



# TOWN OF LIBERTY

N E W Y O R K

## REGULAR MONTHLY MEETING

PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: January 22, 2025

TIME: 6:30 P.M.

FRANK DEMAYO, SUPERVISOR

LAURIE DUTCHER, TOWN CLERK

DEAN FARRAND, COUNCILMEMBER

VINCENT MCPHILLIPS, COUNCILMEMBER

JOHN LENNON, COUNCILMEMBER

BRUCE DAVIDSON, COUNCILMEMBER

## PLEDGE OF ALLEGIANCE

## PUBLIC HEARING 6:45 P.M.

Proposed Increase and Improvement of the Facilities of the Swan Lake Briscoe Rd Consolidated Sewer District.

## CORRESPONDENCE

### INCOMING:

1. Correspondence from the Liberty Joint Fire District regarding the activated fire alarms for the Town and Village of Liberty in December, 2024.
2. Correspondence from the NYS Environmental Facilities Corporation regarding Unspent Proceeds for the Town of Liberty Project No. D0-18284.
3. Copy of the Park & Recreation minutes for November 6, 2024.
4. Correspondence from NYS DASNY regarding upgrades to the "Bathroom Facilities at the Walnut Mt. Park."
5. Correspondence from the Town of Bethel Planning Board Notice of Positive Declaration and Public Scoping Meeting-Swan Lake Nest, Inc.-Multi-Family Residential and Commercial Development.
6. Correspondence from the Finance Director regarding the 2024 Investment Report.

### OUTGOING:

## NEW BUSINESS

1. Motion to approve the following monthly reports:
  - Town Clerk's Report 12/24
  - Revenue & Expense Report 12/24

- Supervisor's Report 12/24
2. Motion to approve the following audit:
    - January, 2025 Abstract Claim #1 to 117 totaling \$340,116.12.
    - December, 2024 General Ledger Abstract Claims #392 to #436 totaling \$537,946.30.
  3. Motion approving a Refuse Collection License for Simsmetal East, LLC.
  4. Motion to adopt Introductory Local Law No. 6 of 2024 entitled "A local law amending the Zoning Map of the Town of Liberty with respect to tax map parcel 18.-1-40.1", as Local Law No. 1 of 2025.
  5. Motion to authorize the Town Attorney to prepare a Capital Reserve resolution for the repair of the Koester Actuator in the amount of \$7,753.93 or purchase a new Koester Actuator in the amount of \$14,828.21, to be taken out of the Loomis Sewer District Capital Reserve Fund.
  6. Motion accepting the resignation of Janet Dymond from the Water & Sewer Department effective January 6, 2025.
  7. Motion authorizing the Finance Director to obtain a new Account Clerk List for a P/T Account Clerk for the Water & Sewer Department.
  8. Motion approving the 2024 End of Year Budget Transfers and Modifications as submitted by the Finance Director.
  9. Motion approving the following minutes as submitted by the Town Clerk:
    - 12/16/24 Reg. Monthly Mtg.
    - 12/30/24 End of Year Mtg.
    - 1/6/25 Re-org Mtg.
  10. Motion introducing Local Law No. 1 of 2025 for the PUD.
  11. Motion formalizing the hiring of Cody DeRosia by the Highway Department as an Auto Mechanic Helper at a salary of \$27.55 per hour.
  12. Motion authorizing the Supervisor to apply for a Department of State Grant, jointly with the Village of Liberty, for up to \$20,000 per municipality with a 50% cash match.
  13. Motion re-appointing Lynn Dowe as Planning Board Chairman for a term expiring on 12/31/2025.
  14. Motion authorizing Delaware Engineering to submit a response to the DEC regarding the Swan Lake Wastewater Treatment Plant violations in accordance with their General Services Agreement.

## **DISCUSSION**

1. NYSEG support letter.

## **OLD BUSINESS**

### **UNDER REVIEW**

1. Training & Recommendations policy- Planning & Zoning

2. Shipping Containers
3. Fence In/Fence Out
4. Indian Lake Sewer Plan.

#### **IN PROGRESS**

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines *(Sent to KK 9/17/24)*
3. Illegal dumping of garbage.
4. Delaware Town/Village Water Sewer Study.
5. Walnut Mt. Pavilion.
6. Solar Moratorium in the Commercial Industrial Zone.
7. Human Resource **(HR)**.

#### **PUBLIC PARTICIPATION**

#### **BOARD DISCUSSION**

#### **EXECUTIVE SESSION**

- Planning Board Attorney
- Assessment Case

#### **ADJOURN**

Exhibit A

**NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Town Board of the Town of Liberty, in the County of Sullivan, State of New York, will meet at the **Town of Liberty Senior Citizens Center, Liberty, 119 North Main Street, New York**, on January 22, 2025, at 6:45 P.M. (Prevailing Time), for the purpose of conducting a public hearing in relation to the proposed increase and improvement of facilities of the Swan Lake/Briscoe Road Consolidated Sewer District, consisting of the construction of improvements to the Wastewater Treatment Plant facilities, including related and ancillary work and engineering, legal and other costs, at an estimated maximum cost of \$40,000,000. A map, plan and report dated December 11, 2024 describing the proposed project is available for inspection at the office of the Town Clerk at Town Hall during regular Town Hall business hours.

At said public hearing, the Town Board will hear all persons interested in said subject matter thereof.

Dated: January 6, 2025  
Liberty, New York

BY ORDER OF THE TOWN BOARD OF THE  
TOWN OF LIBERTY, COUNTY OF SULLIVAN,  
STATE OF NEW YORK

By \_\_\_\_\_  
Laurie Dutcher, Town Clerk  
Town of Liberty





**Liberty Joint Fire District**  
Liberty Fire Department  
256 Sprague Ave., Suite 5  
Liberty, NY 12754



**Richard (Dick) Martinkovic**  
Chairman

**Commissioners:**  
**Matt Johnstone**  
**Sue Huggler**  
**John Desrochers**  
**David Cross**

**Treasurer:**  
**Patrick Galloway**  
**Secretary:**  
**Deana Fritz**  
**District Administrator:**  
**James Simon**

**Chief:**  
**Beat Birrer**

**1<sup>st</sup>. Assistant Chief:**  
**James Simon**

**2<sup>nd</sup>. Assistant Chief:**  
**Anthony Dworetsky**

**12/2024:**

**To: Town of Liberty & Village of Liberty**

**Re: Activated Fire alarms**

**Village of Liberty:**

12/03/2024: 1935 State Rt 52 Dunkin Donuts: Alarm activated due to smoke from cooking.  
12/03/2024: #58 Sullivan Ave McDonald's: Alarm activated due to smoke from cooking.  
12/06/2024: #200 North Main Street. Alarm activated due to steam.  
12/19/2024: #39 Chestnut Street: Alarm activated due to system malfunction.  
12/20/2024: #58 Sullivan Ave McDonald's: Alarm activated due to smoke from cooking.  
12/22/2024: #58 Sullivan Ave McDonald's. Alarm activated due to smoke from cooking.  
12/23/2024: #58 Sullivan Ave McDonald's. Alarm activated due to smoke from cooking.  
12/28/2024: #58 Sullivan Ave McDonald's: Alarm activated due to smoke from cooking.  
12/30/2024: #2067 State Rt 52 Knights Inn. Alarm activated due to malfunction of smoke Detector.

**Town of Liberty:**

12/01/2024: #140 Upper Ferndale Road: Alarm activated due to system malfunction.  
12/01/2024: 426 Aden Road: Alarm activated due to system malfunction.  
12/03/2024: #51 Hunter Lake Road: Alarm activated due to cooking.  
12/03/2024: #440 Parksville Road: Alarm activated due to system malfunction.  
12/03/2024: #437 Parksville Road: Alarm activated due to system malfunction.  
12/09/2024: #437 Parksville Road: Alarm activated from pulled alarm.  
12/16/2024: #733 Tanzman Road: Alarm activated due to system malfunction.  
12/17/2024: #52 Ferndale Loomis road (Boces): Alarm activated due to cooking.  
12/23/2024: #11 Jerusalem Court: Alarm activated due to steam from coffee pot.

**Respectfully Submitted:**

**James Simon: LJFD Administrator**



## Environmental Facilities Corporation

KATHY HOCHUL  
Governor

MAUREEN A. COLEMAN  
President and CEO

January 3, 2025

Frank DeMayo  
Town Supervisor  
120 North Main Street  
Liberty, New York 12754

Re: Unspent Proceeds for the Town of Liberty Project No. D0-18284

Dear Town Supervisor DeMayo:

On December 6, 2022, the New York State Environmental Facilities Corporation provided the Town of Liberty with a \$1,878,882.72 long-term financing to support Project No. D0-18284 (Project).

The Town has unspent grant proceeds in the amount of \$6,696.63. Our records indicate that the Project is complete, and a final disbursement request was released on December 5, 2024. Please note that based on project costs documented at this time, the Town is eligible to keep \$2,680.00 of the unspent grant proceeds.

Please review the following explanation of how the unspent proceeds will be applied to debt service and then sign below to confirm your agreement with these terms.

EFC will apply the proceeds to the Town's next principal payment of \$25,000.00 due on September 1, 2025. Interest will continue to be due as proceeds are not applied against interest payments.

EFC is unable to directly utilize WIIA grant funds to offset debt services payments. As such, prior to applying the unspent proceeds, EFC will replace \$2,680.00 in previously disbursed loan proceeds with the \$2,680.00 in unspent grant proceeds. This reallocation will result in the full amount of the unspent proceeds being loan.

Authorized Representative Signature: \_\_\_\_\_

Please reply to this request no later than January 13, 2025 by email at [allison.hopeck@efc.ny.gov](mailto:allison.hopeck@efc.ny.gov).

Thank you for your timely attention to this matter. If you need further assistance or information please contact Allison Hopeck, Financial Analyst I, at (518) 402-7473.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Walker".

Rebecca Walker  
Director of Equity Finance





**Meeting Minutes  
November 6, 2024**

**PRESENT:** Paige Russell, Jena Schwartz, John Ballard, James Guara, Felix Colon, Kathy Dworetzky

**ABSENT:** Mitch Juron

1. **Call to Order:** Paige Russell called the meeting to order at 5:30 PM.
2. **Pledge of Allegiance.**
3. **Recognize the Public:** No public to recognize
4. **Reading and Approval of Minutes:** John Ballard made a motion to waive the reading of minutes and approve. Jena seconded.
5. **Department Reports:**
  - A) **Director's Report** – We are working with the our highway department and The Town of Fallsburg Parks & Rec Department through shared service agreement to fix the pickle ball courts at Hanofee Park, hopefully starting the end of this month. We are working on clarifying job descriptions and new orientation packets. We are looking to make Parks & Rec bigger and better. We are working with the County for the Eagle Scout project. We need an Ariel view of Hanofee Park. We are using the Arbor Funds Grant to improve the changing rooms and showers at the pool and purchase updated supplies.
  - B) **Park Supervisor's Report** – We are looking to put a bridge at Walnut Mountain over the wet area. We are working with Cornell Cooperative for trail markers. Lisa Lyons is working on history signage for the mountain. A display is currently at the library. John suggested using the boards at the Lake Street entrance for signage. We are taking down the old split rail and replacing with rocks. The highway department will transport the rocks for us. We are moving the dumpster at Hanofee Park
  - C) **Recreation Supervisor's Report** – Halloween Parade was a success. We do have to look into different judging criteria. Maybe we could create a Halloween committee. Our Christmas tree lighting will be December 7<sup>th</sup>. We need to rent a lift to decorate the tree. The County

would like to open the Senior Center an additional day. Kitchen Program is wrapping up. The indoor walking program has started. Indoor Pickle Ball has started. The championship game for pee-wee football is this weekend. We are currently doing basketball registrations; Jena asked how can live stream the games. James has been looking into starting a traveling wrestling team for 4<sup>th</sup> to 12<sup>th</sup> grades. Paige asked about a youth track program similar to Grahamsville Gallop. A discussion was held about a 5k or Spartan Race. Flag Football (Turkey Bowl) will be held 11/30 and 12/1. Senior luncheon was at Casa Mia's and seniors really enjoyed it.

**D) Revenue Reports:** Looks Good. Up from last year due to increase of fees. .

**6. Old Business:**

- A) Senior luncheon** – Discussed in Recreation Report
- B) Arbor Funds** – Discussed in Supervisor's Report.
- C) By-Laws**– Sent to Supervisor's office
- D) Upcoming Programs** – Discussed in Recreation Supervisor's Report

**7. New Business:**

- A) Holiday Event** – Discussed in Recreation Supervisor's Report
- B) Pickle Ball Courts** –Discussed in Director's Report
- C) Co-ed Turkey Bowl** –Discussed in Recreation Supervisor's Report

**8. Announcements:** Our next meeting will be held December 3, 2024 at 5:30 p.m. in the Recreation Room.

**9. Adjournment** – Jena Schwartz made a motion to adjourn the meeting at 6:14 p.m. This was seconded by John Ballard. Meeting adjourned.



**KATHY HOCHUL**  
Governor

**LISA GOMEZ**  
Chair

**ROBERT J. RODRIGUEZ**  
President & CEO

January 13, 2025

Francis DeMayo  
Supervisor  
Town of Liberty  
120 North Main Street  
Liberty, New York 12754

*Subject: State and Municipalities ("SAM")  
Upgrades to the Bathroom Facilities at the Walnut Mountain Park  
Project ID: 11661*

Dear Francis DeMayo:

I am in receipt of your email dated January 7<sup>th</sup>, 2025, requesting an extension of time to complete the project funded by a State and Municipalities ("SAM") grant. DASNY has reviewed your request and is granting a one-year time extension to your Grant Disbursement Agreement ("GDA"). This approval is subject to the provisions set forth in the GDA and will now expire on January 13<sup>th</sup>, 2026.

Please keep a copy of this letter with your executed GDA. If you have any questions, please call me at (518) 257-3177. Thank you.

Sincerely,

*Kankouba Kaba*

Kankouba Kaba  
Grant Administrator II

cc: Accounts Payable, DASNY

State Environmental Quality Review

Town of Bethel Planning Board

**NOTICE OF POSITIVE DECLARATION AND PUBLIC SCOPING MEETING  
SWAN LAKE NEST, INC. – MULTI-FAMILY RESIDENTIAL AND COMMERCIAL  
DEVELOPMENT**

Notice of Intent to Prepare a Draft EIS  
Determination of Significance

Date: January 7, 2025

This Positive Declaration is issued pursuant to the State Environmental Quality Review Act, Article 8 of the NYS Environmental Conservation law and its implementing regulations at Part 617 of the New York State Code of Rules and Regulations (collectively referred to as “SEQRA”).

The Planning Board of the Town of Bethel (the “Planning Board”), as lead agency under SEQRA, has determined that the proposed project described below may have a significant adverse environmental impact and a Draft Environmental Impact Statement (“DEIS”) will be prepared.

- Name of action:** Swan Lake Nest, Inc. – Multi-family Residential and Commercial Development - Special Use Permit and Site Plan approvals for a multi-family residential and commercial development on a 49.54 (+/-) acre parcel.
- Location:** The subject property is located at 186 Lee Cole Road in the northeast corner in the Town of Bethel. The site is identified as Section 9, Block 1, Lots 6, 7.2, 8.1, 8.2, 8.3 on the Town of Bethel Tax Maps.
- Project Sponsor:** Swan Lake Nest, Inc.
- SEQRA Status:** Type I, Coordinated
- Project Description:** The Proposed Action is for a self-contained development of multi-family residential units, recreational facilities, a community building with a grocery store, and a shul on approximately 49.54 acres in the RS district. This development will replace an existing bungalow colony containing 10 residential units, a social hall, a laundry facility and a pool. An existing single-family residence currently on the site will remain.
- The plan consists of 13 three-family buildings, 7 eight-family buildings, 8 ten-family buildings, 1 two-story 12,000 square foot (s.f.) community building, 1 shul (7,800 s.f.), 2 swimming pools, recreational areas, 2 pavilions, and a maintenance building (800 s.f.). The site will be served by



an on-site wastewater treatment plant, on-site wells and water treatment system for domestic water supply. The site will be accessed by 3 separate drives off of Lee Cole Road. The site will contain parking spaces for the residential units, community building and school, exterior lighting on the buildings and along the walking trails, and multiple dumpster locations with enclosures for solid waste removal.

The project will require Site Plan and Special Use Permit approval from the Town of Bethel.

**Zoning District:** RS Residential Settlement District

**Draft DEIS Scope:** The draft scope for the DEIS, prepared by the applicant, is attached to this positive declaration and is also available online at the Town of Bethel website, <https://townofbethelnj.us/>.

**Public Scoping Meeting Date and Location:** The Planning Board will hold a public scoping meeting on February 3, 2025 at 7:00 PM at the Dr. Duggan Community Center Meeting Room, 3460 Route 55, White Lake, New York to allow all involved and interested agencies and members of the public an opportunity to comment on the draft DEIS scope. Also, written comments on the draft DEIS scope can be submitted to the Planning Board until 1:00 PM on February 14, 2025 and may be submitted via first-class mail and email to the contact person listed below, or by hand delivery.

**Reasons Supporting This Determination:**

The Planning Board received an application and Part 1 EAF for a special use permit and site plan approval from Swan Lake Nest, Inc. seeking to develop a residential and commercial development to be located on a 49.54+/- acre parcel at 186 Lee Cole Road in the northeast corner of the Town of Bethel. The Planning Board has evaluated those application materials as well as Part 2 of the EAF in accordance with the criteria for determining significance set forth in SEQRA, 6 NYCRR 617.7 (c) and has determined that the proposed project has the potential to create significant adverse environmental impacts and therefore issues this notice pursuant to SEQRA that a Draft Environmental Impact Statement (DEIS) must be prepared.

The potentially significant adverse environmental impacts associated with the project that have been identified by the Planning Board include, but are not limited to, the following:

Impact on Traffic: The project may substantially increase traffic above present levels. There are three proposed drives connected to Lee Cole Road, which must be analyzed to determine the ability of this Town Road to handle the projected internal and external traffic. Lee Cole Road, the existing Town Road serving the project, is in poor structural condition. It must be determined if the project

proposes adequate parking measures to meet Town requirements and the needs of the projected residents and community.

Impact on Surface Water: The project site contains federal wetlands and additional potential wetlands based on soil type. The project will disturb more than one acre of land and create stormwater runoff during and after construction from impervious surfaces. A Stormwater Pollution Prevention Plan ("SWPPP") must be prepared and reviewed to demonstrate that the stormwater runoff generated by this project can be managed both as to quantity and quality. The project proposes construction of one or more outfall(s) for discharge of wastewater to surface water(s). The anticipated liquid waste generation of sanitary wastewater per day is 101,000 gallons. The project may affect the water quality of any water bodies within or downstream of the site of the project. The site is located within a New York State Major Basins area, the Upper Delaware, and contains federal wetlands. The project will require the construction of an on-site sewage treatment facility.

Impact on Groundwater: The project will require new water supply wells. On-site wells will be drilled and a well pump and distribution system will be constructed. The project will create a new demand for water. The total anticipated water usage/demand per day is 101,000 gallons. The water supply demand may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. The project may allow or result in residential uses in areas currently without water and sewer services.

Impact on Visual Resources: Elements of the project will be visible from portions of Lee Cole Road.

Impact on Community Character and Plans: This project may impact the character of the neighborhood with its residential units, a community building with a grocery store, and a shul, therefore creating a demand for additional community services, including fire and police. The project may not be compatible with the Town of Bethel 2006 Comprehensive Plan. The project is located in an area characterized by low density development that will require new or expanded public infrastructure and the creation of a water transportation corporation and sewer transportation corporation.

Impact on Land: The project may entail the physical disturbance of approximately 38 acres of land by grading. The project may involve construction on land where the depth to the water table is less than 3 feet. The project may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.

Impact on Plants and Animals: The project will require the conversion of more than 10 acres of forest.



Impact on Noise: The project may generate noise that will exceed existing ambient noise levels on and around the project site during construction from use of construction vehicles and heavy equipment.

Impact on Energy: The project will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial use. The current utility company supplying electric has limited current supply in the project location.

Impact on Municipal Utilities: Use of town road and energy, approval by Town Board of water and sewer corporations.

**For Further Information – Contact Person / Address:**

Christy E. Flynn, Clerk  
Town of Bethel Planning Board  
PO Box 300  
3454 State Route 55  
White Lake, New York 12786  
P: (845) 583-4350 ext.105  
Email: bethelcodeclerk@gmail.com

**Involved and Interested Agencies/Parties: See attached List**

**NYS Department of Health**  
Attn: Andrew Kalter  
90 Crystal Run Road, Suite 200  
Middletown, NY 10941

**NYS DOH - Public Water Supply**  
Attn: Director  
875 Central Avenue  
Albany NY 12206

**Emergency Mgmt/Homeland Sec**  
Attn: Scott Schulte  
PO Box 5012  
Monticello NY 12701

**Sullivan County Div of Planning**  
Attention: Heather Brown  
PO Box 5012  
Monticello NY 12701

**Sullivan County Legislature**  
Attn: Legislature  
PO Box 5012  
Monticello NY 12701

**Sullivan Co. Division of Public Works**  
Attn: Edward McAndrew  
PO Box 5012  
Monticello NY

**New York State Police**  
5754 Neversink Road  
Liberty NY 12754

**Sullivan County Sheriffs  
Department**  
Attn: Michael A. Schiff  
58 Old 17  
Monticello NY 12701

**Swan Lake Fire Department**  
Attn: Timothy Eronymous  
PO Box 269  
Swan Lake NY 12783

**Delaware River Basin Commission**  
Attn: Chairman  
PO Box 7360  
West Trenton, NJ 08628

**NYS Dept of Environ Conservation**  
Commissioners Office  
625 Broadway  
Albany NY 12233

**NYS Dept of Env Conservation**  
Div of Env. Permits- Region 3  
Attn: Administrator  
21 South Putt Corners Road  
New Platz NY 12561

**Bethel Volunteer Ambulance Corp**  
Attn: President  
PO Box 31  
White Lake NY 12786

**Town of Bethel Supervisor's office**  
Attn: Daniel Sturm  
PO Box 300  
White Lake NY 12786

**Town of Bethel Highway Department**  
Attn: Robert Bonnaci  
PO Box 300  
White Lake NY 12786

**NYSEG Govt & Comm Relations**  
Attn: Mathew McPhillips  
26 Weirk Ave  
Liberty NY 12754

**US Army Corps of Engineers**  
26 Federal Plaza  
Room 1937  
New York NY 10278

**Town of Liberty**  
**Attn: Town Supervisor**  
120 North Main Street  
liberty, New York 1275

**Town of Liberty**  
**Attn: Planning Board Chairman**  
120 North Main Street  
liberty, New York 1275

**Liberty Central School District**  
**Attn: School Board Members**  
115 Buckley Street  
Liberty, NY 12754

**DRAFT** Scoping Document  
for the preparation of a  
Draft Environmental Impact Statement  
**SWAN LAKE NEST, INC.**

186 Lee Cole Road,  
Town of Bethel, Sullivan County

Applicant:  
Swan Lake Nest, Inc.  
186 Lee Cole Road  
Swan Lake, New York 12783

SEQR Lead Agency:  
Town of Bethel Planning Board  
4354 State Route 55  
White Lake, New York 12786

Project Contact:  
Daniel Gettel  
Chairman, Town of Bethel Planning Board  
3454 State Route 55  
Post Office Box 300  
White Lake, New York 12786

Public Scoping Session Conducted:  
Town of Bethel Dr. Duggan Community Center Meeting Room  
3460 State Route 55  
White Lake, New York 12786  
**DATE: February 3, 2025**

Direct Written Comments to [bethelcodeclerk@gmail.com](mailto:bethelcodeclerk@gmail.com) or to  
Christy E. Flynn, Clerk  
Town of Bethel Planning Board  
Post Office Box 300  
4354 State Route 55  
White Lake, New York 12786  
**DATE: February 14, 2025**

## **INTRODUCTION**

This Scoping Document is intended to serve as the foundation for the identification of potentially significant adverse impacts associated with the proposed action and possible mitigation measures. It is also intended to focus the environmental review on potential significant impacts to ensure consideration of likely long-term impacts of the proposed action.

## **DESCRIPTION OF THE PROPOSED ACTION**

The applicant, Swan Lake Nest, Inc. proposes a self-contained development consisting of multi-family residential units, recreational facilities, a community building with a grocery store, and a shul on approximately 49.54 acres in the Residential Settlement District (RS) in the Town of Bethel, Sullivan County, New York (proposed action). The project site is located at 186 Lee Cole Road in the northeast corner of the Town of Bethel. The site is identified as Section 9, Block 1, Lots 6, 7.2, 8.1, 8.2, 8.3 on the Town of Bethel Tax Maps.

The proposed action would include the development of thirteen (13) three-family buildings, seven (7) eight-family buildings, eight (8) ten-family buildings, one (1) community building (12,000 s.f., two-story), one (1) shul [(7,800 square feet (s.f.))], two (2) swimming pools, recreational areas, two (2) pavilions, and a maintenance building (800 s.f.). The proposed action would replace an existing bungalow colony located on the project site that consists of ten (10) residential units, a social hall, a laundry facility and a pool. One (1) existing single-family residence, located on the project site, would remain as part of the proposed action. The project site would be accessed by three (3) separate drives off Lee Cole Road.

The proposed action would include the development of a wastewater treatment plant, on-site wells, and water treatment system for domestic water supply to serve the proposed development. The proposed action would include parking spaces for the residential units, a community building, and shul. Exterior lighting is proposed on buildings and along the walking trails of the development. Multiple dumpster locations with enclosures for solid waste removal would also be included in the proposed action.

The proposed action would require Site Plan and Special Use Permit approval from the Town of Bethel.

## POTENTIAL SIGNIFICANT ENVIRONMENTAL IMPACTS

As set forth in the Positive Declaration adopted by the planning board as Lead Agency, the proposed action will have potential significant environmental impacts on:

- Land
- Surface Water
- Groundwater Resources
- Plants and Animals
- Aesthetic Resources
- Transportation
- Energy
- Consistency with Community Plans
- Consistency with Community Character

## GENERAL SCOPING CONSIDERATION

The environmental review conducted under the State Environmental Quality Review Act (SEQRA) shall be in full conformance with 6 NYCRR Part 617.

The DEIS will assemble relevant and material facts, evaluate reasonable alternatives, and be analytical but not encyclopedic. It will also be clearly and concisely written in plain language so that it can be easily read and understood by the public. Highly technical material will be summarized and, if it must be included in its entirety, it will be referenced in the DEIS and included in an appendix.

Narrative discussions will be accompanied by illustrative tables and graphics. All graphics will clearly identify the project area. Footnotes may be used as the form of citing references. Opinions of the applicant will be identified as such.

Full-scale site plans will accompany the DEIS as an appendix and reduced copies of pertinent plan sheets and details will be included in the text of the DEIS. The documents shall contain plans, reports, and studies meeting prevailing Federal, State, Regional, and Town criteria with respect to all disciplines of study as well as Town of Bethel zoning and site plan standards.

## DEIS CONTENTS

Cover Sheet listing preparers, title of project, DEIS identification, location, Lead Agency, and relevant dates (i.e., date of acceptance, date of public hearing, final date for acceptance of comments).

Table of Contents including listings of tables, figures, maps, charts, and any items that may be submitted under separate cover (and identified as such).

## **I. EXECUTIVE SUMMARY**

The Executive Summary will include a brief description of the proposed action and a listing of potential environmental impacts and proposed mitigation measures. A summary will be provided of the approvals and permits required, and of the alternatives to the proposed action that are evaluated in the DEIS.

## **II. DESCRIPTION OF THE PROPOSED ACTION**

Chapter II of the DEIS will provide a description of the proposed project site and its location, a description of the proposed project, the public need and objectives of the project sponsor, and a description of required approvals, reviews, and permits.

### **A. Site Location and Description**

1. A written and graphic description of the location of the project site in the context of the Town of Bethel including existing site access.
2. Description of the environmental setting of the site and the natural resources identified thereon.

### **B. Description of the Proposed Action**

1. Written and detailed description of the proposed action, including the proposed use and seasonality of use, acres of land to be disturbed, acreage of impervious area proposed, open space and recreation facilities proposed, construction schedule, infrastructure ownership and maintenance. Small scale plans will be provided in the DEIS for illustrative purposes.
2. Describe intended site operations in detail including transportation, etc.
3. Discuss intended development schedule and phasing in detail.
4. Identify zoning and describe existing and proposed land uses applicable to the project site.
5. Discuss compliance with all Zoning and Site Plan Approval standards and other criteria set forth by the Town of Bethel Code and other permit agencies. The DEIS shall identify the extent to which any modifications or waivers of such standards and other criteria or any variances from such regulations would be required to carry out the project as proposed, and changes to the project should waivers or variances not be approved.
6. Discuss the compatibility of the proposed land use with the character and development trends within a half mile radius.



### **C. Project Purpose and Need**

1. Discuss the purpose or objective of the project sponsor.
2. Identify the public need for the proposed action.

### **D. Approvals, Reviews and Permits**

1. List and describe anticipated approvals, reviews, and permits required by the agency, to implement the proposed action.
2. List all involved and interested Agencies.

## **III. ENVIRONMENTAL SETTING, IMPACTS, MITIGATION**

This section of the DEIS will identify the existing environmental conditions, potential impacts of the action, and proposed mitigation measures as appropriate for each of the major issues identified in this Scoping Document. Enough detail should be provided so that reviewers are able to gain an understanding of current conditions and impacts.

The format or organization of this section will include the following subsection headings for each topic or impact issue:

***Existing Conditions***  
***Potential Impacts***  
***Mitigation Measures***

This format provides for a more meaningful presentation of environmental issues that allows the reader to focus on individual impact issues.

### **A. LAND**

#### **1. Soils**

**Existing Conditions:** Soils will be mapped in accordance with the Soil and Water Conservation District Soil Survey for Sullivan County, New York and / or the USDA Web Soil Survey. Evaluation of site soils will include the following: *Identification of soils and soil characteristics*.

**Potential Impacts:** Discuss and evaluate the land disturbance from the proposed development including the suitability of on-site soils to support the proposed development.

**Mitigation Measures:** Discuss mitigation measures to reduce any potential impacts during the phased proposed development including and not limited to: Construction methods and best management practices that will be employed to lessen erosion and to prevent sediment from migrating off-site or into nearby waterbodies and wetlands based on NYSDEC criteria. The

DEIS will describe the detailed soil erosion and sediment control plan that will accompany the text description of specific designs to be implemented during construction.

## **2. Bedrock**

**Existing Conditions:** A bedrock geology map of the project site will be provided based on existing geologic mapping including the depth of existing bedrock. Discuss likelihood of blasting and, if needed, identify areas that will require blasting and quantity amount/extent.

**Potential Impacts:** Describe the depth to bedrock on the project site and the amount, if any, of any bedrock removal and the means and methods anticipated to be used for removing bedrock.

**Mitigation Measures:** Discuss mitigation measures if warranted.

## **B. SURFACE WATER**

### **1. Wetlands and Water Courses**

**Existing Conditions:** Describe and identify graphically surface water resources including water courses and wetlands, on, and in the vicinity of, the project site. An onsite wetland delineation shall be performed, and a wetlands report shall be provided.

- a. Wetland delineations and datasheets will be prepared in accordance with the 2012 ACOE Northcentral and Northeast Region manual as required by the Army Corp of Engineers and by the 1995 NYSDEC Wetland Manual.

**Potential Impacts:** Calculate the area of proposed wetland disturbance based on grading plans to quantify any impact and describe potential impacts to onsite wetlands or watercourses from the proposed project.

**Mitigation Measures:** Discuss mitigation measures that include but not limited to the following:

- a. A basis for degree of mitigation.
- b. Construction methods and best management practices that will be employed to lessen erosion and to prevent sediment from migrating off-site or into nearby waterbodies and wetlands based on NYSDEC criteria.



## 2. Stormwater Resources

**Existing Conditions:** Description shall include existing drainage patterns on the site, a description of the watershed(s) in which the site is located, and existing stormwater discharge points. Identify any regulations and regulated activities concerning water resources in the Town of Bethel and NYSDEC regulations.

- a. A Drainage Report defining *existing* peak rates of stormwater runoff and stormwater quality treatment during the statistical 1, 10, and 100 year, 24-hrs storm events will be submitted. The results of this study will be summarized in the DEIS text, and supporting calculations will be presented in the appendix of the DEIS. Calculations of pre-development stormwater runoff quality and outline of treatment methods will be performed per current NYSDEC Design Standards.

**Potential Impacts:** A Drainage Report defining *post development* (i.e., proposed action) peak rates of stormwater runoff and stormwater quality treatment during the statistical 1, 10, and 100 year, 24-hrs storm events will be submitted. The results of this study will be summarized in the DEIS text, and supporting calculations will be presented in the appendix of the DEIS. Calculations of post-development stormwater runoff quality and outline of treatment methods will be performed per current NYSDEC Design Standards.

- a. Include a Stormwater Pollution Prevention Plan (SWPPP) that includes an Erosion and Sediment Control Plan to be implemented during construction and a Stormwater Management Plan that includes measures to treat stormwater following construction. The SWPPP shall include a discussion of its compliance with current NYSDEC Design Standards.
- b. Describe any anticipated impacts on any adjacent water resources, including how on-site drainage patterns will be altered.
- c. Identify and describe potential post construction impacts on surface water resources relating to pollutant and nutrient loads from impervious surfaces.

**Mitigation Measures:** Describe mitigation measures included in the SWPPP to ensure that post-development stormwater peak discharge rates will be below existing peak rates. Describe measures to ensure that stormwater runoff from the site in the post-development condition will not adversely affect surrounding water resources and properties, and existing off-site drainage facilities. Describe all stormwater practices to be used to control post development changes in stormwater runoff including Best Management Practices (BMPs) that will reduce post construction increases in pollutants.

## C. GROUNDWATER RESOURCES

### 1. Groundwater Resources

**Existing Conditions:** Describe existing groundwater resources.

**Potential Impacts:** Describe and quantify the expected water demand in relation to expected yield.

- a. Conduct a pump test of proposed wells in accordance with NYSDEC's protocol (i.e., 72-hour pump test while monitoring selected existing wells within ¼ mile of the test well sites demonstrating 6-hour stabilized yield) and provide summary report of pump test.
- b. Identify potential impacts on wells within ¼ mile of the proposed well sites from groundwater use. Identify potential impacts on groundwater resources from post-construction increases in surface water pollutant loads.

**Mitigation measures:** including design and operational elements.

## D. PLANTS AND ANIMALS

### 1. Habitat Assessment

**Existing Conditions:**

- a. The Biodiversity Habitat Assessment surveys will be conducted in accordance with accepted federal and New York State protocols, to document each habitat type, the presence or absence of significant biological communities, and observed and anticipated plant and animal species on the project site.
- b. Research relevant information concerning target species including bird, mammal, reptile, amphibian, aquatic, and plant species. This research effort will include assessment of the electronic and published data documenting habitat requirement, diagnostic information and known occurrences of different species and habitat types in the area near the proposed project area.
- c. Conduct field reconnaissance on the project site to evaluate and document existing habitat types and conditions, determine the presence/absence of the potential habitats associated with the species identified during the research effort, and surveys for the individuals of the target species that would be expected to be present on the property. Specific detailed surveys are described below.
- d. All species observed utilizing the property will be documented. Following the field investigation work, a comprehensive Biological Habitat Assessment Report will be prepared that documents the presence or absence of the target species, describes the species identified, and includes photographs of the habitat areas and conclusions concerning the potential use of the property by the target species. If necessary, the report will also make recommendations concerning the need for additional, more intense surveys or adjustments to the existing plan of development to preserve any significant habitat(s) that may be found.

**Potential Impacts:** Describe potential impacts from the proposed development on Ecosystem Services.

**Mitigation Measures:** Discuss mitigation measures if warranted.

## **E. AESTHETIC RESOURCES**

### **1. Aesthetic Resources**

**Existing Conditions:** Describe the seasonal visibility of the project site in its current state from publicly Lee Cole Road.

**Potential Impacts:** Evaluate and describe the potential effects of the proposed action on the seasonal visibility of the project site from Lee Cole Road using narrative text and graphic representations.

**Mitigation measures:** Discuss mitigation measures if warranted.

## **G. TRANSPORTION**

### **1. Transportation**

**Existing Conditions:** An area map identifying the project site, site access and proposed study intersections will be provided. A discussion of the current traffic conditions within the vicinity of the project site will be provided.

- Collect traffic turning movement counts at the following 4 study area intersections between 4-6 pm on a typical Friday evening and between 3-5 pm on a typical Sunday afternoon during peak summer months (July or August) to ensure that the actual peak hours of the adjacent streets are captured:
  - Lee Cole Road @ Old White Lake Turnpike
  - Old White Lake Turnpike at Stanton Corner Road
  - Stanton Corner Road @ NYS Route 55
  - Lee Cole Road @ Bushville Swan Lake Road

The traffic counts will include passenger cars, heavy vehicles by approach, and pedestrians.

- Collect traffic gap data on Stanton Corner Road at Old White Lake Road and on NYS Route 55 at Stanton Corner Road during the count periods.
- Collect spot speed measurements on Lee Cole Road passing the site to determine 85<sup>th</sup> percentile speeds under free flow conditions.
- Review and verify available sight distances on Lee Cole Road from the proposed site driveways.
- Collect additional data needed to analyze traffic operations, including roadway geometry, speed limits and traffic control.
- Obtain the most current three years' worth of accident data for the study area and complete an accident analysis. Accident data will be summarized in a tabular format, accident rates will be

calculated and compared to statewide averages for similar facilities. Collision diagrams will not be prepared.

- Review available AADT and speed data from the NYSDOT website for inclusion in the report.
- Reduce the traffic count data to develop the peak hour traffic volumes for the study area.
- Review historical traffic volumes and trends to identify adjustments to the existing traffic volumes to account for any lingering impacts from the COVID pandemic or seasonal adjustments.
- Review recommended sight distances from AASHTO and compare with the actual distances that are available at the proposed site driveways.
- Complete a 2023 existing conditions capacity analysis of the study area intersections using Synchro11 to identify existing operations. Levels of Service and maximum queues will be summarized.

**Potential Impacts:** The following will be utilized to assess the potential impacts from the proposed action.

- Determine a growth rate based on the historical count data and grow the existing traffic volumes to the assumed build out year, assumed to be 2025 for the purposes of the traffic study.
- Incorporate any approved development trips into the design year traffic volumes, as required by the Town of Bethel, and complete a design year background conditions capacity analysis.
- Develop an anticipated distribution of trips generated based on access to the adjacent highway system.
- Distribute the trips generated to the study area intersections and site driveways, and add the trips generated to the design year background traffic volumes for the resultant design year build traffic volumes expected when the development is complete.
- Complete a capacity analysis of the build condition with no improvements to identify the potential impacts of the proposed development.

**Mitigation Measures:** Complete an additional capacity analysis of the build condition traffic volumes with improvements, if any, needed to mitigate the impacts.

## H. ENERGY

### 1. Energy

**Existing Conditions:** Describe the existing electrical service to the project site.

**Potential Impacts:** Discuss the anticipated electrical demand from the operation of the proposed project. Discuss extension and connection of electric utilities to the proposed project site.

**Mitigation Measures:** Discuss mitigation measures if warranted.

## I. CONSISTENCY WITH COMMUNITY PLANS

### 1. Zoning and Community Plans

**Existing Conditions:** Describe zoning for the project site and immediate vicinity.

**Potential Impacts:** Discuss the project's compliance with all zoning, special permit, and site plan regulations and other criteria set forth by the Town of Bethel Code.

Discuss consistencies of the proposed action with the Town's adopted comprehensive plan (Town of Bethel, New York, Comprehensive Plan - 2006) and other local and County planning documents.

**Mitigations Measures:** Discuss mitigation measures, if warranted.

### 2. Infrastructure

#### ***New Wells for Water Supply***

Existing Conditions: Describe existing infrastructure on site, depth to water table, yield, demand, and water quality data from wells on the property .

Potential Impacts: Discuss potential for well interference with neighboring wells. Water treatment system and distribution improvements proposed for the proposed action.

Mitigation Measures: Discuss mitigation measures, if warranted.

#### ***New Sanitary Sewer Treatment Plant***

Existing Conditions: Describe existing wastewater generation. Existing wastewater conveyance and disposal system.

Potential Impacts: Discuss the wastewater treatment plant designed for sewage disposal for the proposed action. Discuss estimated project generated wastewater volume. Discuss proposed wastewater collection system.

Mitigation Measures: Discuss mitigation measures, if warranted.

## L. CONSISTENCY WITH COMMUNITY CHARACTER

### 1. Community Services

**Existing Conditions:** Describe the current conditions of the community services that would provide services to the project site (i.e., school, fire, police).

**Potential Impacts:** The impact of the proposed project on each service area will be estimated according to generally accepted practices for school, fire, and police).



**Mitigation measures:** Discussed as appropriate.

## **2. Fiscal Impact Analysis**

**Existing Conditions:** Existing fiscal conditions will be discussed including a discussion of the current tax base of the project site.

**Potential Impacts:** The proposed action would include the development of thirteen (13) three-family buildings, seven (7) eight-family buildings, eight (8) ten-family buildings, one (1) community building (12,000 s.f., two-story), one (1) shul [(7,800 square feet (s.f.))], two (2) swimming pools, recreational areas, two (2) pavilions, and a maintenance building (800 s.f.). The proposed action would replace an existing bungalow colony located on the project site that consists of ten (10) residential units, a social hall, a laundry facility and a pool. One (1) existing single-family residence, located on the project site, would remain as part of the proposed action. This increase in population may translate into the need for enhanced community services (i.e., school, police, fire). Accordingly, a fiscal impact analysis will be prepared to compare the estimated revenues that would be generated by the proposed action with costs to service it. The fiscal impact analysis will comprehensively inventory the costs and revenues associated with the proposed action and realistically assign dollar values to them. Special care will be taken to explain the assumptions, calculations, and results of the fiscal impact analysis in clear and understandable language.

**Mitigation measures:** Mitigation measures discussed, if warranted.

## **IV. UNAVOIDABLE ADVERSE IMPACTS**

This section of the DEIS will identify any impacts that are likely to occur despite mitigation measures and will compare the beneficial and adverse implications of any unavoidable impacts.

## **V. ALTERNATIVES**

This section of the DEIS will evaluate and compare alternatives to the proposed action, which are listed below. The following alternatives will be studied:

- A. The "No Action" Alternative as required under 6 NYCRR 617.9.b.5.;
- B. As-off right development

## **VI. IRREVERSIBLE AND IRRETRIEVABLE COMMITMENT OF RESOURCES**

Identification of those natural and man-made resources consumed, converted, or otherwise made unavailable for future use because of the proposed action.

## **VII. GROWTH INDUCING ASPECTS**

A description and analysis of potential growth-inducing aspects of the project will be provided.

## **VIII. EFFECTS ON THE USE AND CONSERVATION OF ENERGY RESOURCES**

A description of the effect of the proposed action on the short- and long-term use and conservation of energy resources will be provided including ways to reduce inefficient or unnecessary consumption during construction and long-term operation.

## **IX. EFFECTS ON CLIMATE CHANGE**

This chapter will discuss measures to avoid or reduce both the action's impacts on climate change and associated impacts due to the effects of climate change such as sea level rise and flooding.

## **IX. APPENDICES**

The appendices will include a list of all underlying studies and reports relied upon in preparing the DEIS, technical exhibits and studies (including the Storm Water Pollution Prevention Plan, Traffic Impact Study, Wetland Delineations, background information relevant to the proposed action such as this Scoping Document and other relevant SEQR documents, a list of involved and interested agencies, and relevant correspondence with involved agencies and persons.

Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: January 1, 2025

TO: Supervisor DeMayo and Town Board Members

FROM: Cheryl Gerow

RE: 2024 Investment Report

During 2024, interest rates on Savings Accounts and Bank Certificate of Deposits have slightly decreased. US Treasury Bills at Key Bank and Jumbo Certificate of Deposits at TD Bank have renewed at a rates between 3.57% and 5.30% throughout the year.

Rates

US Treasury Bills		Bank/Jumbo Certificate of Deposits	
January 2024	5.16% for 180 days	January 2024	4.75% for 180 days
March 2024	5.30% for 90 days	May 2024	4.89% for 210 days
June 2024	5.31% for 84 days	October 2024	3.57% for 1 year
August 2024	5.18% for 87 days		
November 2024	4.36% for 178 days		

Savings Accounts (December 2024)

Key Bank	0% (rate based on off-setting bank charges)
	0% (no interest on Central Checking account)
Catskill Hudson Bank	0.15%
Wayne Bank	0.50%
TD Bank	2.68%
Jeff Bank	0% (no interest on payroll accounts)

Below is a comparison of total interest earned for the years 2021-2024:

	2021	2022	2023	2024
General A	\$ 526.00	\$10,274.53	\$94,374.00	\$168,478.24
General B	\$1,201.16	\$ 263.07	\$ 12,183.00	\$ 31,923.00
Highway DA	\$ 110.48	\$ 7,430.25	\$51,646.00	\$ 52,379.61
Highway DB/DC	\$ 0.00	\$ 4,415.48	\$30,202.00	\$ 33,698.39
Capital Reserve	\$4,222.81	\$20,131.06	\$92,384.00	\$127,591.25
Lighting	\$ 23.72	\$ 59.79	\$ 99.00	\$ 112.18
M&O	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Sewer	\$ 53.08	\$ 7,992.98	\$17,260.00	\$ 57,896.37
Water	\$ 35.39	\$ 4,528.00	\$17,260.00	\$ 21,827.41
Total YTD Interest Earned:	\$6,172.64	\$55,095.16	\$315,408.00	\$493,906.45



Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Marriage License	Marriage License Fee	2	35.00	
	Permits	Refuse Collection	17	1,650.00	
	TOWN CLERK	EZ Pass	12	300.00	
		Marriage Certificate	3	30.00	
		Notary Fees	35	70.00	
		Sub-Total:		\$2,085.00	
A1620.4	Central Printing & Mailing	Photo Copies	208	52.00	
		Sub-Total:		\$52.00	
A2544	Dog Licensing	Female, Spayed	2	18.00	
		Female, Unspayed	1	12.50	
		Male, Neutered	2	18.00	
		Male, Unneutered	2	25.00	
	SENIOR	SENIOR	1	-5.00	
		Sub-Total:		\$68.50	
A2545	Dog	Redeemed Dog	2	150.00	
		Sub-Total:		\$150.00	
A3510.4	Dog	Reimbursement Of Expenses	2	50.00	
		Sub-Total:		\$50.00	
B2115	Building Fees	Special Use	3	900.00	
		Subdivision	1	300.00	
		Sub-Total:		\$1,200.00	
B2770	Building Fees	Bldg Inspections Public Assembly	1	75.00	
		Building Inspections Multi Family	2	290.00	
		Building Permit	24	30,826.00	
		Commercial Establishment Inspections	2	150.00	
		Fire Inspections	4	410.00	
		Municipal Search	20	2,000.00	
	Sub-Total:		\$33,751.00		
B3620.4	Reimbursement of Expenses	Reimbursement Of Expenses	2	35.00	
		Sub-Total:		\$35.00	
Total Local Shares Remitted:				\$37,391.50	
Amount paid to: Ny State Dept. Of Health				45.00	
Amount paid to: NYS Ag. & Markets for spay/neuter program				13.00	
Total State, County & Local Revenues:		\$37,449.50	Total Non-Local Revenues:		\$58.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

## REVENUE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT RECEIPTS	Y-T-D RECEIPTS	UNCOLLECTED BALANCE
GENERAL FUND - TOWNWIDE	3,146,030.43	360,715.73	3,540,842.89	394,812.46-
TOWN - OUTSIDE VILLAGE	492,030.86	89,674.80	533,634.08	41,603.22-
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	.00	309,511.01	309,511.01-
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,558,579.00	21,279.29	1,602,539.64	43,960.64-
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,238,082.81	.00	1,251,781.20	13,698.39-
HIGHWAY CHIPS FUND	690,951.58	650,390.47	690,951.58	.00
WATER AND SEWER OPERATIONAL FUND	976,625.87	164,500.00	887,532.87	89,093.00
TOTAL SEWER DISTRICTS	846,841.20	25,037.41	911,123.75	64,282.55-
TOTAL WATER DISTRICTS	1,415,383.40	153,242.20	1,492,662.81	77,279.41-
GRAND TOTALS.....	10,364,525.15	1,464,839.90	11,220,579.83	856,054.68-

## EXPENSE SUMMARY

FUND NAME	BUDGET AS MODIFIED	CURRENT EXPENDITURES	Y-T-D EXPENDITURES	P.O. BALANCE	UNENCUMBERED UNEX. BALANCE
GENERAL FUND - TOWNWIDE	3,452,430.43	636,317.74	3,216,123.25	.00	236,307.18
TOWN - OUTSIDE VILLAGE	607,030.86	62,622.61	417,368.15	.00	189,662.71
COMMUNITY DEVELOPMENT BLOCK GRANTS	.00	607.71	309,511.01	.00	309,511.01
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4	1,775,280.00	455,354.47	1,608,988.78	.00	166,291.22
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1	1,372,582.81	89,357.46	1,255,902.20	.00	116,680.61
HIGHWAY CHIPS FUND	690,951.58	274,639.29	690,951.58	.00	.00
WATER AND SEWER OPERATIONAL FUND	976,625.87	114,977.88	843,077.04	.00	133,548.83
TOTAL SEWER DISTRICTS	892,841.20	121,004.62	770,494.50	.00	122,346.70
TOTAL WATER DISTRICTS	1,553,383.40	290,212.70	1,368,650.26	.00	184,733.14
GRAND TOTALS.....	11,321,126.15	2,045,094.48	10,481,066.77	.00	840,059.38



Town of Liberty  
Supervisor's Report  
November-24  
Bank Account Reconciliation

Name	Bank	Account #	Current Total
General Fund	Key Bank	*183	\$ 1,070,325.26
Highway Fund	Key Bank	*191	\$ 1,293,140.24
Capital Reserve Fund	TD Banknorth	*521	\$ 874,327.78
Capital Reserve Fund	Wayne Bank	*701	\$ 269,947.02
Street Light Districts	CHB	*555	\$ 59,274.63
Water and Sewer Fund	Key Bank	*205	\$ 963,502.06
Trust and Agency	Key Bank	*744	\$ 297,517.71
Central Checking	Key Bank	*183	\$ -
Health Insurance	Jeff Bank	*993	\$ -
Payroll Account	Jeff Bank	*310	\$ -
Payroll Withholding	Jeff Bank	*174	\$ -
NYS CDBG	Key Bank	*418	\$ -
Grant Account	Key Bank	*212	\$ -
		<b>TOTAL:</b>	<b>\$ 4,828,034.70</b>

Key Bank Treasury Bills:			\$ 6,695,352.03
Catskill Hudson Bank CD			\$ -
Jeff Bank CD			\$ -
TD Banknorth CD			\$ 221,248.04
		<b>TOTAL CD:</b>	<b>\$ 6,916,600.07</b>

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
1	1194	INTERNAL REVENUE SERVICE						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9030 8	P	8.77	65615	8.77
2	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4	P	195.52	65619	
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	36.95		
GENERAL FUND - TOWNWIDE		Contractual		A 7150 4	P	62.98		295.45
3	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	40.61	65619	
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	49.64		90.25
4	110	NYSE&G						
INFIRMARY ROAD SEWER DISTRICT		Contractual		S7 8110 4	P	184.15	65619	184.15
5	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 5182 4	P	1,121.08	65619	
FERNDAL LIGHT DISTRICT		Contractual		L1 5182 4	P	372.38		
SWAN LAKE LIGHT DISTRICT		Contractual		L2 5182 4	P	1,054.18		
W.S.S. LIGHT DISTRICT		Contractual		L3 5182 4	P	434.78		
PARKSVILLE LIGHT DISTRICT		Contractual		L4 5182 4	P	351.63		
LOCH SHELDRAKE ROAD LIGHT DISTRICT		Contractual		L5 5182 4	P	360.74		3,694.79
6	5403	CHARTER COMMUNICATIONS						
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4	P	109.99	65618	109.99
7	5406	CHARTER COMMUNICATIONS						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	129.98	65621	129.98
8	658	VERIZON WIRELESS						
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4	P	40.32	65616	
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	89.32		129.64
9	658	VERIZON WIRELESS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4	P	294.73	65616	294.73
10	3038	CONSTELLATION ENERGY SVC OF NY						
LOOMIS SEWER DISTRICT		Contractual		S1 8110 4	P	314.57	65620	
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4	P	2,184.04		
FERNDAL WATER DISTRICT		Contractual		W2 8310 4	P	212.06		
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4	P	739.93		3,450.60
11	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4	P	84.61	65620	
GENERAL FUND - TOWNWIDE		Contractual		A 7150 4	P	19.73		104.34
12	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE		Contractual		A 5182 4	P	549.58	65620	549.58
13	3038	CONSTELLATION ENERGY SVC OF NY						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	348.85	65620	348.85
14	130	VERIZON						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	53.92	65617	53.92

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
15	130	VERIZON						
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4	P	147.37	65617	147.37
16	575	ADVANCED AUTO PARTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	64.93		64.93
17	5072	SARA ALVAREZ						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4	P	42.88		42.88
18	1595	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4	P	48.59		48.59
19	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4	P	260.24		260.24
20	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4	P	23.29		
GENERAL FUND - TOWNWIDE		CONTRACTUAL		A 1460 4	P	404.44		
GENERAL FUND - TOWNWIDE		CONTRACTUAL		A 1460 4	P	104.24		531.97
21	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4	P	19.24		
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4	P	227.49		246.73
22	5232	ANDERMAN OIL						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	410.00		410.00
23	8119	ATLAS SECURITY SERVICES, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4	P	858.24		858.24
24	3117	BOLD GOLD MEDIA GROUP						
CAPITAL - PARKS EQUIPMENT		Equipment		HG 7110 3	P	250.00		250.00
25	3126	BROOMS AWAY CLEANING						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	1,400.00		1,400.00
26	850	SULLIVAN MATERIALS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	2,254.21		2,254.21
27	100	CARGILL INCORPORATED						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	9,734.29		9,734.29
28	20	CATSKILL-DELAWARE PUB.						
GENERAL FUND - TOWNWIDE		Contractual		A 1670 4	P	197.61		197.61
29	4312	CATSKILLS EQUIPMENT						
GENERAL FUND - TOWNWIDE		Equipment		A 7110 2	P	479.99		479.99
30	315	DUTCHESS OVERHEAD DOOR						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	1,015.60		1,015.60
31	2815	FALLSBURG LUMBER						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	840.66		
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	629.14		1,469.80

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
32	1944	FOCUS MEDIA, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1480 4	P	1,050.00		1,050.00
33	7042	FUSCO ENGINEERING & LAND SURVEYING						
TOWN - OUTSIDE VILLAGE		Fusco Fire Inspections		B 3620 42	P	500.00		500.00
34	5095	HOME DEPOT						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	950.55		950.55
35	972	JOHN BONHAM ROAD EQ & SUPPLIES, INC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	17,662.00		17,662.00
36	1608	KLEIN & SONS LOGGING, INC.						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5140 4	P	80.00		80.00
37	1499	MIRABITO ENERGY PRODUCTS						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4	P	1,343.09		1,343.09
38	1499	MIRABITO ENERGY PRODUCTS						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	1,766.46		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	5,292.06		7,058.52
39	1499	MIRABITO ENERGY PRODUCTS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4	P	2,092.99		2,092.99
40	53	MULLALLY TRACTOR SALES						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	347.99		347.99
41	7184	NORTH EAST PARTS GROUP, LLC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	2,117.00		2,117.00
42	7184	NORTH EAST PARTS GROUP, LLC						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	943.57		943.57
43	432	NORTHERN TOOL & EQUIPMENT CO.						
GENERAL FUND - TOWNWIDE		Contractual		A 3310 4	P	1,353.86		1,353.86
44	3013	PARTNERS IN SAFETY, INC.						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9050 8	P	105.00		105.00
45	387	PETTY CASH						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	22.50		22.50
46	1969	PRESTIGE TOWING & RECOVERY						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	20.00		20.00
47	8019	QUALITY PET CARE						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4	P	497.00		497.00
48	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	15.58		15.58
49	8023	ROBERT GREEN TRUCK DIVISION						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	1,763.77		1,763.77

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
50	280	SHOPRITE SUPERMARKETS, INC						
GENERAL FUND - TOWNWIDE		Day Camp Contractual Expense		A 7312 4	P	106.85		106.85
51	1251	STAPLES ADVANTAGE						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4	P	6.90		6.90
52	572	ERTS MECHANICAL						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4	P	275.60		275.60
53	5175	TOLLS BY MAIL						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4	P	2.15		2.15
54	1056	TRACTOR SUPPLY CO CREDIT PLAN						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	44.99		44.99
55	420	TRADING POST - LIBERTY						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	134.93		134.93
56	420	TRADING POST - LIBERTY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	118.90		118.90
57	420	TRADING POST - LIBERTY						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4	P	9.59		9.59
58	4032	VILLAGE OF LIBERTY WATERWORKS						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4	P	585.07		585.07
59	1902	WEX BANK						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4	P	1,123.31		1,123.31
60	1937	WEX BANK						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4	P	366.98		366.98
61	1941	WEX BANK						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4	P	28.06		28.06
62	7023	DELTA DENTAL OF NEW YORK						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8	P	137.00	25011000	
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		113.00		250.00
63	8010	QUILL CORPORATION						
GENERAL FUND - TOWNWIDE		CONTRACTUAL		A 1460 4	P	142.98		142.98
64	5157	AMERIGAS						
LOOMIS SEWER DISTRICT		Contractual		S1 8110 4	P	72.00		72.00
65	2048	APPLIED LOGIC CORP.						
GENERAL FUND - TOWNWIDE		Contractual		A 1680 4	P	1,421.00		1,421.00
66	1972	DOWSER WATER						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4	P	25.93		25.93
67	1499	MIRABITO ENERGY PRODUCTS						
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4	P	157.55		157.55



VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
68	110	NYSE&G						
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4	P	342.99		342.99
69	110	NYSE&G						
GENERAL FUND - TOWNWIDE		Contractual		A 7150 4	P	46.10		46.10
70	5020	STEVENSVILLE WATER DIST.						
INDIAN LAKE WATER DISTRICT		DISTRICT TO DISTRICT SALES		W5 8310 41	P	371.25		371.25
71	8123	HD SUPPLY, INC						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4	P	185.31		
FERNDAL WATER DISTRICT		Contractual		W2 8310 4	P	48.65		
STEVENSVILLE WATER DISTRICT		Contractual		W3 8310 4	P	117.65		
STEVENSVILLE WATER DISTRICT		Contractual		W3 8311 4	P	48.65		400.26
72	130	VERIZON						
FERNDAL WATER DISTRICT		Contractual		W2 8310 4	P	221.06		
W.S.S. WATER DISTRICT		Contractual		W4 8310 4	P	73.69		294.75
73	643	VERIZON SELECT SERVICES INC.						
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4	P	1.89		1.89
74	246	JOSEPH NEBZYDOSKI, VMD						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4	P	448.00		448.00
75	4417	CLEARFLY						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		127.40	65622	
GENERAL FUND - TOWNWIDE		Contractual		A 1220 4		32.20		
GENERAL FUND - TOWNWIDE		Contractual		A 1310 4		31.85		
GENERAL FUND - TOWNWIDE		Contractual		A 1330 4		16.10		
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		31.85		
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		31.85		
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		594.80		
GENERAL FUND - TOWNWIDE		Contractual		A 1680 4		16.10		
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		100.08		
GENERAL FUND - TOWNWIDE		Contractual		A 6772 4		24.73		
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		76.76		
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		47.95		
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		37.23		1,168.90
76	575	ADVANCED AUTO PARTS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		37.99		37.99
77	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		9.99		9.99
78	5235	AMERICAN EXPRESS						
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5130 4		235.98		235.98
79	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1410 4		43.75		43.75
80	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1680 4		729.90		729.90

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
81	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1010 4		15.99		15.99
82	5235	AMERICAN EXPRESS						
GENERAL FUND - TOWNWIDE		Contractual		A 1680 4		16.18		16.18
83	842	ASCAP						
GENERAL FUND - TOWNWIDE		Contractual		A 1920 4		434.00		434.00
84	1320	ASSOCIATION OF TOWNS						
GENERAL FUND - TOWNWIDE		Contractual		A 1920 4		1,500.00		1,500.00
85	368	BADGER METER INC						
LOOMIS WATER DISTRICT		Contractual		W1 8310 4		190.43		
FERNDAL WATER DISTRICT		Contractual		W2 8310 4		190.43		
W.S.S. WATER DISTRICT		Contractual		W4 8310 4		190.42		
W.S.S. WATER DISTRICT		Contractual		W4 8310 4		190.42		
INDIAN LAKE WATER DISTRICT		Contractual		W5 8310 4		190.42		
COLD SPRING ROAD WATER DISTRICT		Contractual		W6 8310 4		190.42		
ROUTE 55 WATER DISTRICT		Contractual		W7 8310 4		190.42		1,332.96
86	650	TOWN OF BETHEL TAX COLLECTOR						
GENERAL FUND - TOWNWIDE		Contractual		A 1950 4		1,562.39		1,562.39
87	100	CARGILL INCORPORATED	16946					
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Contractual		DA 5142 4		22,981.41		22,981.41
88	7231	CASELLA						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		211.60		211.60
89	20	CATSKILL-DELAWARE PUB.						
GENERAL FUND - TOWNWIDE		Contractual		A 1670 4		220.96		220.96
90	829	COOPER ARIAS, LLP						
GENERAL FUND - TOWNWIDE		Contractual		A 1320 4		7,200.00		7,200.00
91	7206	DAVIS VISION INC						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		243.23		243.23
92	801	DC FABRICATION & WELDING, INC.						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		242.00		242.00
93	5012	LAURIE DUTCHER, TAX COLLECTOR						
GENERAL FUND - TOWNWIDE		Contractual		A 1950 4		765.38		
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		2,841.35		3,606.73
94	3426	J.C. EHRLIC CO, INC						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		881.80		881.80
95	6019	EMPIRE ENVELOPES AND GRAPHICS, LLC						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		394.76		394.76
96	2815	FALLSBURG LUMBER						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		29.70		29.70

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
97	1931	FALLSBURG TAX COLLECTOR						
GENERAL FUND - TOWNWIDE		Contractual		A 1950 4		489.90		489.90
98	5095	HOME DEPOT						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		195.20		195.20
99	232	STATE OF NY DEPT. OF CIVIL SERVICE						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9060 8		42,339.40		
TOWN - OUTSIDE VILLAGE		Empl. Benefit		B 9060 8		4,811.30		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefit		DA 9060 8		18,282.91		
HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1		Emp. Benefits		DB 9060 8		14,433.89		
WATER AND SEWER OPERATIONAL FUND		Emp. Benefits		MO 9060 8		16,358.40		96,225.90
100	108	NYALGRO						
GENERAL FUND - TOWNWIDE		CONTRACTUAL		A 1460 4		50.00		50.00
101	608	NEW YORK PLANNING FEDERATION						
GENERAL FUND - TOWNWIDE		Contractual		A 1920 4		325.00		325.00
102	135	NYS ASSOC OF TOWN SUPERINTENDENTS						
GENERAL FUND - TOWNWIDE		Contractual		A 5010 4		250.00		250.00
103	1919	NYS GOVERNMENT FINANCE OFFICERS						
GENERAL FUND - TOWNWIDE		Contractual		A 1310 4		190.00		190.00
104	387	PETTY CASH						
GENERAL FUND - TOWNWIDE		Contractual		A 6772 4		20.00		20.00
105	82	PREMIER PRINTING & APPAREL						
GENERAL FUND - TOWNWIDE		Contractual		A 5132 4		637.00		637.00
106	8024	QUILL						
GENERAL FUND - TOWNWIDE		Contractual		A 7020 4		132.50		
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		687.88		820.38
107	2225	SULLIVAN COUNTY LABS						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		240.00		
LOOMIS SEWER DISTRICT		Contractual		S1 8110 4		254.00		
S. L. / BRISCOE CONSOLIDATED SEWER		Contractual		S2 8110 4		262.00		756.00
108	2016	SULLIVAN COUNTY PARTNERSHIP						
GENERAL FUND - TOWNWIDE		Contractual		A 1920 4		595.00		595.00
109	5058	SULLIVAN COUNTY VISITOR'S ASSOC						
GENERAL FUND - TOWNWIDE		Contractual		A 1920 4		100.00		100.00
110	420	TRADING POST - LIBERTY						
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		44.53		44.53
111	420	TRADING POST - LIBERTY						
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		18.99		18.99
112	2150	WELLS FARGO VENDOR FIN SERV						
GENERAL FUND - TOWNWIDE		Contractual		A 1355 4		45.05		
TOWN - OUTSIDE VILLAGE		Contractual		B 3620 4		45.04		90.09

VOUCHER#	VENDOR#	CLAIMANT NAME/ADDRESS	PO #	ACCOUNT	ENC	AMOUNT	CHECK#	CHECK AMOUNT
113	8019	QUALITY PET CARE						
GENERAL FUND - TOWNWIDE		Contractual		A 3510 4		402.40		402.40
114	380	PAYROLL ACCOUNT						
GENERAL FUND - TOWNWIDE		Pers. Ser.		A 1010 1		1,455.92	25011500	
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1110 1		9,717.14		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1220 1		5,221.79		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1310 1		2,700.60		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1355 1		4,239.95		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 1410 1		4,970.95		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 3510 1		1,775.14		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 5010 1		4,968.24		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 7020 1		6,494.92		
GENERAL FUND - TOWNWIDE		Per. Ser.		A 7110 1		2,708.59		
TOWN - OUTSIDE VILLAGE		Per. Ser.		B 1420 1		766.28		
TOWN - OUTSIDE VILLAGE		Per. Ser.		B 3620 1		4,052.80		
TOWN - OUTSIDE VILLAGE		Per. Ser.		B 8020 1		350.00		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.		DA 5130 1		3,940.58		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Per. Ser.		DA 5142 1		41,578.64		
WATER AND SEWER OPERATIONAL FUND		Per. Ser.		MO 8110 1		17,678.05		112,619.59
115	1227	FIRST NATL. BANK OF JEFFERSONVILLE						
GENERAL FUND - TOWNWIDE		Emp. Benefit		A 9030 8		3,313.11	25011501	
TOWN - OUTSIDE VILLAGE		Emp. Benefit		B 9030 8		393.21		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefits		DA 9030 8		299.87		
HIGHWAY FUND - TOWNWIDE - HWY 3 & 4		Emp. Benefits		DA 9030 8		3,149.77		
WATER AND SEWER OPERATIONAL FUND		Emp. Benefits		MO 9030 8		1,341.34		8,497.30
116	3314	RINGSQUARED TELECOM LLC						
GENERAL FUND - TOWNWIDE		Contractual		A 1110 4		78.00		
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		322.08		
GENERAL FUND - TOWNWIDE		Contractual		A 7110 4		78.00		
GENERAL FUND - TOWNWIDE		Contractual		A 7150 4		78.00		
WATER AND SEWER OPERATIONAL FUND		Contractual		MO 8110 4		78.00		634.08
117	1499	MIRABITO ENERGY PRODUCTS						
GENERAL FUND - TOWNWIDE		Contractual		A 1620 4		495.60		495.60
340,116.12 **								

GENERAL FUND - TOWNWIDE	ACCOUNT	ENC	AMOUNT
Contractual	A 1110 4	P	865.14
Contractual	A 1355 4	P	274.79
Contractual	A 1410 4	P	375.00
CONTRACTUAL	A 1460 4	P	651.66
Contractual	A 1480 4	P	1,050.00
Contractual	A 1620 4	P	2,234.22
Contractual	A 1670 4	P	197.61
Contractual	A 1680 4	P	1,421.00
Contractual	A 3310 4	P	1,353.86
Contractual	A 3510 4	P	1,220.60
Contractual	A 5132 4	P	4,732.54
Contractual	A 5182 4	P	1,670.66
Contractual	A 7020 4	P	150.31
Equipment	A 7110 2	P	479.99
Contractual	A 7110 4	P	3,939.27
Contractual	A 7150 4	P	128.81
Day Camp Contractual Expense	A 7312 4	P	106.85
Emp. Benefit	A 9030 8	P	8.77
Emp. Benefit	A 9050 8	P	105.00
Emp. Benefit	A 9060 8	P	137.00
			21,103.08 *
Pers. Ser.	A 1010 1		1,455.92
Contractual	A 1010 4		15.99
Per. Ser.	A 1110 1		9,717.14
Contractual	A 1110 4		205.40
Per. Ser.	A 1220 1		5,221.79
Contractual	A 1220 4		32.20
Per. Ser.	A 1310 1		2,700.60
Contractual	A 1310 4		221.85
Contractual	A 1320 4		7,200.00
Contractual	A 1330 4		16.10
Per. Ser.	A 1355 1		4,239.95
Contractual	A 1355 4		76.90
Per. Ser.	A 1410 1		4,970.95
Contractual	A 1410 4		85.59
CONTRACTUAL	A 1460 4		50.00
Contractual	A 1620 4		2,689.04
Contractual	A 1670 4		220.96
Contractual	A 1680 4		762.18
Contractual	A 1920 4		2,954.00
Contractual	A 1950 4		2,817.67
Per. Ser.	A 3510 1		1,775.14
Contractual	A 3510 4		402.40
Per. Ser.	A 5010 1		4,968.24
Contractual	A 5010 4		250.00
Contractual	A 5132 4		3,790.03
Contractual	A 6772 4		44.73
Per. Ser.	A 7020 1		6,494.92
Contractual	A 7020 4		209.26
Per. Ser.	A 7110 1		2,708.59
Contractual	A 7110 4		1,035.31
Contractual	A 7150 4		78.00
Emp. Benefit	A 9030 8		3,313.11
Emp. Benefit	A 9060 8		42,695.63

113,419.59 \*

134,522.67 \*\*

	ACCOUNT	ENC	AMOUNT	
<b>TOWN - OUTSIDE VILLAGE</b>				
Fusco Fire Inspections	B 3620 42	P	500.00	500.00 *
Per. Ser.	B 1420 1		766.28	
Per. Ser.	B 3620 1		4,052.80	
Contractual	B 3620 4		92.99	
Per. Ser.	B 8020 1		350.00	
Emp. Benefit	B 9030 8		393.21	
Empl. Benefit	B 9060 8		4,811.30	10,466.58 *
				10,966.58 **
<b>HIGHWAY FUND - TOWNWIDE - HWY 3 &amp; 4</b>				
Contractual	DA 5130 4	P	5,062.75	
Contractual	DA 5140 4	P	80.00	
Contractual	DA 5142 4	P	37,035.55	42,178.30 *
Per. Ser.	DA 5130 1		3,940.58	
Contractual	DA 5130 4		235.98	
Per. Ser.	DA 5142 1		41,578.64	
Contractual	DA 5142 4		22,981.41	
Emp. Benefits	DA 9030 8		3,449.64	
Emp. Benefit	DA 9060 8		18,282.91	90,469.16 *
				132,647.46 **
<b>HIGHWAY FUND - TOWN OUTSIDE VILLAGE-HWY1</b>				
Emp. Benefits	DB 9060 8		14,433.89	14,433.89 *
				14,433.89 **
<b>CAPITAL - PARKS EQUIPMENT</b>				
Equipment	HG 7110 3	P	250.00	250.00 *
				250.00 **
<b>FERNDALE LIGHT DISTRICT</b>				
Contractual	L1 5182 4	P	372.38	372.38 *
				372.38 **
<b>SWAN LAKE LIGHT DISTRICT</b>				
Contractual	L2 5182 4	P	1,054.18	1,054.18 *
				1,054.18 **
<b>W.S.S. LIGHT DISTRICT</b>				
Contractual	L3 5182 4	P	434.78	434.78 *
				434.78 **
<b>PARKSVILLE LIGHT DISTRICT</b>				
Contractual	L4 5182 4	P	351.63	351.63 *
				351.63 **



	ACCOUNT	ENC	AMOUNT	
<b>LOCH SHELDRAKE ROAD LIGHT DISTRICT</b>				
Contractual	L5 5182 4	P	360.74	360.74 *
				360.74 **
<b>WATER AND SEWER OPERATIONAL FUND</b>				
Contractual	MO 8110 4	P	1,603.35	1,603.35 *
Per. Ser.	MO 8110 1		17,678.05	
Contractual	MO 8110 4		654.21	
Emp. Benefits	MO 9030 8		1,341.34	
Emp. Benefits	MO 9060 8		16,358.40	
				36,032.00 *
				37,635.35 **
<b>LOOMIS SEWER DISTRICT</b>				
Contractual	S1 8110 4	P	386.57	386.57 *
Contractual	S1 8110 4		254.00	254.00 *
				640.57 **
<b>S. L. / BRISCOE CONSOLIDATED SEWER</b>				
Contractual	S2 8110 4	P	2,686.47	2,686.47 *
Contractual	S2 8110 4		262.00	262.00 *
				2,948.47 **
<b>INFIRMARY ROAD SEWER DISTRICT</b>				
Contractual	S7 8110 4	P	184.15	184.15 *
				184.15 **
<b>LOOMIS WATER DISTRICT</b>				
Contractual	W1 8310 4		190.43	190.43 *
				190.43 **
<b>FERNDALDE WATER DISTRICT</b>				
Contractual	W2 8310 4	P	481.77	481.77 *
Contractual	W2 8310 4		190.43	190.43 *
				672.20 **
<b>STEVENSVILLE WATER DISTRICT</b>				
Contractual	W3 8310 4	P	1,004.95	
Contractual	W3 8311 4	P	48.65	1,053.60 *
				1,053.60 **
<b>W.S.S. WATER DISTRICT</b>				
Contractual	W4 8310 4	P	73.69	73.69 *
Contractual	W4 8310 4		380.84	380.84 *
				454.53 **

	ACCOUNT	ENC	AMOUNT	
<b>INDIAN LAKE WATER DISTRICT</b>				
DISTRICT TO DISTRICT SALES	W5 8310 41	P	371.25	371.25 *
Contractual	W5 8310 4		190.42	190.42 *
				561.67 **
<b>COLD SPRING ROAD WATER DISTRICT</b>				
Contractual	W6 8310 4		190.42	190.42 *
				190.42 **
<b>ROUTE 55 WATER DISTRICT</b>				
Contractual	W7 8310 4		190.42	190.42 *
				190.42 **
				340,116.12 ***

TO THE SUPERVISOR:

I certify that the vouchers listed above were audited by the TOWN BOARD and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite his name. Claims #        to claims #        audited on       . Claims #        to claims #        audited on       . All other claims were authorized under Blanket Resolution adopted by the Town Board on February 11, 1988.

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 TOWN CLERK

APPROVED AND ORDERED PAID THIS \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
 SUPERVISOR

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
392	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/03/24	TP 10	19,182.19	24120303	19,182.19
393	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/03/24	TP 10	5,068.86	24120304	5,068.86
394	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/03/24	TP 10	939.05	24120305	939.05
395	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/03/24	TW 21	862.55	24120306	862.55
396	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/04/24	TP 10	80,039.94	24120402	80,039.94
397	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/04/24	TP 10	28,289.01	24120403	28,289.01
398	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/04/24	TP 10	11,072.07	24120404	11,072.07
399	758	TOWN OF LIBERTY DATE: 12/04/24	TP 10	718.59	67468	718.59
400	758	TOWN OF LIBERTY DATE: 12/04/24	TP 10	8.07	67469	8.07
401	758	TOWN OF LIBERTY DATE: 12/04/24	TP 10	392.83	67470	392.83
402	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 12/04/24	TP 10	707.36	67470	707.36
403	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/04/24	TW 21	5,444.18	24120405	5,444.18
404	310	USCM/ NORTHEAST DATE: 12/04/24	TW 28	2,207.18	24120406	2,207.18
405	1145	SULLIVAN COUNTY SHIELDS DATE: 12/04/24	A 400	150.00	3081	150.00
406	758	TOWN OF LIBERTY DATE: 12/05/24	HT 202	2,163.45	24120500	2,163.45
407	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/10/24	TP 10	67,151.80	24121002	67,151.80
408	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/10/24	TP 10	30,552.91	24121003	30,552.91
409	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/10/24	TP 10	5,639.29	24121004	5,639.29
410	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/10/24	TW 21	5,639.29	24121005	5,639.29

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
411	1912	BILLIG, LOUGHLIN & SILVER, LLP DATE: 12/12/24	TA 95	1,020.00	1917	1,020.00
412	758	TOWN OF LIBERTY DATE: 12/12/24	TA 95	125.13	1918	125.13
413	930	GLENN SMITH, PE, INC. DATE: 12/17/24	TA 95	746.25	1919	746.25
414	930	GLENN SMITH, PE, INC. DATE: 12/17/24	TA 95	1,081.00	1920	1,081.00
415	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/18/24	TP 10	74,710.71	24121802	74,710.71
416	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/18/24	TP 10	25,976.77	24121803	25,976.77
417	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/18/24	TP 10	9,893.67	24121804	9,893.67
418	758	TOWN OF LIBERTY DATE: 12/18/24	TP 10	718.59	67539	718.59
419	758	TOWN OF LIBERTY DATE: 12/18/24	TP 10	323.42	67540	323.42
420	758	TOWN OF LIBERTY DATE: 12/18/24	TP 10	8.07	67541	8.07
421	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 12/18/24	TP 10	707.36	67542	707.36
422	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/18/24	TW 21	4,517.32	24121805	4,517.32
423	310	USCM/ NORTHEAST DATE: 12/18/24	TW 28	2,148.05	24181206	2,148.05
424	703	STATE COMPTROLLER DATE: 12/20/24	A 690	23,096.00	3082	23,096.00
425	4042	VILLAGE OF LIBERTY DATE: 12/20/24	A 690	85.00	3083	85.00
426	578	AFLAC NEW YORK DATE: 12/27/24	TW 29	1,082.42	24122709	1,082.42
427	1770	EMPLOYEES OF THE TOWN OF LIBERTY DATE: 12/27/24	TP 10	73,496.25	24122702	73,496.25
428	1227	FIRST NATL. BANK OF JEFFERSONVILLE DATE: 12/27/24	TP 10	25,514.37	24122703	25,514.37
429	285	PAYROLL TRUST & AGENCY ACCOUNT DATE: 12/27/24	TP 10	9,829.57	24122704	9,829.57

GL VOUCH#	VEND#	CLAIMANT NAME/ADDRESS	ACCOUNT	AMOUNT	CHECK#	CHECK AMOUNT
430	758	TOWN OF LIBERTY DATE: 12/27/24	TP 10	718.59	67593	718.59
431	758	TOWN OF LIBERTY DATE: 12/27/24	TP 10	323.42	67594	323.42
432	758	TOWN OF LIBERTY DATE: 12/27/24	TP 10	8.07	67595	8.07
433	2009	SULLIVAN COUNTY SUPPORT COLLECTION DATE: 12/27/24	TP 10	707.36	67596	707.36
434	1920	N.Y.S. INCOME TAX BUREAU DATE: 12/27/24	TW 21	4,453.83	24122705	4,453.83
435	310	USCM/ NORTHEAST DATE: 12/27/24	TW 28	2,060.54	24122706	2,060.54
436	1910	N.Y.STATE & LOCAL RETIREMENT SYSTEM DATE: 12/30/24	TW 18	8,365.92	24123001	8,365.92
						537,946.30 **

ACCEPTED/APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_,

CLAIMS FROM # \_\_\_\_\_ TO # \_\_\_\_\_ TOTALING: \$ \_\_\_\_\_

\_\_\_\_\_  
 SUPERVISOR

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

\_\_\_\_\_  
 COUNCILPERSON

	ACCOUNT	AMOUNT	
<b>GENERAL FUND - TOWNWIDE</b>			
Refundable Deposits	A 400	150.00	
Clearing Account	A 690	23,181.00	
			23,331.00 *
			23,331.00 **
<b>RESERVE - STEVENSVILLE WATER CAPITAL</b>			
CASH FROM EFC	HT 202	2,163.45	
			2,163.45 *
			2,163.45 **
<b>TRUST AND AGENCY</b>			
Escrow account	TA 95	2,972.38	
			2,972.38 *
			2,972.38 **
<b>PAYROLL ACCOUNT</b>			
Payroll	TP 10	472,698.19	
			472,698.19 *
			472,698.19 **
<b>PAYROLL WITHHOLDING</b>			
Retirement	TW 18	8,365.92	
N.Y.S. Income Tax	TW 21	20,917.17	
PEBSO - Deferred Compensation	TW 28	6,415.77	
AFLAC Contributions	TW 29	1,082.42	
			36,781.28 *
			36,781.28 **
			537,946.30 ***



RECEIVED

JAN 08 2025

TOWN OF LIBERTY  
CLERK'S OFFICE

**APPLICATION TOWN OF LIBERTY REFUSE COLLECTION LICENSE**

License expires the 31st day of December following the Date of Issue

1. NAME OF APPLICANT: Simsmetal East LLC
2. ADDRESS: 820 Route 211 East, Middletown, NY 10941
3. TELEPHONE 845-703-4055
4. VEHICLE
  - A-NAME OF OWNER: Simsmetal East
  - B-MAKE OF VEHICLE Mack
  - C-LICENSE PLATE # Indiana 2793062
  - D-BODY TYPE: Rolloff
  - E-REGISTRATION#: 0835169913

5. NAME AND ADDRESS OF WHO WILL OPERATE VEHICLE?  
Todd Evans, 71 Treetop Court, Bloomingdale, NJ 07403

**PLEASE EMAIL PICTURES OF EACH VEHICLE TO [s.sprague@townofliberty.org](mailto:s.sprague@townofliberty.org)**  
**IF YOU ARE UNABLE TO EMAIL PLEASE ATTACH COPIES OF PICTURES W/ THE APPLICATION.**

I CERTIFY THAT I AM FAMILIAR WITH THE GARBAGE AND REFUSE ORDINANCE OF THE TOWN OF LIBERTY AND THE RULES AND REGULATIONS APPLYING TO THE TOWN REFUSE AREA AND GARBAGE DUMP AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS THEREOF.

*Athena DeLorbe*

SIGNATURE OF APPLICANT



APPLICATION & LICENSE FEE RECEIVED

DATE

APPLICATION INSPECTED AND APPROVED BY CODE ENFORCEMENT OFFICER

CODE ENFORCEMENT OFFICER

DATE

APPLICATION APPROVED BY THE TOWN BOARD

DATE

LICENSE ISSUED

DATE

LICENSE # 1110

**RATE SCHEDULE:**

PICK UP TRUCK / 1 TON OR OVER.....\$ 50.00      PACKER / CONTAINER TRUCK.....\$100.00

HEATHER BROWN  
COMMISSIONER

HEATHER JACKSY  
DIRECTOR OF PLANNING



TELEPHONE: (845) 807-0527  
EMAIL: [PLANNING@SULLIVANNY.GOV](mailto:PLANNING@SULLIVANNY.GOV)  
WEBSITE: [WWW.SULLIVANNY.GOV](http://WWW.SULLIVANNY.GOV)

SULLIVAN COUNTY  
DIVISION OF PLANNING, COMMUNITY DEVELOPMENT & ENVIRONMENTAL MANAGEMENT  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET, PO BOX 5012  
MONTICELLO, NY 12701

January 3, 2025

Town of Liberty Town Board  
120 North Main Street  
Liberty, NY 12754

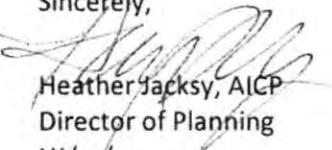
RE: **LIB24-11: Introductory Local Law No. 6 of 2024**  
GML-239 County Review

Dear Supervisor DeMayo:

The following review has been conducted in accordance with GML §239-l, -m & -n.:

- I. **Project description:** Amendment of Town of Liberty Zoning Map with respect to tax map parcel 18.-1-40.1, which is located in the R1 Residential District. The action would re-zone the entire parcel so that it is wholly located in the adjoining IC Industrial Commercial District.
- II. **Applicant:** Town of Liberty Town Board
- III. **Geographic qualification:** SR 17
- IV. **Agency referrals:** NYS DOT- Comments Attached
- V. **Anticipated Municipal and/or Countywide Impacts:**
- VI. **Recommendation:** Local Determination
- VII. **Technical Comments:**

Sincerely,

  
Heather Jacksy, AICP  
Director of Planning  
HJ/cc/gn

cc: Brian McPhillips, Legislator, District 3  
Luis Alvarez, Legislator, District 6  
attachments: 1. Report of Final Local Action

Please be advised that the Board is required by Sections 239-l,m and n of the General Municipal Law to provide a report of its final action within thirty days of such action to the Sullivan County Division of Planning, Community Development & Environmental Management with regard to this application. To facilitate this process, a form to report such action is enclosed.

RECEIVED

JAN 15 2025

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE



Department of  
Transportation

RECEIVED  
JAN 15 2025  
TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

KATHY HOCHUL  
Governor

MARIE THERESE DOMINGUEZ  
Commissioner

ANDREW D. STILES, P.E.  
Regional Director

December 31, 2024

Ms. Cheryl Conklin, Confidential Secretary  
Sullivan County Division of Planning, Community Development & Environmental Management  
100 North Street  
P.O. Box 5012  
Monticello, New York 12701

Dear Ms. Conklin:

RE: **LOCAL LAW REVIEW – LOCAL LAW NO. 6 OF 2024**  
**TOWN OF LIBERTY, SULLIVAN COUNTY**  
**NYSDOT CASE #24-205**

NYSDOT has reviewed the materials for the above-referenced proposal. Please note the following comments:

- Please provide plans for development of the site for NYSDOT review, when available. NYSDOT will outline our requirements and recommendations based on review of these plans.
- Please note that the parcel's frontage along NYS Route 17 and the Exit 99 interchange area is designated FEE WITHOUT ACCESS, and no driveways will be permitted across these portions of the frontage. The applicant will be required to provide a survey as part of the site plan review confirming that any proposed driveway to the site is in an allowable location.

If you have any questions, or need further assistance, please contact the NYSDOT Sullivan Residency at 845-794-7450.

Sincerely,  
**Original signed by**  
**Sean Murphy for**

Tony Signorelli, P.E.  
Regional Traffic Engineer



## Department of Transportation

KATHY HOCHUL  
Governor

MARIE THERESE DOMINGUEZ  
Commissioner

ANDREW D. STILES, P.E.  
Regional Director

November 21, 2024

Patrick Kelly  
375 Lake Marie Road  
Liberty, NY 12754

Dear Mr. Kelly,

New York State Department of Transportation (NYSDOT) has reviewed the property on Exit Road in Liberty, NY S-B-L No 18 – 1 – 40.2 and found that NYSDOT will allow a driveway to be built along the frontage of property.

This driveway shall be installed once a NYSDOT highway work permit has been issued. To request a highway work permit application please contact the NYSDOT Monticello office at 165 East Broadway Monticello NY 13827 at phone number (845)794-7450 or by contacting me, Cathy Niederriter at 44 Hawley Street Binghamton, NY 13901 and (607) 721-8082.

Sincerely,

Cathy  
Niederriter

Digitally signed by Cathy  
Niederriter  
Date: 2024.11.21 11:58:45  
-05'00'

Cathy Niederriter  
NYSDOT Region 9 Permit Engineer



---

**Re: Exit road/ route 17 property**

---

From Patrick Kelly <patrick@kellymasonryanddesign.com>  
Date Wed 1/15/2025 1:54 PM  
To l.dutcher townofliberty.org <l.dutcher@townofliberty.org>

Thank you so very much Cathy.

I'm grateful for the clarification. It is sincerely appreciated.

Best,  
Patrick

Get [Outlook for iOS](#)

---

**From:** Patrick Kelly <patrick@kellymasonryanddesign.com>  
**Sent:** Wednesday, January 15, 2025 1:53:12 PM  
**To:** l.dutcher townofliberty.org <l.dutcher@townofliberty.org>  
**Subject:** Fw: Exit road/ route 17 property

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---

**From:** Patrick Kelly <patrick@kellymasonryanddesign.com>  
**Sent:** Wednesday, January 15, 2025 1:52:51 PM  
**To:** logan blankenship <loganmblan09@gmail.com>  
**Subject:** Fw: Exit road/ route 17 property

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---

**From:** Niederriter, Cathy (DOT) <Cathy.Niederriter@dot.ny.gov>  
**Sent:** Wednesday, January 15, 2025 1:51:11 PM  
**To:** Patrick Kelly <patrick@kellymasonryanddesign.com>  
**Cc:** Mall, Ed (DOT) <Ed.Mall@dot.ny.gov>  
**Subject:** RE: Exit road/ route 17 property

Hi Patrick, the site plan committee letter doesn't state very clearly about the FEE W/O access areas and where there is an area of right to access. There is some FEE W/O access area along your property but the entire site is not covered by that. There is an area you would be able to have access.

Please see attached that our best knowledge is to where the access allowance area is in orange. The yellow is definitely FEE W/O access.

That is why in the letter it is stated that the survey shall show the FEE W/O access areas to confirm you are putting the driveway in the correct location and would have the rights to that access.

Thank you.

**Cathy Niederriter**

NYS DOT Reg 9 Permit Engineer, Permit Coordinator

**Department of Transportation**

44 Hawley Street, Binghamton, NY 13901

(607) 721-8082 fax (607) 721-8070 | [Cathy.niederriter@dot.ny.gov](mailto:Cathy.niederriter@dot.ny.gov)

[dot.ny.gov](http://dot.ny.gov)

**From:** Patrick Kelly <[patrick@kellymasonryanddesign.com](mailto:patrick@kellymasonryanddesign.com)>

**Sent:** Wednesday, January 15, 2025 1:43 PM

**To:** Niederriter, Cathy (DOT) <[Cathy.Niederriter@dot.ny.gov](mailto:Cathy.Niederriter@dot.ny.gov)>

**Subject:** Exit road/ route 17 property

You don't often get email from [patrick@kellymasonryanddesign.com](mailto:patrick@kellymasonryanddesign.com). [Learn why this is important](#)

Good afternoon Cathy.

Happy New Year to you.

Please see attached letters (2).

- 1 from you...dated November 21, 2024

- The second dated December 31, 2024

*I require your assistance/ assurance again that I indeed could one day/ be able to install a driveway/ curb cut off EXIT Road. My understanding per your November letter is that I do. And...That any driveway would still require a permit from you and the town if and when I choose to install one in the future.*

The second letter I believe ONLY references the exit 99 ramp access/ egress and Route 17 access/ egress. It makes no mention of EXIT Road.

After the Town of Liberty did their Sec 239 review with County...an attachment was provided from NY DOT per Sean Murphy for Tony Signorelli and made part of this review. My two lots have been combined into 1 singular lot as of December 3, 2024.

Could you please recheck your maps/ surveys and offer in writing that EXIT Road access can/ may be granted... and that I will be required to follow your permitting process and that the second letter above only references the Exit 99 on- ramp and the Route 17 interstate border for clarification?

I was directed to speak with "Ed Mall" regarding this matter. He indicated that the "maps" are not his bailiwick. Spoke with him around 12 noon today.

I spoke directly with Tony.

Please call if you have any questions of me.

Your immediate attention is requested and greatly appreciated!





Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: January 22, 2025  
TO: Supervisor DeMayo and Town Board Members  
FROM: Cheryl Gerow  
RE: Loomis Sewer Actuator

Please approve the attached purchase from Koester in the amount of \$7,753.93 to be expended out of the Loomis Sewer District Capital Reserve Fund and authorize the Town Attorney to prepare the Capital Reserve Resolutions for the February 3, 2025 meeting. The cost is to repair the actuator and Koester is the company that produces and repairs the equipment we currently have.

I have also attached a copy of a quote to purchase a new actuator.

Thank you.



KOESTER®

\* to Repair \*

QUOTATION		
DATE	NUMBER	PAGE
1/2/2025	0003641	1 of 1

B TOL025  
I TOWN OF LIBERTY  
L 120 N MAIN ST  
L LIBERTY, NY 12754-1861  
T US  
O

S TOWN OF LIBERTY  
H 2851 RTE 52  
I LIBERTY, NY 12754-0001  
P US  
T  
O

Accepted By: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO#: \_\_\_\_\_  
Ship To: \_\_\_\_\_

ATTENTION:

845-866-5227

W.S.DEPT@TOWNOFLIBERTY.ORG

WAYNE BANKS

*Loomis Sewer*

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

TERMS: NET 30

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	REPAIR ACTUATOR, ROTORK	CAF/HMD	

QTY	PART	DESCRIPTION	UNIT PRICE	EXTENDED
1.00	PARTS	SCOPE OF SUPPLY: - REPAIR OF ROTORK SERIAL # 1R79540101 - INCLUDES REPLACEMENT MOTOR, REPLACEMENT POWER MODULE, REPLACEMENT HMI PCB, & IAM REPORT	\$5,921.43	\$5,921.43
1.00	SERVICE	SCOPE OF SERVICE: - TRAVEL TO SITE TO INSTALL REPAIRED ACTUATOR - STARTUP & TEST	\$1,782.50	\$1,782.50
1.00	KA1247	SHIPPING & HANDLING THIS IS AN ESTIMATED AMOUNT. CUSTOMER WILL BE INVOICED FOR ACTUAL SHIPPING CHARGES INCURRED FROM MFG.	\$50.00	\$50.00

THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.  
ALL SERVICES PERFORMED BY CONFINED SPACE  
TRAINED, OSHA CERTIFIED TECHNICIANS.

IF YOU WISH TO PROCEED WITH THIS PROPOSAL, PLEASE  
SIGN & RETURN. IF YOU HAVE ANY QUESTIONS, PLEASE  
FEEL FREE TO CONTACT ME.

SINCERELY,  
HEIDI DUSELL, SERVICE COORDINATOR  
315-697-3800  
HDUSELL@KOESTERASSOCIATES.COM

This quote is subject to and incorporates by reference Koester Associates ("Koester") Terms & Conditions and Customer Warranty available at [www.https://koesterassociates.com](https://koesterassociates.com) which will be provided by email upon written request. Buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Koester's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3%  
PROCESSING FEE

TOTAL: \$7,753.93

3101 Seneca Turnpike Canastota, NY 13032 - Phone: 315-697-3800 - Fax: 315-697-3888

[www.koesterassociates.com](http://www.koesterassociates.com)

*(+ company that makes this + repairs what have repaired)*

**KOESTER®***\* new \**

QUOTATION		
DATE	NUMBER	PAGE
1/2/2025	0003643	1 of 1

B TOL025  
I TOWN OF LIBERTY  
L 120 N MAIN ST  
L LIBERTY, NY 12754-1861  
T US  
O

S TOWN OF LIBERTY  
H 2851 RTE 52  
I LIBERTY, NY 12754-0001  
P US  
T  
O

Accepted By: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_  
PO#: \_\_\_\_\_  
Ship To: \_\_\_\_\_

ATTENTION:

845-866-5227

W.S.DEPT@TOWNOFLIBERTY.ORG

WAYNE BANKS

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

TERMS: NET 30

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE	
		REPLACE ACTUATOR, ROTORK	CAF/HMD		

QTY	PART	DESCRIPTION	UNIT PRICE	EXTENDED
1.00	PARTS	SCOPE OF SUPPLY: (1) ROTORK IQTM2000 ELECTRIC ACTUATOR: DIRECT REPLACEMENT FOR EXISTING ROTORK SERIAL # 1R79540101 - ACTUATOR INCLUDES WATERTIGHT ENCLOSURE RATING, 240-3-60 POWER SUPPLY, FA14 BASE, 413B0000 WIRING DIAGRAM (INCLUDING FOLO+CPT), & MACHINED DRIVE BUSHING	\$12,945.71	\$12,945.71
1.00	SERVICE	SCOPE OF SERVICE: - TRAVEL TO SITE TO INSTALL REPLACEMENT ACTUATOR - STARTUP & TEST	\$1,782.50	\$1,782.50
1.00	KA1247	SHIPPING & HANDLING THIS IS AN ESTIMATED AMOUNT. CUSTOMER WILL BE INVOICED FOR ACTUAL SHIPPING CHARGES INCURRED FROM MFG.	\$100.00	\$100.00

THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE.  
ALL SERVICES PERFORMED BY CONFINED SPACE  
TRAINED, OSHA CERTIFIED TECHNICIANS.

IF YOU WISH TO PROCEED WITH THIS PROPOSAL, PLEASE  
SIGN & RETURN. IF YOU HAVE ANY QUESTIONS, PLEASE  
FEEL FREE TO CONTACT ME.

SINCERELY,  
HEIDI DUSELL, SERVICE COORDINATOR  
315-697-3800  
HDUSELL@KOESTERASSOCIATES.COM

This quote is subject to and incorporates by reference Koester Associates ("Koester") Terms & Conditions and Customer Warranty available at [www.https://koesterassociates.com](https://koesterassociates.com) which will be provided by email upon written request. Buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Koester's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% PROCESSING FEE**

**TOTAL: \$14,828.21**

3101 Seneca Turnpike Canastota, NY 13032 - Phone: 315-697-3800 - Fax: 315-697-3888

**www.koesterassociates.com**

*new one*



Janet Dymond  
17 Davis Lane  
Grahamsville, NY 12740

January 8, 2025

Town of Liberty  
120 North Main St.  
Liberty, NY 12754

RECEIVED  
JAN 16 2025  
TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

To Whom It May Concern:

Unfortunately, I have to resign my position of account clerk for the Town of Liberty Water and Sewer Department effective January 8<sup>th</sup>. I have accepted a full-time position at another organization.

It was a pleasure working with Joan, Damon and the rest of the workers in the Department.

Sincerely,

Janet Dymond



Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: January 22, 2025  
TO: Town Board Members  
FROM: Cheryl Gerow  
RE: 2024 End of Year Budget Transfers and Modifications

Please approve the below Budget Transfers and Modifications:

W3 4089	\$9,656.40	
W3 8311.21		\$2,007.60
W3 8310.21		\$7,648.80
Water Pumps (ARPA)		
S2 4089	\$2,958.20	
S2 8110.21		\$2,958.20
Sewer Pumps (ARPA Funds)		
A 4089	\$151.99	
A 1310.4		\$151.99
Finance Monitor (ARPA Funds)		

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

At the Regular Meeting of the Town Board of the Town of Liberty held on 12/16/24 at 7:00 p.m., the following were present:

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Bruce Davidson

**ABSENT:**

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher

**ALSO PRESENT:**

Town Attorney Kenneth Klein  
Highway Superintendent Matt DeWitt  
Water & Sewer Foreman Damon Knack  
Finance Director Cheryl Gerow  
Confidential Secretary Nick Rusin

**PLEDGE OF ALLEGIANCE**

**CORRESPONDENCE**

**INCOMING:**

1. Correspondence from the Liberty Joint Fire District regarding their recommendation for the Sullivan County Fire Advisory Board.
2. A memo from the Finance Director regarding the 2025 Monthly Insurance Rates.
3. A memo from the Finance Director regarding the Towns Moody's Investors Service Rating.
4. Correspondence from the Liberty Joint Fire District listing the Fire Alarms in the Town of Liberty and Village of Liberty for November, 2024.
5. Notification of the Parksville Rail Trail Walk and Menorah Lighting on 12/22/24.
6. Press Release inviting the Public to a special display featuring the Walnut Mt. House at the Liberty Museum and Arts Center, located at 46 South Main St., Liberty.

**OUTGOING:**

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

**-24                    ACCEPTANCE OF INCOMING CORRESPONDENCE**

The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon		X	X			
Councilmember Bruce Davidson			X			

**NEW BUSINESS**

**-24                    APPROVAL OF THE MONTHLY REPORTS**

The Town Board does hereby approve the following monthly reports:

- Town Clerk's Report                    12/24
- Revenue & Expense Report            12/24
- Supervisor's Report                    12/24

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson		X	X			

**283-24                APPROVAL OF DECEMBER ABSTRACT**

The Town Board does hereby approve of the Audit as follows:

- December, 2024 Abstract Claim #2002 to #2166 & #2168 to #2181 totaling **\$1,094,412.65.**

(Voucher #2167 in the amount of \$333,680.62 to Sullivan County Paving was removed from the abstract.)

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DATE: 12/16/24  
TIME: 7:00 P.M.

- November, 2024 Post Audit Claims #1992 to #2001 totaling \$111,493.68.
- November, 2024 General Ledger Abstract Claims #367 to #391 totaling \$262,101.92.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand			X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon	X		X			
Councilmember Bruce Davidson		X	X			

**-24 RE-APPOINTMENT OF DONALD SHERWOOD TO THE SULLIVAN COUNTY FIRE ADVISORY BOARD**

The Town Board of the Town of Liberty does hereby re-appoint Donald Sherwood to the Sullivan County Fire Advisory Board for the 2025.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand			X			
Councilmember VincentMcPhillips	X		X			
Councilmember John Lennon		X	X			
Councilmember Bruce Davidson			X			

**-24 APPROVAL OF (2) ADDITIONAL REFUSE COLLECTION LICENSES**

The Town Board does approve the following refuse collection licenses:

- Thompson Sanitation (2)
- Waste Pro (2)

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon		X	X			
Councilmember Bruce Davidson			X			

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

**-24                    APPROVAL FOR SUNSOREE YOUNG TO CARRY UP TO (12) VACATION DAYS TO 2025**

The Town Board does hereby authorize Sunsoree Young to carry up to (12) vacation days to 2025.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**-24                    APPROVAL FOR JOAN REDINGTON TO CARRY UP TO (12) VACATION DAYS TO 2025**

The Town Board does hereby authorize Sunsoree Young to carry up to (15) vacation days to 2025.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**-24 APPROVAL TO CORRECT THE W&S RE-LEVY RESOLUTION**

The Town Board does hereby approve the following re-levy resolution to correct a duplicate payment on WSS Water:

- Loomis Water District \$7,845.81
- Ferndale Water District \$60,282.41
- Indian Lake Water District \$3,676.72
- Cold Spring Water \$5,384.83
- Young's Hill Sewer District \$3,893.22
- Route 55 Water District \$55,441.11
- Stevensville Water District \$43,005.00
- Swan Lake/Briscoe Rd. Consolidated Sewer \$19,051.44

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

- Infirmary Sewer \$1,543.07
- **White Sulphur Springs Water District \$16,336.91**

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**-24 WATER & SEWER TO PURCHASE (15) CHEMICAL FEED PUMPS WITH \$12,766.59 TO BE PAID PAID FROM ARPA FUNDS AND THE BALANCE OF \$2,044.91 WITH THEIR FUND BALANCE**

The Town Board does hereby authorize the Water & Sewer Department to purchase (15) Chemical feed pumps in the amount of \$14,811.50 with \$12,766.59 to be paid for out of ARPA Funds and the balance of \$2,044.91 out of their fund balance.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand		X	X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon	X		X			
Councilmember Bruce Davidson			X			

**-24 12/2/24 MINUTES APPROVED AS SUBMITTED BY THE TOWN CLERK**

The Town Board does hereby approve the minutes of 12/2/24 as submitted by the Town Clerk.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand		X	X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon	X		X			
Councilmember Bruce Davidson			X			

**-24 AUTHORIZATION FOR THE WATER & SEWER DEPT. TO HIRE JANET DYMOND AS PART-TIME TIME ACCOUNT CLERK PENDING PRE-EMPLOYMENT TESTING**



TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

The Town Board does hereby authorize the Water & Sewer Department to hire Janet Dymond as part-time Account Clerk pending pre-employment testing.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand			X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon	X		X			
Councilmember Bruce Davidson			X			

**-24 SUPERVISOR AUTHORIZED TO EXECUTE AGREEMENT PURCHASING SURPLUS PROPERTY IN IN PARKSVILLE FOR THE SULLIVAN O&W RAIL TRAIL (APPROX. 3 ACRES) FOR \$1**

The Town Board does hereby authorize to execute agreement purchasing surplus property in Parksville for the Sullivan O&W Rail Trail (Approximately 3 acres) for \$1. Fox Mt. to Rockland Town Line.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand			X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon	X		X			
Councilmember Bruce Davidson			X			

**-24 INTRODUCTION OF LOCAL LAW NO. 6 OF THE YEAR 2024 ENTITLED "A LOCAL LAW AMENDING THE ZONING MAP OF THE TOWN OF LIBERTY WITH RESPECT TO TAX MAP PARCEL 18.-1-40.1"**

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Senior Center, 119 North Main Street, Liberty, New York, in said Town, on the 16th day of December, 2024, at 7:00 p.m., prevailing time.

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT: Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

Councilmember Bruce Davidson

ABSENT:

The following resolution was introduced by Councilmember Vincent McPhillips, who moved its adoption, and seconded by Councilmember Dean Farrand, to wit:

BE IT RESOLVED, that introductory Local Law No. 6 of the Year 2024 entitled "A local law amending the Zoning Map of the Town of Liberty with respect to tax map parcel 18.-1-40.1" is hereby introduced before the Town Board of the Town of Liberty, County of Sullivan, State of New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid local law be laid upon the desk of each member of the Town Board; and

BE IT FURTHER RESOLVED, that the Town Board hereby determines the aforesaid local law to be a Type I Action pursuant to the regulations promulgated under the State Environmental Quality Review Act ("SEQRA") for which a Full Environmental Assessment Form shall be prepared and the Town Board declares itself to be Lead Agency for purposes of SEQRA review; and

BE IT FURTHER RESOLVED, that the Town Board hold a public hearing on the aforesaid local law at the Town of Liberty Senior Center, 119 North Main Street, Liberty, New York, at 6:15 p.m., prevailing time, on January 6, 2025; and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the Sullivan County Democrat, of such public hearing at least five (5) days prior thereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo	voting	AYE
Councilmember Dean Farrand	voting	AYE
Councilmember Vincent McPhillips	voting	AYE
Councilmember John Lennon	voting	AYE
Councilmember Bruce Davidson	voting	AYE

The resolution was thereupon declared duly adopted.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand			X			

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/16/24  
TIME: 7:00 P.M.

Councilmember VincentMcPhillips	X		X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**-24                    ACCEPTANCE OF SEQR PART 1, 2 & 3 NEGATIVE DECLARATION FOR INTRODUCTORY  
INTRODUCTORY LOCAL LAW NO. 6 OF 2024**

**WHEREAS**, the Board designated itself as Lead Agency for purposes of environmental review pursuant to the State Environmental Quality Review Act (SEQRA), classified the Local Law as a Type I Action pursuant to SEQRA for which a full environmental assessment form was prepared, and adopted a negative declaration pursuant to the SEQRA, finding the local law will not result in any significant adverse environmental impacts; and

**WHEREAS**, Prior to the introduction of introductory Local Law 6 of the Year 2024, the Town of Liberty Town Board designated a public meeting on January 6, 2025, to outline the proposed amendments to the zoning law and to receive questions or comments from the public; and

**WHEREAS**, introductory Local Law No. 6 of the Year 2024 (hereafter "Local Law") titled "A local law amending Chapter 147 entitled Zoning of the Code of the Town of Liberty, New York" was introduced before the Town Board of the Town of Liberty (hereafter "Board"), County of Sullivan, State of New York, on January 6, 2025; and

**WHEREAS**, a duly noticed public hearing was held at the Town of Liberty Senior Citizen Center, 119 North Main Street, Liberty, New York at 6:15 p.m., prevailing time, on January 6, 2025; and

**BE IT RESOLVED**, that the Town Board referred the Local Law to the planning agency of the County of Sullivan for review pursuant to the relevant provisions of the General Municipal Law and are awaiting their response.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand	X		X			
Councilmember Vincent McPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

TOWN OF LIBERTY BOARD MEETING  
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DATE: 12/16/24  
TIME: 7:00 P.M.

**NO MOTION    A LETTER OF SUPPORT TO PETITION OF NEW YORK STATE ELECTRIC & GAS AND ROCHESTER GAS AND ELECTRIC FOR URGENT UPGRADE PROJECTS AND ASSOCIATED COST RECOVERY**

**DISCUSSION**

**DID NOT PASS    KBSL HOLDINGS- REQUEST TO CHANGE ZONING IN SWAN LAKE TO RD**

On a motion by Councilmember John Lennon and seconded by Councilmember Vincent McPhillips to proceed with the zoning request by KBSL Holdings it did not receive enough votes to pass.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo					<b>X</b>	
Councilmember Dean Farrand					<b>X</b>	
Councilmember Vincent McPhillips		X	X			
Councilmember John Lennon	X		X			
Councilmember Bruce Davidson					<b>X</b>	

**-24    GREEN HILLS PROPOSED OUTDOOR SWIMMING & WADING POOL TO BE DE-CHLORINATED CHLORINATED AND DISCHARGED THROUGH DRAINAGE**

The Town Board does hereby state that the Green Hills proposed outdoor swimming & wading pool should be de-chlorinated and discharged through drainage as the NYS Health Department advised rather than being discharged through the plant.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**INDIAN LAKE SEWER PLAN**

Water & Sewer Department Foreman Damon Knack apprised the board of their findings at the Indian Lake Housing Development. He advised that they have found documentation stating that the system was the responsibility of the Town. The main needs to be replaced. He explained that our lateral feeds (3) houses and it has holes, wrong pitches and bulges. In order to replace this

TOWN OF LIBERTY BOARD MEETING  
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trees need to be cut, sheds need to be moved, etc. Damon advised that it would need to go out to bid. It was asked that this be carried over to the next meeting.

### **TOWN BOARD LIASONS**

Councilmember Vincent McPhillips stated that he was not interested in being a liaison.

Supervisor Frank DeMayo                      Town Clerk, Town Court and Dog Control

Councilmember Dean Farrand              Building, Assessor, Planning & Zoning

Councilmember John Lennon              Highway & Water & Sewer

Councilmember Bruce Davidson          Finance & Parks & Recreations

### **OLD BUSINESS**

#### **UNDER REVIEW**

1. Training & Recommendations policy- Planning & Zoning- **Next meeting the Supervisor will have some material for the board.**
2. Shipping Containers
3. Fence In/Fence Out
4. AIRBNB
5. Update of Comprehensive Plan

#### **IN PROGRESS**

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines (*Sent to KK 9/17/24*)
3. Solar
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Walnut Mt. Pavilion.

### **PUBLIC PARTICIPATION**

No one from the public had anything to say.

### **BOARD DISCUSSION**

#### **Councilmember Vincent McPhillips**

- Feels that Planning & Zoning members need to meet a minimum of meetings.

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- We need a Human Resources person who is not a part of the Town.

**Councilmember John Lennon**

- Attended the menorah lighting at ShopRite.

**Supervisor Frank DeMayo**

- Menorah Lighting on 12/22 in Parksville.
- Happy Hanukah & Merry Christmas.
- Ribbon cutting at the Double Up bus.

**Councilmember Dean Farrand**

- Happy Holidays

**Councilmember Bruce Davidson**

- Happy Holidays

**EXECUTIVE SESSION**

The Town Board does hereby go into Executive Session at 7:50 p.m. to discuss litigation with the Highway Department, Contract with Personnel, Assessment.

**ADJOURN**

The Town Board does hereby adjourn the meeting at 7:56 p.m.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo			X			
Councilmember Dean Farrand	X		X			
Councilmember VincentMcPhillips			X			
Councilmember John Lennon		X	X			
Councilmember Bruce Davidson			X			

Respectfully submitted,

Laurie Dutcher, Town Clerk



TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

At the Regular Meeting of the Town Board of the Town of Liberty held on 12/30/24 at 3:30 p.m., the following were present:

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Bruce Davidson-Zoom

**RECORDING SECRETARY:**

Deputy Town Clerk Sara Alvarez

**ALSO PRESENT:**

Finance Director Cheryl Gerow

**PLEDGE OF ALLEGIANCE**

**NEW BUSINESS**

**APPROVAL OF AUDIT**

The Town Board does hereby approve of the Audit as follows:

December, 2024 Post Audit Claims #2182 to #2299 totaling \$565,827.72.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo	X		X			
Councilmember Dean Farrand			X			
Councilmember Vincent McPhillips			X			
Councilmember John Lennon		X	X			
Councilmember Bruce Davidson			X			

**APPROVAL OF THE END OF YEAR BUDGET TRANSFERS & MODIFICATIONS**

The Town Board of the Town of Liberty does hereby authorize the following End of Year Budget Transfers and Modifications:

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

A 4089	\$5,253.12	
A 1440.41		\$5,203.12
Building/Assessor Relocation (ARPA Funds)		
A 4089	\$131.47	
A 1980.4		\$131.47
Beatification (ARPA Funds)		
A 4089	\$5,669.40	
A 1980.42		\$5,669.40
Infrastructure/Water Search (ARPA Funds)		
A 4089	\$3,159.87	
A 7150.41		\$3,159.87
Lifeguarding/Changing Rooms (ARPA Funds)		
A 4089	\$2,496.92	
A 1680.21		\$2,457.00
A 1680.41		\$ 39.92
3 Computers/Microsoft 365 addition/Backup addition		
B 4089	\$11,295.00	
B 3620.21		\$11,295.00
Document Printer/Scanner (ARPA Funds)		
DC 3501	\$46,951.58	
DC 5112.3		\$46,951.58
Additional CHIPS Money Received		
A 3068	\$4,888.75	
A 1968.4		\$4,888.75
2018 Municipal Partnership Grant		
A 3078	\$81,479.50	
A 1978.4		\$81,479.50
Restore NY Grant		
A 4089	\$157,125.12	
A 1680.41		\$157,125.12
Open Gov (ARPA Funds)		

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo	X		X			
Councilmember Dean Farrand		X	X			
Councilmember Vincent McPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**APPROVAL OF THE 2024 BUDGET TRANSFERS**

The Town Board of the Town of Liberty does hereby authorize the following 2024 Budget Transfers:

2024 Budget Transfers

Account		To (+)	From (-)
A 1010.1	Town Board Personnel		\$ 942.00
A 1110.1	Court Persnnel	\$ 5,250.00	
A 1110.2	Court Equipment		\$ 750.00
A 1110.4	Court Contractual	\$ 912.00	
A 1220.1	Supervisor Personnel	\$ 1,750.00	
A 1220.2	Supervisor Equipment	\$ 497.00	
A 1220.4	Supervisor Contractual	\$ 219.00	
A 1330.4	Tax Collector Contractual	\$ 557.00	
A 1410.1	Town Clerk Personnel	\$ 3,871.00	
A 1410.4	Town Clerk Contractual		\$ 1,000.00
A 1420.4	Attorney		\$ 2,650.00
A 1440.4	Engineer Contractual		\$ 50.00
A 1440.41	Engineer ARPA	\$ 50.00	
A 1620.2	Building Equip		\$ 2,770.00
A 1620.3	Building Capital Outlay		\$ 10,000.00

TOWN OF LIBERTY BOARD MEETING  
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DATE: 12/30/24  
TIME: 3:30 P.M.

A 1620.4	Building Contractual	\$ 7,336.00	
A 1670.4	Central Printing Contractual	\$ 4,400.00	
A 1680.2	Data Processing Equipment		\$ 2,226.00
A 1680.4	Data Processing Contractual	\$ 6,420.00	
A 1910.4	General Liability Insurance	\$ 6,555.00	
A 1920.4	Municipal Association Dues	\$ 814.00	
A 1930.4	Judgements and Claims	\$ 6,232.00	
A 1962.4	Municipal Partnership Grant	\$ 890.00	
A 1978.42	Restore NY Parksville	\$ 561.00	
A 1978.47	Restore NY Round 8	\$ 500.00	
A 1985.4	FAST NY Grant	\$ 250.00	
A 1990.4	Contingency		\$ 25,000.00
A 3510.1	Dog Control Personnel	\$ 2,050.00	
A 3510.2	Dog Control Equipment	\$ 722.00	
A 3510.4	Dog Control Contractual	\$ 23,635.00	
A 5010.4	Supt of Hwy Contractual	\$ 3,688.00	
A 5132.2	Town Barn Equipment	\$ 2,167.00	
A 5132.4	Town Barn Contractual	\$ 13,752.00	
A 5182.4	Street Lights Contractual	\$ 1,367.00	
A 6510.4	Veterans Services Contractual	\$ 86.00	
A 6772.2	Programs for Aging Equipment		\$ 500.00
A 6672.4	Programs for Aging Contractual	\$ 56.00	
A 6773.4	Senior Programs Contractual		\$ 1,250.00
A 7020.1	P&R Admin Personnel	\$ 9,900.00	
A 7020.2	P&R Admin Equipment		\$ 315.00

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

A 7020.4	P&R Admin Contractual	\$ 1,801.00	
A 7110.1	Parks Personnel		\$ 14,000.00
A 7110.2	Parks Equipment		\$ 3,000.00
A 7111.4	Concession Contractual	\$ 837.00	
A 7140.1	Play and Rec Personnel	\$ 1,149.00	
A 7140.4	Play and Rec Contractual	\$ 65.00	
A 7150.1	Pool Personnel		\$ 3,600.00
A 7150.4	Pool Contractual	\$ 6,831.00	
A 7312.1	Day Camp Personnel	\$ 12,870.00	
A 7550.4	Celebrations Contractual	\$ 4,800.00	
A 8660.4	Purchase of Property	\$ 320.00	
A 9060.8	Medical Insurance		\$ 65,107.00
Total:		\$ 133,160.00	\$ 133,160.00

Account			
B 1420.41	Attorney		\$ 9,569.00
B 1910.4	General Liability Insurance	\$ 541.00	
B 3620.1	Building Dept Personnel	\$ 3,501.00	
B 3620.2	Building Dept Equipment	\$ 145.00	
B 3620.42	Building Dept Fire Inspections	\$ 100.00	
B 3620.43	Building Dept Add Services	\$ 625.00	
B 8010.41	Zoning Update	\$ 3,754.00	
B 9050.8	Unemployment	\$ 886.00	
B 9055.8	Disability Insurance	\$ 17.00	

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

TOTAL:		\$ 9,569.00	\$ 9,569.00
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Account			
DA 1910.4	General Liability Insurance	\$ 1,996.00	
DA 5120.4	Bridge Fund Contractual	\$ 33,885.00	
Da 5120.41	Bridge Fund Prior Year Contractual		\$ 33,885.00
DA 5130.1	Mechanics Personnel	\$ 9,757.00	
DA 5130.2	Machinery Equipment	\$ 17,962.00	
DA 5130.4	Machinery Contractual	\$ 2,122.00	
DA 5140.2	Brush/Weed Equipment	\$ 2,280.00	
DA 5140.4	Brush/Weed Contractual		
DA 5142.2	Snow Removal Equipment	\$ 8,790.00	
DA 5142.4	Snow Removal Contractual		\$ 42,907.00
DA 9060.8	Medical Insurance		
TOTAL:		\$ 76,792.00	\$ 76,792.00
DB 1910.4	General Liability Insurance	\$ 1,688.00	
DB 5110.1	Highway Improvement Personnel		\$ 1,688.00
DB 5110.4	Highway Improvements	\$ 49,500.00	
DB 5110.41	Highway Improvments Prior Year		\$ 49,500.00
Total:		\$ 51,188.00	\$ 51,188.00

Account		To (+)	From (-)
MO 1440.4	Engineer Contractual		
MO 1910.4	General Liability Insurance	\$ 1,828.00	
MO 8110.2	W&S Equipment		\$ 38,787.00



TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

MO 8110.21	W&S Equipment ARPA	\$ 40,000.00	
MO 8110.4	W&S Contractual		\$ 3,041.00
MO 9060.8	Medical Insurance		
S1 8110.2	Loomis Sewer Equipment	\$ 128.00	
S1 8110.4	Loomis Sewer Contractual		\$ 128.00
S1 9901.9200	Loomis Sewer Dist Transfers	\$ 535.00	
S1 9901.9400	Loomis Sewer Dist Transfers		\$ 535.00
S2 8110.2	Swan Lake Sewer Equipment	\$ 767.00	
S2 8110.4	Swan Lake Sewer Contractual		\$ 767.00
S2 9901.9200	Swan Lake Sewer Dist Transfers	\$ 2,428.00	
S2 9901.9400	Swan Lake Sewer Dist Transfers		\$ 2,428.00
S4 8110.2	Youngs Hill Sewer Equipment	\$ 22.00	
S4 8110.4	Youngs Hill Sewer Contractual		\$ 22.00
S4 9901.9200	Youngs Hill Sewer Dist Transfers	\$ 170.00	
S4 9901.9500	Youngs Hill Sewer Dist Transfers		\$ 170.00
S7 8110.2	Infirmiry Rd Sewer Equipment	\$ 107.00	
S7 8110.4	Infirmiry Rd Sewer Contractual		\$ 107.00
W1 8310.2	Loomis Water Equipment	\$ 64.00	
W1 8310.4	Loomis Water Contractual		\$ 64.00
W1 9901.9100	Loomis Water Dist Transfers		\$ 608.00
W1 9901.9200	Loomis Water Dist Transfers	\$ 1,108.00	
W1 9901.9400	Loomis Water Dist Transfers		\$ 500.00

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

W2 8310.2	Ferndale Water Equipment	\$ 405.00	
W2 8310.4	Ferndale Water Contractual		\$ 2,858.00
W2 8310.41	Ferndale Water Dist to Dist	\$ 2,453.00	
W2 9901.9200	Ferndale Water Dist Transfers	\$ 235.00	
W2 9901.9400	Ferndale Water Dist Transfers		\$ 235.00
W3 8310.2	Stevensville Water Equipment	\$ 469.00	
W3 8310.4	Stevensville Water Contractual		\$ 7,125.00
W3 8311.4	Sherwood Well Contractual	\$ 6,656.00	
W3 9901.9200	Stevensville Water Dist Transfers	\$ 306.00	
W3 9901.9400	Stevensville Water Dist Transfers		\$ 306.00
W4 8310.2	WSS Water Equipment	\$ 107.00	
W4 8310.4	WSS Water Contractual		\$ 607.00
W4 8311.3	WSS Grant	\$ 500.00	
W4 9901.9200	WSS Water Dist Transfers	\$ 859.00	
W4 9901.9400	WSS Water Dist Transfers		\$ 859.00
W5 8310.2	Indian Lake Equipment	\$ 22.00	
W5 8310.4	Indian Lake Contractual		\$ 22.00
W6 8310.2	Cold Spring Water Equipment	\$ 22.00	
W6 8310.4	Cold Spring Water Contractual		\$ 22.00
W7 8310.2	Route 55 Water Equipment	\$ 22.00	
W7 8310.41	Route 55 Dist to Dist	\$ 6,843.00	
W7 8310.4	Route 55 Water Contractual		\$ 6,865.00

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 12/30/24  
TIME: 3:30 P.M.

X1 9901.9	Interfund Transfers	\$ 14,320.50	
X1 9710.6	Debt Service		\$ 14,320.50
X2 9901.9	Interfund Transfers	\$ 135,000.00	
X2 9710.6	Debt Service		\$ 135,000.00

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo		X	X			
Councilmember Dean Farrand	X		X			
Councilmember Vincent McPhillips			X			
Councilmember John Lennon			X			
Councilmember Bruce Davidson			X			

**ADJOURN**

The Town Board does hereby adjourn the meeting at 3:35 p.m.

	Motion	Second	Aye	Abstain	No	Absent
Supervisor Frank DeMayo	X		X			
Councilmember Dean Farrand			X			
Councilmember Vincent McPhillips			X			
Councilmember John Lennon		X	X			
Councilmember Bruce Davidson			X			

Respectfully submitted,

Deputy Clerk, Sara Alvarez

TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

At the Re-organizational Meeting of the Town Board of the Town of Liberty held on January 6, 2025 at the Senior Center, 119 North Main Street, Liberty, New York, the following were present:

**PLEDGE OF ALLEGIANCE**

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Bruce Davidson

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher

**ALSO PRESENT:**

Town Attorney Ken Klein  
Finance Director Cheryl Gerow  
Confidential Secretary Nick Rusin

**TIME AND PLACE OF MEETINGS**

The Town Board does hereby set the location and time for the Town Board, Planning Board and Zoning Board meetings for the year 2025. The meetings will be held at the Liberty Senior Center, 119 North Main Street, Liberty, NY 12754.

The meeting schedules are as follows:

**TOWN BOARD MEETINGS:**

1st Monday of the Month -	Monthly Worksession Meeting -	10:00 a.m.
1 <sup>st</sup> Monday of the Month -	Town Board Meeting -	6:30 p.m.
3rd Monday of the Month -	Town Board Meeting -	6:30 p.m.

(When a regularly scheduled meeting falls on a holiday, the meeting will take place on the following Wednesday)

Motion: Councilmember Dean Farrand

TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

Seconded: Councilmember John Lennon  
5 AYES Carried

**PLANNING BOARD MEETINGS:**

1st Tuesday of the Month – 7:00 p.m.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**ZONING BOARD MEETINGS:**

3rd Tuesday of the Month – 7:00 p.m.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**DESIGNATION OF OFFICIAL NEWSPAPER**

The Town Board does hereby designate the Sullivan County Democrat as the Town of Liberty's official newspaper for 2025.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**DESIGNATION OF CUSTODIAL & DEPOSITORY BANKS**

The Town Board does hereby designate the following custodial banks for the Town of Liberty for 2025 as follows:

**Custodial Banks**

- M&T Bank (for Jeff Bank)
- Federal Home Loan Bank of Pittsburg (for TD Bank)
- Bank of New York Mellon (for M&T Bank)
- FHN Financial (for Wayne Bank)
- Bank of New York (for Key Bank)

**Depository Banks**

- Jeff Bank

TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

- Key Bank
- TD Bank
- M&T Bank
- Wayne Bank

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**SUPERVISOR'S APPOINTMENTS**

- Budget Officer-Cheryl Gerow

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**APPOINTMENT OF HISTORIAN**

The Town Board of the Town of Liberty does hereby appoint Kort Wheeler as Town of Liberty Historian for a term expiring on 12/31/2027.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**MILEAGE RATE**

The Town Board does hereby set the mileage reimbursement, based upon the IRS reimbursement rate, for the year 2025 at .70 cents per mile.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**APPOINTMENT OF DOG CONTROL OFFICER**

The Town Board of the Town of Liberty does hereby appoint Joanne Gerow as Town of Liberty Dog Control Officer for a term expiring on 12/31/2025.



TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**ZONING CHAIRMAN APPOINTED**

The Town Board does hereby appoint Robert Werlau as Zoning Board Chairman for a term expiring on 12/31/2025.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**APPOINTMENT OF ZONING BOARD MEMBER**

The Town Board does hereby appoint Robert Werlau as a Zoning Board member for a term expiring on 12/31/2029.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**APPOINTMENT OF ZONING BOARD MEMBER TO FILL THE UNEXPIRED TERM OF KYLE FARRAND**

The Town Board does hereby appoint Mordachi Halprin to fill the unexpired term of Kyle Farrand expiring 12/31/2027.

Motion: Supervisor Frank DeMayo  
Seconded: Councilmember Bruce Davidson  
5 AYES Carried

**APPOINTMENT OF (2) ALTERNATE ZONING BOARD MEMBERS**

The Town Board does hereby appoint Brad Colbet and Abraham Webberman as Alternate Zoning Board members for a term expiring December 31, 2025.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

**PLANNING BOARD CHAIRMAN APPOINTED (1 YEAR) TABLED UNTIL 1/22/25**

**RE-APPOINTMENT OF PLANNING BOARD MEMBER**

The Town Board does hereby re-appoint Menachem Steinberg as a Planning Board Member for a term expiring on 12/31/2029.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**APPOINTMENT OF (2) ALTERNATE PLANNING BOARD MEMBERS**

The Town Board does hereby appoint the following as Planning Board Alternate members for a term expiring December 31, 2025:

- Eugene Thalman
- Mordachi Heimlich

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**RE-APPOINTMENT OF PLANNING BOARD ATTORNEY-TABLED UNTIL 1/22/25**  
**RE-APPOINTMENT TOWN ATTORNEY (2 YEARS)**

- Kenneth Klein

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**APPOINTMENT TO PARKS & RECREATION BOARD**

The Town Board does hereby appoint Jillian Trinidad as a member of the Parks & Recreation Board for a term expiring on December 31, 2029.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

**APPOINTMENT TO PARKS & RECREATION BOARD**

The Town Board does hereby appoint Sam Atkins as a member of the Parks & Recreation Board for a term expiring on December 31, 2027.

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**RE-APPOINTMENT TO THE SULLIVAN COUNTY FIRE ADVISORY BOARD-WAS PREVIOUSLY APPOINTED**

- Donald Sherwood

**APPOINTMENT OF EMPLOYEE COMMITTEE MEMBERS**

- Town Hall (2) Sunsooree Young
- Parks & Rec (1) Kathy Dworesky
- Water & Sewer (2) Wayne Banks /
- Highway (3) Steven Schroeder / Andrew Bivins / Michael O'Brien

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

**VOUCHER QUARTERLY REVIEW**

Will review as available.

**LIASONS**

- |   |                              |
|---|------------------------------|
| • Highway / Water & Sewer                 | Councilmember John Lennon    |
| • Finance / Park & Recreation             | Councilmember Bruce Davidson |
| • Assessor / Building / Planning / Zoning | Councilmember Dean Farrand   |
| • Town Clerk / Court / Dog Control        | Supervisor Frank De Mayo     |

Motion: Councilmember Dean Farrand  
Seconded: Councilmember John Lennon  
5 AYES Carried

The Town Board finished the Re-organizational meeting and went on to the Regular Meeting at 6:45 p.m.

TOWN OF LIBERTY RE-ORGANIZATIONAL MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
JANUARY 6, 2025  
6:30 P.M.

Respectfully submitted,

Laurie Dutcher, Town Clerk

1. What % increase does the planned 25MVA provide over Liberty's current capacity?

*The planned 25.2 MVA provides a 47% increase over liberty, Grossinger, and swan lake circuits.*

2. Why is this increase being limited to just the Ferndale Substation?

*Ferndale is not the only substation benefitting from this project. The Ferndale Substation upgrades are intended to accommodate higher voltages that will, among other things, facilitate three new distribution circuits that will allow partial low transfers from three other substations – Swan Lake, Liberty, and Grossinger. Additionally, the increase in the distribution voltage supports Hillsdale substation.*

3. What is the timeframe for this increase?

*The project is expected to be in-service by 3<sup>rd</sup> quarter 2028, assuming project approval by June 2025.*

4. What % are we at in our current capacity?

*Measuring capacity as a percentage on the overall division level may not exhibit the capacity benefit in that region. The Liberty Division is comprised of 8 number of circuits that collectively are at ~ 90% of the overall capacity. Yet, at a circuit level the capacity constraints may be significantly different. [Attachment B, Slide 5](#) illustrates the capacity constraints on the circuits benefiting from the Ferndale Project.*

5. How did we get here?

*All utilities, particularly upstate utilities, are experiencing similar capacity constraints. In the Proactive Planning Order, the Public Service Commission (PSC) recognized that New York's policies on electrification across various sectors (like personal vehicles, fleets, and buildings) indicate a need for substantial infrastructure upgrades to support this shift. They note that while utility infrastructure upgrades can take over several years to complete, the construction of charging stations and building electrification project can be done much faster. Due to these differing timelines, its essential to analyze and determine the specific requirements for upgrades to avoid inefficient investments and delays of New York's electrification efforts. It is expected that these initial projects will be followed by a proactive planning process that will make similar proposal based on criteria set by the PSC.*

6. Doesn't NYSEG have a Capital Improvement Plan covered in our current bills?

*The NYSEG 10-year capital planning process determines the levels of investments necessary to provide safe and reliable service to our customers. The planning process is a comprehensive assessment to address varying system needs, such as asset condition, operation limitations, customer interruptions, and system reliability. Load forecasts are an important variable in the planning process and are developed by assessing historical trends and considering future load. Load forecasting in the future is thwart with risks, especially forecasting beyond 5-years. Assume too high of load growth, there is a risk of over building; too low, there is a risk of underbuilding. The amount of load growth we are experiencing is resulting in constraints not*

*previously anticipated, as described in Question 5 above. The capital improvement plan was developed balancing the costs and risks to the customers of information that was known at that time.*

7. Why is this upgrade falling on the current ratepayers with a surcharge?

*The PSC directed the utilities to propose a common approach for evaluation criteria, cost allocation, and cost recovery for Urgent Upgrade Projects. The utilities proposed to recover the incremental costs of the projects through a surcharge. A surcharge mechanism is used for cost recovery of other policy initiatives. The Commission has not ruled on this proposed recovery mechanism.*