Avenue

Liberty, NY 12754

J.C Young Hose Co. No 1

Liberty Hose Co. No 2

Onterio Hose Co. No. 3

June 1, 2026

Greetings,

The Officers and Members of the Liberty Fire Department will be honoring Chief Beat Birrer with a Testimonial Dinner to celebrate his six years of service as an Assistant Chief and Chief of the Liberty Fire Department.

The Dinner will be held on Saturday July 18, 2026 starting at 11am with the program beginning at 11:30am followed by Dinner served at 1pm at the Liberty Fireman's Park, Revonah Hill Rd.

You are invited as a member of the Liberty Fire Department and may bring your family to help us celebrate this event. We have a very entertaining program planned and hope you can join us.

Please respond to us by sending an email to: Danielle Heisler, Secretary of Liberty Hose & Truck Co. No. 2 at: heisler6310@gmail.com or leave a message at: (845)807-7071 by June 23, 2026. Since this is a large event it most important that you respond by 6-23-26.

We hope you can join us for this celebration.

Birrer Testimonial Dinner Committee



SENT VIA EMAIL ONLY
supervisordemayo@townofliberty.org

June 11, 2026

Supervisor Frank DeMayo & Town Board
Town of Liberty
120 North Main St.
Liberty, NY 12754

Re: Notice of Violation
Swan Lake Sewage Treatment Plant Annual Compliance Inspection
County Road 14
Town of Liberty, Sullivan County, NY
SPDES No.: NY0030252

Dear Town Officials:

On March 06, 2026, a comprehensive compliance inspection of the above referenced facility was conducted by this Department to assess compliance with the State Pollutant Discharge Elimination System (SPDES) Permit and Article 17 of the Environmental Conservation Law (ECL). Please see the attached inspection report and note the unsatisfactory rating.

During the inspection of the facility the following violations and deficiencies were noted:

1. The permittee shall at all times properly operate the wastewater treatment facility in such a manner as to minimize the discharge of pollutants to a degree that is achievable when compared to standard practices for operation of such wastewater treatment facilities. Failure to do so is a violation of 6 NYCRR 750-2.8 and Article 17 of the ECL.
 - a. Two of the facility's recycle pumps have worn motor shafts, which connect between the pump motor and impeller within the oxidation ditch. Due to the condition of the recycle pumps, adequate horizontal flow velocity cannot be achieved within the oxidation ditches.
 - b. Rags and large inorganics are able to pass through the facility's headworks, which consists of a manual bar rack and comminutor. Large quantities of rags are able enter into the oxidation ditches due to inadequate screening. This is experienced during the summer months.
 - c. Pump stations within the Swan Lake Sewer District currently do not have emergency backup power capabilities. With the absence of overflow prevention and storage capacity, the Ten State Recommended

Standards for Wastewater Facilities, 2026 edition, requires emergency pumping capability at pump stations. Emergency Operation requires emergency standby systems to have sufficient capacity to start up and maintain the total rated running capacity of the station.

In addition to the operation and maintenance deficiencies above, the Discharge Monitoring Reports (DMRs) submitted since December of 2024 indicate that the facility has violated effluent limitations for Suspended Solids Percent Removal (6), Total Suspended Solids (3), Ammonia (1), Fecal Coliform (2), Total Phosphorus (7), and pH (1). A table containing the list of violations is attached. Effluent limit exceedances are violations of the SPDES permit and Article 17 of the Environmental Conservation Law (ECL). Please take further notice that violations of the ECL may be subject to fines up to \$37,500 per violation per day.

Please also note, in accordance with 6 NYCRR Part 750-2.9 the permittee shall enact, maintain and enforce or cause to be enacted, maintained and enforced up-to-date and effective Sewer Use Law (SUL) in all parts of the POTW service area. The Town of Liberty's current SUL for the Swan Lake Sewer District requires users who contribute more than 3,000 gpd to install and maintain sewer flow meters. The Town of Liberty should properly assess the flows entering the Swan Lake Sewer District's collection system, including flows contributed due to inflow and infiltration.

The Department further requires your virtual attendance at a technical meeting, currently scheduled for **11:00 AM on Thursday June 25, 2026**. A meeting invitation will follow. Your cooperation in complying with your SPDES permit and Article 17 of the ECL is anticipated. If you have any questions, please feel free to contact me at (845) 256-3162 or at the following email address: Stephen.Monteverde2@dec.ny.gov.

Sincerely,

Stephen Monteverde

Stephen Monteverde
Environmental Program Specialist 1

Cc: Manju Cherian, P.E., Regional Water Engineer, NYSDEC
Wayne Banks, Facility Operator, Town of Liberty
Damon Knack, Town of Liberty

Table 1: Effluent Parameter exceedances for **SPDES No.: NY0030252**

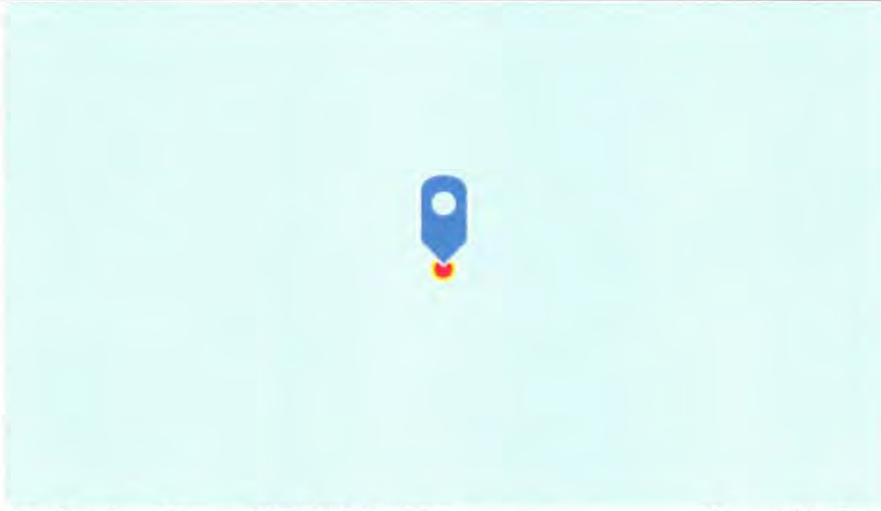
<u>Parameter Desc</u>	<u>Limit Unit Short Desc</u>	<u>Statistical Base Short Desc</u>	<u>Limit Value</u>	<u>DMR Value</u>	<u>Percent Exceedance</u>	<u>Monitoring Period End Date</u>
Total Phosphorus	mg/L	30DAARME	1	1.53	53	12/31/2024
Total Phosphorus	mg/L	30DAARME	1	1.485	49	02/28/2025
SS percent removal	%	MO AV MN	85	83	13	02/28/2025
SS percent removal	%	MO AV MN	85	57	187	03/31/2025
Total Phosphorus	mg/L	30DAARME	1	1.041	4	04/30/2025
Solids, total suspended	mg/L	30DAARME	30	31.9	6	04/30/2025
SS percent removal	%	MO AV MN	85	78	47	05/31/2025
Coliform, fecal general	#/100mL	30DA GEO	200	1031	416	07/31/2025
Coliform, fecal general	#/100mL	7 DA GEO	400	1031	158	07/31/2025
Ammonia	mg/L	DAILY MX	8	16.8	110	07/31/2025
Total Phosphorus	mg/L	30DAARME	1	1.037	4	07/31/2025
Solids, total suspended	lb/d	30DAARME	106	111	5	07/31/2025
Solids, total suspended	mg/L	30DAARME	30	35.4	18	07/31/2025
Total Phosphorus	mg/L	30DAARME	1	2.8	180	08/31/2025
pH	SU	MINIMUM	6	5.3		09/30/2025
Total Phosphorus	mg/L	30DAARME	1	1.68	68	09/30/2025
Total Phosphorus	mg/L	30DAARME	1	1.403	40	10/31/2025
SS percent removal	%	MO AV MN	85	84	7	12/31/2025
SS percent removal	%	MO AV MN	85	79	40	01/31/2026
SS percent removal	%	MO AV MN	85	82	20	03/31/2026

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

Violations of 6 NYCRR Part 750 are subject to applicable civil, administrative, and criminal sanctions set forth in ECL Article 17 and as appropriate, the Clean Water Act.

This form is a record of conditions which are observed in the field at the time of inspection and documentation of compliance with Part 750.

A. Facility Location and Inspection Information

A1. Facility Name	Swan Lake Sewer District Sewage Treatment Plant
A2. Permit Number	NY0030252
A2b. Permit Class	07
A3. Permittee Name	Town of Liberty
A4. Facility Address	County Road 14, Liberty, NY 12754
A5. Address Location	 <p>Esri, TomTom, Garmin, METI/NASA, USGS Powered by Esri</p>
A7. Municipality (C/T/V)	Town of Liberty
A8. County	SULLIVAN
A9. Region	3
A10. Permittee Address	120 North Main Street, Liberty, NY 12754
A12. Permittee/LRP Email	supervisordemayo@townofliberty.org
A13. Inspection Date	March 06, 2026
A14. Time	10:00 AM
A15. Inspection Type	Comprehensive

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

Other	
A16. Name and Class of Receiving Water	Tributary to West Branch of the Mongaup River, Class B(T)
A17. Weather	Sunny
A18. Temperature	N/I
A19. Facility Representative(s) and Company(ies)	Wayne Banks, Town of Liberty, Chief Operator Damon Knack, Town of Liberty, Water and Sewer Foreman
A20. Contacted	Announced
A21. Overall Inspection Rating	Unsatisfactory

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

B. Facility Description / General

B1. Facility Description/General Inspected?	Yes
B2. A copy of SPDES permit available on-site? Citation 750-2.1	Yes
B3. Permit Valid? Citation 750-2.1	Yes
B4. Date Expired? Citation 750-2.1	SAPA extended. PIM under review
B5. Are all outfall discharge points permitted? Citation 750-1.12	Yes
B6. Comments	Permit is SAPA extended. Undergoing permit modification.
B7. Notified DEC of new/modified discharges? Citation 750-1.12	Not Applicable
B8. Housekeeping (Office/grounds/lab)? Permit Section 750-2.8	Satisfactory
B9. Flow Metering? Citation 750-2.5	Effluent magmeter
B10. If yes, list types, locations, and calibration	As of 7/1/2025, the facility will continue to monitor with 2 effluent flow meters. Ultrasonic and magnetic. Magmeter readings will be used for Net DMR. Effluent magmeter was calibrated in August of 2025.
B11. Odor complaints/issue? Citation 750-2.8	Not Applicable
B12. If yes, dates and corrective actions taken	N/A
B13. Noise Complaints/issues? Citation 750-2.8	Not Applicable
B14. If yes, dates and corrective actions taken	N/A
B15. WTCs used/records properly maintained? Citation 750-2.5	WTC form needed for Sodium aluminate
B15a. Comments	Sodium aluminate for phosphorus removal
B16. Nearby water supply (concerns)? Citation 750-2.8	No

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

C. Collection System / Pump Station

C1. Were Collection Systems/Pump Stations inspected?	No
C2. % Separate	100
C3. % Combined	0
C4. Population of collection system	approx. 370 annual residents
C5. Miles of pipe	7.5
C6. Number of pump stations in the system	8
C7. Number of pump stations inspected	None.
C8. Sewer overflows upstream of plant? Citation 750-2.8	No
C9. If any CSO/SSO list reason and location	None.
C10. Unpermitted overflows/bypasses inside the plant or the pump station since the last inspection? Citation 750-2.8	No
C11. If yes, list date and corrective action taken	None.
C12. Date when overflow/bypass channel used? Citation 750-2.8	N/A
C13. Any other in plant bypass designed for WWTP? Citation 750-2.8	No
C14. List bypass frequency (Times per year): Citation 750-2.8	N/A
C15. List average duration of bypass (Hours): Citation 750-2.8	N/A
C16. CSO/SSO reported via NY-Alert/corrective actions? Citation 750-2.7	Not Applicable
C17. CSO/SSO routinely inspected? Citation 750-2.8	Not Applicable
C18. Infiltration/Inflow (I/I) present? Citation 750-2.9	Unsatisfactory

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION

C19. I/I corrective actions: Citation 750-2.9	I/I flow contributions are believed to originate from select bungalow communities and MHPs.
C20. Collection system inspection program? Citation 750-2.8	Marginal
C20a. Comments	Sewer meters are currently installed at 8 bungalow/MHP communities, however, only 5 are functional and provide accurate data. Meters are read quarterly but can be monitored more frequently during the summer months. The Village Green development does not have a sewer meter installed.
C21. Pump station inspection program? Citation 750-2.8	Satisfactory
C21a. Comments	Inspected semi weekly
C24. Sewer Use Ordinance (SUO)? Citation 750-2.9	Draft sewer use ordinance for rag control prepared on 7/10/2025. The Town of Liberty is reviewing the proposed law and expects to have a final updated sewer use ordinance in place the end of 2026.
C26. Are all pump stations operational? Citation 750-2.8	Satisfactory
C27. Number of pumps operational? Citation 750-2.8	9
C28. Are backups/spare pumps/parts available? Citation 750-2.8	Not Inspected
C31. Additional Comments	<p>The Town of Liberty’s current SUL includes provisions requiring users who contribute more than 3,000 gpd to install and maintain sewer flow meters. Some developments and contributors meeting these criteria do not have sewer meters installed. Sewer metering at relevant developments can offer data to better inform new WWTP facility designs and discern between typical sanitary flows and I/I contributions.</p> <p>Flows spike in the Summer with seasonal influx in population. In July of 2025, two daily flows were recorded at 0.518 and 0.517 MGD. On August 23, 2025, the daily flow was 0.526 MGD. Flows were at 95 percent of the design flow for the month of August.</p>

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

E. Preliminary / Primary Treatment

E1. Was Preliminary/Primary Treatment Inspected?	Yes
E2. Influent pumps/wet wells/SCADA? Citation 750-2.8	Influent pump station
E3. Comments	3 influent pumps: lead, lag, and redundancy.
E4. Corrosion Observed? Citation 750-2.8	None
E5. Comments	None
E6. Screens/Comminutor? Citation 750-2.8	Unsatisfactory
E7. Number/Type/cleaning method (Auto/manual)? Citation 750-2.8	Comminutor in front of bar rack. Rags still present issues in the summertime. Manual bar screen before auger.
E8. Screenings/Grit removal (records)? Citation 750-2.5	Overnight staff hired at the end of August 2025 to assist with manual raking of bar screen
E9. Comments	Staff needed to rake between the hours of 8:00 PM and 4:00 AM during the Summer.
E10. Flow equalization present/needed? Citation 750-2.8	Storm water surge basin provides EQ. The tank is intended to activate during storm events but also provides storage during the summer influx (seasonal high flows).
E11. Comments	
E12. Settling/Septic tanks? Citation 750-2.8	Not Applicable
E14. Sludge depth in primary clarifiers? Citation 750-2.8	
E15. Condition of primary clarifier effluent? Citation 750-2.8	
E16. Other (Specify)?	
E18. Comments	Installation of temporary mechanical bar screen was delayed. Unit unlikely to be installed by Fall or end of 2026.

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

F. Secondary Biological Treatment

F1. Was Secondary Biological Treatment inspected?	Yes.
F3. Specify recycle rate. Citation 750-2.8	Operations wastes as much as possible to maintain MLSS settling and to reduce toxicity.
F6. Activated sludge/MBR/SBRs? Citation 750-2.8	Unsatisfactory
F7. Comments:	<p>Oxidation ditches (2):</p> <p>Recycle pumps (#2 and #3) need to be rebuilt. Shafts are worn and need repair/replacement to more effectively circulate the ditches and maintain horizontal flows. Pumps are scheduled for replacement.</p> <p>Three blowers are available to provide oxygen.</p>
F8. Foaming/filamentous issues? Citation 750-2.8	Satisfactory
F9. Comments:	No issues noted.
F15. Process control values? Citation 750-2.8	Plant maintains MLSS of 1,800 mg/L in ditches.

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

G. Secondary Clarifier

G2. Foams/solids/grease present on surface? Citation 750-2.8	Satisfactory
G2a. Comments:	None
G3. Tank/weir cleaning date and weir level? Citation 750-2.8	Satisfactory
G4. Comments:	Three weirs between oxidation ditches and clarifiers. Cleaned daily.
G5. Denitrification/gas bubbles on surface? Citation 750-2.8	Satisfactory
G5a. Comments:	None
G6. Sludge blanket depth & RAS/WAS rates? Citation 750-2.8	Satisfactory
G7. Comments	Between 1 and 2 feet.
G8. Scum arm condition? Citation 750-2.8	Satisfactory
G10. Secondary effluent quality? Citation 750-2.8	Satisfactory
G12. Loss of solids reported/observed? Citation 750-2.8	None.

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

I. Disinfection

I6. Ultraviolet (UV) light? Citation 750-2.8	Satisfactory
I7. Settings: Citation 750-2.8	
I8. Other(Specify)? Citation 750-2.8	
I10. Comments:	Two UV banks to post aeration

J. Final Effluent

J1. Was Final Effluent inspected?	Yes
J2. Polishing pond? Citation 750-2.8	Not Applicable
J3. Odor/foam/solids/algae? Citation 750-2.8	Satisfactory
J4. Effluent quality? Citation 750-2.8	Satisfactory
J5. Comments:	No water quality issues noted at the discharge point or downstream.
J6. Odor/turbidity/color? Citation 750-2.8	Satisfactory
J7. Receiving water condition? Citation 750-2.8	Satisfactory
J8. Outfall sign at each discharge point? Citation 750-1.12	Satisfactory

K. Sludge Handling

K1. Was Sludge Handling inspected?	Yes
K2. Sludge Disposal? Citation 750-2.8	Liquid and dry removal
K3. List name and location of disposal sites/haulers. Citation 750-2.8	TAM hauls and removes sludge. Permit ID # 3A-813
K4. Digestion functioning properly? Citation 750-2.8	Sludge holding tank maintains between 8 and 12 feet of sludge during the summer months.
K5. Type:	N/A
K6. Sludge pumps? Citation 750-2.8	Waste pumps to sludge holding tank.
K7. Sludge Dewatering? Citation 750-2.8	Satisfactory
K8. Type:	Sludge drying beds (3) and temporary belt press.
K9. Maintenance of sludge pumps? Citation 750-2.8	Satisfactory
K9a. Comments:	Self-maintenance and budget for sludge tracking. Sludge feed rate of 100 gallons per minute for the temporary belt press.
K9. Records available for disposal practices? Citation 750-2.5	Satisfactory

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

L. Sampling Evaluation and Lab Information

L1. Was Sampling Evaluation and Lab Information inspected?	Yes
L2. Written sampling plan? Citation 750-2.5	Satisfactory
L3. Plan being followed? Citation 750-2.5	Yes
L4. Need to modify sampling frequency/types? Citation 750-2.5	No
L5. Explain: Citation 750-2.5	Sampling frequency is in accordance with the SPDES permit. Process control monitored daily.
L6. Samples collected at specified locations? Citation 750-2.5	At influent building (vault) for percent removal and effluent before post aeration.
L7. Adequate for representative sample? Citation 750-2.5	Yes.
L8. Automatic sampler used? Citation 750-2.5	Automatic sampler every 2 hours
L9. Condition? Citation 750-2.5	Satisfactory
L10. Types of samples collected? Citation 750-2.5	Timed composite and grab samples (fecal)
L11. If composite, minimum of 8 grab samples?	Satisfactory
L12. Permittee ELAP certified? Citation 750-2.8	Not Applicable
L13. Provide ELAP certification #: Citation 750-2.5	Not Applicable
L14. Is the commercial lab ELAP certified? Citation 750-2.8	Yes.
L15. List lab name, address, and ELAP certification #: Citation 750-2.5	Sullivan County Labs. ID No.: 12081
L16. EPA-approved testing procedures followed? 750-2.8	Yes.
L17. Testing done for all parameters as required? 750-2.8	Yes.
L19. WET (Whole Effluent Testing) testing? 750-2.8	Not Applicable
L21. Instrumentation calibrated & maintained? 750-2.8	Satisfactory
L22. Comments:	Lab supplies are calibrated and maintained
L23. Daily calibration, log books maintained? 750-2.8	Satisfactory
L24. Comments:	
L25. Lab supplies are not expired? 750-2.8	Satisfactory
L26. Comments:	
L27. Date if expired?	Not Applicable
L28. Are lab records retained at the facility? Citation 750-2.5	Yes.
L29. Is process control testing performed? Citation 750-2.5	Yes.
L30. Discuss target values: Citation 750-2.5	1,800 for MLSS

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION

L31. MLSS for day/week/month? Citation 750-2.8	Satisfactory
L32. Comments	Daily
L33. SVI for day/week/month? Citation 750-2.5	Satisfactory
L34. Comments:	Daily
L35. Microscopic analysis of MLSS? Citation 750-2.5	Satisfactory
L36. Comments:	Sample collected from oxidation ditches
L36. 5/30 minutes settleometer (Day/week/month)? Citation 750-2.5	Satisfactory
L37. Comments:	Daily
L38. Monitoring records kept minimum 5 years? Citation 750-2.5	Satisfactory
L38a. Comments:	Records since 1984 have been retained
L39. Flow records maintained (Influent/effluent)? Citation 750-2.5	Satisfactory
L40a. Comments:	For both influent and effluent

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

M. Operation and Maintenance (Additional Info)

M1. Was Operation and Maintenance inspected?	Yes
M2. Preventative maintenance plan? Citation 750-2.5	Regularly inspect manholes and document and report the removal of rags and document pump hours.
M3. Method: Citation 750-2.5	N/A
M4. Records of maintenance/repair cost? Citation 750-2.5	Maintenance records held in plant office.
M5. Method: - Citation 750-2.5	
M6. Spare parts inventory? Citation 750-2.8	Satisfactory
M7. O & M manual maintained? Citation 750-2.5	O&M manual and sanitary sewer procedures. Dated January 2024 and revised March 2024.
M8. Organizational chart for O & M staff? Citation 750-2.5	Satisfactory
M10. Alarm systems? Citation 750-2.8	Auto dial alarms on float system for pump stations. Dials out to phone.
M11. List systems. Citation 750-2.8	Auto dial
M12. Back-up power (Exercised)? Citation 750-2.8	Satisfactory
M12a. Comments:	15 minute tests and exercised monthly
M13. Unapproved bypass during power failure? Citation 750-2.8	None
M14. If any, date/corrective action. Citation 750-2.8	Not Applicable
M15. Written back-up power emergency plan? Citation 750-2.8	No generator hook up at pump stations. Check sewer system during power failure.
M16. All required treatment units in service during back-up power use? Citation 750-2.8	Yes. Pumps, blowers, and UV system.
M17. Hydraulic/organic overloads? Citation 750-2.8	Satisfactory
M18. Comments:	None
M19. Schedule for removing critical equipment from service for routine maintenance? Citation 750-2.8	Yes. Lockout and tagout program on process units.
M21. Safety railings/gratings in place/good condition? Citation 750-2.8	Satisfactory
M22. Lights, ventilation operational (Wet wells)? Citation 750-2.8	Satisfactory
M23. As-built plans for collection system/WWTP? Citation 750-2.5	Satisfactory

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION**

N. Staffing/Personnel Information

N1. Was Staffing Personnel Information inspected?	Yes.
N2. Staffing adequate? Citation 650	Satisfactory
N3. Certification/grade adequate? Citation 650 & 750-2.8	Satisfactory
N4. Plant score and grade? Citation 750-2.8	Grade 2A.
N5. Chief operator name, Grade, Certification #, Exp.? Citation 650 & 750-2.8	Wayne Banks, 2A, 13181
N7. Assistant operator name, Grade, Certification #, Exp.? Citation 650 & 750-2.8	Jonathan McGibbon, 3A, 14290
N9. WWTP responsible for collection system? Citation 650	Yes
N11. Operators responsible for water supply? Citation 650	Town Water and Sewer Foreman
N13. Is Chief Operator present at the WWTP as per required guideline? Citation 650	Satisfactory
N15. Is certified WWTP operator present at the WWTP as per required guideline? Citation 650	Satisfactory

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
MUNICIPAL WASTEWATER TREATMENT FACILITY INSPECTION

O. Fiscal

O1. Fiscal inspected?	Yes.
O2. How sewer rates are assessed(Flat vs. metering)?	Flat rate and sewer meters. Bungalows and MHPs pay ~ \$ 0.01 per gallon.
O3. How is the plant budget developed?	Town Board
O4. Asset Management Plan (AMP)?	N/A
O5. AMP prepared date?	N/A
O6. Plans to update AMP?	N/A
O7. Is AMP used to assess/prioritize critical system components?	N/A

P. Compliance Status

P1. Does facility have order or permit compliance schedule?	None.
P2. Complying with schedule?	N/A
P4. Were Single Event Violations observed?	
P5. Single Event Violations:	Yes.
P6. Single Event Violations Comments.	Effluent limit exceedance of SPDES permit. 20 Effluent limit violations reported since December of 2024.
P7. DMR issues:	None noted
P8. SPRTK issues:	None noted
P9. NetDMR issues:	None noted

Q. Closeout

Q2. Inspector's Name and Title:	Stephen Monteverde, Environmental Program Specialist I
Q3. Inspector's Signature	<i>Stephen Monteverde</i>

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
850	4417	CLEARFLY						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1110 411		127.40	67585	
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1220 411		32.20		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1310 411		31.85		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1330 411		16.10		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1355 411		31.85		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1410 411		31.85		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1620 411		619.07		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 1680 411		16.10		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 5132 411		100.08		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 6772 411		24.73		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--TELEPHONE		A 7020 411		76.76		
TOWN - OUTSIDE VILLAGE		CONTRACTUAL--TELEPHONE		B 3620 411		47.95		
WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--TELEPHONE		MO 8110 411		37.23		1,193.17
851	1096	CHARTER COMMUNICATIONS						
WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--CABLE		MO 8110 413		196.04	67583	196.04
852	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--ELECTRIC		A 7150 412		41.98	67584	41.98
853	3038	CONSTELLATION ENERGY SVC OF NY						
S. L. / BRISCOE CONSOLIDATED SEWER		CONTRACTUAL--ELECTRIC		S2 8110 412		1,483.87	67584	
FERNDALE WATER DISTRICT		CONTRACTUAL--ELECTRIC		W2 8310 412		194.77		
STEVENSVILLE WATER DISTRICT		CONTRACTUAL--ELECTRIC		W3 8310 412		459.87		2,138.51
854	110	NYSE&G						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--ELECTRIC		A 7110 412		110.53	67580	
GENERAL FUND - TOWNWIDE		CONTRACTUAL--ELECTRIC		A 7110 412		25.32		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--ELECTRIC		A 7111 412		50.65		186.50
855	110	NYSE&G						
S. L. / BRISCOE CONSOLIDATED SEWER		CONTRACTUAL--ELECTRIC		S2 8110 412		105.84	67580	
INFIRMARY ROAD SEWER DISTRICT		CONTRACTUAL--ELECTRIC		S7 8110 412		25.10		130.94
856	130	VERIZON						
FERNDALE WATER DISTRICT		CONTRACTUAL--TELEPHONE		W2 8310 411		147.37	67581	147.37
857	658	VERIZON WIRELESS						
WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--TELEPHONE		MO 8110 411		324.66	67582	324.66
858	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		934.10	26060100	934.10
859	575	ADVANCED AUTO PARTS						
WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--VEHICLE MAINTENAN		MO 8110 471		55.96		
S. L. / BRISCOE CONSOLIDATED SEWER		CONTRACTUAL--SUPPLIES		S2 8110 48		65.76		121.72
860	2225	SULLIVAN COUNTY LABS						
S. L. / BRISCOE CONSOLIDATED SEWER		CONTRACTUAL--LAB TESTING		S2 8110 477		71.00		71.00
861	139	ALL GAS & WELDING SUPPLY	17470					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		CONTRACTUAL--SUPPLIES		DA 5130 48		314.74		314.74
862	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--SUPPLIES		A 7110 48		94.00		94.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
863	6111	REBECCA ATKINS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL	A 7150 4	40.00		
GENERAL FUND - TOWNWIDE				CONTRACTUAL	A 7312 4	685.00		725.00
864	8119	ATLAS SECURITY SERVICES, INC						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SECURITY	A 1110 431	873.76		873.76
865	8119	ATLAS SECURITY SERVICES, INC						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SECURITY	A 1110 431	566.76		566.76
866	20	CATSKILL-DELAWARE PUB.						
GENERAL FUND - TOWNWIDE				LEGAL NOTICES	A 1670 41	26.34		26.34
867	20	CATSKILL-DELAWARE PUB.						
GENERAL FUND - TOWNWIDE				LEGAL NOTICES	A 1670 41	143.19		143.19
868	825	COOK BROTHERS TRUCK PARTS	17468					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--PARTS	DA 5130 481	400.84		400.84
869	4117	CN WOOD CO, INC	17469					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--PARTS	DA 5130 481	1,071.55		1,071.55
870	1417	DECKER CONTRACTORS	17465					
GENERAL FUND - TOWNWIDE				CONTRACTUAL--GARBAGE REMOVAL	A 5132 472	3,298.72		3,298.72
871	7032	DELAWARE ENGINEERING, D.P.C.						
RESERVE - SWAN LAKE SEWER				Capital Outlay	HX 8310 3	6,500.00		6,500.00
872	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE				Emp. Benefit	A 9060 8	425.60		425.60
873	360	DUPLI ENVELOPE & GRAPHICS						
GENERAL FUND - TOWNWIDE				CORP. CONTRACTUAL--OFFICE SUPPLIES	A 1110 48	461.28		461.28
874	6028	ENDICOTT COMM INC						
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--TELEPHONE	MO 8110 411	321.91		321.91
875	500	FOSTERDALE EQUIPMENT CORPORATION	17422					
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--VEHICLE MAINTENAN	MO 8110 471	330.89		330.89
876	1223	I ZAKARIN & SONS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 1620 48	102.61		102.61
877	2315	MITCHELL JURON						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 7110 48	16.50		16.50
878	421	LANGUAGE LINE SERVICES						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--TRANSLATION SERVI	A 1110 49	27.00		27.00
879	970	LIBERTY FARM, HOME & PET						
GENERAL FUND - TOWNWIDE				Contractual	A 1962 4	605.69		605.69
880	6030	LIBERTY IRON WORKS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--REPAIRS	A 7110 478	125.00		125.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
881	681	MONTICELLO BLACKTOP CORP. HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	17471	CONTRACTUAL--BLACKTOP	DB 5110 481	4,153.21		4,153.21
882	3013	PARTNERS IN SAFETY, INC. GENERAL FUND - TOWNWIDE		Emp. Benefit	A 9050 8	106.00		106.00
883	8024	QUILL GENERAL FUND - TOWNWIDE		CONTRACTUAL--SUPPLIES	A 7312 48	139.97		139.97
884	3307	RESNICK ENERGY GENERAL FUND - TOWNWIDE		CONTRACTUAL--OIL	A 5132 415	781.93		781.93
885	160	SCHMIDTS WHOLESALE, INC. STEVENSVILLE WATER DISTRICT	17390	CONTRACTUAL--MAJOR REPAIRS	W3 8310 478	639.36		639.36
886	160	SCHMIDTS WHOLESALE, INC. HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	17466	CONTRACTUAL--PIPE	DA 5120 481	17,027.20		17,027.20
887	2782	SKINNERS SERVICE CENTER HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	17467	CONTRACTUAL--PARTS	DA 5130 481	2,214.84		2,214.84
888	8086	STANDARD LIFE INSURANCE COMP OF NY GENERAL FUND - TOWNWIDE TOWN - OUTSIDE VILLAGE HIGHWAY FUND - TOWNWIDE - HWY 3 & 4 HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1 WATER AND SEWER OPERATIONAL FUND		Emp. Benefit Empl. Benefit Emp. Benefit Emp. Benefits Emp. Benefits	A 9060 8 B 9060 8 DA 9060 8 DB 9060 8 MO 9060 8	377.08 42.85 162.83 128.55 145.69		857.00
889	1251	STAPLES ADVANTAGE WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--VEHICLE MAINTENANMO	8110 471	79.58		79.58
890	1251	STAPLES ADVANTAGE GENERAL FUND - TOWNWIDE		CONTRACTUAL--OFFICE SUPPLIES	A 1110 48	57.99		57.99
891	1360	STARK TECH SERVICES LLC WATER AND SEWER OPERATIONAL FUND LOOMIS SEWER DISTRICT INFIRMARY ROAD SEWER DISTRICT FERNDALDE WATER DISTRICT	17425	CONTRACTUAL--SUPPLIES CONTRACTUAL--SUPPLIES CONTRACTUAL--SUPPLIES CONTRACTUAL--SUPPLIES	MO 8110 48 S1 8110 48 S7 8110 48 W2 8310 48	457.50 457.50 457.50 457.50		1,830.00
892	1822	SUBSURFACE TECHNOLOGIES INC STEVENSVILLE WATER DISTRICT	17423	CONTRACTUAL--TANK CLEANING	W3 8311 476	14,230.00		14,230.00
893	5060	SULLIVAN COUNTY SOAP BOX GENERAL FUND - TOWNWIDE	DERBY	CONTRACTUAL--SUPPLIES	A 7140 48	100.00		100.00
894	630	SULLIVAN FIRECO INC. WATER AND SEWER OPERATIONAL FUND	17424	CONTRACTUAL--SUPPLIES	MO 8110 48	246.50		246.50
895	1136	TELVENT DTN GENERAL FUND - TOWNWIDE	17464	CONTRACTUAL--SUBSCRIPTIONS/DUE	A 5132 42	485.90		485.90
896	420	TRADING POST - LIBERTY S. L. / BRISCOE CONSOLIDATED SEWER		CONTRACTUAL--SUPPLIES	S2 8110 48	21.99		21.99

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
897	420	TRADING POST - LIBERTY						
GENERAL FUND	- TOWNWIDE		Contractual	A 1962 4		79.98		79.98
898	420	TRADING POST - LIBERTY						
GENERAL FUND	- TOWNWIDE		CONTRACTUAL--SUPPLIES	A 7110 48		200.14		
GENERAL FUND	- TOWNWIDE		CONTRACTUAL--SUPPLIES	A 7150 48		54.92		
GENERAL FUND	- TOWNWIDE		CONTRACTUAL--SUPPLIES	A 7312 48		20.52		275.58
899	420	TRADING POST - LIBERTY						
HIGHWAY FUND	- TOWNWIDE - HWY 3 & 4		CONTRACTUAL--SUPPLIES	DA 5130 48		75.31		75.31
900	8123	HD SUPPLY, INC	17414					
S. L. / BRISCOE CONSOLIDATED SEWER			CONTRACTUAL--SUPPLIES	S2 8110 48		127.68		
FERNDALE WATER DISTRICT			CONTRACTUAL--SUPPLIES	W2 8310 48		85.95		
STEVENSVILLE WATER DISTRICT			CONTRACTUAL--SUPPLIES	W3 8311 48		237.19		
STEVENSVILLE WATER DISTRICT			CONTRACTUAL--SUPPLIES	W3 8311 48		210.95		661.77
901	4031	VILLAGE OF LIBERTY						
GENERAL FUND	- TOWNWIDE		CONTRACTUAL--GARBAGE REMOVAL	A 1620 472		3,792.00		3,792.00
902	4032	VILLAGE OF LIBERTY WATERWORKS						
YOUNGSHILL SEWER DISTRICT			Contractual	S4 8110 4		5,203.55		5,203.55
903	4032	VILLAGE OF LIBERTY WATERWORKS						
COLD SPRING ROAD WATER DISTRICT			Contractual	W6 8310 4		4,004.75		4,004.75
904	2150	WELLS FARGO VENDOR FIN SERV						
GENERAL FUND - TOWNWIDE			CONTRACTUAL--COPIER LEASE	A 1355 427		519.74		
TOWN - OUTSIDE VILLAGE			CONTRACTUAL--COPIER LEASE	B 3620 427		519.74		1,039.48
905	925	WOODBOURNE LANDSCAPE SUPPLY INC						
GENERAL FUND - TOWNWIDE			CONTRACTUAL--SUPPLIES	A 7110 48		260.68		260.68
906	380	PAYROLL ACCOUNT						
GENERAL FUND - TOWNWIDE			Pers. Ser.	A 1010 1		1,455.92	26060300	
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1110 1		9,879.71		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1220 1		5,314.29		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1310 1		3,506.85		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1355 1		2,843.11		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 1410 1		5,270.96		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 3510 1		1,815.87		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 5010 1		5,100.73		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 7020 1		4,382.57		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 7110 1		8,210.74		
GENERAL FUND - TOWNWIDE			Per. Ser.	A 7150 1		1,856.28		
GENERAL FUND - TOWNWIDE			Day Camp Personal Services	A 7312 1		901.80		
TOWN - OUTSIDE VILLAGE			Per. Ser.	B 3620 1		3,973.03		
TOWN - OUTSIDE VILLAGE			Per. Ser.	B 8020 1		437.50		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			Per. Ser.	DA 5130 1		2,264.00		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1			Per. Ser.	DB 5110 1		28,509.70		
WATER AND SEWER OPERATIONAL FUND			Per. Ser.	MO 8110 1		20,152.65		105,875.71
907	1227	FIRST NATL. BANK OF JEFFERSONVILLE						
GENERAL FUND - TOWNWIDE			Emp. Benefit	A 9030 8		3,788.36	26060301	
TOWN - OUTSIDE VILLAGE			Emp. Benefit	B 9030 8		335.15		

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				Emp. Benefits	DA 9030 8	173.20		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1				Emp. Benefits	DB 9030 8	2,119.15		
WATER AND SEWER OPERATIONAL FUND				Emp. Benefits	MO 9030 8	1,523.57		7,939.43
908	5403	CHARTER COMMUNICATIONS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--INTERNET	A 1620 417	110.00	67587	110.00
909	110	NYSE&G						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--ELECTRIC	A 5182 412	1,043.82	67586	
FERNDALE LIGHT DISTRICT				CONTRACTUAL--ELECTRIC	L1 5182 412	380.06		
SWAN LAKE LIGHT DISTRICT				CONTRACTUAL--ELECTRIC	L2 5182 412	1,065.39		
W.S.S. LIGHT DISTRICT				CONTRACTUAL--ELECTRIC	L3 5182 412	458.14		
PARKSVILLE LIGHT DISTRICT				CONTRACTUAL--ELECTRIC	L4 5182 412	371.46		
LOCH SHELDRAKE ROAD LIGHT DISTRICT				CONTRACTUAL--ELECTRIC	L5 5182 412	373.71		3,692.58
910	110	NYSE&G						
INFIRMARY ROAD SEWER DISTRICT				CONTRACTUAL--ELECTRIC	S7 8110 412	211.03	67586	211.03
911	110	NYSE&G						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--ELECTRIC	A 7150 412	337.85	67586	337.85
912	110	NYSE&G						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--ELECTRIC	A 3510 412	492.11	67586	492.11
913	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE				Emp. Benefit	A 9060 8	191.00	26060500	191.00
914	9062	RINGSQURED ACCESS PLUS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--TELEPHONE	A 1110 411	78.00	67588	
GENERAL FUND - TOWNWIDE				CONTRACTUAL--TELEPHONE	A 1620 411	302.90		
GENERAL FUND - TOWNWIDE				UTILITIES--TELEPHONE	A 7110 411	78.00		
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--TELEPHONE	MO 8110 411	78.00		536.90
915	658	VERIZON WIRELESS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--CELL PHONE	A 1355 414	37.99	67589	37.99
916	575	ADVANCED AUTO PARTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--PARTS	DA 5130 481	77.25		77.25
917	8122	ALLEGIANCE TRUCKS BINGHAMTON	17636					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--PARTS	DA 5130 481	2,396.84		2,396.84
918	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 7110 48	49.99		49.99
919	5235	AMERICAN EXPRESS	17677					
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 1620 48	270.00		270.00
920	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SOFTWARE RENEWALS	A 1680 451	30.18		30.18
921	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 1355 48	115.00		115.00
922	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--RED CROSS	A 7312 483	224.00		224.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
923	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUBSCRIPTIONS	A 1410 422	9.99		
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 1410 48	45.38		55.37
924	2048	APPLIED LOGIC CORP.						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--APPLIED LOGIC	A 1680 422	459.00		459.00
925	2038	ARKELO MOTORS INC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--PARTS	DA 5130 481	45.98		45.98
926	8119	ATLAS SECURITY SERVICES, INC						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SECURITY	A 1110 431	1,121.71		1,121.71
927	368	BADGER METER INC						
LOOMIS WATER DISTRICT				CONTRACTUAL--SOFTWARE	W1 8310 425	43.47		
COLD SPRING ROAD WATER DISTRICT				CONTRACTUAL--SOFTWARE	W6 8310 425	43.47		86.94
928	2700	JACOB BILLIG, ESQ						
TOWN - OUTSIDE VILLAGE				Contractual	B 1420 4	3,125.00		3,125.00
929	3117	BOLD GOLD MEDIA GROUP						
GENERAL FUND - TOWNWIDE			17562	CONTRACTUAL--ADVERTISING	A 7312 482	250.00		250.00
930	1740	CAMPBELL FREIGHTLINER						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--PARTS	DA 5130 481	70.08		70.08
931	7231	CASELLA						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--GARBAGE REMOVAL	A 7110 472	110.00		110.00
932	20	CATSKILL-DELAWARE PUB.						
GENERAL FUND - TOWNWIDE				Contractual	A 1670 4	184.90		184.90
933	20	CATSKILL-DELAWARE PUB.						
GENERAL FUND - TOWNWIDE				LEGAL NOTICES	A 1670 41	26.34		26.34
934	4312	CATSKILLS EQUIPMENT						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 7110 48	171.96		171.96
935	8040	CHEMUNG SUPPLY CORP.						
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1			17473	CONTRACTUAL--SUPPLIES	DB 5110 48	11,675.55		11,675.55
936	1682	CNA SURETY DIRECT BILL						
WATER AND SEWER OPERATIONAL FUND				Insurance	MO 1910 4	100.00		100.00
937	825	COOK BROTHERS TRUCK PARTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4			17633	CONTRACTUAL--SUPPLIES	DA 5130 48	335.44		335.44
938	7032	DELAWARE ENGINEERING, D.P.C.						
S. L. / BRISCOE CONSOLIDATED SEWER				CONTRACTUAL--SUPPLIES	S2 8110 48	8,742.50		8,742.50
939	7036	MATTHEW DEWITT						
GENERAL FUND - TOWNWIDE			17638	CONTRACTUAL--CONFERENCES	A 5010 424	477.00		477.00
940	64	52 AUTO WORKS, INC						
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--VEHICLE MAINTENAN	MO 8110 471	51.00		51.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
941	517	HOME DEPOT CREDIT SERVICES						
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--SUPPLIES	DA 5130 48	43.14		
HIGHWAY FUND	- TOWN	OUTSIDE VILLAGE-HWY1		CONTRACTUAL--SUPPLIES	DB 5110 48	162.36		205.50
942	8062	INTEGRATED MAINTENANCE SOLUTIONS						
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--JANITORIAL	A 1620 475	3,626.55		
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--JANITORIAL	A 5132 475	282.59		3,909.14
943	1301	INTER CITY TIRE	17632					
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--PARTS	DA 5130 481	722.56		722.56
944	970	LIBERTY FARM, HOME & PET						
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--SUPPLIES	A 7110 48	75.00		75.00
945	970	LIBERTY FARM, HOME & PET						
GENERAL FUND	- TOWNWIDE			Contractual	A 1962 4	81.87		
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--SUPPLIES	A 7110 48	11.99		
GENERAL FUND	- TOWNWIDE			CONTRACTUAL	A 8510 4	20.99		114.85
946	1499	MIRABITO ENERGY PRODUCTS						
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--GAS	A 7110 441	1,105.08		
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--GAS	DA 5142 441	1,955.68		
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--GAS	MO 8110 441	1,915.88		4,976.64
947	2826	MSD ENVIRONMENTAL SERVICES, INC	17581					
RESERVE - SWAN LAKE SEWER				Capital Outlay	HX 8310 3	27,500.00		27,500.00
948	53	MULLALLY TRACTOR SALES	17634					
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--PARTS	DA 5130 481	317.91		317.91
949	53	MULLALLY TRACTOR SALES						
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--VEHICLE MAINTENAN	A 7110 471	139.76		139.76
950	155	N Y S A A						
GENERAL FUND	- TOWNWIDE			CONTRACTUAL--CONTINUING EDUCAT	A 1355 426	120.00		120.00
951	232	NYS DCS NYSHIP AGENCY						
GENERAL FUND	- TOWNWIDE			Emp. Benefit	A 9060 8	44,845.44		
TOWN - OUTSIDE VILLAGE				Empl. Benefit	B 9060 8	5,096.07		
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		Emp. Benefit	DA 9060 8	19,365.08		
HIGHWAY FUND	- TOWN	OUTSIDE VILLAGE-HWY1		Emp. Benefits	DB 9060 8	15,288.21		
WATER AND SEWER OPERATIONAL FUND				Emp. Benefits	MO 9060 8	17,326.65		101,921.45
952	7184	NORTH EAST PARTS GROUP, LLC	17472					
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--SUPPLIES	DA 5130 48	247.51		
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--PARTS	DA 5130 481	1,923.17		2,170.68
953	7184	NORTH EAST PARTS GROUP, LLC						
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--PARTS	DA 5130 481	427.26		427.26
954	7184	NORTH EAST PARTS GROUP, LLC						
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--SUPPLIES	DA 5130 48	11.43		
HIGHWAY FUND	- TOWNWIDE	- HWY 3 & 4		CONTRACTUAL--PARTS	DA 5130 481	118.99		130.42
955	3013	PARTNERS IN SAFETY, INC.						
GENERAL FUND	- TOWNWIDE			Emp. Benefit	A 9050 8	558.00		558.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
956	387	PETTY CASH						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SECURITY SERVICE	A 6772 432	15.00		15.00
957	4107	PN FIRE & BURGLAR ALARM CO., INC..						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SECURITY SERVICE	A 1620 432	460.00		460.00
958	1969	PRESTIGE TOWING & RECOVERY	17236					
GENERAL FUND - TOWNWIDE				CONTRACTUAL--VEHICLE MAINTENAN	A 7110 471	2,688.84		2,688.84
959	1969	PRESTIGE TOWING & RECOVERY	17635					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--TOWING	DA 5130 482	1,997.60		1,997.60
960	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--DIESEL	A 7110 443	53.41		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--DIESEL	DA 5142 443	4,688.33		
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--DIESEL	MO 8110 443	81.81		4,823.55
961	3307	RESNICK ENERGY						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--OIL	A 1620 415	958.75		958.75
962	3152	RIEBER CARTING LLC						
S. L. / BRISCOE CONSOLIDATED SEWER				CONTRACTUAL--GARBAGE REMOVAL	S2 8110 472	323.08		323.08
963	3152	RIEBER CARTING LLC	17475					
GENERAL FUND - TOWNWIDE				CONTRACTUAL--GARBAGE REMOVAL	A 5132 472	403.85		403.85
964	1247	ROUTE 55 WATER DISTRICT						
LOOMIS WATER DISTRICT				CONTRACTUAL--DISTRICT TO DISTRW1	8310 419	5,104.00		5,104.00
965	292	SENTRY ALARMS	17578					
S. L. / BRISCOE CONSOLIDATED SEWER				CONTRACTUAL--SUPPLIES	S2 8110 48	362.03		362.03
966	2200	SLACK CHEMICAL COMPANY INC	17418					
STEVENSVILLE WATER DISTRICT				CONTRACTUAL--CAUSTIC SODA	W3 8310 464	1,144.25		
STEVENSVILLE WATER DISTRICT				CONTRACTUAL--CAUSTIC SODA	W3 8311 464	1,144.25		2,288.50
967	2200	SLACK CHEMICAL COMPANY INC	17415					
STEVENSVILLE WATER DISTRICT				CONTRACTUAL--CHLORINE	W3 8310 461	463.75		
STEVENSVILLE WATER DISTRICT				CONTRACTUAL--CHLORINE	W3 8311 461	801.31		1,265.06
968	1525	SNAP ON TOOLS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				CONTRACTUAL--SUPPLIES	DA 5130 48	7.10		7.10
969	1251	STAPLES ADVANTAGE	17676					
GENERAL FUND - TOWNWIDE				CONTRACTUAL--OFFICE SUPPLIES	A 1110 48	282.96		282.96
970	5020	STEVENSVILLE WATER DIST.						
S. L. / BRISCOE CONSOLIDATED SEWER				CONTRACTUAL--SUPPLIES	S2 8110 48	205.00		
FERNDALE WATER DISTRICT				DISTRICT TO DISTRICT SALES	W2 8310 419	21,868.00		
ROUTE 55 WATER DISTRICT				CONTRACTUAL--DISTRICT TO DISTRW7	8310 419	8,940.25		31,013.25
971	630	SULLIVAN FIRECO INC.						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--FIRE INSPECTIONS	A 1620 476	135.00		135.00
972	630	SULLIVAN FIRECO INC.	17579					
WATER AND SEWER OPERATIONAL FUND				CONTRACTUAL--SUPPLIES	MO 8110 48	267.00		267.00

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
973	1752	TARCO INDUSTRIES	17474					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Equipment		DA 5130 2		499.41		499.41
974	461	TOWN OF LIBERTY						
WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--POSTAGE		MO 8110 481		524.66		524.66
975	1000	TRACEY RD. EQUIPMENT, INC.	17637					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		CONTRACTUAL--PARTS		DA 5130 481		6,263.34		6,263.34
976	453	TRACTOR SUPPLY BUSINESS ACCOUNT						
WATER AND SEWER OPERATIONAL FUND		CONTRACTUAL--SUPPLIES		MO 8110 48		59.99		59.99
977	420	TRADING POST - LIBERTY						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--SUPPLIES		A 7110 48		179.89		179.89
978	420	TRADING POST - LIBERTY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		CONTRACTUAL--SUPPLIES		DA 5130 48		132.32		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		CONTRACTUAL--PARTS		DA 5130 481		158.07		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		CONTRACTUAL--SUPPLIES		DB 5110 48		59.97		350.36
979	420	TRADING POST - LIBERTY						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--SUPPLIES		A 7110 48		133.66		133.66
980	8123	HD SUPPLY, INC	17417					
S. L. / BRISCOE CONSOLIDATED SEWER		CONTRACTUAL--SUPPLIES		S2 8110 48		242.00		
INFIRMARY ROAD SEWER DISTRICT		CONTRACTUAL-SUPPLIES		S7 8110 48		120.09		
LOOMIS WATER DISTRICT		CONTRACTUAL--SUPPLIES		W1 8310 48		91.92		
FERNDALE WATER DISTRICT		CONTRACTUAL--SUPPLIES		W2 8310 48		91.92		
STEVENSVILLE WATER DISTRICT		CONTRACTUAL--SUPPLIES		W3 8310 48		91.92		
W.S.S. WATER DISTRICT		CONTRACTUAL--SUPPLIES		W4 8310 48		91.92		
ROUTE 55 WATER DISTRICT		CONTRACTUAL--SUPPLIES		W7 8310 48		91.92		821.69
981	2310	WECHSLER POOL AND SUPPLY CO						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--SUPPLIES		A 7150 48		230.83		230.83
982	220	WILLIAMSON LAW BOOK CO						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--OFFICE SUPPLIES		A 1110 48		294.87		294.87
983	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		CONTRACTUAL--SUBSCRIPTIONS/DUE		A 5132 42		140.39		140.39
984	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1010 4		16.99		
GENERAL FUND - TOWNWIDE		CONTRACTUAL--SOFTWARE		A 1220 425		24.83		
GENERAL FUND - TOWNWIDE		Contractual		A 1480 4		58.90		100.72
985	7042	FUSCO ENGINEERING & LAND SURVEYING						
TOWN - OUTSIDE VILLAGE		CONTRACT		B 3620 491		12,083.33		12,083.33
986	6049	LIBERTY BLOOMS						
GENERAL FUND - TOWNWIDE		CONTRACTUAL		A 8510 4		822.00		822.00
987	970	LIBERTY FARM, HOME & PET						
GENERAL FUND - TOWNWIDE		Contractual		A 1962 4		532.71		532.71

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
988	4221	PITNEY BOWES BANK RESERVE		ACCOUNT				
GENERAL FUND - TOWNWIDE				Contractual	A 1670 4	2,000.00		2,000.00
989	1972	DOWSER WATER						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--WATER/SEWER CHARG	A 1620 419	25.93		25.93
990	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--ELECTRIC	A 5182 412	69.63		69.63
991	3011	PAESANOS PIZZA						
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 7150 48	21.28		
GENERAL FUND - TOWNWIDE				CONTRACTUAL--SUPPLIES	A 7312 48	21.28		42.56
								450,819.28 **

	ACCOUNT	ENC	AMOUNT
GENERAL FUND - TOWNWIDE			
Pers. Ser.	A 1010	1	1,455.92
Contractual	A 1010	4	16.99
Per. Ser.	A 1110	1	9,879.71
CONTRACTUAL--TELEPHONE	A 1110	411	205.40
CONTRACTUAL--SECURITY	A 1110	431	2,562.23
CONTRACTUAL--OFFICE SUPPLIES	A 1110	48	1,097.10
CONTRACTUAL--TRANSLATION SERVI	A 1110	49	27.00
Per. Ser.	A 1220	1	5,314.29
CONTRACTUAL--TELEPHONE	A 1220	411	32.20
CONTRACTUAL--SOFTWARE	A 1220	425	24.83
Per. Ser.	A 1310	1	3,506.85
CONTRACTUAL-TELEPHONE	A 1310	411	31.85
CONTRACTUAL-TELEPHONE	A 1330	411	16.10
Per. Ser.	A 1355	1	2,843.11
CONTRACTUAL--TELEPHONE	A 1355	411	31.85
CONTRACTUAL--CELL PHONE	A 1355	414	37.99
CONTRACTUAL--CONTINUING EDUCAT	A 1355	426	120.00
CONTRACTUAL--COPIER LEASE	A 1355	427	519.74
CONTRACTUAL--SUPPLIES	A 1355	48	115.00
Per. Ser.	A 1410	1	5,270.96
CONTRACTUAL--TELPEPHONE	A 1410	411	31.85
CONTRACTUAL--SUBSCRIPTIONS	A 1410	422	9.99
CONTRACTUAL--SUPPLIES	A 1410	48	45.38
Contractual	A 1480	4	58.90
CONTRACTUAL--TELEPHONE	A 1620	411	921.97
CONTRACTUAL--OIL	A 1620	415	958.75
CONTRACTUAL--INTERNET	A 1620	417	110.00
CONTRACTUAL--WATER/SEWER CHARG	A 1620	419	25.93
CONTRACTUAL--SECURITY SERVICE	A 1620	432	460.00
CONTRACTUAL--GARBAGE REMOVAL	A 1620	472	3,792.00
CONTRACTUAL--JANITORIAL	A 1620	475	3,626.55
CONTRACTUAL--FIRE INSPECTIONS	A 1620	476	135.00
CONTRACTUAL--SUPPLIES	A 1620	48	372.61
Contractual	A 1670	4	2,184.90
LEGAL NOTICES	A 1670	41	195.87
CONTRACTUAL--TELPEPHONE	A 1680	411	16.10
CONTRACTUAL--APPLIED LOGIC	A 1680	422	459.00
CONTRACTUAL--SOFTWARE RENEWALS	A 1680	451	30.18
Contractual	A 1962	4	1,300.25
Per. Ser.	A 3510	1	1,815.87
CONTRACTUAL--ELECTRIC	A 3510	412	492.11
Per. Ser.	A 5010	1	5,100.73
CONTRACTUAL--CONFERENCES	A 5010	424	477.00
CONTRACTUAL--TELEPHONE	A 5132	411	100.08
CONTRACTUAL--OIL	A 5132	415	781.93
CONTRACTUAL--SUBSCRIPTIONS/DUE	A 5132	42	626.29
CONTRACTUAL--GARBAGE REMOVAL	A 5132	472	3,702.57
CONTRACTUAL--JANITORIAL	A 5132	475	282.59
CONTRACTUAL--ELECTRIC	A 5182	412	1,113.45
CONTRACTUAL--TELEPHONE	A 6772	411	24.73
CONTRACTUAL--SECURITY SERVICE	A 6772	432	15.00
Per. Ser.	A 7020	1	4,382.57
CONTRACTUAL--TELPEPHONE	A 7020	411	76.76
Per. Ser.	A 7110	1	8,210.74
UTILITIES--TELEPHONE	A 7110	411	78.00

	ACCOUNT	ENC	AMOUNT	
GENERAL FUND - TOWNWIDE				
CONTRACTUAL--ELECTRIC	A 7110	412	135.85	
CONTRACTUAL--GAS	A 7110	441	1,105.08	
CONTRACTUAL--DIESEL	A 7110	443	53.41	
CONTRACTUAL--VEHICLE MAINTENAN	A 7110	471	2,828.60	
CONTRACTUAL--GARBAGE REMOVAL	A 7110	472	110.00	
CONTRACTUAL--REPAIRS	A 7110	478	125.00	
CONTRACTUAL--SUPPLIES	A 7110	48	1,193.81	
CONTRACTUAL--ELECTRIC	A 7111	412	50.65	
CONTRACTUAL--SUPPLIES	A 7140	48	100.00	
Per. Ser.	A 7150	1	1,856.28	
CONTRACTUAL	A 7150	4	40.00	
CONTRACTUAL--ELECTRIC	A 7150	412	379.83	
CONTRACTUAL--SUPPLIES	A 7150	48	307.03	
Day Camp Personal Services	A 7312	1	901.80	
CONTRACTUAL	A 7312	4	685.00	
CONTRACTUAL--SUPPLIES	A 7312	48	181.77	
CONTRACTUAL--ADVERTISING	A 7312	482	250.00	
CONTRACTUAL--RED CROSS	A 7312	483	224.00	
CONTRACTUAL	A 8510	4	842.99	
Emp. Benefit	A 9030	8	3,788.36	
Emp. Benefit	A 9050	8	664.00	
Emp. Benefit	A 9060	8	46,773.22	
				137,721.45 *
				137,721.45 **
TOWN - OUTSIDE VILLAGE				
Contractual	B 1420	4	3,125.00	
Per. Ser.	B 3620	1	3,973.03	
CONTRACTUAL--TELEPHONE	B 3620	411	47.95	
CONTRACTUAL--COPIER LEASE	B 3620	427	519.74	
CONTRACT	B 3620	491	12,083.33	
Per. Ser.	B 8020	1	437.50	
Emp. Benefit	B 9030	8	335.15	
Empl. Benefit	B 9060	8	5,138.92	
				25,660.62 *
				25,660.62 **
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4				
CONTRACTUAL--PIPE	DA 5120	481	17,027.20	
Per. Ser.	DA 5130	1	2,264.00	
Equipment	DA 5130	2	499.41	
CONTRACTUAL--SUPPLIES	DA 5130	48	1,166.99	
CONTRACTUAL--PARTS	DA 5130	481	16,208.68	
CONTRACTUAL--TOWING	DA 5130	482	1,997.60	
CONTRACTUAL--GAS	DA 5142	441	1,955.68	
CONTRACTUAL--DIESEL	DA 5142	443	4,688.33	
Emp. Benefits	DA 9030	8	173.20	
Emp. Benefit	DA 9060	8	19,527.91	
				65,509.00 *
				65,509.00 **
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1				
Per. Ser.	DB 5110	1	28,509.70	
CONTRACTUAL--SUPPLIES	DB 5110	48	11,897.88	
CONTRACTUAL--BLACKTOP	DB 5110	481	4,153.21	

	ACCOUNT	ENC	AMOUNT	
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1				
Emp. Benefits	DB 9030 8		2,119.15	
Emp. Benefits	DB 9060 8		15,416.76	
				62,096.70 *
				62,096.70 **
RESERVE - SWAN LAKE SEWER				
Capital Outlay	HX 8310 3		34,000.00	
				34,000.00 *
				34,000.00 **
FERNDALE LIGHT DISTRICT				
CONTRACTUAL--ELECTRIC	L1 5182 412		380.06	
				380.06 *
				380.06 **
SWAN LAKE LIGHT DISTRICT				
CONTRACTUAL--ELECTRIC	L2 5182 412		1,065.39	
				1,065.39 *
				1,065.39 **
W.S.S. LIGHT DISTRICT				
CONTRACTUAL--ELECTRIC	L3 5182 412		458.14	
				458.14 *
				458.14 **
PARKSVILLE LIGHT DISTRICT				
CONTRACTUAL--ELECTRIC	L4 5182 412		371.46	
				371.46 *
				371.46 **
LOCH SHELDRAKE ROAD LIGHT DISTRICT				
CONTRACTUAL--ELECTRIC	L5 5182 412		373.71	
				373.71 *
				373.71 **
WATER AND SEWER OPERATIONAL FUND				
Insurance	MO 1910 4		100.00	
Per. Ser.	MO 8110 1		20,152.65	
CONTRACTUAL--TELEPHONE	MO 8110 411		761.80	
CONTRACTUAL--CABLE	MO 8110 413		196.04	
CONTRACTUAL--GAS	MO 8110 441		1,915.88	
CONTRACTUAL--DIESEL	MO 8110 443		81.81	
CONTRACTUAL--VEHICLE MAINTENAN	MO 8110 471		517.43	
CONTRACTUAL--SUPPLIES	MO 8110 48		1,030.99	
CONTRACTUAL--POSTAGE	MO 8110 481		524.66	
Emp. Benefits	MO 9030 8		1,523.57	
Emp. Benefits	MO 9060 8		17,472.34	
				44,277.17 *
				44,277.17 **
LOOMIS SEWER DISTRICT				
CONTRACTUAL--SUPPLIES	S1 8110 48		457.50	
				457.50 *
				457.50 **

	ACCOUNT	ENC	AMOUNT	
S. L. / BRISCOE CONSOLIDATED SEWER				
CONTRACTUAL--ELECTRIC	S2 8110	412	1,589.71	
CONTRACTUAL--GARBAGE REMOVAL	S2 8110	472	323.08	
CONTRACTUAL--LAB TESTING	S2 8110	477	71.00	
CONTRACTUAL--SUPPLIES	S2 8110	48	9,766.96	
				11,750.75 *
				11,750.75 **
YOUNGSHILL SEWER DISTRICT				
Contractual	S4 8110	4	5,203.55	
				5,203.55 *
				5,203.55 **
INFIRMARY ROAD SEWER DISTRICT				
CONTRACTUAL--ELECTRIC	S7 8110	412	236.13	
CONTRACTUAL--SUPPLIES	S7 8110	48	577.59	
				813.72 *
				813.72 **
LOOMIS WATER DISTRICT				
CONTRACTUAL--DISTRICT TO DISTR	W1 8310	419	5,104.00	
CONTRACTUAL--SOFTWARE	W1 8310	425	43.47	
CONTRACTUAL--SUPPLIES	W1 8310	48	91.92	
				5,239.39 *
				5,239.39 **
FERNDALE WATER DISTRICT				
CONTRACTUAL--TELEPHONE	W2 8310	411	147.37	
CONTRACTUAL--ELECTRIC	W2 8310	412	194.77	
DISTRICT TO DISTRICT SALES	W2 8310	419	21,868.00	
CONTRACTUAL--SUPPLIES	W2 8310	48	635.37	
				22,845.51 *
				22,845.51 **
STEVENSVILLE WATER DISTRICT				
CONTRACTUAL--ELECTRIC	W3 8310	412	459.87	
CONTRACTUAL--CHLORINE	W3 8310	461	463.75	
CONTRACTUAL--CAUSTIC SODA	W3 8310	464	1,144.25	
CONTRACTUAL--MAJOR REPAIRS	W3 8310	478	639.36	
CONTRACTUAL--SUPPLIES	W3 8310	48	91.92	
CONTRACTUAL--CHLORINE	W3 8311	461	801.31	
CONTRACTUAL--CAUSTIC SODA	W3 8311	464	1,144.25	
CONTRACTUAL--TANK CLEANING	W3 8311	476	14,230.00	
CONTRACTUAL--SUPPLIES	W3 8311	48	448.14	
				19,422.85 *
				19,422.85 **
W.S.S. WATER DISTRICT				
CONTRACTUAL--SUPPLIES	W4 8310	48	91.92	
				91.92 *
				91.92 **
COLD SPRING ROAD WATER DISTRICT				
Contractual	W6 8310	4	4,004.75	
CONTRACTUAL--SOFTWARE	W6 8310	425	43.47	
				4,048.22 *
				4,048.22 **

ROUTE 55 WATER DISTRICT	ACCOUNT	ENC	AMOUNT	
CONTRACTUAL--DISTRICT TO DISTR	W7 8310 419		8,940.25	
CONTRACTUAL--SUPPLIES	W7 8310 48		91.92	
				9,032.17 *
				9,032.17 **
				450,819.28 ***

TO THE SUPERVISOR:

I certify that the vouchers listed above were audited by the TOWN BOARD and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite his name. Claims # to claims # audited on . Claims # to claims # audited on . All other claims were authorized under Blanket Resolution adopted by the Town Board on February 11, 1988.

DATE

TOWN CLERK

APPROVED AND ORDERED PAID THIS _____ day of _____, _____

SUPERVISOR

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	AMOUNT	CHECK#
825	7023	DELTA DENTAL OF NEW YORK		405.50	26051500
826	110	NYSE&G		752.19	67494
827	110	NYSE&G		381.29	67494
828	110	NYSE&G		1,022.70	67494
829	4032	VILLAGE OF LIBERTY WATERWORKS		181.47	67542
830	9062	RINGSQUARED ACCESS PLUS		536.41	67567
831	380	PAYROLL ACCOUNT		100,118.97	26052000
832	1227	FIRST NATL. BANK OF JEFFERSONVILLE		7,498.96	26052001
833	5406	CHARTER COMMUNICATIONS		149.26	67576
834	5407	CHARTER COMMUNICATIONS		46.81	67577
835	3038	CONSTELLATION ENERGY SVC OF NY		240.70	67574
836	3038	CONSTELLATION ENERGY SVC OF NY		126.95	67574
837	3038	CONSTELLATION ENERGY SVC OF NY		379.08	67574
838	3038	CONSTELLATION ENERGY SVC OF NY		249.14	67574
839	110	NYSE&G		332.73	67571
840	110	NYSE&G		5,406.00	67571
841	110	NYSE&G		527.76	67571
842	110	NYSE&G		1,100.72	67571
843	130	VERIZON		1,119.19	67572
844	658	VERIZON WIRELESS		31.25	67573
845	658	VERIZON WIRELESS		77.60	67573
846	658	VERIZON WIRELESS		123.98	67573
847	8111	CHARTER COMMUNICATIONS		119.99	67578
848	5404	CHARTER COMMUNICATIONS		119.99	67575
849	7023	DELTA DENTAL OF NEW YORK		230.00	26052600
				121,278.64	**

POST AUDIT ACCEPTED/APPROVED THIS _____ day of _____,

CLAIMS FROM #: _____ TO #: _____ TOTALING : _____

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

COUNCILPERSON

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
121	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 5/06/26	TP 10	70,617.20	26050602	70,617.20
122	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 5/06/26	TP 10	23,960.78	26050603	23,960.78
123	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 5/06/26	TP 10	10,667.51	26050604	10,667.51
124	758	TOWN OF LIBERTY DATE: 5/06/26	TP 10	783.55	70070	783.55
125	758	TOWN OF LIBERTY DATE: 5/06/26	TP 10	778.08	70071	778.08
126	758	TOWN OF LIBERTY DATE: 5/06/26	TP 10	288.87	70072	288.87
127	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 5/06/26	TP 10	707.36	70073	707.36
128	1920	N.Y.S. INCOME TAX BUREAU DATE: 5/06/26	TW 21	4,214.30	26050605	4,214.30
129	310	USCM/ NORTHEAST DATE: 5/06/26	TW 28	2,524.31	26050606	2,524.31
130	8889	US DEPARTMENT OF TREASURY DATE: 5/06/26	TW 23	339.60	2472	339.60
131	5291	SAMUEL STEIN DATE: 5/07/26	A 400	150.00	3212	150.00
132	3153	CHRIS ROSE DATE: 5/11/26	A 400	100.00	3213	100.00
133	703	STATE COMPTROLLER DATE: 5/13/26	A 690	23,257.00	3214	23,257.00
134	4042	VILLAGE OF LIBERTY DATE: 5/13/26	A 690	175.00	3215	175.00
135	930	GLENN SMITH, PE, INC. DATE: 5/19/26	TA 95	400.00	1980	400.00
136	5288	SC DEPT OF SOCIAL SERVICES DATE: 5/18/26	A 400	100.00	3219	100.00
137	1878	LIGHTHOUSE MINISTRIES DATE: 5/18/26	A 400	200.00	3218	200.00
138	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 5/20/26	TP 10	69,576.92	26052002	69,576.92
139	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 5/20/26	TP 10	24,004.22	26052003	24,004.22

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
140	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 5/20/26	TP 10	11,531.00	26052004	11,531.00
141	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 5/26/26	TW 18	6,347.60	26052601	6,347.60
142	758	TOWN OF LIBERTY DATE: 5/20/26	TP 10	783.55	70127	783.55
143	758	TOWN OF LIBERTY DATE: 5/20/26	TP 10	778.08	70128	778.08
144	758	TOWN OF LIBERTY DATE: 5/20/26	TP 10	236.80	70129	236.80
145	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 5/20/26	TP 10	707.36	70130	707.36
146	1920	N.Y.S. INCOME TAX BUREAU DATE: 5/20/26	TW 21	4,162.89	26052005	4,162.89
147	310	USCM/ NORTHEAST DATE: 5/20/26	TW 28	3,082.07	26052006	3,082.07
148	8889	US DEPARTMENT OF TREASURY DATE: 5/20/26	TW 23	339.60	2473	339.60
149	3154	JILL CONKLIN DATE: 5/26/26	A 400	100.00	3221	100.00
						260,913.65 **

ACCEPTED/APPROVED THIS _____ DAY OF _____,

CLAIMS FROM # _____ TO # _____ TOTALING: \$ _____

 SUPERVISOR

 COUNCILPERSON

 COUNCILPERSON

 COUNCILPERSON

 COUNCILPERSON

	ACCOUNT	AMOUNT	
GENERAL FUND - TOWNWIDE			
Refundable Deposits	A 400	650.00	
Clearing Account	A 690	23,432.00	
			24,082.00 *
			24,082.00 **
TRUST AND AGENCY			
Escrow account	TA 95	400.00	
			400.00 *
			400.00 **
PAYROLL ACCOUNT			
Payroll	TP 10	215,421.28	
			215,421.28 *
			215,421.28 **
PAYROLL WITHHOLDING			
Retirement	TW 18	6,347.60	
N.Y.S. Income Tax	TW 21	8,377.19	
Income Executions - Garnashee	TW 23	679.20	
PEBSCO - Deferred Compensation	TW 28	5,606.38	
			21,010.37 *
			21,010.37 **
			260,913.65 ***

Account#	Account Description	Fee Description	Qty	Local Share
A1255		Conservation	4	4.69
		Marriage License	8	140.00
		Permits	1	150.00
		TOWN CLERK	2	50.00
			4	40.00
			7	17.20
			20	40.00
			Sub-Total:	
A1620.4	Central Printing & Mailing	Photo Copies	40	20.00
			Sub-Total:	\$20.00
A1670.4	Building Fees	Certified Mailings	1	104.40
		Legal Notice Publication	1	47.43
		Sub-Total:		\$151.83
A2544	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	8	72.00
		Female, Unspayed	2	25.00
		Male, Neutered	7	63.00
		Male, Unneutered	2	25.00
		SENIOR	2	-5.00
			Sub-Total:	
A2545	Dog	Boarding Fees	16	400.00
		Redeemed Dog	4	300.00
		Sub-Total:		\$700.00
A3510.4	Dog	Reimbursement Of Expenses	3	75.00
			Sub-Total:	\$75.00
B2115	Building Fees	Lot Improvements	1	300.00
		Special Use	5	1,500.00
		Subdivision	2	4,050.00
		Sub-Total:		\$5,850.00
B2770	Building Fees	Building Permit	21	26,060.70
		Municipal Search	16	1,600.00
		Sub-Total:		\$27,660.70

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$35,079.42
Amount paid to:	Ny State Dept. Of Health			180.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			27.00
Amount paid to:	NYS Environmental Conservation			80.31
Total State, County & Local Revenues:		\$35,366.73	Total Non-Local Revenues:	\$287.31

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date

EXPENSE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX. BALANCE
GENERAL FUND - TOWNWIDE	3,529,681.02	248,397.76	1,420,967.01	920,353.29	1,188,360.72
TOWN - OUTSIDE VILLAGE	603,993.00	35,057.70	189,312.09	.00	414,680.91
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	.00	.00	.00	.00
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,838,240.00	70,307.33	868,661.37	25,201.76	944,376.87
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,386,396.00	90,167.84	238,287.63	5,451.24	1,142,657.13
HIGHWAY CHIPS FUND	723,000.00	.00	.00	.00	723,000.00
WATER AND SEWER OPERATIONAL FUND	1,098,720.00	64,478.82	421,081.64	5,417.92	672,220.44
TOTAL SEWER DISTRICTS	1,029,557.00	67,851.90	338,770.96	3,963.16	686,822.88
TOTAL WATER DISTRICTS	1,613,903.74	109,239.18	493,319.70	28,315.40	1,092,268.64
GRAND TOTALS.....	11,823,490.76	685,500.53	3,970,400.40	988,702.77	6,864,387.59

REVENUE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	3,129,681.02	127,522.66	2,612,839.82	516,841.20
TOWN - OUTSIDE VILLAGE	581,993.00	66,404.29	307,741.64	274,251.36
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	.00	.00	.00
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,713,240.00	4,903.39	1,700,284.41	12,955.59
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,301,396.00	4,331.25	1,288,285.24	13,110.76
HIGHWAY CHIPS FUND	723,000.00	.00	.00	723,000.00
WATER AND SEWER OPERATIONAL FUND	1,098,720.00	140,000.00	371,252.00	727,468.00
TOTAL SEWER DISTRICTS	931,057.00	13,786.37	787,856.16	143,200.84
PRESIDENTIAL EST. - SEWER EASE RESERVE	.00	.00	.00	.00
TOTAL WATER DISTRICTS	1,497,903.74	23,604.38	636,016.35	861,887.39
GRAND TOTALS.....	10,976,990.76	380,552.34	7,704,275.62	3,272,715.14



Town of Liberty
Supervisor's Report
May-26
Bank Account Reconciliation

Name	Bank	Account #	Current Total
General Fund	Key Bank	*183	\$ 786,793.21
Highway Fund	Key Bank	*191	\$ 592,044.24
Capital Reserve Fund	TD Banknorth	*521	\$ 85,336.16
Capital Reserve Fund	Wayne Bank	*701	\$ 54,992.77
Street Light Districts	CHB	*555	\$ 9,814.88
Water and Sewer Fund	Key Bank	*205	\$ 463,154.17
Trust and Agency	Key Bank	*744	\$ 342,920.50
Central Checking	Key Bank	*183	\$ -
Health Insurance	Jeff Bank	*993	\$ -
Payroll Account	Jeff Bank	*310	\$ -
Payroll Withholding	Jeff Bank	*174	\$ -
NYS CDBG	Key Bank	*418	\$ -
Grant Account	Key Bank	*212	\$ -
		TOTAL:	\$ 2,335,055.93

Key Bank Treasury Bills:			\$ 14,791,180.79
Catskill Hudson Bank CD			-
Jeff Bank CD			\$ -
TD Banknorth CD			\$ 229,300.18
		TOTAL CD:	\$ 15,020,480.97

TOWN OF LIBERTY – TOWN BOARD MEETING MINUTES

Date: May 18, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main Street, Liberty, NY 12754

CALL TO ORDER

Supervisor Frank DeMayo opened the meeting at 6:30 p.m. with the Pledge of Allegiance

PRESENT:

Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember Sherri Kavleski, Councilmember Vincent McPhillips, Councilmember Bruce Davidson, Town Clerk Laurie Dutcher, Town Attorney Kenneth Klein, Finance Director Cheryl Gerow, and Confidential Secretary Nick Rusin.

NEW BUSINESS

143-26 APPROVAL OF CORRESPONDENCE

Acceptance of incoming correspondence.

Motion by: Councilmember Dean Farrand

Second by: Councilmember Bruce Davidson

5 Ayes CARRIED

144-26 APPROVAL OF AUDIT

Approval of the following audits:

- April 2026 Abstract Claims #686–824 totaling \$439,342.95
- March 2026 Post Audit Claims #662–685 totaling \$127,466.54
- March 2026 General Ledger Abstract Claims #93–120 totaling \$261,972.48

Motion by: Councilmember Bruce Davidson

Second by: Councilmember Sherri Kavleski

5 Ayes CARRIED

145-26 APPROVAL OF MONTHLY REPORTS

Approval of the following monthly reports:

- Town Clerk's Report 4/26

TOWN OF LIBERTY – TOWN BOARD MEETING MINUTES

Date: May 18, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main Street, Liberty, NY 12754

- Revenue & Expense Summary 4/26
- Supervisor's Report 4/26

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Sherri Kavleski

5 Ayes CARRIED

146-26 APPROVAL OF MINUTES

Approval of the following minutes as submitted by the Town Clerk:

- Bid-Trailer Mounted Belt Press 3/27/26
- Emergency Mtg. 4/6/26
- Reg. Mtg. 4/20/26
- Work Session Mtg. 5/4/26
- Reg. Mtg. 5/4/26

Motion by: Councilmember Bruce Davidson

Second by: Councilmember Sherri Kavleski

5 Ayes CARRIED

147-26 APPROVAL OF PAYMENT FOR RESTORE NY ROUND 8 FOR TOWN OF LIBERTY PARKSVILLE MAIN STREET REVITALIZATION II, PROJECT #138,309

Approval of payment up to \$117,376.00 for Restore NY Round 8, Town of Liberty Parksville Main Street Revitalization II, #138,309, upon receipt of funds from Empire State Development (ESD).

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Dean Farrand

5 Ayes CARRIED

SEQR REVIEW

Supervisor DeMayo read aloud the Short Environmental Assessment Form Part 1.

TOWN OF LIBERTY – TOWN BOARD MEETING MINUTES

Date: May 18, 2026

Time: 6:30 p.m.

Location: Senior Citizens’ Center, 119 North Main Street, Liberty, NY 12754

148-26 AUTHORIZE SUPERVISOR TO SIGN FEAF PART 1 AGREEMENT FOR LIBERTY WATER & SEWER EXPANSION ON OLD RT. 17

Authorize the Supervisor to sign the Full Environmental Assessment Form Part 1 for the Liberty Water & Sewer Expansion on Old Rt. 17.

Motion by: Councilmember Dean Farrand
Second by: Councilmember Bruce Davidson
5 Ayes Carried

149-26 APPROVAL OF TEMPORARY ROAD CLOSURE APPLICATION & CHECKLIST

Approval of the Temporary Road Closure Application and Checklist as presented, with revisions requiring submission at least thirty (30) days prior to the event.

Motion by: Supervisor Frank DeMayo
Second by: Councilmember Dean Farrand

All Ayes Carried

150-26 AMEND MOBILE HOME BUILDING FEES

Approval to amend the following:

CHAPTER A152-FEES	
CHAPTER 60, Building Construction and Fire Prevention Administration, Art I, Building Permits and Certificates of Occupancy	
Residential Construction	
Singlewide mobile home	\$1,100 per 1,000 square feet or portion thereof (Same as one family residence)

Motion by: Supervisor Frank DeMayo
Second by: Councilmember Dean Farrand
5 Ayes Carried

TOWN OF LIBERTY – TOWN BOARD MEETING MINUTES

Date: May 18, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, 119 North Main Street, Liberty, NY 12754

151-26 APPOINT DELAWARE ENGINEERING AS TOWN REPRESENTATIVE – GROSSINGER'S PROJECT

Motion authorizing Delaware Engineering to represent the Town of Liberty throughout the Grossinger's project planning and infrastructure review process, with engineering expenses to be funded through a developer escrow account in an amount to be determined.

Motion by: Councilmember Dean Farrand

Second by: Supervisor Frank DeMayo

5 Ayes Carried

152-26 EXECUTIVE SESSION

Motion to enter Executive Session at 8:01 p.m. to discuss litigation regarding code violations, personnel matters concerning employee dismissal, and litigation regarding assessment matters.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Dean Farrand

5 Ayes Carried

153-26 OUT OF EXECUTIVE SESSION

The board came out of Executive Session at 8:27 p.m.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Vincent McPhillips

5 Ayes Carried

ADJOURN

The Town Board adjourned the meeting at 8:27 p.m.

TOWN BOARD WORK SESSION MINUTES

Date: June 1, 2026

Time: 10:00 a.m.

Location: Senior Citizens' Center, 119 North Main Street, Liberty

PRESENT

Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember Bruce Davidson, Councilmember Sherri Kavleski, Park & Recreation Director James Guara, Water & Sewer Foreman Damon Knack, Court Manager Denise Curry, Building Department Head Tammy Wilson, Finance Director Cheryl Gerow, Deputy Town Clerk Sara Sprague, and Jamie from NeoGov.

The Supervisor called the meeting to order after the Pledge of Allegiance.

WORK SESSION DISCUSSION

Budget Worksheets / Preparation

Department heads were instructed to begin reviewing and updating budget worksheets in OpenGov. Existing figures from the prior year were carried forward, and departments were asked to identify changes, itemize requests, and notify Finance of any revisions. The goal is to streamline budget preparation and reduce the amount of time required during budget season.

OpenGov Workflows & Training

Discussion focused on developing departmental workflows and standard operating procedures within OpenGov. Workflows will be used to support employee training, document procedures, and create consistent onboarding and operational practices across departments.

HR Compliance & Hiring Procedures

The Board reviewed recently adopted hiring and HR procedures. All job postings must be reviewed through the designated HR process to ensure compliance with New York State labor requirements. Councilmember Bruce Davidson advised that Alana McGinnis was designated as the HR person at the last meeting. Discussion included centralized personnel records, onboarding procedures, and the importance of following approved hiring policies.

Training Requirements

Required employee training, including sexual harassment and cybersecurity

training, was discussed. NeoGov will continue to track training completion, and HR will monitor compliance with state-mandated requirements.

HR Module & Record Management

A discussion was held regarding a potential HR module in NeoGov to centralize personnel documentation, onboarding records, and compliance tracking. Budget considerations remain under review.

MS365 Forms & Digital Processes

Departments were again requested to submit approved paper forms for conversion to electronic formats through Microsoft 365 and Teams. Uploading and organizing forms within departmental channels remains an ongoing priority.

General Discussion

The Board discussed departmental workload, operational planning, cemetery maintenance assistance provided by Parks & Recreation staff, and future budget considerations related to grounds maintenance and seasonal operations.

ADJOURNMENT

On a motion by Councilmember Dean Farrand, seconded by Councilmember Bruce Davidson, the Work Session was adjourned at 10:30 a.m.

Laurie Dutcher

Respectfully submitted,

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: June 1, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, Liberty, NY

CALL TO ORDER

Supervisor Frank DeMayo opened the meeting at 6:30 p.m. with the Pledge to the Flag.

PRESENT:

Supervisor Frank DeMayo, Councilmember Dean Farrand, Councilmember Sherri Kavleski, Councilmember Vincent McPhillips, Councilmember Bruce Davidson, Town Clerk Laurie Dutcher, Town Attorney Kenneth Klein, Finance Director Cheryl Gerow, Confidential Secretary Nick Rusin.

NEW BUSINESS

INTRODUCTORY LOCAL LAW #2 OF 2026 IMPOSING TERM LIMITS FOR ELECTED OFFICIALS

Motion to introduce Introductory Local Law #2 of 2026 entitled amending a new Chapter 39, entitled "Term Limits," to the Code of the Town of Liberty.

Motion by: Councilmember Dean Farrand

Second by: **NO SECOND**

MOTION FAILED

PROPOSED LOCAL LAW REQUEST PROCEDURE

The Board discussed procedures for requesting the Town Attorney to prepare proposed local laws. Councilmember Vincent McPhillips stated that no single Town Board member should direct the Town Attorney to prepare proposed local law without prior discussion by the full Town Board. It was clarified that Board members may still contact the Town Attorney for legal opinions or guidance, but that the motion addressed directing counsel to prepare a proposed local law for introduction.

Councilmember Dean Farrand stated that he believed Board members have authority to request draft legislation and that the proposed local law was intended to bring the issue before the public.

Supervisor DeMayo clarified the motion as a requirement that Board members not instruct counsel, and that counsel not act on such instruction, to introduce a local law unless the matter has first been discussed by the Board in open session.

REQUIRE BOARD DISCUSSION PRIOR TO REQUESTING PREPARATION OF LOCAL LAWS

Motion that Board members shall not instruct counsel to prepare a proposed local law for introduction unless the matter has first been discussed by the Town Board in open session.

Motion by: Councilmember Vincent McPhillips

Second by: Supervisor Frank DeMayo

NO: Councilmember Dean Farrand & Councilmember Bruce Davidson

Abstention: Councilmember Sherri Kavleski

2 Ayes, 2 Nays, 1 Abstention - **MOTION FAILED**

SET BID OPENING - WALNUT MOUNTAIN PARK PAVILION

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: June 1, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, Liberty, NY

Motion setting a bid opening for the Walnut Mountain Park Pavilion on June 25, 2026, at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty, New York, with a scheduled walkthrough on June 11, 2026, at 11:00 a.m. at Walnut Mountain Park, 73 Walnut Mountain Road, Liberty.

Motion by: Councilmember Bruce Davidson

Second by: Supervisor Frank DeMayo

5 Ayes CARRIED

APPROVAL OF PURCHASE OF SINGLE RESTROOM UNIT

Motion approving the purchase of a single restroom unit from UltraLav through Sourcewell procurement in the amount of \$47,621.52, with \$46,651.78 to be funded through grant funds and the remaining balance of \$969.74 to be funded by the Town.

Motion by: Councilmember Vincent McPhillips

Second by: Councilmember Sherri Kavleski

5 Ayes CARRIED

**It was noted that the purchase is for the unit only and does not include the pad or related site work.*

DESIGNATE PLANNING BOARD AS LEAD AGENCY - DEL SOMINO / DAVIS SCHOOLHOUSE PROJECT

Motion approving the Town of Liberty Planning Board as Lead Agency for purposes of SEQR review for the project known as Del Somino and Davis Schoolhouse.

Motion by: Councilmember Dean Farrand

Second by: Supervisor Frank DeMayo

Abstention: Councilmember Bruce Davidson

4 Ayes CARRIED

AUTHORIZE USDA FINANCIAL ASSISTANCE APPLICATION - SWAN LAKE WASTEWATER TREATMENT PLANT

Authorization by the Town Board of the Town of Liberty agreeing to apply for financial assistance with the United States Department of Agriculture, Rural Development, to finance Upgrades to the Swan Lake Wastewater Treatment Plant,

Be it further resolved that the Town Board of the Town of Liberty authorizes the Supervisor, Frank DeMayo, and Confidential Secretary, Nick Rusin, to sign all documents relating to the USDA Rural Development loan and/or grant.

Motion by: Councilmember Bruce Davidson

Second by: Councilmember Sherri Kavleski

5 Ayes CARRIED

APPROVAL OF ARTICLE 7 SETTLEMENT - HK PROPERTIES LIBERTY LLC

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: June 1, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, Liberty, NY

The following motion was offered by Councilmember Dean Farrand, who moved its adoption, and seconded by Supervisor Frank DeMayo, to wit:

WHEREAS, HK Properties Liberty LLC (“Petitioner”) has served and filed notice of protest and notice of petition and petition for review and reduction of real property assessments for the year 2025 with respect to parcels owned by it located in the Town of Liberty; and

WHEREAS, the Town of Liberty has appeared in the aforesaid proceedings by Kenneth C. Klein, Esq., attorney for the Town, and Petitioner has appeared in the aforesaid proceedings by J&G Law, LLP, Kara J. Cavallo, Esq., of counsel; and

WHEREAS, following negotiations among the parties and their counsel, a settlement of all matters in dispute has been reached; and

WHEREAS, it appears that the proposed settlement of all matters in dispute will result in a fair and equitable resolution of Petitioner’s complaint with respect to the subject assessments;

NOW, THEREFORE, be it resolved, that Kenneth C. Klein, Esq., attorney for the Town, be, and he hereby is authorized, directed and allowed to enter into a formal consent order and judgment with the attorneys of record for the Petitioner, which consent order and judgment has been provided to the Town Board for complete reading and filing this date; and be it further

RESOLVED, that Kenneth C. Klein, Esq., attorney for the Town, be, and he hereby is authorized, empowered and directed to execute the proposed consent order and judgment, and to thereby bind the Town of Liberty thereto; and be it further

RESOLVED, that Kenneth C. Klein, Esq., attorney for the Town, be, and he hereby is authorized, empowered and directed to do all other things, and to execute any and all other documents, which are reasonably necessary and incidental to the effectuation and finalization of the aforesaid consent judgment.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Frank DeMayo voting	AYE
Councilperson Dean Farrand voting	AYE
Councilperson Vincent McPhillips voting	NO
Councilperson Bruce Davidson voting	AYE
Councilperson Sherri Kavleski voting	AYE

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: June 1, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, Liberty, NY

The resolution was thereupon declared duly adopted.

APPROVED USE OF CLASS 53 DUCTILE IRON PIPE

Motion approving Class 53 ductile iron pipe as acceptable for use for water lines.

Motion by: Councilmember Dean Farrand

Second by: Supervisor Frank DeMayo

5 Ayes CARRIED

** It was requested that the record note Delaware Engineering's approval of the pipe and confirmation that the material meets required standards, despite discussions about the product being manufactured outside the United States. The Board also discussed instructing Delaware Engineering to have Delta update the project documents to ensure future records accurately reflect the material installed.*

APPROVAL OF REVISIONS TO TEMPORARY ROAD CLOSURE APPLICATION

Motion approving revisions to the Temporary Road Closure Application, including a forty-five (45) day submission requirement, notification of affected residents, designation of an event contact person, publication and posting requirements following Town Board approval, and a \$50 application fee to offset administrative and publication expenses.

Motion by: Councilmember Bruce Davidson

Second by: Supervisor Frank DeMayo

5 Ayes CARRIED

TEMPORARY ROAD CLOSURE APPLICATION (TOWN ROAD)

Date of submission (off Div. application): _____

Event Name: _____

Applicant Name: _____

Organization of applicant: _____

Address: _____

Phone Number: _____

Email: _____

Board Name to be Closed: _____

Location (Limits of Closure): _____

Date of Closure: _____

Time of Closure (Start) _____ (End) _____

Description of Event: _____

Estimated Number of Participants: _____

Personal Notification of affected Residents: _____

Traffic Control Plan (attach if needed): _____

Emergency Access Point (attach if needed): _____

Contact: _____

Insurance Information

Carrier: _____

Policy Number: _____

Coverage Amount: _____

(Attach Certificate of Insurance naming Town as Additional Insured)

Applicant Signature: _____ Date: _____

OFFICE USE ONLY

Date Received: _____

Highway Superintendent Approval: _____

Town Board Approval (See #): _____

Payments Received: Yes / No (Add Fee): _____

Insurance Received: Yes / No: _____

Emergency Services Notified: Yes / No: _____

Approved: Yes / No: _____

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: June 1, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, Liberty, NY

MOUNTAIN VIEW MEADOWS-TABLED

Supervisor DeMayo reported that Mountain View Meadows was tabled pending receipt of additional information from the applicant.

REVIEW OF TOWN CODE FINES AND FEES

The Board began reviewing fines and penalties contained within the Town Code. Discussion included general provisions, animal control, building construction, fire prevention, unsafe buildings, junkyards, mobile home parks, multiple-residence properties, and water and sewer matters. Board members discussed whether existing penalties remain appropriate, whether some fines should be increased, and whether compliance periods or escalating fines should be added.

Councilmember Bruce Davidson recommended that Department Heads participate in the review process because each department is best suited to identify appropriate enforcement procedures and penalties. The Town Clerk was asked to distribute relevant code sections to the Department Heads for review and recommendations. The Board also discussed tying any approved compliance timeframes to workflows for inspectors and complaint tracking, ensuring complaints are assigned and followed up on within established timelines.

The matter was continued for further review by Department Heads and the Town Attorney.

OLD BUSINESS

TREE REMOVAL - TOWN HALL PROPERTY

Supervisor DeMayo reported that five contractors were contacted regarding the removal of hazardous trees at Town Hall and related Town properties, and two proposals were received. GGC's Hickory Tree and Landscape Design recommended the removal of seven trees and one maple limb for \$8,700. Tri County Arborists LLC, a certified arborist, recommended removal of eleven trees, including a locust leaning on the Town Hall roof and a Norway spruce leaning toward the neighboring property, for \$7,950.

AWARD TREE REMOVAL CONTRACT

Motion awarding the tree removal contract to Tri County Arborists LLC in the amount of \$7,950 for removal of designated trees at Town Hall and related Town properties.

Motion by: Councilmember Dean Farrand

Second by: Councilmember Bruce Davidson

5 Ayes CARRIED

GREEN HILLS ESTATES

Supervisor DeMayo reported that he had nothing new to report regarding Green Hills Estates. He stated that he continues to work on Certificates of Occupancy and that the developer has the Memorandum of Understanding. The Supervisor again asked that the Memorandum be signed so

TOWN OF LIBERTY - TOWN BOARD MEETING MINUTES

Date: June 1, 2026

Time: 6:30 p.m.

Location: Senior Citizens' Center, Liberty, NY

that Certificates of Occupancy with complete applications can be addressed. The Board noted that the signed agreement had not yet been returned.

INFORMATION TECHNOLOGY SERVICES REQUEST FOR PROPOSALS

Councilmember Bruce Davidson requested discussion of the Information Technology Services proposals. He reported that he reviewed the proposals and found Fisch's to be thorough, responsive to the RFP, and the lowest. The discussion also included another proposal from a vendor used by the Town of Monticello. The Town Clerk noted that Phish responded directly to the RFP requirements and that some other proposals included additional fees not included in the others.

The Board discussed checking references, verifying insurance and required submissions, and focusing the review on the strongest proposals. Supervisor DeMayo stated that he wanted an opportunity to contact references before a decision was made. The matter will be placed on the next agenda to consider the selection of an IT provider.

PUBLIC PARTICIPATION

The following topics were discussed during the public participation:

- *Swan Lake Bridge Project*
- *Youngsville Property Maintenance Concerns*
- *Planning Board Process and Site Plan Review*
- *O'Keefe Hill Road*
- *Temporary Road Closure Process*
- *Road Closure Event and Community Notification*

ADJOURNMENT

The meeting was adjourned at 7:28 p.m.

Motion by: Supervisor Frank DeMayo

Second by: Councilmember Vincent McPhillips

5 Ayes CARRIED

Respectfully submitted,

Laurie Dutcher

Laurie Dutcher, Town Clerk

COMPUTER & INFORMATION TECHNOLOGY SERVICES BID

May 28, 2026

Time: 2:00 p.m.

Place: Town Clerk's Office, 120 North Main St., Liberty, NY 12754

The following were present:

Town Clerk Laurie Dutcher
Deputy Town Clerk Sara Alvarez

After presenting the necessary "Affidavit of Publication" and "Proof of Posting", Town Clerk Laurie Dutcher called the Bid Opening to order at 11:00 p.m.

The following bids were received:

Vendor / Bidder	Hourly Rate (Including labor, travel, fees, insurance, etc.)	Annual Rate (Including labor, travel, fees, insurance, etc.)	Additional Costs / Notes
Fisch Solutions, Inc. 3188 Route 9W, Suite 1 New Windsor, NY 12553	\$125.00	\$56,500.00	
Meeting Tree Computer, Corp. Salisbury Mills, NY	\$195.00 per hour, plus required security and monitoring platform (see proposal)	\$85,000.00 annually, based on currently known IT infrastructure details. Hybrid Rate: \$75,000.00 annually with limited project hours included, based on currently known IT infrastructure details.	
Agile Infotech, Inc. 680 Route 211 E, Ste. 3B-238 Middletown, NY 10941	\$150.00 per hour (all-inclusive: labor, travel, fees, and consumables)	\$46,080.00	One-time onboarding cost: \$3,840.00 Monthly workstation/server costs (32): \$3,840.00 per month Optional MS 365 Standard (32): \$408.00 per month
Cyber Guardian Consulting Group 63 John St. Kingston, NY 12401	\$175.00	\$44,419.92	One-time onboarding fee: \$950.00

Note:

Agile Infotech, Inc. had a one-time onboarding fee of \$3,840.00

Cyber Guardian Consulting Group had a one-time onboarding fee of \$950.00.

All bidders included a non-collusion bidding certificate.

All bids having been opened, the bid opening was adjourned at 2:10 p.m.

Respectfully submitted,

Laurie Dutcher, Town Clerk



DELAWARE ENGINEERING, D.P.C.

28 Madison Avenue Extension
Albany, New York 12203

Phone: 518.452.1290
Fax: 518.452.1335

June 9, 2026

Frank DeMayo, Town Supervisor
Liberty Town Hall
120 North Main Street
Liberty, NY 12754

Re: Proposal for Engineering Review Services

Dear Supervisor DeMayo,

Delaware Engineering D.P.C. (DE) is pleased to provide this proposal for engineering review services in response to the forthcoming application for site plan review of the Grossinger's development project which has been proposed by PPG Development. It is our understanding that the Town of Liberty (Town) seeks the services of a planning consultant to provide engineering review assistance to the Planning Board solely for the review of the aforementioned development project.

DE staff have worked closely with the Town and Village of Liberty regarding water and wastewater service and treatment. As such, we are intimately familiar with Liberty, its existing development patterns and land use regulations, and those land use challenges that are driving the need for zoning updates. That familiarity will enable us to work efficiently to achieve the Town's goals with respect to this development project.

In addition, we are keenly aware of the need to strike a delicate balance between the rights of private property owners to develop their land and growing public concerns about infrastructure capacity and the negative consequences associated with unplanned growth.

We look forward to continuing our working relationship with the Town of Liberty and are available to address any issues or questions you may have.

Sincerely,

John Brust
Principal

55 South Main Street
Oneonta, NY 13820
607.432.8073

223 Main Street
Goshen, New York 10924
845.615.9232

548 Broadway
Monticello, New York 12701
854.791.7777

16 East Market Street
Red Hook, NY 12571
518.452.1290

DELAWARE ENGINEERING, D.P.C.

PROPOSAL FOR ENGINEERING REVIEW SERVICES
TOWN OF LIBERTY, NY

SCOPE OF SERVICES:

Task 1. Site Plan Review Support

DE staff shall provide support to the Planning Board, including working with Town staff and Planning Board members to perform technical review of this project and attend work sessions, when necessary. This support includes attendance at Planning Board meetings, working with applicant and Town staff to support a complete application, engineering review of site plans, subdivision plans, stormwater plans, and all other supporting documentation.

In this case, the applicant intends to connect to municipal water and wastewater systems. Therefore, our work will include engineering analyses of relevant municipally-owned water/wastewater infrastructure and the possible need for upgrades of both systems to accommodate the anticipated additional water/wastewater flow.

Task 2. SEQRA Review Support

DE shall assist the Planning Board through the environmental quality review process, including coordinated review, county referral, impact mitigation, determination of significance, and conditions of approval.

Task 3. Public Hearing Support

DE shall provide its expertise at the public hearing for the smooth transfer of knowledge between the Town, Applicant, and public.

Task 4. Adoption Support

DE is prepared to compile all necessary Planning Board materials for the potential approval of the site plan and/or subdivision plan.

PROJECT STAFFING:

Project Manager: Kevin Schwenzfeier, Senior Planner

Project Associate: Robert Chiapisi, Senior Project Consultant

Project Engineer: Danial Fagnani, P.E.

Principal-in-Charge: John Brust, Partner

FEE PROPOSAL:

Compensation shall be provided by the Town to DE on a time and materials basis in accordance with the rate schedule provided in **Attachment A** (subject to annual update) as follows:

- Professional planning services associated with Tasks 1 through 4 will be conducted at the direction of Town staff and invoiced on a time and materials basis. Given the significance of this project, we suggest that the applicant be directed to fund an initial escrow deposit of \$25,000.

DELAWARE ENGINEERING, D.P.C.

While it is not possible to determine the exact hours and cost associated with the project due to potential external influences, all time spent will be closely tracked and documented.

- If additional funds prove to be necessary in order to complete the engineering review of this project, the applicant shall be obligated to refresh the escrow account to an estimated amount to be formally requested by DE.

Invoices will be submitted to the Town not more frequently than on a monthly basis with detailed notes provided by task. Payment shall be made within 30 calendar days of the date of invoice. Checks shall be forwarded to Delaware Engineering, D.P.C., 28 Madison Avenue Extension, Albany, NY 12203, Attention: Susan Olivares.

Any services not indicated or included in the above-listed scope of services or which are subsequently requested, either verbally or in writing, will be considered additional services. Additional services can be provided if deemed necessary and approved in advance by the Town. Compensation for additional services can be negotiated as needed, and the fee will be based upon either a mutually agreed-upon lump sum or an hourly basis at rates in effect at the time the services are performed.

All of the terms and conditions contained in the DELAWARE ENGINEERING, D.P.C. STANDARD TERMS AND CONDITIONS found in **Attachment B** would apply to the project contract for these services.

Endorsements:


Thank you for the opportunity to submit a proposal for these services. If all is acceptable and you wish us to proceed with the work, please sign below and return a copy to our office.

The following signatures establish the foregoing:

(OWNER/CLIENT)
TOWN OF THOMPSON

(ENGINEER)
DELAWARE ENGINEERING, D.P.C.

By: _____
(Signature)

By: 
(Signature)

Print Name: _____

Print Name: JOHN BRUST

Title: _____

Title: Principal

Date: _____

Date: 6/9/26

DELAWARE ENGINEERING, D.P.C.

ATTACHMENT A

2026 HOURLY RATE SCHEDULE



**2026
HOURLY RATE SCHEDULE**

Personnel	Rate
Project/Accounting Coordinator/Senior Coordinator	\$95 - \$115
Designer/Senior Designer	\$110 - \$190
Construction Inspector/Senior Construction Inspector	\$140 \$170
Construction Manager/Senior Construction Manager	\$190 \$210
Environmental Scientist or GIS Specialist/Senior Scientist/GIS	\$155 \$185
Public Engagement Specialist/Grants Manager	\$175 - \$185
Planner/Senior Planner	\$175 \$185
Engineer	\$130 \$170
Design Engineer/Senior Design Engineer	\$130 \$170
Project Engineer/Senior Project Engineer	\$160 - \$190
Senior Engineer/Managing Engineer	\$200 \$250
Principal or Partner Engineer, Scientist or Planner	\$240 \$270

Reimbursable Expenses:

1. Mileage @ Federal Rate 72.5 per mile
2. Travel Expenses (Lodging, Meals) @ Federal Per Diem Rate
3. Telecommunications @ Cost
4. FedEx, UPS, US Postal, Courier @ Cost
5. Subcontract Management @ Cost plus 10%
6. Other allowable costs @ Cost (Plan Reproductions, Photographs, etc.)

DELAWARE ENGINEERING, D.P.C.

ATTACHMENT B

DE TERMS & CONDITIONS

1. STANDARD OF CARE. Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the Services are performed. Professional services are not subject to, and ENGINEER can not provide, any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code. Any such warranties or guarantees contained in any purchase orders, requisitions or notices to proceed issued by CLIENT are specifically objected to.

2. CHANGE OF SCOPE. The scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by CLIENT. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that scope must be redefined.

3. SAFETY. ENGINEER has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, ENGINEER specifically disclaims any authority or responsibility for general job site safety and safety of persons other than ENGINEER employees.

4. DELAYS. If events beyond the control of CLIENT or ENGINEER, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, ENGINEER shall be entitled to an equitable adjustment in compensation.

5. TERMINATION/SUSPENSION. Either party may terminate this Agreement upon 30 days written notice to the other party. CLIENT shall pay ENGINEER for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination. In the event either party defaults in its obligations under this Agreement (including CLIENT'S obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the Agreement if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this Agreement.

In the event either party defaults in its obligations under this Agreement (including CLIENT'S obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the Agreement if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this Agreement.

6. OPINIONS OF CONSTRUCTION COST. Any opinion of construction costs prepared by ENGINEER is supplied for the general guidance of the CLIENT only. Since ENGINEER has no control over competitive bidding or market conditions, ENGINEER cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to CLIENT.

7. RELATIONSHIP WITH CONTRACTORS. ENGINEER shall serve as CLIENT'S professional representative for the Services, and may make recommendations to CLIENT concerning actions relating to CLIENT'S contractors, but ENGINEER specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by CLIENT'S contractors.

8. CONSTRUCTION REVIEW. For projects involving construction, CLIENT acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. CLIENT agrees to hold ENGINEER harmless from any claims resulting from performance of construction-related services by persons other than ENGINEER.

9. INSURANCE. ENGINEER will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation, and Employer's Liability in amounts in accordance with legal, and ENGINEER'S business requirements. Certificates evidencing such coverage will be provided to CLIENT upon request. For projects involving construction, CLIENT agrees to require its construction contractor, if any, to include ENGINEER as an additional insured on its policies relating to the Project. ENGINEER'S coverages referenced above shall, in such case, be excess over contractor's primary coverage.

10. HAZARDOUS MATERIAL. Hazardous materials may exist at a site where there is no reason to believe they could or should be present. ENGINEER and CLIENT agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work. ENGINEER agrees to notify CLIENT as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. CLIENT acknowledges and agrees that it retains title to all hazardous material existing on the site and shall report to the appropriate federal, state or local public agencies, as required, any conditions at the site that may present a potential danger to the public health, safety or the environment. CLIENT shall execute any manifests or forms in connection with transportation, storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize ENGINEER to execute such documents as CLIENT'S agent. CLIENT waives any claim against ENGINEER and agrees to defend, indemnify, and save ENGINEER harmless from any claim or liability for injury or loss arising from ENGINEER'S discovery of unanticipated hazardous materials or suspected hazardous materials.

11. INDEMNITIES. To the fullest extent permitted by law, ENGINEER shall indemnify and save harmless CLIENT from and against loss, liability, and damages sustained by CLIENT, its agents, employees, and representatives by reason of injury or death to persons or damage to tangible property to the extent caused directly by the willful misconduct or failure to adhere to the standard of care described in Paragraph 1 above of ENGINEER, its agents or employees.

To the fullest extent permitted by law, CLIENT shall defend, indemnify, and save harmless ENGINEER from and against loss, liability, and damages sustained by ENGINEER, its agents, employees, and representatives by reason of claims for injury or death to persons, damages to tangible property, to the extent caused directly by any of the following: (a) any substance, condition, element, or material or any combination of the foregoing (I) produced, emitted or released from the Project or tested by ENGINEER under this Agreement, or (b) operation or management of the Project. CLIENT also agrees to require its construction contractor, if any, to include ENGINEER as an indemnitee under any indemnification obligation to CLIENT.

12. LIMITATIONS OF LIABILITY. No employee or agent of ENGINEER shall have individual liability to CLIENT. CLIENT agrees that, to the fullest extent permitted by law, ENGINEER'S total liability to CLIENT for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, ENGINEER'S negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the limits of insurance under this Agreement. If CLIENT desires a limit of liability greater than that provided above, CLIENT and ENGINEER shall include in Part III of this Agreement the amount of such limit and the additional compensation to be paid to ENGINEER for assumption of such additional risk. IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES.

13. ACCESS. CLIENT shall provide ENGINEER safe access to any premises necessary for ENGINEER to provide the Services.

14. REUSE OF PROJECT DELIVERABLES. Reuse of any documents or other deliverables, including electronic media, pertaining to the Project by CLIENT for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by ENGINEER for the specific purpose intended, shall be at the CLIENT'S risk. Further, all title blocks and the engineer's seal, if applicable, shall be removed if and when CLIENT provides deliverables in electronic media to another entity. CLIENT agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. CLIENT shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, ENGINEER shall be advised and the inconsistency shall be corrected at no additional cost to CLIENT. Following the expiration of this 30-day period, CLIENT shall bear all responsibility for the care, custody and control of the electronic media. In addition, CLIENT represents that it shall retain the necessary mechanisms to read the electronic media, which CLIENT acknowledges to be of only limited duration. CLIENT agrees to defend, indemnify, and hold harmless ENGINEER from all claims, damages, and expenses, (including reasonable litigation costs), arising out of such reuse or alteration by CLIENT or others acting through CLIENT.

15. AMENDMENT. This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.

16. ASSIGNMENT. Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

17. STATUTES OF LIMITATION. To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.

18. DISPUTE RESOLUTION. Parties shall attempt to settle disputes arising under this agreement by discussion between the parties senior representatives of management. If any dispute can not be resolved in this manner, within a reasonable length of time, parties agree to attempt non-binding mediation or any other method of alternative dispute resolution prior to filing any legal proceedings. In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs from the other party.

19. NO WAIVER. No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

20. NO THIRD-PARTY BENEFICIARY. Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including CLIENT'S contractors, if any.

21. SEVERABILITY. The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

22. AUTHORITY. The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

Ready2Go Trailer Sales LLC
 1525 Park Manor Blvd # 300
 Pittsburgh, PA 15205 USA
 mark@ready2gotrailers.com



INVOICE

BILL TO
 Town of Liberty
 120 North Main Street
 Liberty, NY 12754

SHIP TO
 Town of Liberty
 120 North Main Street
 Liberty, NY 12754

INVOICE # 2126
DATE 06/08/2026
DUE DATE 06/08/2026
TERMS Due on receipt

CUSTOMER #
 Sourcewell #153965

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT	SKU
Charges					
UltraLav - Single Station 14' ADA Restroom Trailer	<ul style="list-style-type: none"> • Single Station 14' ADA Restroom Trailer INTERIOR • High Clearance Sink (ADA Compliant) • Auto-Shutoff Sink Faucet • Shatter Proof Mirror • Ceramic Toilet (ADA Compliant) • Toilet Paper Holder • Paper Towel Dispenser • Waste Basket • Smooth, Aluminum PolyCorRegistered Interior Walls & Ceiling • Non-Skid Rubber Coin Floor • Interior Turning Radius and Exterior Landing Turning Radius • Meets or Exceeds ADA Requirements • Handrails And Grab Bars Are 1-1/2" Stainless Steel (ADA Compliant) • 12v LED 6" Round Dome Lights (4 per) EXTERIOR • ADA Ramp System With 	1	50,204.00	50,204.00	UL-614-ADA-RT

Corporate Address:
 6650 Rivers Ave., STE 100
 Charleston, SC 29406

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT	SKU
Delivery Charge	Equipment				FREIGHT
UL-SourceWELL	SOURCEWELL Solicitation Number: RFP #092922 American Cargo Group SOURCEWELL contract number: 092922-AGO The dealer listed below is the official sole authorized dealer for American Cargo Group (UltraLav Mobile Restroom Trailers) - Ready2Go Trailer Sales LLC	1	-6,024.48	-6,024.48	
SOURCEWELL - Processing Fee	Processing Fee	1	150.00	150.00	

Convenient ACH Payment Link
<https://www.payorexpress.com/ebp/Ready2GoTrlr/>

SUBTOTAL	47,621.52
TAX	0.00
TOTAL	47,621.52
BALANCE DUE	\$47,621.52

[View and pay](#)

Corporate Address:
6650 Rivers Ave., STE 100
Charleston, SC 29406



Estimate

314 West Lake Street
 Liberty, New York 12754
 Phone (845) 292-0173 Fax (845) 292-6755

DATE: June 5th, 2026
 Estimate # 26-1038

ESTIMATE FOR:
 Attention: Nick Rusin
 Confidential Secretary to Supervisor Frank DeMayo
 Town of Liberty
 120 North Main Street
 Liberty, New York 12754
 (845) 292-5111

FOR: River Side Park
 Paver Walkway

DESCRIPTION	AMOUNT
<p>Phoenix Enterprises will supply the necessary labor, equipment and materials for the installation of approximately 170' Long x 4' Wide Cambridge 3PCS LedgeStone XL Paving Stone Walkway. (680 SF) Reinforce parking lot side of stream with 4' x 2' x 2' concrete landscaping blocks.</p> <p>* Excavate to allow for 6" of #2 stone base material, 1" of bedding stone (1As) and 2.5" Thick paving stone. Excavated material will be removed from site.</p> <p>* Grading and compaction of 6" of #2 crushed stone for base material. Screeding of 1" of 1A stone for paver bedding.</p> <p>* Installation of Cambridge Ledge Stone 3 PCs XL in a random pattern with a Ledge Stone 4.5"x9" Paver Sailer Course Boarder. (Existing walkway has similar pattern and sailor course.)</p> <p>* Installation of PVC paver edge restraint with 10" galvanized spikes every 24".</p> <p>* Installation of polymeric join sand to secure pavers in place.</p> <p>* Shouldering of walkway with topsoil. Seed and Mulch.</p> <p>* Installation of 4' x 2' x 2' Concrete landscape blocks along the parking lot side of the creek. Blocks will be stepped back from the top of the existing stone box culvert wall. Blocks will be placed on a 1' thick compacted base of item 4. Blocks will create a barrier to the open stream area without disturbing the existing laid up stone walls.</p>	<p>\$ 34,395.00</p>
<p>50 % due prior to the start of work. Balance Upon Completion</p>	

Notes

- (1) Estimate is good for 30 Days. At this time estimate MAY be subject to an increase.
 - (2) Estimate is based on normal ground conditions. The existence of rock, water, or any other unforeseeable obstructions may result in a price increase. If that is the case it will be billed as necessary.
 - (3) All Work will be completed in a workman like manner.
 - (4) If the contractor must retain the services of an attorney in order to collect payment the owner shall be responsible for the contractor's legal expenses, including attorney's fees, out of pocket disbursements and expenses associated with enforcement of its rights, whether or not suit is actually instituted. In the event of litigation, the parties agree that suit shall be brought in Sullivan County. The contract will be governed by New York State Law.
- Make all checks payable to **Phoenix Enterprises**

SUBTOTAL	\$ 34,395.00
TAX RATE	TAX EXEMPT
SALES TAX	
OTHER	
TOTAL	\$ 34,395.00



Customer Signature x _____

Phoenix Enterprises x DANIEL J. RATNER Jr. (General Partner)

Professional & Dependable

Experienced & Insured

Proposal

Page # _____ of _____ pages

GGC's Hickory Tree & Landscaping Design
253 Bowers Road
Rock Hill NY 12775
845-701-1640

PROPOSAL SUBMITTED TO: Town of Liberty	JOB NAME	JOB #
ADDRESS 120 North main St	JOB LOCATION	
Liberty Ny 12754	DATE	DATE OF PLANS
PHONE # 845-292-5111	FAX #	ARCHITECT

We hereby submit specifications and estimates for: **RE: Extend walking Path and Install Wall Block along stream**

- 1) Regrade area From School St to existing walking path. Removing concrete and debris. Install new base materials and compact. Set level grade and install new walkway starting at existing walking path and continuing to School st.
- 2) Install and grade new base material along Stream. Install 3x3 and 2x2 wall Block For safety and Aesthetics

Proposal includes all materials and labor

Please see attached map For details of proposed Project.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ **44,600**

Dollars

with payments to be made as follows: **1/3 Down - Remainder upon completion**

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Gerald Cash

Note - this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

From: [redacted]
To: [redacted]
Subject: PW Website Inquiry - Town of Liberty
Date: Monday, May 18, 2026 5:22:31 PM
Attachments: [redacted]

Good Evening,

Thank you for the opportunity we really appreciate you reaching out to us

McCarey reviewed this project and decided not to bid

Have a great evening –
Best,

Diana
McCarey Landscaping, Inc.
P: 845-355-7500
C: 845-337-2202

From: n.rusin@townofliberty.org <[redacted]>
Sent: Wednesday, April 29, 2026 4:19 PM
To: Diana Palacino <[redacted]>
Cc: Tim McCarey <[redacted]> > supervisor@demayo.townofliberty.org <[redacted]>
Subject: RE: Website Inquiry

HWTS

Warning: Sender n.rusin@townofliberty.org is not yet trusted by your organization. Please be careful before replying or clicking/downloading the attachment and URLs.

Meta-Bullet

Thank you Diana / Scope is attached, be well

From: Diana Palacino <[redacted]>
Sent: Wednesday, April 29, 2026 4:09 PM
To: n.rusin@townofliberty.org <[redacted]>
Cc: Tim McCarey <[redacted]>
Subject: Website Inquiry

Hi Nicholas

I received your website inquiry, please email drawings, scope of work, and photos, and I will advise if business owners are interested in the project.

I tried to reach you with the number below, and it is not a valid #.

Name: Nicholas Rusin
Company: Town of Liberty
Email:
Phone: 8452925111

Message: The Town of Liberty has received funding to enhance a public space called Creekside Park. I have a scope of work as well as some drawings. I can send to give a better picture of what we want.

...
Date: April 29, 2026
Time: 1:44 pm
Page URL:
User Agent: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/147.0.0.0 Safari/537.36
Remote IP: 184.74.252.18

ui

Thank you-

Best,
Diana Palacino
Project Executive
McCarey Landscaping, Inc.
80 Tower Drive
Middletown, NY 10941
P: 845 355 7500

----- Forwarded from [redacted] -----

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TOWN OF LIBERTY
N E W Y O R K
A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 2925772 (p)
(845) 2921310 (f)

DATE: June 15, 2026
TO: Supervisor DeMayo and Town Board Members
FROM: Cheryl Gerow
RE: Computer IT Bid

After reviewing the Computer IT Bids received, it is recommended to accept the lowest bidder, Fisch Solutions, Inc at the proposed hourly rate of \$125.00

Thank you.

Our Mission Statement

We provide effective, transparent and responsible municipal service that promotes the highest standard of life for our community.

COMPUTER & INFORMATION TECHNOLOGY SERVICES BID

May 28, 2026

Time: 2:00 p.m.

Place: Town Clerk's Office, 120 North Main St., Liberty, NY 12754

The following were present:

Town Clerk Laurie Dutcher
Deputy Town Clerk Sara Alvarez

After presenting the necessary "Affidavit of Publication" and "Proof of Posting", Town Clerk Laurie Dutcher called the Bid Opening to order at 11:00 p.m.

The following bids were received:

Vendor / Bidder	Hourly Rate (Including labor, travel, fees, insurance, etc.)	Annual Rate (Including labor, travel, fees, insurance, etc.)	Additional Costs / Notes
Fisch Solutions, Inc. 3188 Route 9W, Suite 1 New Windsor, NY 12553	\$125.00	\$56,500.00	
Meeting Tree Computer, Corp. Salisbury Mills, NY	\$195.00 per hour, plus required security and monitoring platform (see proposal)	\$85,000.00 annually, based on currently known IT infrastructure details. Hybrid Rate: \$75,000.00 annually with limited project hours included, based on currently known IT infrastructure details.	
Agile Infotech, Inc. 680 Route 211 E, Ste. 3B-238 Middletown, NY 10941	\$150.00 per hour (all-inclusive: labor, travel, fees, and consumables)	\$46,080.00	One-time onboarding cost: \$3,840.00 Monthly workstation/server costs (32): \$3,840.00 per month Optional MS 365 Standard (32): \$408.00 per month
Cyber Guardian Consulting Group 63 John St. Kingston, NY 12401	\$175.00	\$44,419.92	One-time onboarding fee: \$950.00

Note:

Agile Infotech, Inc. had a one-time onboarding fee of \$3,840.00

Cyber Guardian Consulting Group had a one-time onboarding fee of \$950.00.

All bidders included a non-collusion bidding certificate.

All bids having been opened, the bid opening was adjourned at 2:10 p.m.

Respectfully submitted,

Laurie Dutcher, Town Clerk



TOWN OF LIBERTY

N E W Y O R K

A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 2925772 (p)

(845) 2921310 (f)

DATE: June 15, 2026

TO: Supervisor DeMayo and Town Board Members

RE: Clerk in Assessor's Office and Temporary Laborer

Please approve the following to hire contingent upon the passing of the drug test and background check results:

1. Jackie Lopez—Full-time Clerk in the Assessor's Office at a starting salary of \$45,953
2. Isaiah McNeil—Temporary Laborer in the Water and Sewer Department at an hourly rate of \$23.40
3. Nathan Davis—Temporary Laborer in the Water and Sewer Department at an hourly rate of \$23.40

Our Mission Statement

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municipal service that promotes the highest standard of life for our community.*



TOWN OF LIBERTY
NEW YORK
A Great Place to Work, Live and Play

Cheryl Gerow, Director of Finance
120 North Main Street
Liberty NY 12754

c.gerow@townofliberty.org

(845) 292-5772 (p)

(845) 292-1310 (f)

DATE: June 15, 2026
TO: Supervisor DeMayo and Town Board Members
RE: Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Each year, the New York State Retirement System requires every Appointed and Elected Official whom are members to either submit a 3-month record of activities indicating time and duties performed for the job or to recertify the previous activity log submitted is currently accurate. The recertification may be done for up to eight years.

Each of the Appointed or Elected Officials listed on the attached Standard Work Day and Reporting Resolution have recertified their previous submitted record of activities log as being accurate.

Please pass a resolution accepting the Standard Work Day and Reporting so it may be posted for 30 days after which time I can report this to the New York State Retirement System.

Thank you.

Our Mission Statement

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Please type or print clearly
 in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

3 | 0 | 3 | 5 | 7

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 12/23)

BE IT RESOLVED, that the Town of Liberty / 30357 hereby established the following standard work days for these titles and will

(Name of Employer) (Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Kacper Sandelews			Planning Board Alternate	01/01/2026	12/31/2026	.52	<input type="checkbox"/>	monthly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Laurie Dutcher, secretary/clerk of the governing board of the Town of Liberty, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 15th day of June, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Liberty on this _____ day of _____, 20____.
(Name of Employer)

(Signature of Secretary or Clerk)
Affidavit of Posting: I, Laurie Dutcher being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the: _____
(Name of Secretary or Clerk) (Date)

- Employer's website at: www.townoflibertyny.gov
- Official sign board at: 120 North Main Street, Liberty NY 12754
- Main entrance Secretary or Clerk's office at: 120 N. Main St, Liberty NY

(seal)

supervisordemayo townofliberty.org

From: Caren Heideman <carenheideman@gmail.com>
Sent: Friday, June 5, 2026 8:03 AM
To: supervisordemayo townofliberty.org
Subject: Re: 37 Post Rd Swan Lake

Thank you Frank.

I appreciate your honesty and the history you stated.
I always leave the heat on or shut the house down. This year the heat was on and it happened anyway.
It's been very aggravating as I'm sure you could imagine.

I guess it's worth a shot because it's really a lot of money. When is the next meeting?

Wishing you a good weekend.

Caren

On Fri, Jun 5, 2026 at 7:22 AM supervisordemayo [townofliberty.org](mailto:supervisordemayo@townofliberty.org)
<supervisordemayo@townofliberty.org> wrote:

Good Morning Caren,

The Board has historically turned down such requests as it is the homeowner's responsibility to maintain systems within their residences. While I sympathize with your situation, the water department still has to treat and maintain the flow of water to all residences and properties within the district and it would not be fair to other users to bear this cost that you request.

If you would like me to present this to the Board, I will but I just wanted to give you the heads up of where they most likely go in rendering a decision.

Enjoy your weekend.

Frank

Frank DeMayo

Town of Liberty Supervisor

120 N Main Street

Liberty NY 12754

(845) 292-5111

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From: Caren Heideman <carenheideman@gmail.com>

Sent: Monday, June 1, 2026 1:12 PM

To: supervisordemayo townofliberty.org <supervisordemayo@townofliberty.org>

Subject: 37 Post Rd Swan Lake

Good afternoon Supervisor DeMayo -

Hi. Hope you are well.

I understand there was a Town meeting tonight and I just wanted to bring something to your attention. I received a water bill for 188,000 gallons of water for \$977.70. I had a leak while I was out of town and I wanted to know if there was something we can do about this bill? Obviously it's a lot of money and I really can't afford it. I have been a very good citizen I pay my bills on time.

I hope you can help me out this one time.

Thank you so much!

Caren Heideman

732-735-9989



TOWN OF LIBERTY

BUILDING DEPARTMENT

119 North Main Street, Liberty, NY 12754 · Phone: (845) 292-8511 · Fax: (845) 292-2562

May 26, 2026

Supervisor Frank DeMayo
Town Board Members
120 North Main Street
Liberty, N.Y. 12754

Re: SBL: 31.-1-38 – 3575 St. Route 52

Dear Supervisor DeMayo & Town Board Members,

On October 23, 2024, we inspected the above-noted property and found that there is a mobile home on site that is considered an unsafe structure. An order to remedy violation was mailed to the owner at that time and the mail was returned due to the owner's being deceased. Several follow-up inspections occurred, with the most recent on April 10, 2026, showing that the structure's condition has considerably worsened.

The structure meets the Code definition 64-3 "Unsafe Building or Structure". Any building or structure or portion thereof which:

- A. Because of its structural condition, is or may become dangerous or unsafe to the public.
- B. Is open at the doorways or windows or walls, making it accessible to and an object of attraction to minors under 18 years of age as well as to vagrants and other trespassers.
- C. Is or may become a place of rodent infestation.
- D. Consists of debris, rubble or parts of buildings left on the ground after demolition, reconstruction, fire or other casualty.
- E. Presents any other danger to the health, safety, morals and general welfare of the public.

The mobile home is dilapidated, structurally unsound, infested with rodents and presents a danger to the health, safety and general welfare of the public.

We therefore recommend the structure be immediately demolished in accordance with the Code. The Town Board can consider the findings and order the structure demolished in accordance with Chapter 64-12 of the Code.

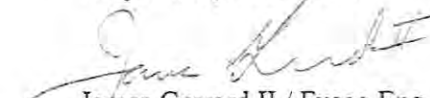
Chapter 64-12 Emergency Cases - Where it reasonably appears that there is present a clear and imminent danger to the life, safety or health of any person or property, unless an unsafe building or structure is immediately repaired and secured or demolished, the Town Board may, by resolution, authorize the Code Enforcement Officer to immediately cause the repair or demolition of such unsafe building or structure. The expenses of such repair or demolition shall be a charge against the land on which it is located and shall be assessed, levied and collected as provided in Chapter 64-11 hereof.

Chapter 64-11 Assessment of expenses allows the Town to assess all costs of demolition against the property as provided in Article 15 of the Town Law for the levy and collection of a special ad valorem levy.

Please see the attachment provided by the Assessor's office stating that the parcel is wholly exempt.

Please advise if you have any questions.

Respectfully submitted,



James Gerrard II / Fusco Eng.
Code Enforcement Officer

Our Mission Statement

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31.-1-38
Warren, Kevin
3575 State Route 52

483689 Liberty Active R/S 8 School **Liberty 1**
Roll Year 2026 Curr Yr 1 use sm bid Land AV **9,300**
Land Size 0.18 acres Total AV **34,200**



- Parcel 31.-1-38
- History
- Assessment
 - Exempt(s)
 - Spec Dist(s)
- Description
- Owner(s)
- Notes
- Images
- Gis
- Site (1) Com
 - Land(s)
 - Bldg 1 Sec 1
 - Bldg 2 Sec 1
 - Com Use
 - Valuation

Prop Class: Desc 1:
 Ownership Code: Desc 2: **Partial**
 Roll Section: **8 Wholly Exmpt** Desc 3:
 Roll Subsection: Desc Print Code: **P - Print on Roll & Bill**
 School Code: **483601 Liberty 1** Land Com Code:
 Cons. School: Land Com Year:
 Easement Code: Ag District: Ag Dist No:
 Allocation Factor: **.0000** Arrears: SSI Recipient:
 Appraisal No: Date Last Phy Insp: **11/09/2013**
 Company Code: **0** Co: **0**
 Company Apport: **.0000** Loc:
 Run RPS440 Edits: Major Type: B

Total 13 Roll Years:

Roll Yr	Prop Class	Roll Section	Owner Code
2024	1 use sm bid	Wholly Exmpt	
2025	1 use sm bid	Wholly Exmpt	

*Town of Liberty, NY
Monday, April 20, 2026*

Chapter 64. Buildings, Unsafe

§ 64-12. Emergency cases.

Where it reasonably appears that there is present a clear and imminent danger to the life, safety or health of any person or property, unless an unsafe building or structure is immediately repaired and secured or demolished, the Town Board may, by resolution, authorize the Code Enforcement Officer to immediately cause the repair or demolition of such unsafe building or structure. The expenses of such repair or demolition shall be a charge against the land on which it is located and shall be assessed, levied and collected as provided in § **64-11** hereof.



RICHARD M. MAHON
MICHELLE F. RIDER, CPA
JOSEPH G. McKAY
ARI I. BAUER
JOHN W. FURST
JAMES S. ARRABITO (NJ)
NICHOLAS C. LOZITO
HOBART J. SIMPSON (1975-2016)

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THOMAS J. CUMMINGS
MEAGHAN R. McKAY
MARY J. TAMBURRI (NJ)
WADE RIACHI

(ALSO ADMITTED IN)
** Special Counsel

Writer's Direct No.
(845) 569-4377

Writer's E-Mail
jfurst@mrmlegal.com

May 12, 2026

VIA E-MAIL AND REGLAR MAIL

David Burke
Village of Liberty Director of Public Works
167 North Main Street
Liberty, NY 12754
dburke@libertyvillageny.org

Town of Liberty Water & Sewer Superintendent
Swan Lake Treatment Plant
4722 Rt. 55
Swan Lake, NY 12783
w.s.dept@townofliberty.org

RE: Yeshiva Bnos Ahavas Israel – Old Monticello Road
Our File No.: 15090-65964

Dear Sirs:

We represent Yeshiva Ahavas Israel which operates a religious use at Old Monticello Road (the "Site"). The Site is connected to the Village's wastewater system and the Town's water supply system. This religious use has existed for many years at the Site and pre-dated zoning. Over the course of the last ten years the Site has been upgraded and modified. Each time the Yeshiva has appeared before and obtained Planning Board approvals. The last of which occurred in 2023. At that time, the Town was experiencing some water capacity issues. However, since the proposed additions would not increase the occupancy of the Site, the additional toilets, sinks and urinals would not be an issue.

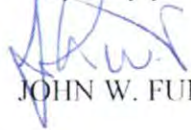
Based upon my recent conversation with Mr. Burke, it appears the Town is still experiencing capacity issues; and the Village is now having issues with a nearby wastewater pump station. I would like to set up a meeting with both of you to discuss the Yeshiva's proposed modifications and if there will be any negative impacts on either system. Mr. Burke suggested I provide a copy of the Yeshiva's proposed modifications with a brief narrative. Please see the attached Overall Site Plan with the proposed modifications highlighted.

In short, the Yeshiva is proposing the following:

- (1) Replacement of existing building on the south side of Site: The use (dorm) is not changing, and the building footprint and square footage will remain the same.
- (2) Proposed Mikvah addition and porch above: No additional occupancy.
- (3) Proposed Additional Pool: Water will be trucked in to fill pool.
- (4) Proposed Two Story Building: Proposed uses include additional classrooms and a study hall.
- (5) 2-Story addition to existing 2-Story building: Enlarge existing study hall.
- (6) 9 new bungalows. Each bungalow consists of 2 units with 3 bedrooms and 1.5 bathrooms for each unit.

We would like to seek confirmation that most of the proposals would not negatively impact either water or wastewater facilities. Kindly contact me at your earliest convenience to set up a remote meeting. If necessary, I can meet in person as well. Thank you.

Very truly yours,



JOHN W. FURST

JWF/jwf/2730667

Enclosures

Cc: Yeshiva Bros Ahavas Israel

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RICHARD M. MAHON
MICHELLE F. RIDER, CPA (FL)
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ARI I. BAUER
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ADAM J. THOMAS
THOMAS J. CUMMINGS
MEAGHAN R. McKAY
MARY J. TAMBURRI (NJ)
WADE RIACHI

(ALSO ADMITTED IN)
** Special Counsel

Writer's Direct No.
(845) 569-4308

Writer's E-Mail
chiggins@mrmllegal.com

June 10, 2026

VIA FEDEX OVERNIGHT

Town of Liberty
ATTN: Laurie Dutcher, Town Clerk
120 North Main Street
Liberty, NY 12754

RE: Old Monticello Road – Yeshiva Bnos Ahavas Israel
Our File No.: 15090-65964

Dear Laurie,

Enclosed please find seven copies of the map in 11x17 as previously discussed in connection with the above-referenced project for the June 15th, 2026, meeting.

Very truly yours,
Caitlyn Higgins

CH/ch/2738010

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