



# TOWN OF LIBERTY

NEW YORK

## DEPARTMENT HEAD/WORKSESSION MEETING

PLACE: SENIOR CITIZEN CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: November 4, 2024

TIME: 6:30 P.M.

FRANK DEMAYO, SUPERVISOR

SHERRI KAVLESKI, COUNCILMEMBER

LAURIE DUTCHER, TOWN CLERK

VINCENT MCPHILLIPS, COUNCILMEMBER

DEAN FARRAND, COUNCILMEMBER

JOHN LENNON, COUNCILMEMBER

### PLEDGE OF ALLEGIANCE

PRESENTATION- Matt McPhillips NYSEG Smart Meters

### CORRESPONDENCE

#### INCOMING:

1. Copy of the Town of Liberty Parks & Recreation October 1, 2024 minutes.
2. Correspondence from the Sullivan County Agriculture & Farmland Protection Board.
3. Correspondence from the NYS Empire State Development regarding Track C FAST NY Grant.
4. Email from Mary-Ellen Seitelman regarding water withdrawals and sewer processing.

#### OUTGOING:

### DEPARTMENT HEAD REPORTS

ASSESSOR

BUILDING-No report

COURT-No report

DOG CONTROL-No report

FINANCE

HIGHWAY

PARK & RECREATION-No report

TOWN CLERK

WATER & SEWER

DELAWARE ENGINEERING

### NEW BUSINESS



# TOWN OF LIBERTY

NEW YORK

1. Motion authorizing payment for the purchase of (1) 2023 Dodge Ram for the Water & Sewer Department in the amount of \$77,505.09.
2. Motion approving quote submitted by Bob the Builder to secure property located at 4724 State Route 55, Swan Lake in the amount of \$3,650.00.
3. Motion approving the Snow and Ice Contract with the County of Sullivan and authorization for the Supervisor to execute.
4. Motion approving the following minutes as submitted by the Town Clerk:
  - Regular Monthly Mtg. 9/16/24
  - Public Hearing Intro. LL #5 10/7/24
  - Dept. Head/Worksession Mtg. 10/7/24
  - Budget Hearings 10/21/24
  - Regular Monthly Mtg. 10/21/24
5. Motion to set up and fund an account for \$60,000 to pay for all services until Swan Lake Sewer System Evaluation I&I Engineering Planning Grant (EPG) is fully disbursed.
6. Motion authorizing the Highway Department to hire Owen Trask as a laborer pending pre-employment testing.
7. Approval of the Bethel Water and Sewer re-levies. \$16,792.15
8. Approval of the Outside District Users Swan Lake/Briscoe Rd. Consolidated Sewer. \$1,120.99
9. Approval of the following Town of Liberty Water and Sewer re-levies (*subject to be less if payments are made in person on 11/1 or if postmarked by mail until 11/4*) :
  - Loomis Water District \$7,845.81
  - Ferndale Water District \$60,365.57
  - Indian Lake Water District \$3,676.72
  - Cold Spring Water \$5,384.83
  - Young's Hill Sewer District \$4,506.77
  - Route 55 Water District \$55,441.11
  - Stevensville Water District \$43,025.94
  - Swan Lake/Briscoe Rd. Consolidated Sewer \$19,051.44
  - Infirmary Sewer \$1,543.07
  - White Sulphur Springs Water District \$16,797.65

## DISCUSSION

1. Camp HASC-Floating Zone
2. ARPA Funds

## OLD BUSINESS



# TOWN OF LIBERTY

NEW YORK

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## UNDER REVIEW

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. Solar
6. Update of Comprehensive Plan

## IN PROGRESS

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Illegal dumping of garbage
4. Delaware Town/Village Water Sewer Study
5. Lead Service Line Inventory
6. Walnut Mt. Pavilion
7. Zoning change request from KBSL Holdings, Inc.

## PUBLIC PARTICIPATION

### BOARD DISCUSSION

### EXECUTIVE SESSION

### ADJOURN



**Meeting Minutes**  
**October 1, 2024**

**PRESENT:** Paige Russell, Jena Schwartz, John Ballard, Mitch Juron, James Guara, Felix Colon

**ABSENT:** Kathy Dworetsky

- 1. Call to Order:** Paige Russell called the meeting to order at 5:30 PM.
- 2. Pledge of Allegiance.**
- 3. Recognize the Public:** No public to recognize
- 4. Reading and Approval of Minutes:** John Ballard made a motion to waive the reading of minutes and approve Jena seconded.
- 5. Department Reports:**
  - A) Director's Report** – The Town Board has asked us to come up with some ideas that we could use leftover monies for. All ideas should be emailed to Parks & Rec. The Holiday event is scheduled for 12/7/24. Fall Festival was successful. We had a good turnout. We are fixing the changing rooms at the pool with Arbor Fund monies. The butterfly garden was completed.
  - B) Park Supervisor's Report** – Rental season is coming to a close. Getting parks equipment ready for winter. Some repairs done to the outdoor pavilion. Installed new cabinets in the indoor pavilion. Currently decorating the parks for Fall.
  - C) Recreation Supervisor's Report** – The Kids in the Kitchen Program is full. Felix is looking to run a second class. Youth Basketball sign-ups are now open. The Halloween Parade is scheduled for October 28<sup>th</sup>. Lineup is at 9am and parade starts at 10. Youth Football is in full swing. Youth Cheerleading is going well. A lunch trip for our seniors will be taking place this month. Felix has also contacted the library to host a Fall/Winter book club. Adult Pickle Ball is set to start October 29<sup>th</sup> from 6p-9p. Adult indoor walking is set to start mid-October. Adult Flag Football date has been moved to 11/30-12/1/24
  - D) Revenue Reports:** Looks Good. .

6. **Old Business:**
  - A) **Senior Center Open** – Discussed in Recreation Report
  - B) **Adult Flag Football** – Discussed in Recreation Report.
  - C) **Catskill Archers** –
7. **New Business:**
  - A) **Senior Luncheon** – discussed in Recreation Supervisor's Report
  - B) **Arbor Funds Projects** –discussed in Director's Report
  - C) **By-laws** –Parks & Rec Board are reviewing
8. **Announcements:** Our next meeting will be held November 6, 2024 at 5:30 p.m. in the Recreation Room.
9. **Adjournment** – Jena Schwartz made a motion to adjourn the meeting at 6:21 p.m. This was seconded by John Ballard. Meeting adjourned.



RECEIVED  
OCT 28 2024

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

October 18, 2024

Honorable Frank DeMayo, Supervisor  
Town of Liberty  
120 North Main St.  
Liberty, NY 12754

Re: Agricultural District Inclusion

Dear Supervisor DeMayo,

I am writing to inform you that the New York State Department of Agriculture and Markets has certified the inclusion of certain real property within the Town of Liberty into Agricultural District #1 and #4:

**Patrick Killian**  
**59, 301, 311, 315 Benton Hollow Rd, Liberty, NY**  
**Liberty: 26.-1-34,**  
**Parcel Numbers 17.-1-3.2, 17.-1-3.1 & 17.-1-2.1 were recommended, but then removed at the owner's request.**

**Wild Roots Farm (Amy & Wes Gillingham/Cattail Summit LLC)**  
**669 Cattail Rd. & 734 Cattail Rd., Livingston Manor, NY**  
**Liberty: 15.-1-1, 15.-1-6 & 10.-1-3.1**

**No Rein Stables (David Lowrey)**  
**78 Lenape Lake Rd. Ext., Livingston Manor, NY**  
**Liberty: 10.-1-11.1, 10.-1-14.2, 4.-1-20.2**

Enclosed please find the certifying letter from the Commissioner of the Department of Agriculture and Markets, and the enabling resolution of the Sullivan County Legislature. If you should have any questions, please do not hesitate to contact me at (845) 292-6180 x116 or by email at mm2592@cornell.edu.

Sincerely,

A handwritten signature in black ink, appearing to read "Melinda Meddaugh".

Melinda Meddaugh  
Agriculture and Food Systems Issue Leader  
Staff support for Agriculture and Farmland Protection Board

cc: Laurie Dutcher, Town Clerk  
Brian McPhillips, District 3 Legislator (via e-mail)  
Luis Alvarez, District 6 Legislator (via e-mail)  
Heather Brown, Interim Planning Commissioner (via e-mail)  
Town of Liberty Building Department



## Department of Agriculture and Markets

KATHY HOCHUL  
Governor  
RICHARD A. BALL  
Commissioner

Ann Marie Martin, Clerk  
Sullivan County Legislature  
Sullivan County Government Center  
100 North Street, PO Box 5012  
Monticello, NY 12701

Dear Ms. Martin,

In accordance with Section 303-b of the Agriculture and Markets Law, the Sullivan County Legislature submitted to me, by resolution no. 421-24 of 2024, a report and plan to modify Sullivan County Agricultural District Nos. 1 and 4 by including predominantly viable agricultural land into the district.

Following review of the plan and its related documents, I hereby certify that the inclusion of predominantly viable agricultural land, as proposed, is feasible and shall serve the public interest by assisting in maintaining a viable agricultural industry within the district.

Signed and sealed at the Town of Colonie  
County of Albany, New York  
This 7<sup>th</sup> Day of October, 2024

Sincerely,

A handwritten signature in black ink that reads "Richard A. Ball".

Richard A. Ball  
Commissioner

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OCT 10 2024

SULLIVAN COUNTY  
DIVISION OF PLANNING

cc:

John Gorzynski, Chair, Sullivan County Agriculture and Farmland Protection Board  
Heather Brown, Commissioner, Sullivan County Planning Department  
Colleen Monaghan, Executive Director, CCE of Sullivan County  
District Manager, Sullivan County SWCD  
Susan Hoskins, IRIS



# Sullivan County

100 North Street  
Monticello, NY 12701

## Legislation Details (With Text)

<b>File #:</b>	ID-6645	<b>Version:</b>	1	<b>Name:</b>
<b>Type:</b>	Resolution	<b>Status:</b>	Passed	
<b>File created:</b>	7/26/2024	<b>In control:</b>	County Legislature	
<b>On agenda:</b>	8/15/2024	<b>Final action:</b>	8/15/2024	
<b>Enactment date:</b>	8/15/2024	<b>Enactment #:</b>	421-24	
<b>Title:</b>	To include viable Agricultural Land in an existing Certified Agricultural District within Sullivan County.			
<b>Sponsors:</b>				
<b>Indexes:</b>				
<b>Code sections:</b>				
<b>Attachments:</b>				

Date	Ver.	Action By	Action	Result
8/15/2024	1	Executive Committee	carried at Committee as Amended	Pass
8/15/2024	1	County Legislature	adopted	Pass

### Narrative of Resolution:

To include viable Agricultural Land in an existing Certified Agricultural District within Sullivan County.

### If Resolution requires expenditure of County Funds, provide the following information:

**Amount to be authorized by Resolution:** N/A

**Are funds already budgeted?** Choose an item.

### Specify Compliance with Procurement Procedures:

### **RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO INCLUDE VIABLE AGRICULTURAL LAND IN AN EXISTING CERTIFIED AGRICULTURAL DISTRICT WITHIN SULLIVAN COUNTY**

**WHEREAS**, Section 303-b of the Agriculture and Markets Law authorizes the inclusion of viable agricultural land into certified agricultural districts; and

**WHEREAS**, the County of Sullivan's Agricultural & Farmland Protection Board has recommended that the parcels listed below be added to the existing certified Agricultural District No. 1 and Agricultural District No. 4 within Sullivan County; and

**WHEREAS**, a public hearing was held on the inclusion of these parcels into the existing certified Agricultural District No. 1 and Agricultural District No. 4 on July 25<sup>th</sup>, 2024 at which time all comments were heard by the Sullivan County Legislature; and

**WHEREAS**, all comments and considerations brought to the attention of the Sullivan County Legislature and the Sullivan County Division of Planning and Community Development were considered during all phases of the inclusion process, including but not limited to the environmental review process, in determining whether or not the parcels were to be included in the existing certified Agricultural District No 1 and Agricultural District No. 4.

**NOW, THEREFORE, BE IT RESOLVED**, that the following parcels are to be included in the existing certified Agricultural District No. 1 and Agricultural District No. 4:

**Agricultural District No. 1:**

Town of Delaware 22.-1-23.3

Town of Callicoon 10.-1-3.1

Town of Liberty 15.-1-1

Town of Liberty 15.-1-6

Town of Liberty 10.-1-11.1

Town of Liberty 10.-1-14.2

Town of Liberty 4.-1-20.2

**Agricultural District No. 4:**

Town of Mamakating 21.-1-49.1

Town of Mamakating 27.-1-73.2

Town of Liberty 17.-1-3.2

October 28, 2024

Supervisor Frank DeMayo  
Town of Liberty  
120 North Main Street  
Liberty, NY 12754

Re: Town of Liberty – Track C FAST NY – ESD Project #138,508

Dear Supervisor DeMayo:

I would like to take this opportunity to offer my congratulations on the Town of Liberty's FAST NY grant and to update you on the next steps in Empire State Development's ("ESD") grant process. Funds have been awarded for the following FAST NY project(s) and will be used as outlined in your original application:

- FAST NY Track C – Infrastructure Improvement Grant
- Liberty Business Park – \$20,028,000 FAST NY grant award
  - Approved for design, construction, and utility infrastructure work.
- Project Summary – This Track C project will allow for upgrades to the existing water and sewer infrastructure along the old Route 17 corridor, by extending the existing water lines and implementing a sanitary pump station and new force main sewer line and appurtenances. These site improvements will enable the construction of a 1 million square foot facility in the Town and induce the potential development of an additional 210 acres and 4 million square feet within the commercial corridor of this moderately distressed community. This will place the corridor in a position to attract hundreds of millions of dollars in investment and over 1,000 jobs for the community.
- Track C
- 109 Acres
- Site Industry: Agribusiness; Life sciences; High-tech manufacturing; Interstate distribution and logistics
- Site Activity: Manufacturing; Research and development, Interstate distribution and logistics
- Total Project Cost: \$24,028,000

Your ESD project manager will continue to reach out to request updates and/or changes to your application (revised timeline, State Environmental Quality Review Act ("SEQRA") update, State Historic Preservation Office ("SHPO") review information, Smart Growth Impact Statement ("SGIS") etc.) This project manager will work with you as necessary to finalize your application.

When your application has been finalized, the Town of Liberty's FAST NY project will be presented to the ESD Board of Directors for approval. The Directors meet on a monthly basis. Please note that no project will be presented to the ESD Board of Directors for approval until the

SEQRA, SHPO and SGIS reviews have been completed. Please also note that there is a one percent (1%) non-reimbursable commitment fee assessed to all awardees based on the grant amount awarded. The commitment fee will be due when the applicant executes documents required for processing the award, following approval by ESD Directors.

ESD's Contractor & Supplier Diversity policies will apply to this project. The Office of Contractor and Supplier Diversity ("OCSD") will assign a Minority- and Women-owned Business Enterprise ("MWBE") participation goal to this project. While ESD's agency-wide MWBE goal is 30%, your individual project-specific goal may be higher or lower based on the detailed scope of work, budget, and information on additional sources of funding you provide on the OCSD Grant Budget and Questions. If goals apply, you will be required to use good faith efforts to achieve the goal assigned to this project. Compliance with laws and the policy of ESD prohibiting discrimination in employment on the basis of age, race, creed, color, national origin, gender, sexual preference, disability or marital status shall also be required. Please reach out to your assigned OCSD Compliance Manager if you have any questions regarding MWBE utilization requirements.

After board approval, all FAST NY projects must go through ESD's public hearing process and subsequently be approved by the Public Authorities Control Board. Once these final steps are achieved, your project manager will send you a signed Grant Disbursement Agreement ("GDA") for execution. Project disbursements may occur after ESD's receipt of the executed GDA and with the submission of the appropriate supporting documentation. As mentioned throughout the application process, payments will be made as frequently as quarterly, pro-rata according to ESD's share of the project, on a cost-incurred basis.

This award shall terminate two calendar years from the date of this letter if the project has not commenced. Please be aware that ESD may require restrictions on the future use of awarded sites consistent with the purposes of their FAST NY grant terms.

Your Project Manager will reach out shortly to answer any questions you may have. We look forward to working with you on this important project.

Sincerely,



Linda Malave  
Mid-Hudson Regional Director

CC: Arturo Rodriguez, Project Manager  
Ridwan Ahmed, OCSD Compliance Manager

**From:** NANCY LEVINE <swanlakeny@gmail.com>  
**Sent:** Sunday, October 20, 2024 2:58 PM  
**To:** I.dutcher.townofliberty.org  
**Subject:** Fwd: Letter for the boards

RECEIVED

OCT 28 2024

TOWN OF LIBERTY  
TOWN CLERK'S OFFICE

I have Mary Ellen's permission to send this. It's astounding.

Laurie, please send to town, planning and zoning boards.

Thank you.

----- Forwarded message -----

From: [meseitel@aol.com](mailto:meseitel@aol.com) <meseitel@aol.com>  
Date: Sat, Oct 19, 2024 at 7:06 PM  
Subject: Re: Letter for the board

To all members of the town and planning boards:

I have spent a great deal of time in conversations with the Delaware River Basin Commission (DRBC), NYSDEC as well as NYS Department of Health. All of these agencies have input in regards to water withdrawals and sewer processing.

The DRBC, in particular, which needs to know the cumulative water withdrawals from our town, seems to be unaware of the amount of construction that has taken place. When bungalow colonies add units or are replaced with year round structures, this is not reported. I mentioned to each of these agencies the issues regarding well water that was mentioned at Town Board meetings. The DRBC has no knowledge of any construction in the town except for The Swan in Swan Lake. This is what seems to be happening:

1. When seasonal properties become "year round", new plans for water and sewer systems need to be filed with DOH. All pipes need to be placed deeper in the ground.
2. When water withdrawals exceed 100, 000 gallons/day, DRBC needs to be notified.
3. When a project involves a "transportation corporation" - otherwise known as a sewer processing plant for a private housing development, the proposal needs to go to DOH, and DRBC **before it goes to the planning board.**
4. Any project requiring water withdrawals over 100,000 gallons should trigger a SEQR review by DEC. Perhaps making DEC "lead agency" for SEQR will bring in more reasonable development when it comes to cumulative impact.
5. None of these agencies are aware of expanded camps or bungalow colonies since they already have a well permit on file
6. DOH receives reports of well withdrawals, but merely files them. They are unaware if an existing well has doubled or tripled its withdrawals. They do not share info with DRBC.
7. The United States Geological Service(USGS) has test wells to monitor the aquifer. The DRBC will be looking into the status of these wells.

8. DRBC explained that when a project comes to them before the town approves it, they can evaluate the water availability for the project before it goes any further. Sometimes the projects are abandoned due to DRBC requirements.

Jointly, these agencies which are supposed to protect our water supply, both from over withdrawals of water and too much effluent pumped into our streams, are not receiving the information they need in order to do a better job.

Instead of claiming "lead agency" on large projects, perhaps the town could involve DEC instead. Require the developers to submit well and sewer plans to these agencies before coming before the planning board.

Thank you for your consideration.

Mary-Ellen Seitelman  
White Lake



Assessor's Office

Department Head Report

October 2024

Deeds received

Town - 11

Village – 1

Combination: none

Splits: none

Data Entry, deeds, permits, valuation etc.....

Preparing to send roll for Town & County tax bill

Kevin (data collector) - work scheduled

Brad (data collector) – work scheduled

	2024 Building Department Monthly Report												
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Permits Issued	15	22	20	17	25	17	37	19	19	18			209
Permits Completed / Closed	26	11	16	12	9	14	16	20	14	24			162
Fire Inspections Performed	1	0	0	4	12	22	10	11	8	5			73
Complaints Open	9	3	11	17	2	18	13	9	5	10			97
Complaints Complied / Closed	41	16	7	8	9	7	8	9	7	19			131
Appearance Tickets issued	0	0	10	0	8	14	0	0	0	0			32
Planning Board Applications	4	0	3	3	0	1	3	3	2	4			23
Planning Board Approvals	2	3	1	3	0	1	2	4	1	0			17
Zoning Board Applications	0	1	0	0	0	0	0	0	0	0			1
Zoning Board Approvals	0	0	1	0	0	0	0	0	0	0			1
Municipal Searches	15	18	25	17	23	10	19	19	18	23			187

Town of Liberty Finance Office  
120 North Main Street  
Liberty, NY 12754  
(845) 292-5772  
[c.gerow@townofliberty.org](mailto:c.gerow@townofliberty.org)

DATE: October 31, 2024  
TO: Supervisor DeMayo and Town Board Members  
FROM: Cheryl Gerow  
RE: October Monthly Report

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The following took place in the Finance Office for the month of October:

1. Accepted the 2025 Preliminary Budget as the 2025 Adopted Budget.
2. Canvassed candidates for Clerk position in the Assessor's Office
3. Submitted payment request to EFC for Swan Lake Sewer. Total requested and received to date is \$636,868.92
4. Submitted payment request to EFC for Stevensville Water. Total requested and received to date is \$1,818,022.64
5. Returned the p/t Senior Account Clerk list for the Water and Sewer Department as no responses received. Requested p/t Account Clerk list and canvassed candidates.
6. Researched and began making changes for Microsoft 365 Business Secure Professional for employees
7. Researched NYS Bids for the purchase of computers
8. All other daily duties and responsibilities

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	6	16.85
	Marriage License	Marriage License Fee	7	122.50
	TOWN CLERK	EZ Pass	6	150.00
		Marriage Certificate	3	30.00
		Notary Fees	68	136.00
			<b>Sub-Total:</b>	<b>\$455.35</b>
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	4	36.00
		Female, Unspayed	2	25.00
		Male, Neutered	7	63.00
		Male, Unneutered	4	50.00
		Purebred Licenses	1	25.00
	SENIOR	SENIOR	1	-5.00
			<b>Sub-Total:</b>	<b>\$194.00</b>
A2545	Dog	Redeemed Dog	2	150.00
			<b>Sub-Total:</b>	<b>\$150.00</b>
A3510.4	Dog	Reimbursement Of Expenses	2	50.00
			<b>Sub-Total:</b>	<b>\$50.00</b>
B2115	Building Fees	Special Use	1	300.00
		Subdivision	1	300.00
			<b>Sub-Total:</b>	<b>\$600.00</b>
B2770	Building Fees	Building Permit	22	5,670.60
		Commercial Establishment Inspections	1	75.00
		Fire Inspections	4	285.00
		Municipal Search	23	2,300.00
			<b>Sub-Total:</b>	<b>\$8,330.60</b>
			<b>Total Local Shares Remitted:</b>	<b>\$9,779.95</b>
Amount paid to: Ny State Dept. Of Health				157.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				33.00
Amount paid to: NYS Environmental Conservation				476.15
<b>Total State, County &amp; Local Revenues:</b>	<b>\$10,446.60</b>		<b>Total Non-Local Revenues:</b>	<b>\$666.65</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laurie Dutcher, Town Clerk, Town of Liberty during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

**TOWN OF LIBERTY**  
**HIGHWAY DEPARTMENT**  
**DEPARTMENT HEAD REPORT**  
**Matthew DeWitt, Highway Superintendent**  
**October 2024**

**Improvements/Maintenance:**

- Ditched
  1. Lily Pond – 7 days
  2. Menderis – 5 days
  3. Devaney – 3 days
  4. Cross Farm – 2 days
- Culvert Replacement
  1. Lily Pond – 6 pipes, 100' of 5' pipe
- Road sweeping – Lily Pond, Doughty, Lenape Lake
- Hand hot patched – Old Monticello, Twin Bridge, Walnut Mountain, Willi Hill, East Hill, Cutler, Lenape Lake
- Grade gravel roads - Cross Farm, Menderis
- In house paved (patch paved) – Lenape Lake, Doughty
- Contracted paving – Fox Mountain, Lily Pond
- Crusher run driveways to meet new blacktop on Fox Mountain
- Installed 300' of 18' culvert on Old Loomis
- Millings paved West Lily Pond

**Facilities:**

- Gutters need to be repaired - pending
- Parking lot needs repaving - on hold
- Fuel system needs to be replaced – requesting quotes

**Equipment/Vehicles:**

- 2014 Mack is at Gabriella for engine repair
- 2013 Freightliner was delivered

**Misc:**

- Fall clean up was held



**Town of Liberty, NY**  
**November 4, 2024 Town Board Meeting**  
**Update on Projects**

**1. CDBG Grant Project Phase 10 – White Sulphur Springs Boyd Road**

**Key Items for Board Review and Consideration at this meeting:**

- None

**Substantial Completion**

- All construction contracts closed out and all contractors have been paid
  - Watermain Replacement – Tweedie
  - Boyd Road Reconstruction – Poley Paving

**Engineering Services**

- As-Builts (Record Drawings) preparation has been completed
- As-Builts (Record Drawings) and the previously submitted Engineer's Certification of Project Completion were submitted to NYSDOH on 9/6/24 via email (and to Town Water and Sewer Dept. and Highway Dept. which were copied on this email)
- Hardcopies of the As-Builts (Record Drawings) are anticipated to be provided to the Town Water and Sewer Dept. (Watermain Replacement) and Highway Dept. (Boyd Road Reconstruction) and Town Clerk (Watermain Replacement and Boyd Road Reconstruction) on 11/4/24

**2. Swan Lake WWTP Upgrade**

**Key Items for Board Review and Consideration at this meeting:**

- Review critical items to keep the project moving forward

**Critical Items Planned for the Next Town Board Meeting to Keep Moving the Project Forward**

- On or before **November 8, 2024**
  - Delaware to submit complete NY-2A Application Form
- **TBD**
  - **Submit Revised Map Plan & Report to Town Board & BC and receive resolution for publication of hearing notice from Bond Counsel, to be scheduled for a special Town Board meeting (for 202B proceedings) date TBD**
- **TBD – Town Board Meeting (to accept Map Plan & Report)**
  - **Town to resolve accept the Map Plan & Report for the increase or improvement of the facility (§ 202-B) and call for/schedule a public hearing for a special Town Board meeting (for 202B proceedings) (date TBD), not less than ten (10) nor more than twenty (20) days after such determination, and deadline to submit written public comments on WWTP Upgrade to the Town end on (TBD)**

**Critical Items to Keep Moving the Project Forward**

- **TBD – Special Town Board Meeting (for Public Hearing)**
  - **Town holds a special Town Board meeting for the public hearing on the proposed**

project and to the increase or improvement of the facility (§ 202-B) for a 0.960 MGD facility and \$40M upgrade - 5:30 PM @ the SL Fire Dept. or Senior Center

- **TBD – Town Board Meeting (202B and BR)**
  - Town to review final public comments from the **(TBD) Special Town Board meeting for the public hearing**
  - Town to make determination in the public interest to complete the proposed improvements (NY Town Law § 202-B Increase or Improvement of Facilities) and submit certified copy of the order to hold the hearing
  - Town to consider adopting a Bond Resolution for the project using package - provided by Bond Counsel

**Project Funding/Financing Overview:**

- Current Project Budget Overview
  - Current Project Budget = \$18 M
  - Current Project Funding = \$11.4M (63%)
  - Town Portion = \$ 6.6M (0% interest loan)
- Proposed Project Budget Overview
  - Proposed Project Budget = \$40 M
  - Current Project Funding = \$11.4M
  - Other Funding = \$ 0M (other funding opportunities e.g., WQIP, USDA-RD, & Enhanced. WIIA, etc. under review)
  - Town Portion = \$28.6M (loan, may go down with other Funding opportunities)
- **Additional Funding Request – NYSDEC WQIP**
  - **Application submitted on 7/31/24 requesting up to \$10M in grant funding.**
  - Awards typically announced near the end of the year
- Request to Modify an EFC Funding Agreement
  - **Nothing new this month**
  - Current Project Financing Agreement = \$18M
  - A draft/unsigned Request to Modify an EFC Funding Agreement form and updated cost estimate on SRF Budget Form showing current and proposed budget increase to \$40M and an upgrade capacity increase from 0.686 to 0.960 MGD upgrade, as well as questions related to ER and design review schedule, was submitted to NYSEFC on 6/28/24. Comments, and responses to questions were as follows:
    - *The Town needs to sign the PFA mod request, the schedule extension needs to be included, and it should be submitted to the CWapply email address at the bottom of the form*
    - *EFC will need a new engineering report as soon as DEC confirms SPDES limits*
    - *EFC will coordinate with DEC to confirm who will be the lead agency for review and approval of the revised engineering report, BODR, plans and specifications.*
    - *EFC and/or DEC will not approve the revised ER/P&S until the new permit is finalized*
    - *EFC can start reviewing the design once draft permit limits are issued for public comment, but no review will be considered final until the final SPDES permit issued. Please check with DEC on their approval process.*
  - **The final Request to Modify for a \$40M upgrade, signed by the Town**

**Supervisor, including schedule and other additional information, was submitted to NYSEFC on September 17, 2024**

- NYSEFC is reviewing to evaluate possible opportunities for funding the additional amount
- Status update requested on 10/28/24

**• FFY 2025 IUP / Updated PFA for the Updated \$40M Project Budget**

- The Final Intended Use Plan (IUP) for clean water projects became effective on October 1, 2024.
- This project is listed on the annual list with a Total Cost of \$40M, and is eligible for short term financing in FFY 2025 (October 2024 – September 2025), pending PFA Modification Request Approval (see Request to Modify an EFC Funding Agreement, above)

**Moving the WWTP Upgrade Project Forward**

**• Professional Services Work**

- Information Session Regarding Swan Lake Waste Water Treatment Plant Upgrades was held on 5/28 @ 6:30 pm at the Swan Lake Fire House
- At the June 3, 2024 meeting the Town agreed to a project budget of \$40M and a plant flow capacity capable of 960,000 gpd (maximum potential WWTP buildup using the existing oxidation ditches)
- Delaware is proceeding with preparation of the revised Schedule, Map Plan Report (MPR), PH Presentation, & Revised Engineering Report (ER); with a project \$40M upgrade and a plant flow capacity of 960,000 gpd
- See *Critical Items Planned for Next Month Meeting to Keep Moving the Project Forward* and *Critical Items to Keep Moving the Project Forward* above

**• SPDES Permit**

- Continuing work on NYSDEC SPDES Permit Application (NY-2A) for a facility upgrade and expansion with a plant flow capacity of 960,000 gpd, including PER Amendment
- Notice of Incomplete Application received on June 3, 2024
  - SPDES Permit
    - General Comments from NOI Application cover letter
      - SPDES Outfall Location
        - Incorrect outfall location in the current permit
        - Revise NY-2A to reflect current outfall location
        - Provide easements for all non-Town owned property
      - Stream Disturbance
        - Upgraded outfall pipe will require a Stream Disturbance Permit
      - Freshwater Wetlands
        - No nearby wetlands currently
        - NYSDEC is amending freshwater wetlands regulations, effective 01/01/25
        - NYSDEC may reevaluate our jurisdiction for the proposed project at a later time.
      - State Environmental Quality Review (SEQR)
        - Appears to be an Unlisted action
        - Short Environmental Assessment Form is required
      - Uniform Procedures
        - New applications processed pursuant to Uniform Procedures regulations
        - Major Action, will require a 30-day public comment period
      - Community Risk and Resiliency Act (CRRA)
        - Requirement to demonstrate that the applicant has considered future physical climate risk due to sea-level rise, storm surge and flooding
    - Technical Comments
      - General Corrections – Minor corrections required
      - NY-2A – Minor corrections/additional information required
      - Additional Submittals - Revision Required
        - Topographic Map

## DELAWARE ENGINEERING, D.P.C.

- Conditional Exclusion Certification Form
- Consideration of Future Physical Climate Risk Form
- Stream Disturbance, Freshwater Wetlands, SEQR, Uniform Procedures, and Community Risk and Resiliency Act (CRRA)
- Conference call with NYSDEC on June 21, 2024 focusing on outfall location
  - The current outfall location and receiving waterbody (West Branch Mongaup River), which has been in place since 1984, is not the outfall location and receiving waterbody (tributary to the West Branch Mongaup) in the existing permit.
    - Affects Water Quality analysis and may affect discharge limits
- Plan Forward
  - Delaware has prepared the response to notice of incomplete application (NOIA) and will submit to NYSDEC with PER Amendment, **on or before November 8, 2024**
    - Cover letter – In process
    - Complete 2A Application – Signed by Supervisor
    - WTCs – Signed by WWTP Operator
    - No Exposure Certification (from stormwater) – Signed by Supervisor
    - Supplemental Information Form (Future Physical Climate Risk) – Signed by Supervisor
    - PER Amendment – In process
  - NYSDEC will do the Water Quality review based on actual/current outfall location to provide draft limits to Delaware/Town
- Project Schedule (updated October 30, 2024)
  - The Anticipated Project Schedule (detailed), attached, based on completion of design prior to draft effluent limits which are anticipated to be provided by NYSDEC in April 2025
  - A summary of the detailed schedule is as follows:

Task/Milestone	Timeframe Start to Complete	Date/Timeframe (A) / (T)
WQIP CFA Application	Completed	July 2024 (A)
Design Completion	9-months	July 2024 – April 2025 (T)
NYSEFC Request to Modify an Existing PFA	Completed	September 2024 (A)
Submit Final SPDES NY-2A Items	1-month	October – November 2024 (T)
Submit Preliminary Engineering Report	1-month	October – November 2024 (T)
202(b) & Bond Resolution	4-months	September – December 2024 (T)
WQIP Award Announcement	3-months	December 2025 – February 2024 (T)
NYSDEC SPDES Permit Technical Review	6-months*	November 2024 – April 2025 (T)
NYSDEC SPDES Permit Draft Limits	1-month*	April 2025 (T)
NYSDEC SPDES Public Notice	1-2 months*	April – March 2025 (T)
NYSDEC & NYSEFC PER and Design Rev.	2-4 months*	May – August 2025 (T)
NYSDEC SPDES Permit Finalized	1-2 months*	June – July 2025 (T)
NYSDEC & NYSEFC PER Approval	1-month*	July 2025 (T)
NYSDEC & NYSEFC Design Approval	1-months*	August 2025 (T)
NYSEFC Revised PFA Approval Memo	1-2 months*	September – October 2025 (T)
Authorization to go to Bid from Town	1-month	October 2025 (T)
Bidding/Award	2 months	October – November 2025 (T)
Close on Revised SRF Financing	1-2 months*	November – December 2025 (T)

## DELAWARE ENGINEERING, D.P.C.

Notice to Proceed	1-2 months*	December 2025 – January 2026 (T)
Construction	18 months	January 2026 – June 2027 (T)
Substantial Completion	1 month	May 2027 (T)
Constriction Completion	1 month	June 2027 (T)
NYSEFC Long Term Loan Closing	1 month*	May 2028 (T)

\* Gray shading denotes regulatory processes. Estimated timeframes for action, or review and approval periods subject to change. All subsequent anticipated dates shall be revised as necessary once regulatory approvals are obtained.

- On-site Under Ground Fuel Tanks
  - **Nothing new this month**
  - NYSDEC is seeking backfees for each 5-year period that each tank was active. Based on the fee schedule, capacity of tanks 1 and 2 was 1,500 gal, the back fee charges would be \$100 every five years from 1986 to 2011 or approximately \$500. From 2011 to present we are looking at \$300 for every five years or approximately \$900 for a total back fee charge of approximately \$1,400 – NYSDEC confirmed that fee is \$1,400
  - At the August 5, 2024 meeting the Town Board Authorize the Town Supervisor to sign the PBS Application Form, and for the Town Director of Finance to issue a check payable to NYSDEC for \$1,400 for the existing underground fuel stage tank registration application
  - Delaware picked up check from Cheryl and Application Form from the Town Supervisor and send into NYSDEC along with the tank registration application form
  - Need to confirm with NYSDEC that the remaining section of the registration forms are properly completed
  - Final PBS Application and Application Fee will be submitted to NYSDEC, following the final NY-2A and PER Amendment
- Subcontract Work
  - **Nothing new this month**
  - Mechanical/HVAC Design Review – Jade Stone (MWBE)
    - Retaining a MWBE firm to provide mechanical/HVAC design review
    - Peer review of HVAC design
    - Subcontract pending

### 3. Stevensville Water Project

#### Key Items for Board Review and Consideration at this meeting:

- Working with Town to address NYSEFC unspent proceeds

#### Funding

- The Town received correspondence from NYSEFC on **Unspent Proceeds (\$34,860.08)** for the Town of Liberty DWSRF Project No. DW-18284 on 10/4/24 Outstanding invoices include:
  - **Hawkins Delafield & Wood LLP (Bond Counsel) – \$11,000**
    - Final invoice submitted to the Town Finance Dept. on 10/16/24
    - Disbursement request for these funds is in process
  - **Delaware Engineering, D.P.C. (Planning Phase Services) - \$15,000**
    - Invoiced and PD, but not yet requested for disbursement. Invoices submitted to the Town Finance Dept. on 10/10/24
    - Disbursement request for these funds is in process
  - **Delaware Engineering, D.P.C. (Engineering Design Services) – \$8,859.20**
    - Final invoice (\$2,163.45) submitted to the Town Finance Dept. on 10/29/24.
    - To be included in final disbursement request pending approval at the

## DELAWARE ENGINEERING, D.P.C.

November 18, 2024.

- Engineering Services Contract Task 8 – Subcontract Services will have \$6,695.79 that will remain un-invoiced. It is likely that these unspent proceeds will be applied to the pricing
- The Town Supervisor retuned the form confirming status of “**Project No. D0-18284 is not complete**”. The Town anticipates submitting a disbursement request by **December 31, 2024**” (less than three months from October 04, 2024), and return the form on 10/15/24, before the 10/18/24 deadline
- Final disbursement requests pending approval of Delaware Engineering’s final invoice pending approval at the November 18, 2024 meeting.

### **Engineering Services**

- As-builts (Record Drawings) being prepared
- Construction certification planned to go out to NYSDOH with as-builts (record drawings) in November 2024
- **Final invoice submitted to the Town Finance Dept. on 10/30/24**
- Engineering Services Contract Task 8 – Subcontract Services will have \$6,695.79 that will remain un-invoiced.

### **Construction Contracts**

- **Contract TL2-E-2017 – Electrical**
  - All work completed and paid out.
- **Contract TL2-G-2017 – General**
  - All work complete and paid out

### **4. Economic Development Water and Sewer Infrastructure Capacity Planning Study**

- An update of the report was provided to the Town, and to the Village Mayor, Clerk and Dave B. on 6/8/24
- A joint Village-Town meeting was held on June 25, 2024
- Final draft report for review finalized and is anticipated to be submitted to the Town on 10/29/24
- Meeting with the Village proposed

### **5. Swan Lake Sewer System Evaluation/I/IEPG Study**

#### **Key Items for Board Review and Consideration at this meeting:**

- Consider agreeing to set up and fund an account with \$60,000 this month, until grant is fully reimbursed, in order for our work to proceed, to be able to apply for SRF/WIIA (state) and BIL (federal) funding in May 2025

#### **Project Funding**

- All checklist items were submitted to NYSEFC on 8/22/24
- Engineering Agreement is under review by NYSEFC
- NYSEFC should be contacting the Town to schedule a scoping call as the next step toward closing a grant agreement. The purpose of the call is to discuss the engineering report scope proposed in the agreement attached and the schedule. Outstanding items that still need to be submitted to enter into a Grant Agreement with EFC will also be reviewed
- Based on the 2/16/24 Award Notification Letter, the Village must enter into a Grant Agreement by September 30, 2024. More recent correspondence with NYSEFC indicates

## DELAWARE ENGINEERING, D.P.C.

that a **Grant Agreement will be executed in November 2024 and initial funds (\$12,500) will be available in December 2024**

- Town needs a plan to have funds in place to pay for all services (\$60,000), until grant is fully disbursed
- The EPG Grant Program is an expenditures reimbursement program
- **Engineering Planning work is on hold until the Town agrees to fund an account to pay for all cost up front, prior to reimbursement**
- Overall, the goal is to develop an I&I report to do a capital project that is funded by State (SRF & WIIA) and Federal (BIL) funds
- SRF & BIL application deadline is May 30, 2024 (Financing applications, and new project listing deadline) and WIIA application deadline is typically June-July
- **This next funding application will be the last for the BIL funding**
- Note, funding for this project is being provided through NYSEFC and the Town is required to commit matching funds equal to 20% (\$10,000) of the grant award
- Grant Payments to the Town, with invoices and cost documentation, are as follows.
  - 25% of grant amount (\$12,500) upon Execution of Grant Agreement
  - 25% of grant amount (\$12,500) upon Engineering Report Submittal
  - 50% of grant amount (\$25,000) upon Engineering Report Acceptance
- Excerpt from 2023 EFG Grant Summary:  
**Grant Payments**

Grants are disbursed in three or more payments based on the municipality's progress toward completion of an approvable engineering report. The municipality will receive the first disbursement in the amount of 25% of the total grant amount as an advance payment upon execution of the Grant Agreement with EFC. The second disbursement in the amount of 25% of the total grant amount will be made to the municipality when an approvable engineering report has been submitted for review. Note invoices and cost documentation is needed at this time. The third and final disbursement will be made once the engineering report has been accepted as complete by EFC/DEC and the remaining invoices have been submitted.

- **The Town needs to expend/incur costs to complete work before the Town can get reimbursed for the balance beyond the initial 25% of grant amount (\$12,500) disbursed upon Execution of Grant Agreement**
- **In order for the Engineering Planning work to proceed, and to be able to apply for SRF/WIIA (state) and BIL (federal) funding next May, we recommend that the Town agrees to set up and fund an account for \$60,000 this month.**

### Professional Services Request for Qualifications for Engineering

#### Request for Qualifications

- Completed July 1, 2024; selected Delaware Engineering, D.P.C. for work

#### Contract Execution and Negotiation

- **Contract executed with Delaware Engineering on August 5, 2024**
- **The Executed Engineering Agreement and Architectural/Engineering Procurement Certification submitted to NYSEFC on August 21, 2024**
- Engineering Agreement is under review by NYSEFC
- At the August 5, 2024 meeting the Town Board resolve to:
  - Authorize the Town Supervisor to execute Delaware Engineering, D.P.C.'s Professional Services Agreement for engineering/professional associated with the Swan Lake Sanitary Sewer Collection System Inflow & Infiltration (I&I) Study (EPG #128719), for a total not to exceed cost of \$60,000.
  - Authorize the Town Supervisor sign the Certification for Architectural/ Engineering Services Procurement (NYSEFC) for the Professional Services Agreement with Delaware Engineering, D.P.C. dated 7/31/24 for engineering/professional associated with the Sanitary Sewer Collection System Inflow & Infiltration (I&I) Study (EPG #128719)
- Note, funding for this project is being provided through NYSEFC and the Town is required to

## DELAWARE ENGINEERING, D.P.C.

commit matching funds equal to 20% (\$10,000) of the grant award.

- Grant Payments to the Town, with invoices and cost documentation, are as follows.
  - 25% of grant amount (\$12,500) upon Execution of Grant Agreement
  - 25% of grant amount (\$12,500) upon Engineering Report Submittal
  - 50% of grant amount (\$25,000) upon Engineering Report Acceptance
- Town needs a plan to have funds in place to pay for all services (\$60,000), until grant is fully disbursed**
- Excerpt from 2023 EFG Grant Summary:  
**Grant Payments**

Grants are disbursed in three or more payments based on the municipality's progress toward completion of an approvable engineering report. The municipality will receive the first disbursement in the amount of 25% of the total grant amount as an advance payment upon execution of the Grant Agreement with EFC. The second disbursement in the amount of 25% of the total grant amount will be made to the municipality when an approvable engineering report has been submitted for review. Note invoices and cost documentation is needed at this time. The third and final disbursement will be made once the engineering report has been accepted as complete by EFC/DEC and the remaining invoices have been submitted.

### Anticipated Project Schedule

- The anticipated schedule is as follows:

• Adopt Board Resolutions .....	March 23, 2023 (A)
• Submit NYSCFA-EPG Funding Application .....	August 11, 2023 (A)
• Award Announcement .....	February 15, 2024 (A)
• Award Letter received by Town .....	February 16, 2024 (A)
• Authorize the Town Clerk to publish the legal notice for RFQ .....	March 4, 2024 (A)
• Deadline to submit an executed Award Acceptance Form .....	March 8, 2024 (A)
• EPG Checklist of Supporting Documentation received by Town .....	March 13, 2024 (A)
• Provide update to Town Board .....	April 1, 2024 (A)
• Town adopts updated Board Resolutions and Plan of Finance .....	May 6, 2024 (A)
• RFQ for A/E Procurement .....	May – August 2024 (T/A)
• Provide Legal Notice to the Town .....	May 6, 2024 (A)
• Provide RFQ to the Town .....	May 9, 2024 (A)
• Publication of the legal notice .....	May 10, 2024 (A)
• Deadline to submit RFQ/SOQ .....	June 6, 2024 (A)
• Provide Scoring, Award, & Procurement Documents to Town .....	by June 25, 2024 (A)
• Town Clerk to distribute and Board to review RFQs/SOQs .....	June 10 – 14, 2024 (A)
• Town Board to score RFQ/SOQ and select firm (at Board meeting) .....	July 1, 2024 (A)
• Engineering Contract Submitted to Town .....	July 31, 2024 (A)
• Execute Agreement with selected firm (at Board meeting) .....	August 5, 2024 (A)
• Submit EPG Checklist & Supporting Documentation .....	August 21, 2024 (A)
• Deadline to submit EPG Checklist Supporting Documentation .....	August 31, 2024 (A)
<b>• Local Funding Needed (\$60,000) .....</b>	<b>November 2024 (T)</b>
<b>• Complete I/I Engineering Report .....</b>	<b>November 2024 (T)</b>
• Field Work (CCTV & Investigations) .....	November 2024 (T)
• Execute PFA .....	by December 31, 2024 (T)
• Town Review of the I/I Engineering Report .....	May 2025 (T)
• Submit the I/I Engineering Report to NYSEFC .....	by May 30, 2025 (T)
• New project listing deadline for the FFY 2026 IUP (PER) & SRF Application .....	May 30, 2025 (A)
• WIIA Application Deadline .....	June – July 2025 (A)
• Deadline to Complete I/I Engineering Report (2-year period) .....	September 2026 (A)

- I&I work and reporting is anticipated to occur October 2024 – May 2025 (T)

### I&I Study Engineering Work Status Update

- Have base system map from 2023 EPA Administrative Compliance Order Sanitary Sewer O&M Procedures
- Plan to solicit subcontractors provide cleaning and closed-circuit television (CCTV) inspection services, pending Town setting up \$60 account to fund the Engineering Planning work
- Working with Damon to develop a list of target areas for CCTV work and Highlight/note locations of planned cleaning/CCTV work on the system map
- Continuing to summarize WWTP flows and precipitation

## DELAWARE ENGINEERING, D.P.C.

- More work pending

### 6. *Lead & Copper Rule Revisions service line inventory requirements, due October 2024*

- **Town is taking the lead and is responsible for getting the work done**
- The Town did not receive a grant for this work in 2024
- The completed service line inventory template for your water system must be submitted to [LSLI.submission@health.ny.gov](mailto:LSLI.submission@health.ny.gov) no later than October 16, 2024
- **The Town submitted the LSL Inventory on October 10, 2024**
- Consumer notification (Tier 2, 30 days) of known/potential lead service line and associated reporting requirements must be made to consumers at locations where service line materials are declared as Lead, Galvanized Requiring Replacement, or Lead Status Unknown Service Line in the completed service line inventory template within 30 days
  - a. To comply with this provision, water systems must:
    - i. Provide initial notification to affected consumers by November 15, 2024.
    - ii. Provide the appropriate notification to new customers prior to or at the time service begins. repeat the notification annually until the service line is no longer lead, galvanized requiring replacement, or lead status unknown.
- The water system must also complete *Reporting to states: Demonstrate that the water system delivered the notification and provide a copy of the notification and information materials to their states annually by July 1 for the previous calendar year.*

### 7. *Sherwood-Roth Booster Pump Replacement*

#### Key Items for Board Review and Consideration at this meeting:

- **Electrical work complete; warranty in process**

#### **Construction Status Update**

- Electrical Upgrade Work (for manufacturer's warranty) awarded to Eastern Electric Contracting at the 8/5/24 Board meeting for the bid price of \$15,150
- Electrical Upgrade Work completed on 10/3/24
- Photos of work for manufacturer's warranty submitted to the manufacturer's representative and Wittcon on 10/23/24
- Construction (pump installation) was completed on 5/21; startup occurred on 5/30/24
  - Startup tech's report indicating no ground and confirming Xylem-Goulds requirement for warranty purposes
- At the July 15, 2024 meeting the Town Board authorized
  - The Water & Sewer Dept. Supervisor to solicit quotes, from a minimum of three contractors, for work to provide proper NEC compliance grounding to both Sherwood Roth booster pumps systems, and
  - Due to the need to have work done in a timely manner, authorize work to be awarded to the lowest responsible responder at the discretion of the Town Supervisor and Water & Sewer Dept. Supervisor, up to a maximum of \$20,000 (Town threshold for going out to bid).
- Delaware prepared an RFP for the scope of work to solicited quotes for the Sherwood Roth Booster Pump Electrical Upgrades to send to electrical contractors, with responses due by 3 PM on July 24, 2024.
- Two quotes were received:
  - Eastern Electric Contracting - \$15,100
  - Ross Electric - \$12,852.00 (contractor did not fill out provided bid sheet or schedule as requested, and is considered a bid informality)
- The Town has the option waive any informalities and award to either contractor
- Damon would prefer to award to Eastern Electric Contracting
- At the August 5, 2024 meeting the Town resolve to:
  - Award of the Sherwood Roth Booster Pump Electrical Upgrade work to Eastern Electric Contracting at a bid price of \$15,150 based on their 7/24/24 response
  - Authorize the Town Director of Finance to issue a purchase order for this work and send to Eastern Electrical Contracting

### 8. *Ferndale Rd/Ferndale Loomis Road Intersection Waterline Crossing*

#### Key Items for Board Review and Consideration at this meeting:

- **Review status**
- **Consider to agree to retain Delaware to assist with work on a time and materials basis**

**with a not to exceed budget under the General Services Agreement**

**Status Update**

- Under review with Damon
- If the Town desires Delaware to proceed any further, we recommend that the Town consider to agree to retain Delaware to assist with work on a time and materials basis with a not to exceed budget under the General Services Agreement

**Background**

- The barrier that protects the waterline crossing from traffic traveling south-east on the Ferndale Loomis Road (Steep Grade) has been struck by larger vehicles three time since 2021. See photos and plan (attached)
- In the most recent event, the impact moved the barrier so that it is now touching the piping, and may have moved the vertical section of waterline out of alignment. It appears that the barrier may be cast around the vertical segment of pipe. See detail on plan (attached)
- In its current state it seems stable but it might break the line if it sustains another impact
- The Town Highway Department has worked with the County to place "Steep Grade" signs at the top of the Ferndale Loomis Road
- Damon and Cheryl have asked us to work with the Town to provide a recommendation for repair and get costs/proposals to complete the repairs, that will be submitted to the insurance company of the business/motorist at fault
- The nearby County bridge and guiderails sustained significant damage in the two recent events, the County wishes to repair the bridge structure and replace the guiderail this season before the traffic in that area increases
- At this time, the recommended repair would be to isolate and shut down the crossing, demo existing barrier, and install a new barrier that is similar to the existing (due to limited space). It is unlikely that the work required to complete repair (demo existing and cast new barrier) will be able to be completed without shutting down the line, and would be without service, for possibly up to a month
- Need to review and confirm with the Town Water & Sewer Dept:
  - What needs to be done to shut that line down?
  - Can temporary service be installed (e.g., hydrant to hydrant) at/near the bridge?
  - Is there a secondary supply?
  - If no secondary supply, how long can this line be down for?
- The County is considering the possibility of working with the Town to complete the necessary repairs through an intermunicipal agreement (IMA) with the Town, but may ultimately decline considering the close proximity to the Town's waterline

**9. Loomis Clarifier Repair**

**Key Items for Board Review and Consideration at this meeting:**

- Review status
- Consider to agree to retain Delaware to assist with work on a time and materials basis with a not to exceed budget under the General Services Agreement

**Status Update**

- The Phase 1 clarifier (Kelly Engineering, installed in 2013-2014) needs some repair work
- One quote received +/- \$15K (e.g., bearing, oil seal, flange bearing, toque tube, steady shaft, fastener, etc.)
- Town procurement requires three (3) quotes (\$5K<\$\$<\$20K)
- If the Town desires Delaware to proceed any further, we recommend that the Town consider to agree to retain Delaware to assist with work as time and materials basis with a budget under the General Services Agreement

**10. Attachments**

- None

**11. Items Discussed or Reviewed at Meeting but not distributed with this package:**

- None



Town of Liberty  
120 North Main Street  
Liberty, New York 12754

Voucher No. \_\_\_\_\_  
Check No. \_\_\_\_\_

## CENTRAL CHECKING

Claimant's Name and Address	Robert Green Chevrolet & Olds, Inc. P O Box 8002 Rock Hill	State	NY	ZIP	12775
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Vendor #: 293 P.O. # 16520

Office Use Only	Coding: Vendor#: PO#: PO ATTACHED: Invoice #'s: Addition: Dept. Head Sig. Reviewed by: Date:
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THE ABOVE SERVICES OR MATERIALS WERE RENDERED OR FURNISHED TO THE MUNICIPALITY ON THE DATES  
STATED AND THE CHARGES ARE CORRECT.

Date: 10-28-24 Signature:

## VEHICLE INVOICE



Robert Green



AUTO & TRUCK, INC.  
 DBA-ROBERT GREEN CHRYSLER-DODGE-JEEP-RAM  
 P.O. BOX 8002 ROCK HILL, NY 12775  
 TEL. (845) 794-6161 • FAX (845) 794-7301  
 1-800-892-9400

C 009579 \*

DATE 2017-04-28

SALESMAN

HOUSE

SOLD TO: TOWN OF LIBERTY  
 ADDRESS: 170 W MAIN ST  
 LIBERTY NY 12540

MAKE	MODEL	NEW OR USED	VIN	YEAR	KEY NO.	PRICE OF VEHICLE OPTIONAL EQUIP. & ACCESS.	SALES TAX LICENSE AND TITLE TOTAL CASH PRICE	FINANCING INSURANCE TOTAL TIME PRICE	SETTLEMENT: DEPOSIT CASH ON DELIVERY TRADE-IN LESS LIEN TYPE VIN PAYMENTS TOTAL
RAM	UTILITY	NEW	3C7UR5AT0J1000002	2017	22				
<u>OPTIONAL EQUIPMENT AND ACCESSORIES</u>									
GROUP	DESCRIPTION	PRICE							
DODGE/DAKOTA CONT'D									
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**supervisordemayo townofliberty.org**

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**From:** code townofliberty.org  
**Sent:** Monday, October 21, 2024 12:36 PM  
**To:** supervisordemayo townofliberty.org  
**Subject:** Re: 4724 State Route 55

Dear Frank and Board members in order to make this building safe all openings need to be boarded up and the contractor knew this going in with the quote and yes, he does have insurance and a legitimate business

---

**From:** supervisordemayo townofliberty.org <supervisordemayo@townofliberty.org>  
**Sent:** Monday, October 21, 2024 10:35 AM  
**To:** code townofliberty.org <code@townofliberty.org>  
**Subject:** RE: 4724 State Route 55

Good Morning Rich,

The Board asked for detail from you regarding exactly what needs to be done to make this safe. The quotes have significant differences in scope description and cost. We just want to make sure Build With Bob includes all the openings. I would think written verification from you that the contractor understands what you want and that he will comply with your scope should be sufficient for the Board.

Do you know if he is insured? Does he perform his own work? We don't want any issues with prevailing wage or an accident.

Thanks,  
Frank

**From:** code townofliberty.org <code@townofliberty.org>  
**Sent:** Thursday, October 10, 2024 12:42 PM  
**To:** supervisordemayo townofliberty.org <supervisordemayo@townofliberty.org>  
**Subject:** 4724 State Route 55

Frank here is the letter and pictures for you to send to the board and Ken

**supervisordemayo townofliberty.org**

---

**From:** code townofliberty.org  
**Sent:** Thursday, October 3, 2024 10:37 AM  
**To:** supervisordemayo townofliberty.org; Dean Farrand  
**Cc:** ken@kenkleinlaw.net  
**Subject:** 4724 State Route 55

Good morning would like to see the board go forward with boarding up 4724 State Route 55 under an emergency case which would then be relied onto the property since the owner cannot be located to serve and the building is a danger to the public at this time. The town code for an emergency board up or repair is 64-12 would just need a resolution to authorize it. Frank, I do believe you have the 3 quotes for the board up. If we were to go through an unsafe structure it would take months to get done in all actuality it could be done rather quickly this way and made safe to the public.

Get concrete info from  
Rich w/ what needs to be  
done

**supervisordemayo townofliberty.org**

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**From:** code townofliberty.org  
**Sent:** Friday, July 12, 2024 9:54 AM  
**To:** supervisordemayo townofliberty.org  
**Subject:** 4724 State route 55 Quotes  
**Attachments:** doc02053220240712095504.pdf

Good morning, Frank here is the only two quotes received for the boarding up of the building at 4724 State route 55 in Swan Lake. I contacted two other contractors and never received a quote. One was KB contracting and the other was TK construction.



21 EAST MONGAUP RD.  
HURLEYVILLE, NY 12747  
845-807-8258  
[builwithbob@yahoo.com](mailto:builwithbob@yahoo.com)  
LIC# 861649660

## ESTIMATE

**Job Location:**  
4724 State Route 55  
Swan Lake NY

**Job Description:**

- Contractor will sheet over all openings and entryways in uninhabitable home on property at 4724 State Route 55 in Swan Lake NY.
- Contractor will make sure to securely fasten all plywood to structure in order to prevent injury or break-in as well as mitigate vandalism.

**TOTAL (Labor & Material): \$3,650.00**

**THANK YOU FOR YOUR BUSINESS!!!!**

BMA CONTRACTING, INC.  
261 Radcliff Road,  
Ferndale, New York 12734  
845-796-6301

## INVOICE

Town of Liberty  
4724 State Route 55,  
Swan Lake, New York 12783

**Invoice #** Swanlakeboarding

**Invoice Date** 07/01/2024

**Due Date** 07/01/2024

Item	Description	Unit Price	Quantity	Amount
	Board up windows and doors as per Liberty Building Department request			
Front:		389.72	40.00	15,588.80
First floor: 9 windows/doors				
Second floor 3 windows/doors				
Right side:				
First floor: 2 windows/doors				
Second floor: 3 windows/doors				
Left side:				
First floor: 4 windows/doors				
Second floor: 7 windows/doors				
Back:				
First floor 7 windows/doors				
Second floor: 5 windows/doors				
Total: 40 openings				
All material will be CDX 1/2" plywood and common 2x4's where necessary				
<b>NOTES:</b> Building is masonry, plywood and 2x4's (if necessary) will be drilled and tapconned to the building. Contractor is not responsible for any damage to masonry.				
*This estimate is not billed prevailing wage				
	<b>Subtotal</b>			15,588.80
	<b>Total</b>			15,588.80
	<b>Amount Paid</b>			0.00
	<b>Balance Due</b>			\$15,588.80

*Town of Liberty, NY  
Friday, October 4, 2024*

## Chapter 64. Buildings, Unsafe

### § 64-12. Emergency cases.

Where it reasonably appears that there is present a clear and imminent danger to the life, safety or health of any person or property, unless an unsafe building or structure is immediately repaired and secured or demolished, the Town Board may, by resolution, authorize the Code Enforcement Officer to immediately cause the repair or demolition of such unsafe building or structure. The expenses of such repair or demolition shall be a charge against the land on which it is located and shall be assessed, levied and collected as provided in § 64-11 hereof.



**Town of Liberty  
Building Department**

Town of Liberty Government Center  
120 North Main Street  
Liberty, New York 12754  
TEL: 845-292-8511  
FAX: 845-292-2562

October 10, 2024

Supervisor Frank DeMayo  
Town Board Members  
120 North Main Street  
Liberty, N.Y. 12754

Re: SBL: 46.-1-41  
4724 State Route 55

Dear Supervisor DeMayo & Town Board Members,

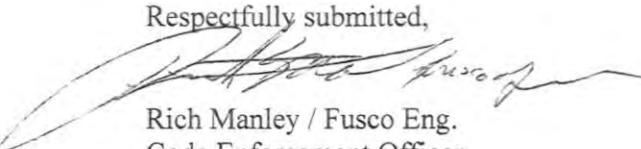
We have inspected the above noted property and have given a violation and an appearance ticket to repair or remove the dangerous structure. To date, we have gotten no response.

The structure is dangerous and unsafe to the public. It is open making it accessible to and an object of attraction to minors under 18 years of age as well as to other trespassers. The property presents danger to the health, safety morals and general welfare of the public.

Chapter 64-12 of the Town Code labeled Emergency cases states that "where it reasonably appears that there is present a clear and imminent danger to the life, safety or health of any person or property, unless an unsafe building or structure is immediately repaired and secured or demolished, the Town Board may, by resolution, authorize the Code Enforcement Officer to immediately cause the repair or demolition of such unsafe building or structure. The expenses of such repair or demolition shall be a charge against the land on which it is located and shall be assessed, levied and collected as provided in § 64-11 hereof. "

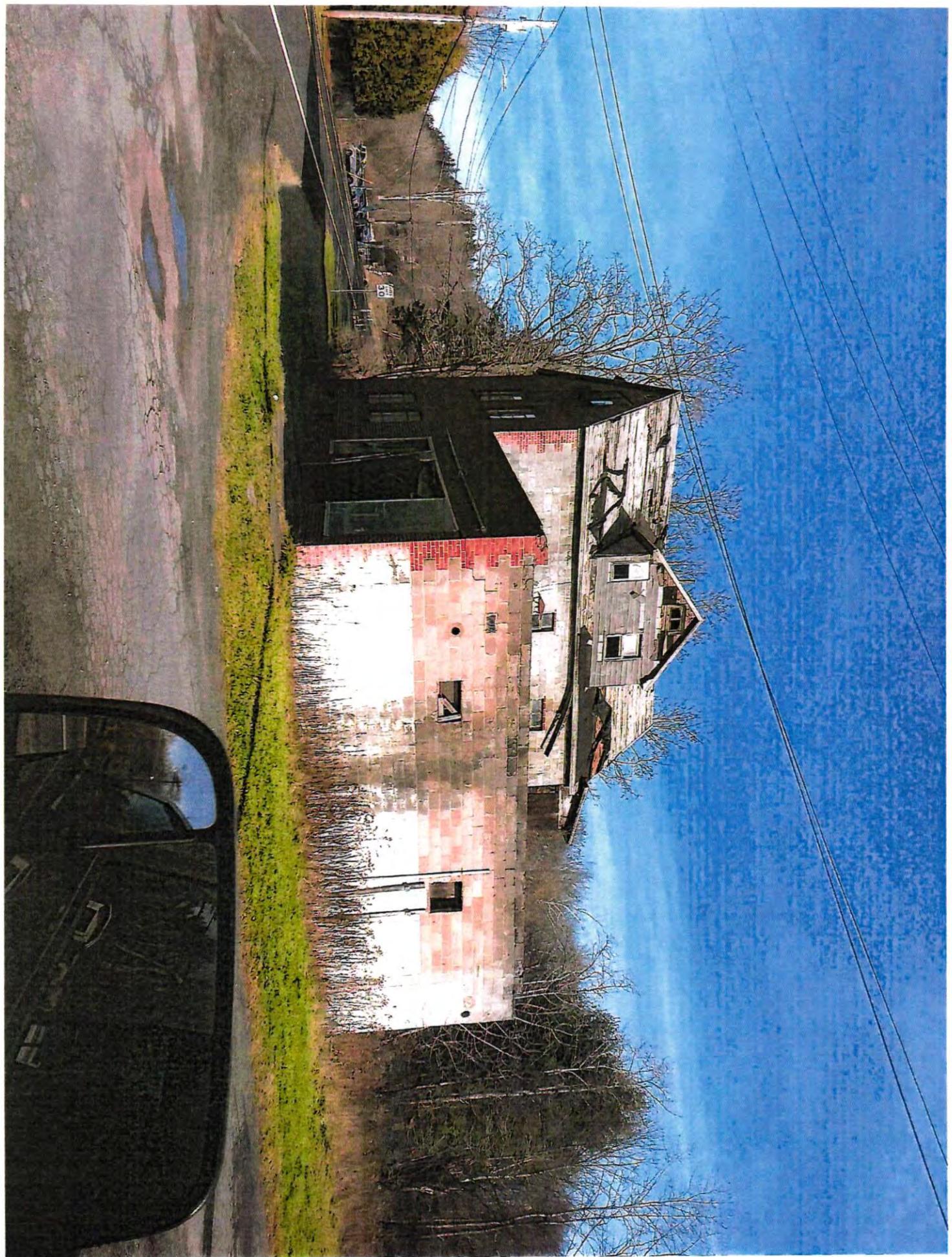
We respectfully request you to authorize the moving forward of securing the dangerous structure. Please advise if you have any questions.

Respectfully submitted,

  
Rich Manley / Fusco Eng.  
Code Enforcement Officer







**AGREEMENT: SNOW CONTROL**  
Sullivan County Division of Public Works  
With the Town of Liberty

This agreement is made effective on July 1<sup>st</sup>, 2024 between the County of Sullivan ("County"), a municipal corporation with offices at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701, and the Town of Liberty, with offices located at \_\_\_\_\_ ("Town"). This Agreement provides for snow and ice control on County roads and bridges pursuant to Highway Law section 135-a.

**1. SERVICES:** The Town shall perform the snow removal services described in the attached Services and Payments Schedule from July 1, 2024 through June 30, 2027.

**2. PAYMENTS:** The County shall pay the Town as set forth in the Services and Payments Schedule. Unless specifically agreed otherwise, payment shall be made after (i) submission to the Sullivan County Division of Public Works by the Town of a voucher prepared on a duly certified County form itemizing the services and the charges therefore, and (ii) approval of the voucher by the Commissioner of the Division and audit by the County.

Interest on monies advanced to the Town by the County and invested by the Town prior to payment for an authorized expense shall belong to the County and may be deducted from any payment coming due to the Town or shall be reimbursed to the County by the Town on demand.

**3. REPRESENTATIONS OF TOWN:** The Town represents and warrants to the County that the Town is licensed to the extent required by law and has the knowledge and experience necessary to perform this agreement; that the Town's personnel have not been convicted of a crime under the laws of the United States or of any state; that the Town has not been disqualified from performing any contract funded by the United States or the State of New York and that there is no proceeding pending or threatened against the Town by either government. The Town's facilities, if used in the performance of this agreement, are accessible to the handicapped or will be made accessible to the handicapped in accordance with applicable regulations.

**4. APPROPRIATIONS:** If this agreement is funded by a grant or contract between the County and the State or Federal governments or is otherwise subject to legislative appropriation, the County shall not be liable beyond the funds authorized by such legislation or provided by the County, State or Federal governments. In the event that such funding shall be terminated or reduced, this agreement shall end on the effective date of notice of termination. The County shall remain liable for all charges and expenses incurred prior to the date of termination. If funding is reduced below the level authorized by the County and the parties do not desire to terminate this agreement, funding shall be deemed to have been reduced to the amount authorized by the State or Federal government as set forth in notice given by the County to the Town.

**5. AUDIT:** The County, the State of New York, and the United States shall have the right at any time during the term of this agreement and for the period limited by the applicable statute of limitations to audit the payment of monies hereunder. The Town shall maintain its books and records in accordance with generally accepted accounting principles or such other method of accounting which is approved in writing by the County prior to the date of this agreement. The revenues and expenditures of the Town in connection with this agreement shall be separately identifiable. Each expenditure or claim for payment shall be fully documented. Expenditures or claims for payment which are not fully documented may be disallowed. The Town agrees to provide to or permit the County to examine or obtain copies of any documents relating to the payment of money to the Town.

or expenditures made by the Town for which reimbursement is made to the Town by the County. The Town shall maintain all records required by this paragraph 5 for 7 years after the date this agreement is terminated or ends.

If the Town has expended, in any fiscal year, \$750,000.00 or more in funds provided by a Federal financial assistance program from a Federal agency pursuant to this agreement and all other contracts with the County, the Town shall provide the County with an audit prepared by an independent auditor in accordance with the Single Audit Act of 1984, 31 U.S.C. §§ 7501, et seq., as amended, and the regulations adopted pursuant to such Act.

**6. INSURANCE:** The Town shall, at its own expense, maintain in full force and effect during the term of this agreement policies providing at least the following insurance coverages:

<u>Type of Coverage</u>	<u>Limits of Coverage</u>
Workers' Compensation and Disability Benefits	Statutory
Employer's Liability	\$1,000,000 each occurrence
Comprehensive General Liability	\$3,000,000 aggregate \$1,000,000 each claim (includes contractual liability, bodily injury and property damage)
Automobile Liability (owned and non-owned)	\$1,000,000 aggregate \$1,000,000 each occurrence
Bodily Injury	
Property Damage	

Such policies are to be in the broadest form available on usual commercial terms and shall be written by insurers of recognized financial standing satisfactory to the County who have been fully informed as to the nature of the services to be performed. The County shall be an additional insured on all policies with the understanding that any obligations imposed upon the insured (including, without limitation, the liability to pay premiums) shall be the sole obligations of the Town and not those of the County. The Town irrevocably waives all claims against the County for all losses, damages, claims or expenses resulting from risks commercially insurable under the insurance described in this paragraph 6. The provision of insurance by the Town shall not in any way limit the Town's liability under this agreement. The Town shall attach to this agreement certificate of insurance evidencing the Town's compliance with these requirements. The Town must provide an endorsement to the policy showing that the County is an additional insured together with a copy of the policy declarations page.

Each policy of insurance shall contain clauses to the effect that (i) such insurance shall be primary without right of contribution of any other insurance carried by or on behalf of the County with respect to its interests, (ii) it shall not be canceled, including, without limitation, for non-payment of premium, or materially amended, without 30 days' prior written notice to the County, directed to the County's Director of Risk Management and Insurance, and the County shall have the option to pay any necessary premiums to keep such insurance in effect and charge the cost back to the Town.

To the extent it is commercially available, each policy of insurance shall be provided on an "occurrence" basis. If any insurance is not so commercially available on an "occurrence" basis, it shall be provided on a "claims made" basis, and all such "claims made" policies shall provide that:

- A. Policy retroactive dates coincide with or precede the Town's start of the performance of the services (including subsequent policies purchased as renewals or replacements);
- B. The Town will maintain similar insurance for at least 6 years following final acceptance of the services;
- C. If the insurance is terminated for any reason, the Town agrees to purchase an unlimited extended reporting provision to report claims arising from the services performed for the County; and
- D. Immediate notice shall be given to the County through the County's Director of Risk Management and Insurance of circumstances or incidents that might give rise to future claims with respect to the services performed under this agreement.
- E. In the event the Town's insurance is cancelled or terminated, for any reason, The Town shall obtain replacement insurance within five days, in the absence of which the Town shall be in breach of this Agreement.

**7. INDEMNIFICATION:** Contractor agrees to defend, indemnify and hold harmless the County of Sullivan against claims to the extent caused by the negligent acts or omissions of the Contractor, his/her subcontractors, assignees, or agents, including all expenses incurred by it in the defense, settlement or satisfaction thereof. Expenses incurred shall include, but not be limited to all attorney fees incurred by the County of Sullivan from the date of tender of the defense to Contractor until the tender is accepted by Contractor; or until a motion directs Contractor to indemnify the County of Sullivan; or until a judgment is entered directing Contractor to indemnify the County of Sullivan.

**8. MONITORING OF PERFORMANCE:** The County shall have the right during the term of this agreement and for the period limited by the applicable statute of limitations to ensure that the services to be provided by the Town have been provided as agreed. The Town hereby consents to the examination of the Town's records and agrees to provide to or permit the County to obtain copies of any documents relating to the performance of this agreement. The Town shall maintain all records required by this paragraph for seven years after the date this agreement is terminated or ends.

**9. ASSIGNMENT AND SUBCONTRACTING:** This agreement is binding on the successors, and assigns of the parties. The Town shall not assign any of its rights, interests, or obligations under this agreement, or subcontract any of the services to be performed by it under this agreement, without the prior express written consent of the County.

**10. TOWN AS INDEPENDENT CONTRACTOR:** The Town agrees that its relationship to the County is that of an independent contractor. Neither the Town nor its agents will hold themselves out as, nor claim to be, officers or employees of the County. They will not make any claim or demand applicable to an officer or employee of the County. As an independent contractor, the Town shall be solely responsible for determining the means and methods of performing the services and shall have complete charge and responsibility for the Town's personnel engaged in the performance of the services. However, if any personnel of the Town act a manner that is detrimental to the County, the County may require the Town to remove or replace such personnel with respect

to the performance of services under this agreement.

**11. DEFAULT:** The Town shall be in default upon (i) its failure to comply with any term or condition of this agreement; (ii) the filing by or against the Town of a petition in bankruptcy or under any law relating to insolvency; (iii) its failure to comply with any statute or regulation applicable to the performance of this agreement; (iv) the determination that any representation or certification made under this agreement is untrue; (v) Its failure to maintain adequate insurance; (vi) its failure to maintain adequate books and records.

If the Town defaults, the County may at its option (i) terminate this agreement; (ii) recover counsel fees and all costs incurred to enforce this agreement; (iii) obtain replacement goods or services and hold the Town responsible for the replacement costs or expenses; (iv) pursue such other remedies as may be available under law or this agreement. These remedies are cumulative.

**12. TERMINATION:** The County may, by written notice to the Town effective upon mailing, terminate this agreement at any time upon the Town's default. Either party may terminate this agreement without cause by giving 30 days written notice to the other party.

Upon termination of this agreement, the Town shall (1) account for and refund to the County within 30 days, any unexpended funds which have been paid to the Town pursuant to this agreement, (2) not incur any further obligations pursuant to this agreement after the termination date; (3) submit to the County, within 30 days of termination, a full report of receipts and expenditures of funds, program activities, and obstacles, if any, attendant to Town's performance of this Agreement; and (4) furnish within 30 days an inventory to the County of all equipment, appurtenances and property purchased by the Town through or provided under this agreement, and carrying out any County directive concerning the disposition thereof.

If the County terminates this agreement for cause, the County may procure, upon such terms and in such manner as it deems appropriate, services similar to those so terminated, and any services so procured by the County to complete the services herein will be charged to the Town and/or set off against any sums due the Town.

Notwithstanding any other provisions of this agreement, the Town shall not be relieved of liability to the County for damages sustained by the County by virtue of the Town's breach of the agreement or failure to perform in accordance with applicable professional standards, and the County may withhold payments to the Town for the purpose of setoff until such time as the exact amount of damages due to the County from the Town is determined. The rights and remedies of the County provided herein shall not be exclusive and are in addition to any other rights and remedies provided by law or by this agreement.

**13. MODIFICATION:** This agreement may be modified only by a writing signed by both parties.

**14. NOTICES:** All notices required by this agreement shall be sent to the addresses set forth above. Notices to the County shall be addressed to the Commissioner of Public Works, with a copy to the Sullivan County Attorney. Notices shall be personally delivered or mailed by certified mail, return receipt requested. Notices given by facsimile transmission are effective, provided that notice by mail is given within 24 hours thereafter. Notice shall be deemed to be received at the time of receipt of the facsimile transmission.

**15. NON-DISCRIMINATION:** The Town acknowledges that it is responsible for compliance with all applicable laws and regulations prohibiting discrimination in employment on the grounds of race, religion, creed, color, national origin, sex, disability, marital status and other non-merit factors. The Town understands and agrees that this agreement can be terminated upon a finding by any governmental agency that it is in violation of applicable discrimination laws and that such finding will also disqualify the Town from future contracts with the County. The Town certifies to the County that there is no pending or outstanding decision, ruling or order against the Town finding the Town in violation of laws against discrimination nor is any such action pending or threatened.

The Town shall incorporate the provisions of this paragraph into any subcontract which is executed pursuant to this agreement.

#### EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT

The County of Sullivan will take positive action to ensure equal employment opportunity without regard to age, race, religion, creed, color, national origin, sex, disability, marital status, and other non-merit factors in compliance with state and federal law.

The activities encompassed by the Affirmative Action Plan include advertising, recruiting, interviewing, testing, training, transfers, compensation, promotion, discipline, termination, employee benefits, supplier relations, access to programmatic benefits, and maintenance of Sullivan County facilities on a non-discriminatory basis.

Sullivan County will employ all necessary procedures to ensure that this employment policy continues to be fully supported and expects that all elected or appointed department heads, in all activities, undertake a personal commitment to assure themselves that the principles of equal employment opportunity are fully implemented in every action they take.

**16. RENEWAL:** This agreement may be renewed, at the County's option, for a period of one year.

**17. GOVERNING LAW:** This agreement shall be governed by the laws of the State of New York. The Town shall comply with all applicable Federal, State, and local laws and regulations. All disputes relating to this agreement shall be heard in a court of competent jurisdiction having venue in Sullivan County.

**18. AUTHORIZATION:** This agreement is authorized by Resolution No. 502-24, adopted by the Sullivan County Legislature on October 24th, 2024.

**19. CORPORATE COMPLIANCE:** Contractor warrants that all services provided pursuant to this agreement will conform and comply with all applicable provisions of governing laws, ordinances, rules and regulations. Contractor further warrants that it shall comply with all applicable laws and regulations in the performance of its duties and obligations hereunder. Contractor acknowledges receipt of the County Corporate Compliance Code of Conduct, Whistleblower's Policy and False Claims Act incorporated herein – (***ctrl + click to open the link***).

- a. Code of Conduct  
(<https://www.sullivanny.us/sites/default/files/departments/Compliance/SullivanNYCodeofConduct.pdf>)

- b. Whistleblower's Policy  
<https://www.sullivanny.us/sites/default/files/departments/Compliance/SullivanNYWhistleblowerPolicy.pdf>
- c. False Claims Act  
<https://www.sullivanny.us/sites/default/files/departments/Compliance/SullivanNYCorporateComplianceFalseClaimsAct.pdf>
- d. Sullivan County Corporate Compliance Training  
<https://sullivanny.us/Departments/Compliance>

Contractor agrees to abide by the terms of the Corporate Compliance Plan and False Claims Act when delivering services under this Contract and shall ensure that each individual that provides such services under this contract is provided with a copy of, or given access to, the Corporate Compliance Plan and False Claims Act Policy.

Contractor assures the County that it has read the Code of Conduct, Whistleblower's Policy and False Claims Act and shall comply with all of the requirements contained therein. In addition, Contractor shall obtain and maintain in full force and effect during the term of this Agreement all licenses, permits, certificates and accreditations as may be required by law or regulation, if any. All actual and suspected reports of noncompliance shall go through the following reporting mechanisms.

To report a suspected issue of waste, fraud, or abuse:

- Call the toll-free, Confidential Compliance Hotline at 1-833-955-1559 (Available 24/7/365).
- Submit a written report to either of the following officials:

Michelle Huck, Acting Deputy County Manager &  
Corporate Compliance Officer  
100 North Street  
Monticello, NY 12701  
(845) 807-0450  
[Michelle.Huck@sullivanny.us](mailto:Michelle.Huck@sullivanny.us)

Julie Diescher, Commissioner of Human Resources  
100 North Street  
Monticello, NY 12701 (845) 807-0485  
[Julie.Diescher@sullivanny.us](mailto:Julie.Diescher@sullivanny.us)

Individuals who submit a compliance report will be contacted within two business days. The County will thoroughly and thoughtfully investigate in a timely and appropriate manner compliance issues. Prompt response and corrective action for the detected problem as appropriate are expected.

The County will not employ methods to identify anonymous reporters and will protect the identity of the reporter to the extent allowed by law.

Written reports should include information to enable the appropriate County official to contact the source of the report for additional information and provide a brief statement outlining their concerns, which may be of assistance in investigating any incident reported.

**20. EXCLUSION SCREENING:** Sullivan County is committed to maintaining high quality care and service as well as integrity in its financial and business operations. Therefore, the County will conduct appropriate screening of providers, employees, independent contractors, vendors, and agents to ensure and verify that they have not been sanctioned/excluded by Federal or State law enforcement and /or regulatory or licensing contractors.

Sullivan County will also verify that entities and businesses that provide and/or perform services for the County have not been the subject of adverse governmental actions and/or excluded from the Federal healthcare programs.

Contractors will conduct appropriate screening of their employees to ensure and verify that they have not been sanctioned/excluded by Federal or State law enforcement and/or regulatory or licensing contractors. If, during the term of this contract, the contractor or its employees are excluded from participation in a federal healthcare program or the New York Medicaid program, or is excluded from eligibility to provide services under the Social Security Act or the New York Medicaid program on a reimbursable basis, under the authorities stated above, the Contractor shall immediately notify the County and this contract shall be immediately terminated.

If this contract is funded through the New York State Medicaid program, the following applies:

The Contractor represents that:

- (1) The United States Secretary of Health and Human Services has not excluded the contractor from participation in a federal healthcare program (including the Medicaid program) under 42 U.S.C. §§1320c-5;
- (2) The Secretary of Health and Human Services has not directed the New York State Department of Health or any other New York State government agency to exclude the contractor or its employees from participation in a federal healthcare program (including the Medicaid program) under 42 U.S.C. §§1320a-7(d) or 1320a-7a(a);
- (3) The New York State Medicaid Inspector General has not excluded the contractor from participation in the New York Medicaid program under 18 NYCRR Part 515; and

No federal or State agency has otherwise excluded the contractor or its employees from participation in the New York Medicaid program or excluded the contractor or its employees from eligibility to provide services under the Social Security Act or the New York Medicaid program on a reimbursable basis.

**COUNTY OF SULLIVAN**

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By: Joshua Potosek, County Manager

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Date

**TOWN OF LIBERTY**

APPROVED AS TO FORM BY  
SULLIVAN COUNTY ATTORNEY

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By: \_\_\_\_\_, Supervisor

---

Date

---

(Assistant) County Attorney

## SERVICES AND PAYMENTS SCHEDULE

**OBLIGATIONS OF TOWN:** The Town shall be responsible for snow and ice control on County roads, including town line bridges, within the Town, a total of 4.03 miles, as the same are shown on a map of the Sullivan County Road System, a copy of which is attached as Exhibit A. The total mileage may change during the term of this agreement or any extension hereof because of changes in the County Road System resulting from additions, abandonment, relocation, realignment or such other cause as may be deemed necessary by the Commissioner of Public Works in the best interest of the County.

### I. SERVICES

Snow and ice control shall be performed in the following manner:

- i. By removal of snow from County roads on 4.03 miles of two-lane road and 0 miles of three-lane road, as shown on Exhibit A.
- ii. By sanding and otherwise treating the County Roads for snow and ice on 4.03 miles of two-lane road and 0 miles of three-lane road, as shown on Exhibit A.

The Town shall:

- i. Provide all necessary machinery, tools and equipment and the personnel and supplies necessary to operate them;
- ii. Furnish any abrasive, chemicals, or other materials at such locations and in such quantities as may be necessary.

The Town shall comply in all respects with the Rules and Regulations for Control of Snow and Ice on County Roads, a copy of which is attached as Exhibit B. Such Rules and Regulations may be amended by the Commissioner, who shall give ten days' prior written notice of any amendments to the town. Amendments shall become effective upon the giving of notice. If the Town does not agree with an amendment, the Town may give notice of such non-agreement within ten days of receipt of notice, and the Commissioner and the Town Superintendent of Highways or other person designated by the Town shall meet to resolve any difference with respect to such amendment. In the event that the Commissioner and the Town cannot resolve the difference, the Commissioner may unilaterally require compliance with the amendment.

## II. PAYMENTS

(a) The County shall pay to the Town for work performed pursuant to this contract an annual flat base rate of \$ 6,185.13 per mile for snow and ice control services and materials during the contract year July 1, 2024 through June 30, 2025. The flat base rate the County of Sullivan received from the New York State Department of Transportation for the 2024-2025 shall be paid to the Town for snow and ice control services and materials during the contract year July 1, 2025 through June 30, 2026. The flat base rate the County of Sullivan received from the New York State Department of Transportation for the 2025-2026 shall be paid to the Town for snow and ice control services and materials during the contract year July 1, 2026 through June 30, 2027. The County and the Town shall pass resolutions for agreement to the rate for the last two years of this contract.

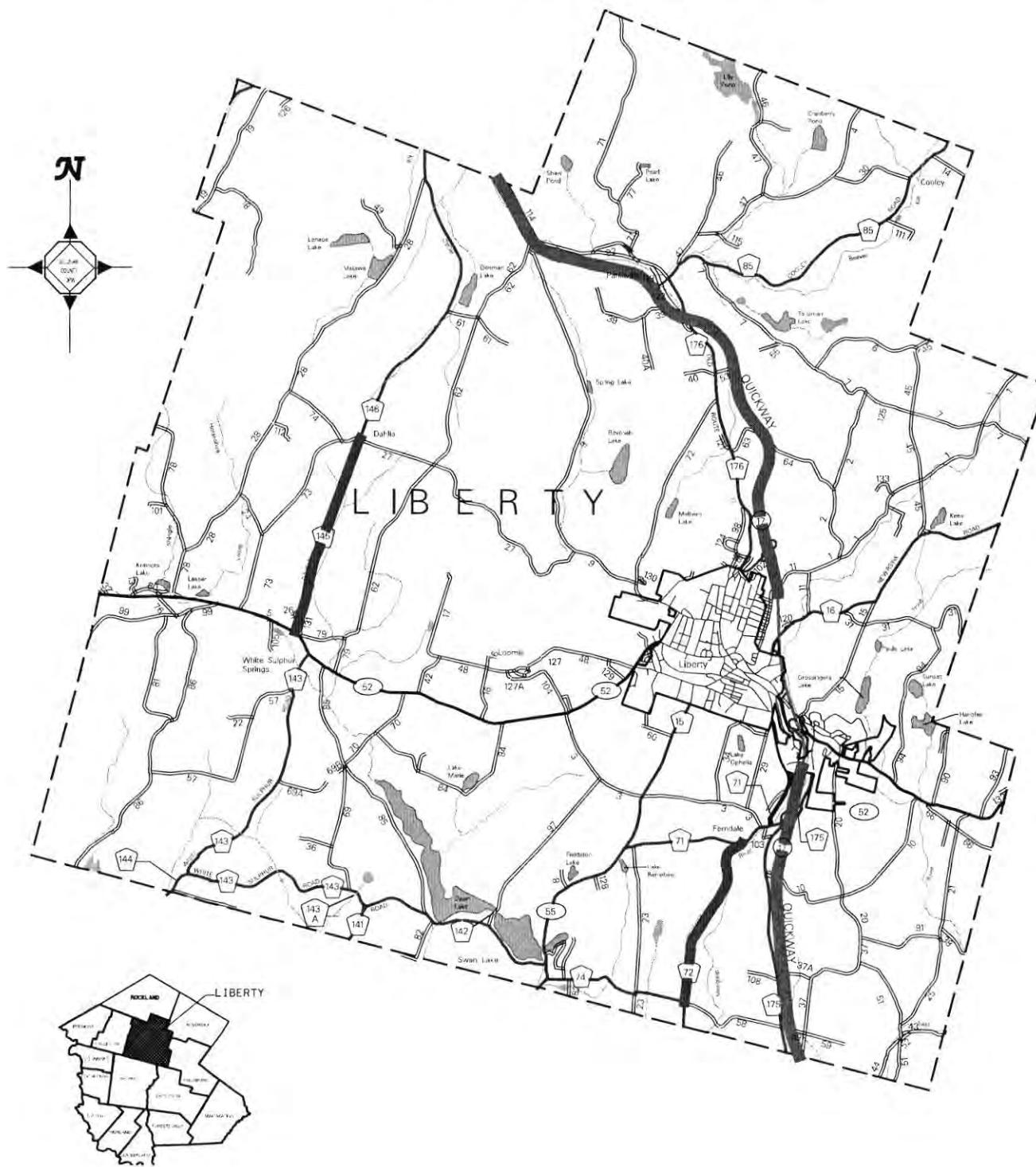
(b) All County roads with a width in excess of 28 feet, as determined by the New York State Department of Transportation Local Highway System Inventory, shall be deemed three-lane roads. The rate of payment for each mile of such road shall be one and one-half times the rate set forth in paragraph II(a) of this schedule.

(c) Payment shall be made in two installments during each contract year. The first installment shall be equal to 40% of the annual base rate and shall be paid on or about November 15, and the balance of 60% of the base rate plus adjustments, as set forth in paragraph II(b) on or about April 15 of each year.

(d) The County shall pay the Town a single payment of two hundred dollars (\$200) per centerline mile in addition to the current base rate per mile if the number of call-outs of County forces from the SCDPW Livingston Manor Storm Station exceeds thirty (30) in a season for the duration of this contract.

# TOWN OF LIBERTY

**"EXHIBIT A"**



## COUNTY OF SULLIVAN

### *SNOW AND ICE CONTROL CONTRACT*

*Page I*

#### **"EXHIBIT B"**

### **RULES AND REGULATIONS FOR CONTROL OF SNOW AND ICE ON COUNTY ROADS**

#### **GENERAL:**

1. The Town, through the Town Superintendent of Highways, who shall have authority to act for the Town, shall give constant attention to the work while it is in progress. The Town shall, at all times, employ labor and equipment which, in the opinion of the Commissioner of Public Works, shall be sufficient to prosecute the several classes of work to full completion in the manner specified.
2. The Town shall conduct the work at all times with minimum interference with traffic. The type and quality of any implement used on any part of the work shall be such that no injury to the work or to traffic or to any public highways shall result from its use, and shall be satisfactory to the Commissioner of Public Works.

#### **SCOPE OF WORK:**

3. Snow and ice control shall include all operations necessary to prevent the accumulation of snow and ice, together with the work, equipment and materials, thereof, and shall include but not be limited to:

Preliminary preparations; plowing during storm, widening following storms and the removal of snow and ice from the traveled way; application of abrasives and chemicals; communications and reports.

#### **PRELIMINARY PREPARATIONS:**

4. Only skilled, capable and responsible workmen shall be employed, with experienced supervisors in charge at all times. All equipment to be used shall be of proper type for the use intended and must be in first class condition and repair. Mechanical spreaders for abrasives and chemicals shall be used so far as is practicable. All plows shall be equipped with adequate and distinctive warning lights and all trucks shall be fully equipped at all times with tow and tire chains, flares, shovels, lanterns, and other necessary protective devices and tools.
5. Care shall be exercised to preserve markers indicating location and extent to guard rails, culverts, curbs and other structures against damage and destruction and necessary replacements shall be made immediately.

## COUNTY OF SULLIVAN

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### *SNOW AND ICE CONTROL CONTRACT*

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**"EXHIBIT B"**

*Page 2*

6. Abrasives or chemicals, if required, shall be on hand at all times to the extent necessary for immediate protection against any ice conditions that may occur. Stockpiles shall be located for minimum haul and the use of gravity bins or mechanical loaders shall be favored. Stockpiles shall be so located that trucks loading and unloading shall be entirely clear of the pavement and shoulder of the road. They shall not be located close to dwellings.
7. Sand for abrasives shall be clean, hard, sharp, and free from loam, clay or frozen lumps, with 100% passing a 3/8" sieve, not less than 45% passing a No. 16 sieve and not more than 30% passing a No. 50 sieve. Cinders shall be free from large uncrushed sizes. Stockpiles shall be treated to prevent freezing using dry rock salt at the rate of 100 lbs. of salt per cubic yard. A brine treatment may be used at a concentration proper for the temperatures of the locality. If required, more chemical may be added to the abrasives at time of use. Weatherproof covers for stockpiles shall be used where practicable.

#### **PLOW SNOW:**

8. Plowing shall start as soon as practical, giving due consideration to the intensity and duration of the storm. Plowing shall continue throughout the storm with blades set to clean the pavement unless storm conditions warrant leaving a brine-slush accumulation until the storm subsides. The snow shall be pushed back off the shoulders and into the ditches to make way for later falls and to ensure that it melts down in the ditches.
9. On super-elevated curves, all snow shall be removed from the high side so that when it melts, the water will not run across the pavement. Care must be exercised as to not obstruct public road approaches or hydrants. No plowing shall be done with the plow facing traffic except at intersections or under special permission of the Commissioner of Public Works. Care shall be exercised to avoid damage to guard rails, headwalls, mail boxes, curbs, signs, markers, trees, shrubbery, etc.

#### **ABRASIVES AND CHEMICALS:**

10. Sanding shall be done on hills, curves, intersections, and other places where icy conditions may cause dangerous driving conditions. Sanding shall also be done on County Roads at all school buildings and traffic signals. It shall be done as soon as possible after icing begins, and it shall be coordinated with snow plowing to minimize loss of abrasives and to properly safeguard traffic.

## COUNTY OF SULLIVAN

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### *SNOW AND ICE CONTROL CONTRACT*

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**"EXHIBIT B"**

*Page 3*

11. An application of one half to one pound of sand per square yard will give sufficient coverage. It shall be lightly and uniformly applied, using mechanical spreaders as much as practicable. Any necessary hand spreading must be done carefully to secure uniformity and to avoid excess "streaks" or "lumps". Care must be taken to avoid throwing sand on passing cars. Repeat applications shall be made where hard ice, fast traffic or other conditions make them necessary.
12. Rock salt, CC grade, or Calcium Chloride, or mixture of the two, may be used without admixture for severe ice conditions or in cases where it will serve better than abrasives. Required rate and pattern of application vary with condition to be corrected. Three hundred to six hundred lbs. per mile of two lane highway would suffice. All chemicals for use without admixture shall be applied by means of mechanical spreaders.

#### **REIMBURSEMENT:**

13. Pursuant to Section 135-a, paragraph b, of the Highway Law of the State of New York, the Town shall remove snow on County Roads in accordance with conditions as set forth in the Contract and Rules and Regulations, with exceptions only as herein noted. The Town shall be paid for at the rate set forth in said contract as separately established by resolution duly adopted by the County Legislature and the Town Board.
14. Pursuant to Section 135-a, paragraph c, of the Highway Law of the State of New York, the Town shall provide for ice control on County Roads in accordance with conditions as set forth in the Contract and Rules and Regulations, with exceptions only as herein noted, shall be paid for at the rate set forth in said contract or as separately established by resolution adopted by the County Legislature and the Town Board.

**TOWN OF LIBERTY BOARD MEETING**  
**119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 9/16/24**  
**TIME: 7:00 PM**

At the Regular Meeting of the Town Board of the Town of Liberty held on 9/16/24 at 7:00 p.m., the following were present:

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Sherri Kavleski

**ABSENT:**

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher

**ALSO PRESENT:**

Town Attorney Kenneth Klein  
Finance Director Cheryl Gerow  
Confidential Secretary Nick Rusin

**PLEDGE OF ALLEGIANCE**

**CORRESPONDENCE**

**INCOMING:**

1. Correspondence from the NYS Department of Transportation regarding the Town's request for a lower speed limit on White Sulphur Rd., CR 143.
2. Correspondence from the Sullivan County Cornell Cooperative Extension regarding Ag Training for Municipal Officials Series: Part 1 Municipal Farm Tour at Somewhere in Time Farm.
3. Correspondence from Larry Steiger in regards to his interest to serve on the Board of Assessment Review Board.

**OUTGOING:**

**ACCEPTANCE OF INCOMING CORRESPONDENCE**

The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

**TOWN OF LIBERTY BOARD MEETING**  
**119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 9/16/24**  
**TIME: 7:00 PM**

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**NEW BUSINESS**

**APPROVAL OF THE MONTHLY REPORTS**

The Town Board does hereby approve the following monthly reports:

- Town Clerk's Report 8/24
- Revenue & Expense Report 8/24
- Supervisor's Report 8/24

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**APPROVAL OF THE MINUTES**

The Town Board does hereby approve the following minutes as submitted by the Town Clerk:

- Dept. Head/Worksession Mtg. 9/4/24

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**APPROVAL OF AUDITS**

**TOWN OF LIBERTY BOARD MEETING**  
**119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 9/16/24**  
**TIME: 7:00 PM**

The Town Board does hereby approve of the audits as follows:

- September, 2024 Voucher Abstract #1430 to #1601 totaling \$526,174.46.
- August, 2024 Post Audit Claims #1402 to #1429 totaling \$207,031.19.
- August, 2024 General Ledger Abstract Claims #251 to #302 totaling \$362,700.52.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**FALL CLEAN-UP SET FOR 10/3-10/5**

The Town Board does hereby set the Fall Clean-up for 10/3-10/4 from 7:30 p.m. to 3:00 p.m. and 10/5 7:30 a.m. until the dumpsters are full at the Town Highway Department, 2751 NY 52, Liberty.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**CLEANING RFP SET FOR 10/17/24**

The Town Board does hereby set a RFP for Janitorial Services at Town Hall, Senior Center and the Park & Recreation building for 10/17/24 at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty with a walk-through date of 10/3/24 at 10:00 a.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo	X		X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 9/16/24  
TIME: 7:00 PM

**AWARD OF BID FOR 334 OLD LOOMIS RD. CONTINGENT W/ TOWN ATTORNEY'S REVIEW OF SERVICE**

The Town Board does hereby award the bid for the clean-up on 334 Old Loomis Rd. to Reeve's Excavating in the amount of \$7,900. Contingent upon Town Attorney's review of service.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**ACCEPTANCE OF RESIGNATION OF KATRINA McNAMARA FROM WATER & SEWER**

The Town Board does hereby accept the resignation of Katrina McNamara from the Water & Sewer Department effective 9/4/24.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo	X		X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

Councilmember Vincent McPhillips would like an exit interview done.

**A RESOLUTION AUTHORIZING THE PURCHASE OF A MAGNETIC FLOW CONVERTER FOR THE SWAN SWAN LAKE SEWER DISTRICT, AT MAXIMUM ESTIMATED COST OF \$8,915.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$8,915.00 FROM THE SWAN LAKE SEWER DISTRICT CAPITAL RESERVE FUND**

At a regular meeting of the Town Board of the Town of Liberty, Sullivan County, New York, held at the Town of Liberty Senior Citizen's Center, 119 North Main Street, Liberty, New York, in said Town, on the 16<sup>th</sup> day of August, 2024 at 7:00 p.m. prevailing time.

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 9/16/24  
TIME: 7:00 PM

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT: Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Sherri Kavleski

ABSENT:

The following resolution was introduced by Supervisor Frank DeMayo, who moved its adoption, and seconded by Councilmember Dean Farrand, to wit:

A RESOLUTION AUTHORIZING THE PURCHASE OF A MAGNETIC FLOW CONVERTER FOR THE SWAN LAKE SEWER DISTRICT, AT MAXIMUM ESTIMATED COST OF \$8,915.00, AND PAYMENT THEREFOR BY THE EXPENDITURE OF THE SUM OF \$8,915.00 FROM THE SWAN LAKE SEWER DISTRICT CAPITAL RESERVE FUND.

**BE IT RESOLVED**, by the Town Board of the Town of Liberty, Sullivan County, New York, as follows:

Section 1. The purchase of a Magnetic Flow Converter for the Swan Lake Sewer District, at a maximum estimated cost of \$8,915.00, and the expenditure of the sum of \$8,915.00 from the Swan Lake Sewer District Capital Reserve Fund to pay such maximum estimated cost is hereby authorized and approved.

TOWN OF LIBERTY BOARD MEETING  
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Section 2. The action authorized has been determined to constitute a Type II Action as defined in 6 NYCRR §617.5(c)(1) and (31) of the regulations promulgated pursuant to the State Environmental Quality Review Act, for which environmental review is not required.

Section 3. The plan for financing of such maximum estimated cost of \$8,915.00 is by the appropriation and expenditure of the sum of \$8,915.00 from the Swan Lake Sewer District Capital Reserve Fund.

Section 4. Within ten (10) days after the adoption of this resolution, the Town Clerk shall post on the Town sign board and publish in the Sullivan County Democrat, the official newspaper of the Town, a notice in conformance with the requirements of Section 90 of the Town Law of the State of New York.

Section 5. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo voting	AYE
Councilperson Dean Farrand voting	AYE
Councilperson Vincent McPhillips voting	NO
Councilperson John Lennon voting	AYE
Councilperson Sherri Kavleski voting	AYE

The resolution was thereupon declared duly adopted.

**PLANNED UNIT DEVELOPMENT MORATORIUM EXTENDED FOR 3 MONTHS 10/3/24-1/3/25**

The Town Board does hereby extend the Planned Unit Development Moratorium for 3 additional months 10/3/24-1/3/25.

TOWN OF LIBERTY BOARD MEETING  
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DATE: 9/16/24  
TIME: 7:00 PM

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips	X		X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**BOARD OF ASSESSMENT REVIEW LETTERS OF INTEREST DUE BY 9/23/24**

The Town Board does hereby set the date of 9/23/24 at 4:30 p.m. as the deadline for the Board of Assessment Review Letters.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**A LOCAL LAW OVERRIDING THE TAX CAP FOR FISCAL YEAR 2025 FOR THE TOWN OF LIBERTY, SULLIVAN COUNTY, NEW YORK, PURSUANT TO GENERAL MUNICIPAL LAW SECTION 3-C" IS HEREBY INTRODUCED BEFORE THE TOWN BOARD OF THE TOWN OF LIBERTY, COUNTY OF SULLIVAN, STATE OF NEW YORK AT A REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF LIBERTY, SULLIVAN COUNTY, NEW YORK, HELD AT THE TOWN OF LIBERTY SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NEW YORK, IN SAID TOWN, ON THE 16<sup>TH</sup> DAY OF SEPTEMBER, 2024, AT 7:00 7:00 P.M., PREVAILING TIME**

The meeting was called to order by Supervisor DeMayo and upon roll being called, the following were:

PRESENT:      Supervisor Frank DeMayo  
  
                    Councilmember Dean Farrand  
  
                    Councilmember Vincent McPhillips  
  
                    Councilmember John Lennon

TOWN OF LIBERTY BOARD MEETING  
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DATE: 9/16/24  
TIME: 7:00 PM

Councilmember Sherri Kavleski

ABSENT:

The following resolution was introduced by Councilmember Dean Farrand, who moved its adoption, and seconded by Supervisor Dean Farrand, to wit:

**BE IT RESOLVED**, that introductory Local Law No. 5 of the Year 2024 entitled "A local law overriding the tax cap for fiscal year 2025 for the Town of Liberty, Sullivan County, New York, pursuant to General Municipal Law Section 3-c" is hereby introduced before the Town Board of the Town of Liberty, County of Sullivan, State of New York; and

**BE IT FURTHER RESOLVED**, that copies of the aforesaid local law be laid upon the desk of each member of the Town Board; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby determines the aforesaid local law to be a Type II Action pursuant to §617.5(c)(26) and (33) of the regulations promulgated under the State Environmental Quality Review Act for which environmental review is not required; and

**BE IT FURTHER RESOLVED**, that the Town Board hold a public hearing on the aforesaid local law at the Town of Liberty Senior Center, 119 North Main Street, Liberty, New York, at 6:00 p.m., prevailing time, on October 7, 2024; and

**BE IT FURTHER RESOLVED**, that the Town Clerk publish or cause to be published a public notice in the Sullivan County Democrat, of such public hearing at least five (5) days prior thereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Frank DeMayo

voting

AYE

**TOWN OF LIBERTY BOARD MEETING**  
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Councilperson Dean Farrand	voting	AYE
Councilperson Vincent McPhillips	voting	NO
Councilperson John Lennon	voting	AYE
Councilperson Sherri Kavleski	voting	AYE

The resolution was thereupon declared duly adopted.

**APPROVAL TO HIRE CHARLES AYSCUE, JR. AS LABORER FOR W&S**

The Town Board does hereby authorize the hiring of Charles Ayscue, Jr. as a laborer for the Water & Sewer Department pending pre-employment testing.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**DIRECT TOWN ATTORNEY TO DRAW UP LOCAL LAW FOR ZONING CHANGE ON KELLY BRIDGE RD.**

The Town Board does hereby direct the Town Attorney to draw up local law for zoning change on Kelly Bridge Rd.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips		X	X		
Councilmember John Lennon					X
Councilmember Sherri Kavleski			X		

**DISCUSSION**

**OLD BUSINESS**

**UNDER REVIEW**

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 9/16/24  
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3. Shipping Containers
4. Fence In/Fence Out
5. AIRBNB
6. Solar
7. Update of Comprehensive Plan

**IN PROGRESS**

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Illegal dumping of garbage
4. Delaware Town/Village Water Sewer Study
5. Lead Service Line Inventory
6. Walnut Mt. Pavilion.

**PUBLIC PARTICIPATION**

**Wolf Friedman**

Discussed with the Board the previously proposed zoning change from RD to R1 for the (2) parcels located on Kelly Bridge Rd. Town Attorney Ken Klein will correspond with Mr. Friedman's attorney and also bring in Peter Manning of Genius Loci on this and draw up a local law with the conditions set. At the last meeting Mr. Friedman advised the board that he would put 127 acres into a conservation easement, put \$150,000 in an escrow account for the protection of the Lake, the amount of units would be capped at 180, and to ensure that the development (if there becomes one) would not be very visible from the lake.

**Cora Edwards**

When we're talking about the GEIS regarding the property on both sides of Kelly Bridge, at what level do the interested parties, other agencies have their input?

**Ken Klein**

It will start with a long form environmental assessment and that should identify what the potential, at least subset of what the potential adverse impacts would be of the rezone and then would be, and that's why I said I would like to have Peter Manning involved, our Planner, because the purpose of part three of the environmental assessment form is to analyze whether or not you need to go beyond that or you can sufficiently identify what the potential issues are and how they would be mitigated through the local law process. So I don't know until you actually go down that road, but it starts with the full environmental assessment form. It does

TOWN OF LIBERTY BOARD MEETING  
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not have to go to a full blown environmental impact statement generic or otherwise. It could. If that's what the process takes.

I'm not going to put that cart in front of that horse. That's going to be a process. It's going to go through with, there'll be public input and everything else.

**Cora Edwards**

I'm relieved to hear that actually. So the other question I have is how does this impact the process going on with the comprehensive plan? The reason I say that is because as a community in Swan Lake, one day there's a meeting at the firehouse about the dam, the next time there's a meeting about the sewer expansion, then there's a PUD, then there's a zoning change and assessors, I mean, data collectors are coming all the time, checking everybody's property with or without letters of notice. So if this concentration of scattered activity, if I can use that word, as opposed to how does this end up in the comprehensive plan is really what I'm trying to get at because of all these other hot points, if I can use that,

**Town Attorney Kenneth Klein**

I don't think I can answer the question or I mean the comprehensive plan or review and updated comprehensive plan is breach unto itself. I don't think that, I haven't heard, I don't have a sense, but again, I can't speak for the board.

**Supervisor Frank DeMayo**

I think right now I think we're bound by the current plan.

**Ken Klein**

Exactly. You are. I think one of the things that's going to have to be analyzed, I think, I will leave that to Peter to do, I would expect is he can tell us is there anything about the existing comprehensive plan that this local law would run afoul of? I think we've got to take a look at that clearly. But otherwise, the comprehensive review plan is the comprehensive review plan. But I don't think there's, I haven't heard or seen an appetite on the part of the board, and I'm not trying to put words in your mouth folks, but to bring everything to a halt in the town of Liberty until there can be a comprehensive plan review and update, a comprehensive review and update can result in sometimes nothing more than changing and updating the demographics that are identified in the comprehensive plan and the conclusion that otherwise everything else is okay, or I can recommend changes here. There you could increase the minimum lot sizes for this particular district reduction of minimum lot sizes in that particular district. There was a discussion, for example, a number of years ago of reducing the 10 acre minimum and the AC

TOWN OF LIBERTY BOARD MEETING  
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down to five. That could be something that could come, it would have to come through the comprehensive planning process to get that.

**Michael Edwards**

We've had the pleasure of getting to know Wolf Friedman very well, entertained him four times at our home to discuss his plans and I want to stress that it's in everyone's best interests legally and otherwise for the board to move extremely carefully in this journey and to go beyond, perhaps substantially beyond the single restriction that Wolf has asked for in the local board. And I say that for two reasons. The first reason is that obviously it provides extra protection for the environment, for the community and so on so that we're not simply relying on the playing board and review on the project, whatever the projects are going to be to introduce those environmental protections.

That's just sort of common sense. The second bigger reason is because other owners, I'm sure will be forming a queue to approach the board for similar rezoning changes if you go ahead with this one. And that could be extremely dangerous for the taxability because the governments have planned quite rightly, protects large amounts of open space, large amounts of land for rural development. We don't want to see that all rezoned as R one could be a catastrophic impact. So the more restrictions you place on this particular case, the more incentives there will be for other owners to think very carefully about whether they want to come to you because they will know that the bar is set very high. If you set the bar low, it'll be easier for other owners to get their applications in to happen accepted. If as a hope you will, you set the bar very high, then other owners might well say, well, okay, that makes sense. Probably we're not going to go ahead with the rezoning application in this case. So I hope you'll both move very slowly and very carefully and set the bar as high as you can.

**BOARD DISCUSSION**

Councilmember Vincent McPhillips-Nothing to report

Councilmember John Lennon-Nothing to report

Supervisor Frank DeMayo-Nothing to report

Councilmember Dean Farrand- Interviews for Assessor Clerk Wednesday.

Councilmember Sherri Kavleski-Nothing to report

**ADJOURN**

The Town Board does hereby adjourn the meeting at 8:10 p.m.

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 9/16/24  
TIME: 7:00 PM

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo	X		X		
Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

Respectfully submitted,

Laurie Dutcher, Town Clerk

**TOWN OF LIBERTY**  
PUBLIC HEARING-INTRODUCTORY LOCAL LAW NO. 5 OF 2024  
SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
**DATE:** 10/7/24  
**TIME:** 6:00 P.M.

**PUBLIC HEARING: 6:00 P.M.**

Introductory Local Law No. 5 of 2024 entitled "A local law overriding the tax cap for fiscal year 2025".

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Sherri Kavleski

**ABSENT:**

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher

**ALSO PRESENT:**

Town Attorney Kenneth Klein  
Finance Director Cheryl Gerow  
Water & Sewer Dept., Damon Knack  
Confidential Secretary Nick Rusin  
Highway Superintendent Matt DeWitt  
Cora Edwards  
Michael Edwards

Supervisor Frank DeMayo opened the Public Hearing by reading aloud the following notice:

**PLEASE TAKE NOTICE** that there has been introduced before the Town Board of the Town of Liberty in the County of Sullivan and State of New York, introductory Local Law No. 5 of the Year 2024, entitled "A local law overriding the tax cap for fiscal year 2025 for the Town of Liberty, Sullivan County, New York, pursuant to General Municipal Law Section 3-c." The proposed local law will override the tax cap for the fiscal year 2025 as the same pertains to the Town of Liberty.

**TOWN OF LIBERTY**  
PUBLIC HEARING-INTRODUCTORY LOCAL LAW NO. 5 OF 2024  
SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
**DATE:** 10/7/24  
**TIME:** 6:00 P.M.

The Town Board has determined the aforesaid local law to be a Type II Action pursuant to §617.5(c)(26) and (33) of the regulations promulgated under the State Environmental Quality Review Act for which environmental review is not required.

No one wished to speak. The Public Hearing was closed at 6:28 p.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo	X		X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

TOWN OF LIBERTY DEPARTMENT HEAD/ WORKSESSION MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/7/2024  
TIME: 6:00 PM

At the Department Head/Worksession Meeting the following were present:

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Sherri Kavleski

**ABSENT:**

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher  
Town Attorney Kenneth Klein

**ALSO PRESENT:**

Town Attorney Kenneth Klein  
Confidential Secretary Nick Rusin  
Finance Director Cheryl Gerow  
Highway Superintendent Matt DeWitt  
Dr. Patrick Sullivan

**PLEDGE OF ALLEGIANCE**

**PRESENTATION:** Dr. Patrick Sullivan gave a presentation regarding the Liberty Schools Strategic Plan and Intents. (A copy of the presentation is available on [www.townofliberty.org](http://www.townofliberty.org))

**CORRESPONDENCE**

**INCOMING:**

1. Correspondence from the NYS Department of Transportation regarding a speed reduction on Devany Rd.
2. Correspondence from Armando Tangonan regarding the Swan Lake Sewer Plant Improvement Project.

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3. Correspondence from Sullivan County Division of Public Works regarding closure on County Rd. 74 for the replacement of County Bridge 473.
4. Correspondence from the Sullivan County Real Property Tax Services regarding the naming of a private road.
5. Notification from the Liberty Joint Fire District regarding the activated fire alarms in the Town and Village for the month of August 2024.
6. Quarterly report from the Finance Director Cheryl Gerow for the 3rd quarter of 2024.

**OUTGOING:**

**ACCEPTANCE OF INCOMING CORRESPONDENCE**

The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**DEPARTMENT HEAD REPORTS**

**APPROVAL OF DEPARTMENT HEAD REPORTS**

The Town Board of the Town of Liberty does hereby accept the Department Head reports as submitted.

Motion: Councilmember John Lennon  
 Seconded: Councilmember Dean Farrand  
 4 AYES Carried

**ASSESSOR**-No report submitted

**CEO/BUILDING DEPARTMENT**

2024	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Permits Issued	15	22	20	17	25	17	37	19	19				191
Permits Completed/ Closed	26	11	16	12	9	14	16	20	14				138
Fire Inspections Performed	1	0	0	4	12	22	10	11	8				68

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Complaints Open	9	3	11	17	2	18	13	9	5				87
Complaints Closed	41	16	7	8	9	7	8	9	7				112
Appearance Tickets issued	0	0	10	0	8	14	0	0	0				32
Planning Board Applications	4	0	3	3	0	1	3	3	2				19
Planning Board Approvals	2	3	1	3	1	3	2	4	1				17
Zoning Board Applications	0	1	0	0	0	0	0	0	0				1
Zoning Board Approvals	0	0	1	0	0	0	0	0	0				1
Municipal Searches	15	18	25	17	23	10	19	19	18				164

## COURT

2024	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
V&T Appearances	N/R	65	123	145	156	114	0	180	145	
Criminal Appearances		258	244	283	297	244	295	262	270	
Ordinance Appearances		13	1	19	3	22	10	0	11	
Civil Appearances		12	14	20	15	21	18	24	13	
Total Fines Collected		\$51,816	\$53,369	\$67,072.50	\$60,768.00	\$63,914.00	\$60,779.00	\$59,956.00	\$62,397.00	
Total Fines to Town		\$23,814	\$21,481	Not available	Not available	Not available	Not available	\$27,786.00	Not available	
Total Fines to Village		\$265	\$400	Not available	Not available	Not available	Not available	\$465.00	Not available	

DCO- No report

## FINANCE

1. Prepared 2025 Tentative Budget
2. Reviewed Operation Sewer Units and updated Sewer Unit Schedule
3. Attended four budget work sessions and made multiple changes to 2025 Tentative Budget
4. Validated the Town of Liberty's System for Award Management (SAM) credentials in order to be eligible for Federal funding
5. Reported street light outages on Route 52 East
6. Reported additional street light outages for Presidential Estates.
7. Submitted payment request to EFC for Swan Lake Sewer. Total requested and received to date is \$605,079.32

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8. Reviewed canvass letters received back for the Clerk in the Assessor's Office and determined those that qualified to begin the interview process
9. Finished terminating most seasonal employees
10. Mailed canvass letters for Senior Account Clerk in the Water and Sewer Department
11. Submitted Workers Compensation information for reimbursement
12. All other daily duties and responsibilities

## **HIGHWAY**

### **Improvements/Maintenance:**

- Ditched
  1. Lily Pond – 5 days
  2. Upper Ferndale – 3 days
  3. Tanzman – 2 days
- Culvert Replacement
  1. Ferndale Loomis – 7 pipes
  2. Lily Pond – 8 pipes
- Road sweeping – Fox Mountain, Midway
- Hand hot patched – Mongaup, Lake Marie, Weiss, Fox Mountain, Shore
- Beaver Dam Maintenance – Midway 1 time
- Grade gravel roads - East Mongaup, Budnick, Stafford, Flynn
- Guard Rail installation on Fox Mountain
- In house paved – Highview Acres
- Contracted paving – Ferndale Loomis Nova paved from Route 52 – Route 55
- Grader paved with black top Breezy Hill
- All roadside mowing completed

### **Facilities:**

- Gutters need to be repaired - pending
- Parking lot needs repaving - on hold
- Fuel system needs to be replaced – requesting quotes
- Door locks need to be replaced – received a quote for \$13754.90, working on getting 2 more quotes

### **Equipment/Vehicles:**

- New 1 ton has been received from Robert Green

### **Personnel:**

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- 2 new HMEO's began working on September 30, 3<sup>rd</sup> HMEO start date pending

**Misc:**

- Getting ready to reopen gravel bank

## **PARK & RECREATION**

Milk Weed Garden at Hanofee Park is just about competed. The Sullivan County Health Fair is scheduled for **Saturday September 14<sup>th</sup>**

We Teamed up with Sullivan 180 for a work day at Walnut Mt. we updated some Disc Golf Tee boxes and painted the dug outs.

We had Sullivan County Work Force Development working with our park crew for six weeks doing projects around Hanofee Park.

Repairing the dock at the lake.

Maintaining mowing at all the parks

Making repairs to the Outdoor pavilion

Budget has been submitted to Finance Department

Working on getting new software for the office to better our department and make it easier for residents to sign up for programs.

Summer Camp is all wrapped up another successful season

Pool is closed for the season will need to order a diving board

Youth Football and cheerleading Is in full swing had our first game on Saturday

Seniors senior center open and serving meals on Wednesday. Looking for more seniors. Meeting with them. Book club and a senior dance.

Adult Flag football Tournament first week of October

Catskill Archers hosting an event at Walnut Mt Mid-September

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**TOWN CLERK**

Highway Fees	Road Access Permit	1	100.00
Conservation	Conservation	17	44.36
Marriage Licenses	Marriage Licenses	10	175.00
Permits	Refuse Collection	0	0
	Sewer Permit	1	15.00
	Towing Licenses	0	0
	Firework Permit	1	100.00
	Peddler's Permit	0	0
Small Sales	EZ Pass	13	325.00
	Notary Fees	70	140.00
	Marriage Certificate	9	90.00
	Photocopies	10	2.50
	Misc (Returned Check Fee)	0	0
Building	Certified Mailings	1	147.73
Dog Licensing	Female, Spayed	13	117.00
	Female, Unspayed	4	50.00
	Male, Neutered	10	90.00
	Male, Unneutered	4	50.00
	Purebred	0	0
	Senior	5	-25.00
	Replacement Tags	0	0
	Boarding Fees	0	0
	Redeemed Dog (1)	2	150.00
	Redeemed Dog (2)	0	0
	Redeemed Dog (3)	0	0
	Reimbursement of Expenses	0	0
Building	Variance	0	0
	Lot Improvement	0	0
	Special Use	2	600.00
	Junk Yard	0	0
	Subdivision	1	300.00
	Building Inspections Public Assembly	0	0
	Building Permit	21	28,705.50
	Commercial Establishment Inspection	1	75.00

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Fire inspectors	2	270.00
Municipal search	18	1,800.00
Reimbursement of Expenses	0	0
Firework Permit	0	0

## WATER & SEWER

1. The guys have been busy this month with all the usual things. They have been sand blasting and painting hydrants, mowing, weed whacking hydrants, painting lines on the roads, taking off sand beds, pumping septic tanks and taking off meters.
2. Dylan, Joan & I have spent the last 2 weeks on the computer trying to complete the lead and copper rule revisions that is due on October 16<sup>th</sup>.
3. Our 2 new employees. Carlos and CJ, are working out good and seem to be very interested.
4. Jeremy and Dylan have finished up the last part of their water license and should be receiving their certificates soon.
5. Individual meters were installed at Green Hills. Joan will have to set up the 50 new accounts on the computer and in the meter books for their first billing in December.
6. Any other items that may arise prior to meeting.

## DELAWARE ENGINEERING

Town of Liberty, NY  
October 7, 2024 Town Board Meeting  
Update on Projects

### 1. *CDBG Grant Project Phase 10 – White Sulphur Springs Boyd Road*

#### Actions for the Board to consider at today's meeting:

- None

#### Substantial Completion

- All construction contracts closed out and all contractors have been paid
  - Watermain Replacement – Tweedie
  - Boyd Road Reconstruction – Poley Paving

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### **Engineering Services**

- As-Builts preparation has been completed
- As-Builts and the previously submitted Engineer's Certification of Project Completion were submitted to NYSDOH on 9/6/24

### ***2. Swan Lake WWTP Upgrade***

#### **Actions for the Board to consider at today's meeting:**

- No action required

#### **Critical Items Planned for Next Month's Meeting to Keep Moving the Project Forward**

- On or before October 18, 2024
  - Submit complete NY-2A Application Form and final revised PER
- On or before Oct. 18 or 25, 2024
  - Submit Revised Map Plan & Report to Town Board & BC and receive resolution for publication of hearing notice from Bond Counsel, to be scheduled for the 11/18/24 Town Board meeting (for 202B proceedings)
- November 4, 2024 – Town Board Meeting (Accept Map Plan & Report)
  - Town to resolve accept the Map Plan & Report for the increase or improvement of the facility (§ 202-B) and call for/schedule a public hearing for 11/18/24

#### **Critical Items to Keep Moving the Project Forward**

- November 18, 2024 – Town Board Meeting (Public Hearing)
  - Town holds public hearing on the proposed project and to the increase or improvement of the facility (§ 202-B) for a 0.960 MGD facility and \$40M upgrade - 5:30 PM @ the SL Fire Dept. or Senior Center
- December 2, 2024 – Town Board Meeting
  - Town to review final public comments from 11/18/24 public hearing
  - Town to make determination in the public interest to complete the proposed improvements (NY Town Law § 202-B Increase or Improvement of Facilities and Submit certified copy of the order to hold the hearing,
  - Town to consider adopting a Bond Resolution for the project using package - provided by Bond Counsel

#### **Project Funding/Financing Overview:**

- Current Project Budget Overview
  - Current Project Budget = \$18 M
  - Current Project Funding = \$11.4M (63%)
  - Town Portion = \$ 6.6M (0% interest loan)

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- Proposed Project Budget Overview
  - Proposed Project Budget = \$40 M
  - Current Project Funding = \$11.4M
  - Other Funding = \$ 0M (other funding opportunities e.,g., WQIP, USDA-RD, & Enhanced. WIIA, etc. under review)
  - Town Portion = \$28.6M (loan, may go down with other Funding opportunities)
- Additional Funding Request – NYSDEC WQIP
  - Application submitted on 7/31/24 requesting up to \$10M in grant funding.
  - Awards typically announced near the end of the year
- Request to Modify an EFC Funding Agreement
  - Current Project Financing Agreement = \$18M
  - A draft/unsigned Request to Modify an EFC Funding Agreement form and updated cost estimate on SRF Budget Form showing current and proposed budget increase to \$40M and an upgrade capacity increase from 0.686 to 0.960 MGD upgrade, as well as questions related to ER and design review schedule, was submitted to NYSEFC on 6/28/24. Comments, and responses to questions were as follows:
    - *The Town needs to sign the PFA mod request, the schedule extension needs to be included, and it should be submitted to the CWapply email address at the bottom of the form*
    - *EFC will need a new engineering report as soon as DEC confirms SPDES limits*
    - *EFC will coordinate with DEC to confirm who will be the lead agency for review and approval of the revised engineering report, BODR, plans and specifications.*
    - *EFC and/or DEC will not approve the revised ER/P&S until the new permit is finalized*
    - *EFC can start reviewing the design once draft permit limits are issued for public comment, but no review will be considered final until the final SPDES permit issued. Please check with DEC on their approval process.*
  - The final Request to Modify for a \$40M upgrade, signed by the Town Supervisor, including schedule and other additional information, was submitted to NYSEFC on September 19, 2024
  - NYSEFC is reviewing to evaluate possible opportunities for funding the additional amount
- FFY 2025 IUP / Updated PFA for the Updated \$40M Project Budget
  - The Final Intended Use Plan (IUP) for clean water projects became effective on October 1, 2024.

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- This project is listed on the annual list with a Total Cost of \$40M, and is eligible for short term financing in FFY 2025 (October 2024 – September 2025), pending PFA Modification Request Approval (see Request to Modify an EFC Funding Agreement, above)

### **Moving the WWTP Upgrade Project Forward**

- Professional Services Work
  - Information Session Regarding Swan Lake Waste Water Treatment Plant Upgrades was held on 5/28 @ 6:30 pm at the Swan Lake Fire House
  - At the June 3, 2024 meeting the Town agreed to a project budget of \$40M and a plant flow capacity capable of 960,000 gpd (maximum potential WWTP buildout using the existing oxidation ditches)
  - Delaware is proceeding with preparation of the revised Schedule, Map Plan Report (MPR), PH Presentation, & Revised Engineering Report (ER); with a project \$40M upgrade and a plant flow capacity of 960,000 gpd
  - See ***Critical Items Planned for Next Month Meeting to Keep Moving the Project Forward*** and ***Critical Items to Keep Moving the Project Forward*** above
- SPDES Permit
  - Continuing work on NYSDEC SPDES Permit Application (NY-2A) for a facility upgrade and expansion with a plant flow capacity of 960,000 gpd, including revised PER
  - Notice of Incomplete Application received on June 3, 2024
    - SPDES Permit
      - General Comments from NOI Application cover letter
      - SPDES Outfall Location
        - Incorrect outfall location in the current permit
        - Revise NY-2A to reflect current outfall location
        - Provide easements for all non-Town owned property
      - Stream Disturbance
        - Upgraded outfall pipe will require a Stream Disturbance Permit
      - Freshwater Wetlands
        - No nearby wetlands currently
        - NYSDEC is amending freshwater wetlands regulations, effective 01/01/25
        - NYSDEC may reevaluate our jurisdiction for the proposed project at a later time.
      - State Environmental Quality Review (SEQR)
        - Appears to be an Unlisted action
        - Short Environmental Assessment Form is required

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- Uniform Procedures
  - New applications processed pursuant to Uniform Procedures regulations
  - Major Action, will require a 30-day public comment period
- Community Risk and Resiliency Act (CRRA)
  - Requirement to demonstrate that the applicant has considered future physical climate risk due to sea-level rise, storm surge and flooding
- Technical Comments
  - General Corrections – Minor corrections required
  - NY-2A – Minor corrections/additional information required
  - Additional Submittals - Revision Required
    - Topographic Map
    - Conditional Exclusion Certification Form
    - Consideration of Future Physical Climate Risk Form
  - Stream Disturbance, Freshwater Wetlands, SEQR, Uniform Procedures, and Community Risk and Resiliency Act (CRRA)
  - Conference call with NYSDEC on June 21, 2024 focusing on outfall location
    - The current outfall location and receiving waterbody (West Branch Mongaup River), which has been in place since 1984, is not the outfall location and receiving waterbody (tributary to the West Branch Mongaup) in the existing permit.
      - Affects Water Quality analysis and may affect discharge limits
- Plan Forward
  - Delaware to fill out Water Treatment Chemical (WTC) forms for chemical use at the existing plant and possibly anticipated WTC forms for chemical use for the upgrade at 0.960 MGD
  - Delaware revising the Topographic Map
  - Delaware preparing response to notice of incomplete application (NOIA), including WTCs, Topographical Map, Conditional Exclusion Certification Form, and Consideration of Future Physical Climate Risk Form, and will submit to NYSDEC, which is anticipated to be submitted to NYSEFC on or before October 18, 2024
  - NYSDEC will do the Water Quality review based on actual/current outfall location to provide draft limits to Delaware/Town
- Project Schedule (updated October 2, 2024)

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- The Anticipated Project Schedule (detailed), attached, based on completion of design prior to draft effluent limits which are anticipated to be provided by NYSDEC in April 2025
- A summary of the detailed schedule is as follows:

Task/Milestone	Timeframe Start to Complete	Date/Timeframe (A) / (T)
WQIP CFA Application	Completed	July 2024 (A)
Design Completion	9-months	July 2024 – April 2025 (T)
NYSEFC Request to Modify an Existing PFA	Completed	September 2024 (A)
Submit Final SPDES NY-2A Items	1-month	October 2024 (T)
Submit Preliminary Engineering Report	1-month	October 2024 (T)
202(b) & Bond Resolution	4-months	September – December 2024 (T)
WQIP Award Announcement	3-months	December 2025 – February 2024 (T)
NYSDEC SPDES Permit Technical Review	6-months*	November 2024 – April 2025 (T)
NYSDEC SPDES Permit Draft Limits	1-month*	April 2025 (T)
NYSDEC SPDES Public Notice	1-2 months*	April – March 2025 (T)
NYSDEC & NYSEFC PER and Design Rev.	2-4 months*	May – August 2025 (T)
NYSDEC SPDES Permit Finalized	1-2 months*	June – July 2025 (T)
NYSDEC & NYSEFC PER Approval	1-month*	July 2025 (T)
NYSDEC & NYSEFC Design Approval	1-months*	August 2025 (T)
NYSEFC Revised PFA Approval Memo	1-2 months*	September – October 2025 (T)
Authorization to go to Bid from Town	1-month	October 2025 (T)
Bidding/Award	2 months	October – November 2025 (T)
Close on Revised SRF Financing	1-2 months*	November – December 2025 (T)
Notice to Proceed	1-2 months*	December 2025 – January 2026 (T)
Construction	18 months	January 2026 – June 2027 (T)
Substantial Completion	1 month	May 2027 (T)
Constriction Completion	1 month	June 2027 (T)
NYSEFC Long Term Loan Closing	1 month*	May 2028 (T)

\* Gray shading denotes regulatory processes. Estimated timeframes for action, or review and approval periods subject to change. All subsequent anticipated dates shall be revised as necessary once regulatory approvals are obtained.

- On-site Under Ground Fuel Tanks

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- NYSDEC is seeking backfees for each 5-year period that each tank was active. Based on the fee schedule, capacity of tanks 1 and 2 was 1,500 gal, the back fee charges would be \$100 every five years from 1986 to 2011 or approximately \$500. From 2011 to present we are looking at \$300 for every five years or approximately \$900 for a total back fee charge of approximately \$1,400 – NYSDEC confirmed that fee is \$1,400
- At the August 5, 2024 meeting the Town Board Authorize the Town Supervisor to sign the PBS Application Form, and for the Town Director of Finance to issue a check payable to NYSDEC for \$1,400 for the existing underground fuel stage tank registration application
- Delaware picked up check from Cheryl and Application Form from the Town Supervisor and send into NYSDEC along with the tank registration application form
- Need to confirm with NYSDEC that the remaining section of the registration forms are properly completed
- Final PBS Application and Application Fee will be submitted to NYSDEC, following the final NY-2A and PER Amendment
- Subcontract Work
  - Mechanical/HVAC Design Review – Jade Stone (MWBE)
    - Retaining a MWBE firm to provide mechanical/HVAC design review
    - Peer review of HVAC design
    - Subcontract pending
- WWTP Flow Meter(s)
  - It was noted during design review of recent WWTP influent (effluent) flows (2021-2023) that there was a significant reduction (25-30%) in effluent flows from historical data (2017-2019)
  - Delaware subcontracted with Cyclops Process Equipment to install a temporary portable doppler flow meter to verify flow measurement accuracy of the existing effluent electromagnetic (mag) meter and **rental for one (1) month at a price of \$2,600**
  - It was determined that the **existing effluent meter is reading 25-35% lower** than the temporary doppler meter.
  - Delaware recommended that the Town consider replacement of the existing effluent flow meter (and purchase of the in place portable doppler flow meter which can be used on other Town water or wastewater systems)
  - Accurate flow measurement is important for design and for SPDES compliance, and **NYSDEC is requiring that the Town continue to unitize the portable doppler flow meter for SPDES reporting until the existing mag meter has been replaced**
  - Monitoring began in July 2024 and is ongoing until new effluent flow meter is installed
  - At the September 16, 2024 Meeting the Town Board resolved to:

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- Purchase a new effluent mag meter (\$8,915), and
- Purchase the in place portable doppler meter (\$5,735) (which can be used on other Town water or wastewater systems)
- The PO for the new effluent mag meter (\$8,915) is will be issued pending legal notice (30-days) for use of capital reserve funds for purchase
- The PO for the in place portable doppler meter (\$5,735) is with Damon ready to submit to the Vendor for processing

### *3. Stevensville Water Project*

#### Actions for the Board to consider at today's meeting:

- None

#### Engineering Services

- As-builts being prepared
- Construction certification planned to go out to NYSDOH with as-builts in October 2024

#### Construction Contracts

- Contract TL2-E-2017 – Electrical.
  - All work completed and paid out.
- Contract TL2-G-2017 – General
  - All work complete, contract closed out
  - A digital copy of the complete Closeout Package submitted to the Town 8/28/24, and hard copies were delivered on to Town Hall on 9/4/24

### *4. Economic Development Water and Sewer Infrastructure Capacity Planning Study*

- An update of the report was provided to the Town, and to the Village Mayor, Clerk and Dave B. on 6/8/24
- A joint Village-Town meeting was held on June 25, 2024
- Draft report being finalized now and will be circulated back to Town and Village

### *5. Swan Lake Sewer System Evaluation/I/I EPG Study*

#### Actions for Board Consideration at Tonight's Meeting:

- None

#### Project Funding

- All checklist items were submitted to NYSEFC on 8/22/24

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- Engineering Agreement is under review by NYSEFC
- NYSEFC will then schedule a scoping call with the Village – **Pending**
- Grant Agreement (to be provided by NYSEFC) to be executed by September 30, 2024 (Per 2/6/24 Award Notification Letter)
- More recent correspondence with NYSEFC indicates that this is a two (2) to three (3) month process from receipt of all checklist items, and the Town should be within this window
- On March 13, 2024 NYSEFC provided the Town an EPG Checklist and supporting documentation to assist the Town in the process of entering into a Grant Agreement with EFC
  - All checklist items due by August 31, 2024
  - 1. Board Resolutions – **Complete May 6, 2024**
  - 2. Budget and Plan of Finance Form – **Complete May 6, 2024**
  - 3. Executed Engineering Agreement – **Completed August 5, 2024**
  - Architectural/Engineering Procurement Certification – **Completed August 5, 2024**

#### Professional Services Request for Qualifications for Engineering

##### Request for Qualifications

- Completed July 1, 2024; selected Delaware Engineering, D.P.C. for work

##### Contract Execution and Negotiation

- **Contract executed with Delaware Engineering on August 5, 2024**
- **The Executed Engineering Agreement and Architectural/Engineering Procurement Certification submitted to NYSEFC on August 21, 2024**
- Engineering Agreement is under review by NYSEFC
- At the August 5, 2024 meeting the Town Board resolve to:
  - Authorize the Town Supervisor to execute Delaware Engineering, D.P.C.'s Professional Services Agreement for engineering/professional associated with the Swan Lake Sanitary Sewer Collection System Inflow & Infiltration (I&I) Study (EPG #128719), for a total not to exceed cost of \$60,000,
  - Authorize the Town Supervisor sign the Certification for Architectural/ Engineering Services Procurement (NYSEFC from) for the Professional Services Agreement with Delaware Engineering, D.P.C. dated 7/13/24 for engineering/professional associated with the Sanitary Sewer Collection System Inflow & Infiltration (I&I) Study (EPG #128719)
- Note, funding for this project is being provided through NYSEFC and the Town is required to commit matching funds equal to 20% (\$10,000) of the grant award.
- Grant Payments to the Town, with invoices and cost documentation, are as follows.

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- 25% of grant amount (\$12,500) upon Execution of Grant Agreement
- 25% of grant amount (\$12,500) upon Engineering Report Submittal
- 50% of grant amount (\$25,000) upon Engineering Report Acceptance
- **Town needs a plan to have funds in place to pay for all services (\$60,000), until grant is fully disbursed**
- Excerpt from 2023 EFG Grant Summary:

#### **Grant Payments**

Grants are disbursed in three or more payments based on the municipality's progress toward completion of an approvable engineering report. The municipality will receive the first disbursement in the amount of 25% of the total grant amount as an advance payment upon execution of the Grant Agreement with EFC. The second disbursement in the amount of 25% of the total grant amount will be made to the municipality when an approvable engineering report has been submitted for review. Note invoices and cost documentation is needed at this time. The third and final disbursement will be made once the engineering report has been accepted as complete by EFC/DEC and the remaining invoices have been submitted.

#### **Anticipated Project Schedule**

- The anticipated schedule is as follows:
- Adopt Board Resolutions March 23, 2023 (A)
- Submit NYSCFA EPG Funding Application August 11, 2023 (A)
- Award Announcement February 15, 2024 (A)
- Award Letter received by Town February 16, 2024 (A)
- Authorize the Town Clerk to publish the legal notice for RFQ March 4, 2024 (A)
- Deadline to submit an executed Award Acceptance Form March 8, 2024 (A)
- EPG Checklist of Supporting Documentation received by Town March 13, 2024 (A)
- Provide update to Town Board April 1, 2024 (A)
- Town adopts updated Board Resolutions and Plan of Finance May 6, 2024 (A)
- RFQ for A/E Procurement May - August 2024 (T/A)
  - Provide Legal Notice to the Town May 6, 2024 (A)
  - Provide RFQ to the Town May 9, 2024 (A)
  - Publication of the legal notice May 10, 2024 (A)
  - Deadline to submit RFQ/SOQ June 6, 2024 (A)
  - Provide Scoring, Award, & Procurement Documents to Town by June 25, 2024 (A)
  - Town Clerk to distribute and Board to review RFQs/SOQs June 10 – 14, 2024 (A)
  - Town Board to score RFQ/SOQ and select firm (at Board meeting) July 1, 2024 (A)
  - Engineering Contract Submitted to Town July 31, 2024 (A)
  - Execute Agreement with selected firm (at Board meeting) August 5, 2024 (A)
- Submit EPG Checklist & Supporting Documentation August 21, 2024 (A)

TOWN OF LIBERTY DEPARTMENT HEAD/ WORKSESSION MEETING  
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DATE: 10/7/2024  
TIME: 6:00 PM

- Deadline to submit EPG Checklist Supporting Documentation August 31, 2024 (A)
- Execute PFA (See Project Funding above) September - November 2024 (T)
- Deadline to Execute Grant Agreement September 31, 2024 (A)
- Complete I/I Engineering Report October 2024 – July 2026 (T)
- Town Review of the I/I Engineering Report August – September 2026 (T)
- Deadline to Complete I/I Engineering Report (2-year period) September 2026 (A)
- I&I work and reporting to occur October 2024 – July 2026 (T)

#### **I&I Study Engineering Work Status Update**

- Have base system map from 2023 EPA Administrative Compliance Order Sanitary Sewer O&M Procedures
- Plan to solicit subcontractors provide cleaning and closed-circuit television (CCTV) inspection services, pending execution of the Grant Agreement with NYSEFC
- Working with Damon to develop a list of target areas for CCTV work and Highlight/note locations of planned cleaning/CCTV work on the system map
- Continuing to summarize WWTP flows and precipitation
- More work pending

#### **6. Lead & Copper Rule Revisions service line inventory requirements, due October 2024**

- **Town is taking the lead and is responsible for getting the work done**
- The Town did not receive a grant for this work in 2024
- The October 2024 inventory deadline remains
- **The Town will need to continue to organize information on lead services lines to move forward with the inventory**
- DE has provided the Water and Sewer Dept. some support setting up and formatting the inventory spreadsheet
- The completed service line inventory template for your water system must be submitted to LSLI.submission@health.ny.gov no later than October 16, 2024
- **Consumer notification (Tier 2, 30 days) of known/potential lead service line and associated reporting requirements must be made to consumers at locations where service line materials are declared as Lead, Galvanized Requiring Replacement, or Lead Status Unknown Service Line in the completed service line inventory template within 30 days**
  - a. To comply with this provision, water systems must:
    - i. **Provide initial notification to affected consumers by November 15, 2024.**
    - ii. Provide the appropriate notification to new customers prior to or at the time service begins. repeat the notification annually until the service line is no longer lead, galvanized requiring replacement, or lead status unknown.

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- The water system must also complete *Reporting to states: Demonstrate that the water system delivered the notification and provide a copy of the notification and information materials to their states annually by July 1 for the previous calendar year.*

#### 7. *Sherwood-Roth Booster Pump Replacement*

##### Actions for Board Consideration at Tonight's Meeting:

- None

##### **Construction Status Update**

- Electrical Upgrade Work (for manufactures warranty) awarded to Eastern Electric Contracting at the 8/5/24 Board meeting for the bid price of \$15,150
  - Breakers have been ordered
  - Onsite work pending
- Construction (pump installation) was completed on 5/21; startup occurred on 5/30/24
  - Startup tech's report indicating no ground and confirming Xylem-Goulds requirement for warranty purposes
- At the July 15, 2024 meeting the Town Board authorized
  - The Water & Sewer Dept. Supervisor to solicit quotes, from a minimum of three contractors, for work to provide proper NEC compliance grounding to both Sherwood Roth booster pumps systems, and
  - Due to the need to have work done in a timely manner, authorize work to be awarded to the lowest responsible responder at the discretion of the Town Supervisor and Water & Sewer Dept. Supervisor, up to a maximum of \$20,000 (Town threshold for going out to bid).
- Delaware prepared an RFP for the scope of work to solicited quotes for the Sherwood Roth Booster Pump Electrical Upgrades to send to electrical contractors, with responses due by 3 PM on July 24, 2024.
- Two quotes were received:
  - Eastern Electric Contracting - \$15,100
  - Ross Electric - \$12,852.00 (contractor did not fill out provided bid sheet or schedule as requested, and is considered a bid informality)
- The Town has the option waive any informalities and award to either contractor
- Damon would prefer to award to Eastern Electric Contracting
- At the August 5, 2024 meeting the Town resolve to:
  - Award of the Sherwood Roth Booster Pump Electrical Upgrade work to Eastern Electric Contracting at a bid price of \$15,150 based on their 7/24/24 response
  - Authorize the Town Director of Finance to issue a purchase order for this work and send to Eastern Electrical Contracting

TOWN OF LIBERTY DEPARTMENT HEAD/ WORKSESSION MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
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**8. Ferndale Rd/Ferndale Loomis Road Intersection Waterline Crossing**

- **Actions for the Board to Consider at Tonight's Meeting:**
  - Review status
  - Under review with Damon

Background

- The barrier that protects the waterline crossing from traffic traveling south-east on the Ferndale Loomis Road (Steep Grade) has been struck by larger vehicles three time since 2021. See photos and plan (attached)
- In the most recent event, the impact moved the barrier so that it is now touching the piping, and may have moved the vertical section of waterline out of alignment. It appears that the barrier may be cast around the vertical segment of pipe. See detail on plan (attached)
- **In its current state it seems stable but it might break the line if it sustains another impact**
- The Town Highway Department has worked with the County to place "Steep Grade" signs at the top of the Ferndale Loomis Road
- Damon and Cheryl have asked us to work with the Town to provide a recommendation for repair and get costs/proposals to complete the repairs, that will be submitted to the insurance company of the business/motorist at fault
- The nearby County bridge and guiderails sustained significant damage in the two recent events, the County wishes to repair the bridge structure and replace the guiderail this season before the traffic in that area increases
- At this time, the recommended repair would be to isolate and shut down the crossing, demo existing barrier, and install a new barrier that is similar to the existing (due to limited space). It is unlikely that the work required to complete repair (demo existing and cast new barrier) will be able to be completed without shutting down the line, and would be without service, for possibly up to a month
- Need to review and confirm with the Town Water & Sewer Dept:
  - What needs to be done to shut that line down?
  - Can temporary service be installed (e.g., hydrant to hydrant) at/near the bridge?
  - Is there a secondary supply?
  - If no secondary supply, how long can this line be down for?
- The County is considering the possibility of working with the Town to complete the necessary repairs through an intermunicipal agreement (IMA) with the Town, but may ultimately decline considering the close proximity to the Town's waterline

**9. Attachments**

- Swan Lake WWTP Upgrade Anticipated Project Schedule (detailed)

**10. Items Discussed or Reviewed at Meeting but not distributed with this package:**

- None

**TOWN OF LIBERTY BOARD MEETING**  
**PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 10/07/24**  
**TIME: 6:30PM**

**NEW BUSINESS**

**ADOPTION OF LOCAL LAW NO. 5 "A LOCAL LAW OVERRIDING THE TAX CAP FOR FISCAL YEAR 2025"**

The Town Board does hereby adopt Introductory Local Law No. 5 of the year 2025 entitled "A Local Law Overriding the Tax Cap for Fiscal Year 2025" as Local Law No. 5 of the year 2025.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips				X	
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**REQUEST BY FAR ROCKAWAY HOTEL LLC (KNIGHTS INN) TO WAIVE WATER BILL PENALTY DENIED**

The Town Board does hereby deny the request from the Far Rockaway Hotel LLC (Knights Inn) to waive the penalty on their water bill in the amount of \$798.84. Supervisor DeMayo will send a letter.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**LARRY STEIGER APPOINTED TO THE BOARD OF ASSESSMENT REVIEW**

The Town Board does hereby appoint Larry Steiger to the Board of Assessment Review to fulfill the unexpired term of Allen Werlau for a term expiring on 9/30/2028.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski	X		X		

**RE-AFFIRMATION OF THE HIRING OF (3) EMPLOYEES FOR THE HIGHWAY DEPARTMENT AS HMEO'S HMEO'S W/ AN HOURLY PAY RATE OF \$27.05**

**TOWN OF LIBERTY BOARD MEETING**  
**PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**  
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The Town Board does hereby re-affirm the hiring of the following (3) employees as HMEO's for the Highway Department with an hourly pay rate of \$27.05:

- David Donovan
- Bryce Rogerson
- James Gibson

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**2025 TENTATIVE BUDGET ACCEPTED AS THE 2025 PRELIMINARY BUDGET**

The Town Board does hereby accept the 2025 Tentative Budget as the 2025 Preliminary Budget.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips					X
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski					X

**PUBLIC HEARINGS FOR BUDGET SET FOR 10/21/24**

The Town Board does hereby set the Public Hearings for the Budget on 10/21/2024 at 6:30 p.m. as follows:

- 6:30 P.M. 2025 Loomis Sewer District
- 6:35 P.M. 2025 Young's Hill Sewer District
- 6:40 P.M. 2025 Infirmary Road Sewer District
- 6:45 P.M. 2025 Swan-Lake Briscoe Rd. Consolidated Sewer District
- 6:50 P.M. 2025 Preliminary Budget

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**TOWN OF LIBERTY BOARD MEETING**  
**PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 10/07/24**  
**TIME: 6:30PM**

**RESOLUTION OF IN MEMORY OF EARL C. BERTSCH**

**RESOLUTION IN MEMORY OF EARL C. BERTSCH**

**WHEREAS**, it is with deep sadness and heavy hearts to learn of the passing of Earl C. Bertsch on September 17, 2024; and

**WHEREAS**, Earl has faithfully and conscientiously served the Town of Liberty and its citizens for 36 years as the Director of Financial Services after his previous work at the Sullivan County Treasurer's Office, Sullivan County Community College and the Chester Cable Company; and

**WHEREAS**, Earl displayed excellence in work ethics, developed a high respect with his fellow employees and citizens of our municipality, and displayed an outstanding commitment of service to the Town of Liberty; and

**WHEREAS**, Earl was an invaluable wealth of knowledge and was a role model and mentor for all he worked with and the Town is grateful for his contributions and commitments given to our community; and

**WHEREAS**, Earl loved his life, his family, his farm and his community; and;

**WHEREAS**, Earl and Joy loved to travel and Earl would often tell us of his latest trip and adventures; and

**WHEREAS**, Earl was a quiet humble man of impeccable integrity, a joy to work with;

**NOW, THEREFORE**, In recognition of Earl's contributions to the Town Board, the Town of Liberty and its citizens, we hereby express our deep appreciation for his service to this community and extend to his family our sincere sympathy upon his passing. Please know that your loss is deep and your sorrow is great but, we want you to know, that we share in your sorrow but, more importantly, we recognize that this loss is Heaven's gain.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo	X		X		
Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski		X	X		

**APPROVAL OF MINUTES**

The Town Board does hereby approve the following minutes as submitted by the Town Clerk:

**TOWN OF LIBERTY BOARD MEETING**  
**PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 10/07/24**  
**TIME: 6:30PM**

- Budget Worksession 9/9/24
- Budget Worksession 9/10/24
- Budget Worksession 9/17/24
- Budget Worksession 9/30/2024
- Budget Changes Summary

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**BID OPENING SET FOR A 2013 FREIGHTLINER 114SD ON 10/17/24**

The Town Board does hereby set a bid opening for (1) used 2013 Freightliner 114SD on 10/17/24 at 11:00 a.m. at the Town Clerk's Office, 120 North Main Street, Liberty, NY 12754.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**REJECT THE PART-TIME SENIOR ACCOUNT CLERK'S LIST & AUTHORIZE FINANCE DIRECTOR TO REQUEST A PART-TIME ACCOUNT CLERK LIST**

The Town Board does hereby reject the current Part-time Senior Account Clerk's List and direct the Finance Director to request a Part-time Account Clerk List for the Water & Sewer Clerk.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		x	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**DONATION OF LAND IN PARKSVILLE SBL# 2.-1-4.1 (326.16 ACRES) & SBL # 2.-1-4.3 (36.6 ACRES)  
REJECTED BY TOWN BOARD**

TOWN OF LIBERTY BOARD MEETING  
PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/07/24  
TIME: 6:30PM

The Town Board does hereby reject a donation of the following land in Parksville -SBL# 2.-1-4.1 (326.16 acres) & SBL # 2.-1-4.3 (36.6 acres) and do hereby direct the Town Attorney to draft a letter thanking the estate.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo	X		X		
Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips		X	X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

## RE-AFFIRMATION OF CHERYL GEROW'S PAY INCREASE FOR BUDGET YEAR 2026

October 4, 2024

To: Ms. Cheryl Gerow

On September 30, 2024 during the budget presentation of The Finance Departments 2025 request a discussion relative to the status of Mr. Earl Bertsch's salary occurred. The current Town Board was apprised of a previous Town Board's commitment to transfer Mr. Bertsch's salary (\$6,000/year) to Ms. Gerow upon his separation of employment from the Town of Liberty.

Ms. Gerow stated to The Town Board that due to the nature of the employment separation (Mr. Bertsch's recent death) she felt uncomfortable taking that salary at this time. In addition, the agreed upon employee salary adjustment and budget constraints of 2024 were compounding factors.

She further stated that she would like this commitment to be honored for the budget year of 2026 and further clarified that this increase is in addition to any general salary increase agreed upon with The Employee Committee. The Town Board unanimously agreed to this request. The intent of this letter is to memorialize this discussion and commitment.

A roll call vote on October 7, 2024 serves to document the Town Boards commitment

Ave Nav

Frank Demayo	X
Dean Farrand	X
Vincent McPhillips	X
John Lennon	X
Sherri Kayleski	X

*\*This re-affirmation resolution was written & submitted at the 10/7/24 meeting by Councilmember Dean Farrand.*

**TOWN OF LIBERTY BOARD MEETING**  
**PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 10/07/24**  
**TIME: 6:30PM**

**DISCUSSION**

**UNDER REVIEW**

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. Solar

**IN PROGRESS**

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines
3. Empty Lot in Parksville
4. Illegal dumping of garbage
5. Delaware Town/Village Water Sewer Study
6. Lead Service Line Inventory
7. Walnut Mt. Pavilion.
8. Swan Lake-Lake
9. Zoning change request from KBSL Holdings, Inc.

**PUBLIC PARTICIPATION**

Jeffrey Altbach & Kathy Parkins- Maintenance of Weston Way.

Kristen Young-Lights on East Mongaup, Garden House, Huschke & Steiglitz, and Cameras put up on Huschke & Steiglitz & East Mongaup. Rat & Garbage issue. Garbage on rail trail an issue.

Joe Peters, Sr.-Rat issue in Parksville.

Manny Steinberg-Planning Board requested some bizarre items for the school such as radiation study for the power lines and mountain lions. It's taken 2 years to get school approved. Cameras were installed due to mail being stolen and people speeding and trying to run kids off the road.

**BOARD DISCUSSION**

Councilperson Vincent McPhillips

- Nothing to report

Councilmember John Lennon

**TOWN OF LIBERTY BOARD MEETING**  
**PLACE: SENIOR CENTER, 119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 10/07/24**  
**TIME: 6:30PM**

- Nothing to report

Councilmember Dean Farrand

- Nothing to report

Councilmember Sherri Kavleski

- Nothing to report

Supervisor Frank DeMayo

- Liberty awarded \$20 million FastNY grant. Thanks to Nick and many other partners.
- 334 Old Loomis Rd. made a great effort to clean property. Hold off on awarding bid.
- Thanked Matt DeWitt for Ferndale-Loomis to Rt. 52.
- Attended Patterns for Progress at the Liberty Library.
- Attended the Friends of the Upper Delaware at the Villa Roma.

**ADJOURN**

The Town Board does hereby adjourn the meeting at 7:41 p.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips	X		X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

TOWN OF LIBERTY 2025 BUDGET PUBLIC HEARINGS  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

At the Regular Meeting of the Town Board of the Town of Liberty held on October 21, 2024 at 6:30 p.m., the following were present:

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Sherri Kavleski

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher

**ALSO PRESENT:**

Town Attorney Ken Klein  
Finance Director Cheryl Gerow  
Confidential Secretary Nick Rusin  
Derek Kirk Sullivan County Democrat

**PLEDGE OF ALLEGIANCE**

***LOOMIS SEWER DISTRICT-PUBLIC HEARING***

At a Public Hearing of the Town Board of the Town of Liberty held on 10/21/24 at 6:30 p.m. at Senior Center, 119 North Main Street, Liberty, New York to hear oral and written comments from concerned citizens on the 2025 Town of Liberty Preliminary Budget of the Loomis Sewer District.

On a motion by Councilmember Vincent McPhillips and seconded by Councilmember John Lennon the Public Hearing was called to order at 6:30 p.m.

No one wished to be heard and no written comments were received.

Public Hearing closed 6:34 p.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		

**TOWN OF LIBERTY 2025 BUDGET PUBLIC HEARINGS**  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips	X		X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**YOUNGS HILL SEWER DISTRICT – PUBLIC HEARING**

At a Public Hearing of the Town Board of the Town of Liberty held on 10/21/24 at 6:35 p.m. at Senior Center, 119 North Main Street, Liberty, New York to hear oral and written comments from concerned citizens on the 2025 Town of Liberty Preliminary Budget of the Young's Hill Sewer District.

On a motion by Supervisor Frank DeMayo and seconded by Councilmember John Lennon the Public Hearing was called to order at 6:35 p.m.

No one wished to be heard and no written comments were received.

Public Hearing closed 6:39 p.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**INFIRMARY ROAD SEWER DISTRICT – PUBLIC HEARING**

At a Public Hearing of the Town Board of the Town of Liberty held on 10/21/24 at 6:40 p.m. at Senior Center, 119 North Main Street, Liberty, New York to hear oral and written comments from concerned citizens on the 2025 Town of Liberty Preliminary Budget of the Infirmary Road Sewer District.

On a motion by Supervisor Dean Farrand and seconded by Councilmember John Lennon the Public Hearing was called to order at 6:40 p.m.

No one wished to be heard and no written comments were received.

Public Hearing closed 6:44 p.m.

	Motion	Second	Aye	Abstain	No

**TOWN OF LIBERTY 2025 BUDGET PUBLIC HEARINGS**

**119 NORTH MAIN STREET, LIBERTY, NY 12754**

**DATE: 10/21/24**

**TIME: 6:30 P.M.**

Supervisor Frank DeMayo			X		
Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips	X		X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

***SWAN LAKE-BRISCOE ROAD CONSOLIDATED SEWER DISTRICT – PUBLIC HEARING***

At a Public Hearing of the Town Board of the Town of Liberty held on 10/21/24 at 6:45 p.m. at Senior Center, 119 North Main Street, Liberty, New York to hear oral and written comments from concerned citizens on the 2025 Town of Liberty Preliminary Budget of the Swan Lake-Briscoe Road Consolidated Sewer District.

On a motion by Councilmember Dean Farrand and seconded by Councilmember John Lennon the Public Hearing was called to order at 6:45 p.m.

No one wished to be heard and no written comments were received.

Public Hearing closed 6:49 p.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski		X	X		

***TOWN OF LIBERTY PRELIMINARY BUDGET – PUBLIC HEARING***

At a Public Hearing of the Town Board of the Town of Liberty held on 10/21/24 at 6:50 p.m. at Senior Center, 119 North Main Street, Liberty, New York to hear oral and written comments from concerned citizens on the 2025 Town of Liberty Preliminary Budget.

On a motion by Councilperson Dean Farrand and seconded by Councilmember John Lennon the Public Hearing was called to order at 6:50 p.m.

No one wished to be heard and no written comments were received.

Public Hearing closed 6:59 p.m.

	Motion	Second	Aye	Abstain	No

TOWN OF LIBERTY 2025 BUDGET PUBLIC HEARINGS

119 NORTH MAIN STREET, LIBERTY, NY 12754

DATE: 10/21/24

TIME: 6:30 P.M.

Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski		X	X		

The Supervisor then opened the Regular Monthly Meeting.

Respectfully submitted,

Town Clerk, Laurie Dutcher

**TOWN OF LIBERTY BOARD MEETING**  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

At the Regular Meeting of the Town Board of the Town of Liberty held on 10/21/24 at 7:00 p.m., the following were present:

**PRESENT:**

Supervisor Frank DeMayo  
Councilmember Dean Farrand  
Councilmember Vincent McPhillips  
Councilmember John Lennon  
Councilmember Sherri Kavleski

**ABSENT:**

**RECORDING SECRETARY:**

Town Clerk Laurie Dutcher

**ALSO PRESENT:**

Town Attorney Kenneth Klein  
Finance Director Cheryl Gerow  
Confidential Secretary Nick Rusin

**PLEDGE OF ALLEGIANCE**

**CORRESPONDENCE**

**INCOMING:**

1. Copy of the Park & Recreation minutes for 9/4/24.
2. Correspondence from the Liberty Joint Fire District regarding the activated fire alarms for September, 2024.

**OUTGOING:**

1. Correspondence sent by Supervisor DeMayo to Mash Sopariwala of the Knights Inn regarding his request to waive penalty charges on his water bill.

**ACCEPTANCE OF INCOMING CORRESPONDENCE**

The Town Board of the Town of Liberty does hereby accept the incoming correspondence.

TOWN OF LIBERTY BOARD MEETING  
 119 NORTH MAIN STREET, LIBERTY, NY 12754  
 DATE: 10/21/24  
 TIME: 6:30 P.M.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski		X	X		

**NEW BUSINESS**

**APPROVAL OF THE MONTHLY REPORTS**

The Town Board does hereby approve the following monthly reports:

- Town Clerk's Report 9/24
- Revenue & Expense Report 9/24
- Supervisor's Report 9/24

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**APPROVAL OF THE MINUTES**

The Town Board does hereby approve the following minutes as submitted by the Town Clerk:

- Bid Opening (Cleaning) 10/17/24
- Bid Opening (Truck) 10/17/24

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**APPROVAL OF AUDITS**

The Town Board does hereby approve of the audits as follows:

**TOWN OF LIBERTY BOARD MEETING**  
**119 NORTH MAIN STREET, LIBERTY, NY 12754**  
**DATE: 10/21/24**  
**TIME: 6:30 P.M.**

- October, 2024 Voucher Abstract #1617 to #1802 totaling \$694,440.56.
- September, 2024 Post Audit Claims #1602 to #1616 totaling \$102416.19.
- September, 2024 General Ledger Abstract Claims #303 to #337 totaling \$297,295.51.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand		X	X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon	X		X		
Councilmember Sherri Kavleski			X		

**JANITORIAL BID AWARDED TO INTEGRATED MAINTENANCE SOLUTIONS W/ TOWN CLERK NAMED NAMED AS MONITOR**

The Town Board does hereby award the Janitorial Bid to Integrated Maintenance Solutions. They named the Town Clerk as liaison to IMS to monitor what they do and if the Town is not satisfied to document it and bring it to their attention.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**2013 FREIGHTLINER 114SD BID AWARDED**

The Town Board does hereby award the bid for the 2013 Freightliner 114sd to Jeffreys Creek Land Contractors, Inc., 180 Southern Ave., Essex, MA 01929 in the amount of \$50,000.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips		X	X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

**AUTHORIZATION TO MAKE PAYMENT FOR 2013 FREIGHTLINER 114SD ON 10/21/24 OUT OF ARPA FUNDS**

The Town Board does hereby authorize payment for 2013 Freightliner 114sd to be made on 10/21/24 out of ARPA funds.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

**ADOPTION OF THE 2024 PRELIMINARY BUDGET**

The Town Board of the Town of Liberty does hereby adopt the Preliminary 2025 Budget as presented.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

The resolution does hereby duly pass.

**APPROVAL TO HIRE DONNA WAINMAN AS THE ASSESSOR CLERK AT A SALARY OF \$44,125 PENDING PRE-EMPLOYMENT TESTING**

The Town Board does hereby authorize the hiring of Donna Wainman as the Assessor Clerk at a salary of \$44,125 pending pre-employment testing.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**TOWN OF LIBERTY BOARD MEETING**  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

**FINANCE DIRECTOR DIRECTED TO REQUEST A NEW PART-TIME ACCOUNT CLERK LIST FROM THE COUNTY FOR WATER & SEWER DEPARTMENT**

The Town Board does hereby direct the Finance Director to request a new Part-time Account Clerk List for the Water & Sewer Department.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips		X	X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**AUTHORIZE THE FINANCE DIRECTOR TO RESEARCH MICROSOFT 365**

The Town Board does hereby authorize the Finance Director to research Microsoft 365.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo		X	X		
Councilmember Dean Farrand	X		X		
Councilmember Vincent McPhillips			X		
Councilmember John Lennon			X		
Councilmember Sherri Kavleski			X		

**DISCUSSION**

**OLD BUSINESS**

**UNDER REVIEW**

1. Drilled wells with a yield of less than 5 GPM.
2. Training & Recommendations policy- Planning & Zoning
3. Shipping Containers
4. Fence In/Fence Out
5. AIRBNB
6. Solar
7. Update of Comprehensive Plan

**IN PROGRESS**

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

1. Converting and moving the Building Department and the Assessor's Office to the Park & Recreation Building.
2. Fines (*Sent to KK 9/17/24*)
3. Illegal dumping of garbage
4. Delaware Town/Village Water Sewer Study
5. Lead Service Line Inventory
6. Walnut Mt. Pavilion.

#### **PUBLIC PARTICIPATION**

##### **Billy Prince**

Advised the Board to have the Code Enforcement Officer to look at some possible code violations. East Hill & Rt. 52, Dahlia & Worden Lane and Mt. Morris Rd.

##### **Nora Singer**

Mrs. Singer advised she is a resident of Huscke Rd. and she thanked the Town Board for all time effort for everything that they do. She did tell the board that she was very excited to learn of an empty commercial lot in which to build a school for the children but that a year later they are still not moving forward. She asked if the board could do anything to help she would greatly appreciate it.

##### **Mrs. Halpern**

She advised the board that she is also very happy to be here and is here tonight to show her appreciation. Her husband Ari Halpern is on the Town's Zoning Board. She told the board that they both pray for the success of Liberty. She advised that they took an EMT course to help out the Town and that they have volunteers working for the Fire Departments. She also asked the board to help with moving forward with the school.

##### **Mrs. Eisner**

Is a resident of Radcliffe road. First she wanted to say God bless all the Town members of the Town and that they appreciate all the work that we do for them. She explained that as a teacher she feels very passionate regarding the school project and that they did whatever was asked of them although others with similar projects weren't asked for such tests such as checking the power lines for radiation and to make sure there were no mountain lions and many other requests. She advised that they had fulfilled each request and would like to ask if they can continue with the project and build the school. She also wanted to give us a message.

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

The ladies and girls all sang the following song:

O say can you see,  
Dear Board of Liberty,  
All who participate,  
We so much appreciate,  
Your hard work and devotion,  
Your strength and dedication,  
We pledge our gratitude,  
For all that you do,  
And humbly request,  
Our dream to pursue  
For our children a school,  
A place for them to grow,  
  
O Dear Liberty, We all pray, for your success each day,  
  
Together we'll thrive in Peace and harmony  
Our Town will Blossom in unity!

GOD BLESS AMERICA

TOWN OF LIBERTY,

GOD BLESS AMERICA,

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

Our Home Sweet Home!

**Highway Superintendent Matt DeWitt**

Advised the board that Lily Pond was contract paved and that blacktopped had deficiencies. They are on top of it and the company is making good on it. The mix was not great and it has started to unravel in a few spots.

He also advised the Board that they had replaced a pipe that went between (2) houses approximately 300 ft. of 18 feet on Old Loomis Rd. in case anyone called. He did get a call and asked why Town employees were not working on the road but on private properties. He explained and the person completely understood.

**Elizabeth Greig**

Asked the board to reconsider AIRBNB's. She advised that she had attended a housing presentation with Adam Bosch and there is no housing stock for people to come here, work here or to visit. She suggested having them register so that we could see how much of our housing stock is in AIRBNB'S.

**BOARD DISCUSSION**

**Councilmember Vincent McPhillips**

- Notified Matt of an issue and he took care of it after it was brought to Councilmember McPhillip's attention and Matt took care of it. They wrote a letter thanking him. It was a condition that happened over 4 years ago.
- Has never seen so many women here at a Town Board meeting and that their voices reached out. Hopes that we can progress so that the children can have a school with a play yard and playground and are safe. You should come more often.

**Councilmember John Lennon**

- Reiterate what Vince said.
- Halloween parade this Saturday

**Supervisor Frank DeMayo**

- Thank you to the women and young girls for attending.

TOWN OF LIBERTY BOARD MEETING  
119 NORTH MAIN STREET, LIBERTY, NY 12754  
DATE: 10/21/24  
TIME: 6:30 P.M.

- Situation in Indian Lake in regards to sewer and a resident working on trying to resolve the issue.
- No response to the Senior Account Clerk position.
- Will be discussing ARPA next meeting.
- Went to the Friends of the Upper Delaware River on Wednesday and Thursday at the Villa Roma.

**Councilmember Dean Farrand**

- Halloween Parade on Saturday.
- Meeting on Wednesday to iron out the details of the school.

**Councilmember Sherri Kavleski**

- Park & Recreation is not doing a great job reaching out to the seniors. Is there a way to give them access to Enhanced Star to reach out to the seniors. It would be a way to get the word out to the seniors.

**ADJOURN**

The Town Board does hereby adjourn the meeting at 7:38 p.m.

	Motion	Second	Aye	Abstain	No
Supervisor Frank DeMayo			X		
Councilmember Dean Farrand			X		
Councilmember Vincent McPhillips	X		X		
Councilmember John Lennon		X	X		
Councilmember Sherri Kavleski			X		

Respectfully submitted,

Laurie Dutcher, Town Clerk

**From:** Dan Fagnani <dfagnani@delawareengineering.com>  
**Sent:** Tuesday, October 29, 2024 3:30 PM  
**To:** c.gerow townofliberty.org; I.dutcher townofliberty.org  
**Cc:** supervisordemayo townofliberty.org; n.rusin townofliberty.org; dohman@delawareengineering.com  
**Subject:** Dept Head/Town Board Meeting November 4, 2024 Meeting

Hi Cheryl and Lauire,

At Monday's November 4 Town Board meeting, for the Swan Lake Sewer System Evaluation/I/I Engineering Planning Grant (EPG), we will be recommended that the Town agrees to set up and fund an account for \$60,000 this month to pay for all services, until grant is fully disbursed.

Should this go on the Town's meeting agenda as a separate item?

The EPG Grant Program is an expenditures reimbursement program. The Town needs to expend/incur costs to complete work before the Town can get reimbursed for the balance beyond the initial 25% of grant amount (\$12,500) disbursed upon Execution of Grant Agreement

Please let me know if you have any questions.

Thanks,



**DANIEL FAGNANI, P.E.**  
PROJECT ENGINEER  
55 South Main Street | Oneonta, NY 13820  
607.432.8073 x309 (office)  
607.316.3977 (mobile)  
[dfagnani@delawareengineering.com](mailto:dfagnani@delawareengineering.com)

**I.dutcher townofliberty.org**

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**From:** libertydpw@hvc.rr.com  
**Sent:** Thursday, October 31, 2024 3:17 PM  
**To:** I.dutcher townofliberty.org

Can you also put on the agenda if its not to late to hire Owen Trask as a laborer.

2024

OUT OF DISTRICT  
STEVENSVILLE WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	DISTRICT CODE	DISTRICT NAME
482000	8.-1-57	Malik, Dov	P O Box 745 Harriman, NY 10926	\$386.34	WD021	Outside Dristrict Stevensvile
482000	8.-1-55	Cohen, Jeremy	2714 Avenue I Brooklyn, NY 11210	\$386.34	WD021	Outside Dristrict Stevensvile
482000	8.-1-75	Heichel Duvic LLC	352 Marcy Ave Apt 1 Brooklyn, NY 11206	\$15,764.49	WD021	Outside Dristrict Stevensvile
482000	9.-1-6	J & J Enterprises	632 Bedford Ave Brooklyn, NY 11211	\$254.98	WD021	Outside Dristrict Stevensvile
				\$16,792.15		

2024		OUT OF DISTRICT SWAN LAKE/BRISCOE RD CONSOLIDATED SEWER				
SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
482000	8.-1-57	Malik, Dov	P O Box 745 Harriman, NY 10926	\$1,120.99	SD042	Outside SW/LK Briscoe Rd
				\$1,120.99		

2024

## LOOMIS WATER DISTRICT

## RE-LEVIED WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	35.B-1-19	Vitamur Corp	41-11 Glenwood St Little Neck, NY 11363	\$518.40	WD023	Loomis Water
483689	35.D-2-1.1	Leroy, Paul	289 Old Loomis Rd Liberty, NY 12754	\$343.99	WD023	Loomis Water
483689	35.-1-16.1	Olsen, Phillip	68 Academy St Liberty, NY 12754	\$84.24	WD023	Loomis Water
483689	35.D-2-6	Ferrari, John	397 Bicycle Path Port Jefferson NY 11776	\$273.79	WD023	Loomis Water
483689	35.D-2-10	Strysco, Thiomas	19 Loomis Village Rd Liberty, NY 12754	\$336.96	WD023	Loomis Water
483689	35.D-4-12.2	Chen, Chiling	140-39 4th Ave Apt 4U Flushing, NY 11354	\$244.93	WD203	Loomis Water
483689	35.B1-17	Philippe, Gregory	867 East 89th St Brooklyn, NY 11236	\$959.76	WD023	Loomis Water
483689	35.D-2-2.2	Cavet, George	68-05 60th Lane Brooklyn, NY 11385	\$758.18	WD023	Loomis Water
483689	35.-2-18.2	Yeshiva Letzirim	92 Emerson Place Brooklyn, NY 11205	\$3,988.60	WS023	Loomis Water
483689	35.-1-21	Cavet, Ana	264 Old Loomis Rd Liberty, NY 12754	\$336.96	WD023	Loomis Water
				\$7,845.81		

2024

## FERNDALE WATER DISTRICT

## RE-LEVIED WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	29.-2-6	Y & L Enterprise LLC	856 Eastern Pkwy Brooklyn, NY 11213	\$355.32	WD022	Ferndale Water
483601	129.-2-1	Jaquez, Yobani	4 Clements Rd Liberty, NY 12754	\$951.93	WD022	Ferndale Water
483601	121.-3-2	783 C LLC	783 Avenue C Bayonne, NJ 07002	\$355.32	WD022	Ferndale Water
483601	121.-1-1.1	2071 St Rt 52 Property	839 Shandalee Rd Livingston Manor, NY 12758	\$378.00	WD022	Ferndale Water
483601	124.-1-7	Bakheet, Hassan	834 Newark Ave Jersey City, NJ 07306	\$198.58	WD022	Ferndale Water
483689	30.-1-71	Schiff, Michael	55 Old Monticello Rd Liberty, NY 12754	\$856.80	WD022	Ferndale Water
483601	126.-1-4	Kasiotis, joseph	36 Westview Ace, 1C tuckahoe, NY 10707	\$355.32	WD022	Ferndale Water
483601	129.-1-4.1	G & D Real Property Holdings	P O Box 923 Liberty, NY 12754	\$331.95	WD022	Ferndale Water
483689	29.-3-5	Lemonade Valley LLC	93 Park Ave Monticello, NY 12701	\$544.95	WD022	Ferndale Water
483689	30.-1-78	Liberty Villas Resort LLC	1 Larissa Ct Airmont, NY 10952	\$527.34	WD022	Ferndale Water
483689	37.-1-9	Montes, Luis	2701 s semans Neck Rd Seaford, NY 11783	\$123.42	WD022	Ferndale Water
483689	36.-1-141	Wilkinson, Karl	PO Box 262 Ferndale, NY 12734	\$710.64	WD022	Ferndale Water
483601	124.-1-2	Bahkeet, Sherein	834 Newark Ave Jersey City, NJ 07306	\$173.88	WD022	Ferndale Water
483601	131.-1-1	DSEL Liberty LLC	P O Box 66 New Rochelle, NY 10804	\$355.32	WD022	Ferndale Water
483689	36.-1-137	Wilkinson, Karl	PO Box 262 Ferndale, NY 12734	\$355.32	WD022	Ferndale Water
483689	36.-1-139	Wilkinson, Karl	PO Box 262 Ferndale, NY 12734	\$453.60	WD022	Ferndale Water
483689	37.-1-3.2	Dumont, Emmanuel	245 W 120th St Apt 3 New York, NY 10027	\$123.42	WD022	Ferndale Water
483689	36.-1-106	Angwenyi, Charles	21 Station Hill Rd Ferndale, NY 12734	\$355.32	WD022	Ferndale Water
483689	36.-1-68.1	Calhoun, Brenda	100 Harris Rd Ferndale, NY 12734	\$355.32	WD022	Ferndale Water
483689	36.-1-74.6	Klotz, Christina	295 Lt Brender Hwy Ferndale, NY 12734	\$287.98	WD022	Ferndale Water
483689	29.-1-33	Clarke, Jennifer	115 Upper Ferndale Rd Liberty, NY 12734	\$451.08	WD022	Ferndale Water
483601	126.-1-3	Fernandez, Ramon	120 Matthew Dr Bedminster, NJ 07921	\$1,042.24	WD022	Ferndale Water
483689	36.-1-118.1	Machne Bnos Square	37 Truman Ave Unit 105 Spring Valley, NY 10977	\$8,632.80	WD022	Ferndale Water
483689	36.-1-132	Harris Rd Holdings LLC	37 Truman Ave Unit 105 Spring Valley, NY 10977	\$398.79	WD022	Ferndale Water
483689	36.-1-91	Maciodoca Corp	99 Ferndale Rd Ferndale, NY 12734	\$642.60	WD022	Ferndale Water
483689	36.-1-133	327 Harris LLC	25 Allir Way 520 Spring Valley, NY 10977	\$286.65	WD022	Ferndale Water
483601	121.-3-6	Yoley's enterprise Inc	5 Apta Way Unit 302 Monroe, NY 10950	\$355.32	WD022	Ferndale Water
483689	29.-3-4	Fernandes, Antonio	158 Landon Ave Kearney, NJ 07032	\$355.32	WD022	Ferndale Water
483689	29.-3-6	Bold Gold Media Group	575 Grove St Honesdale, PA 18431	\$234.36	WD022	Ferndale Water
483689	121.-1-3.2	Jetta Corp	2035 Rt 52 Liberty, NY 12754	\$ 91.48	WD022	Ferndale Water
483689	124.-1-6.1	Yeshiva Ahavas Israel	6 Lee Ave Brooklyn, NY 11211	\$6,414.11	WD022	Ferndale Water
483689	38.-1-68.2	Dowe, Luther	370 Harris Rd Ferndale, NY 12734	\$97.02	WD022	Ferndale Water
483689	36.-1-112	Friendship Baptist Church	P O Box 139 Ferndale, NY 12734	\$83.16	WD022	Ferndale Water

483689	36.-1-74.7	DiBella, Michelle	82 Johns Estate Rd Pine Bush, NY 12566	\$987.37	WD022	Ferndale Water
483601	121.-3-3.1	Jetta Corp	2035 Rt 52 Liberty, NY 12754	91.48	WD022	Ferndale Water
483689	41.-1-19.3	Dowe, Luther	399 Stanton Corner Rd Ferndale, NY 12734	458.01	WD022	Ferndale Water
483601	121.-1-3	Golden Pk Housing Dev.	135 Berkley St West Newton MA, 02465	26330.34	WD022	Ferndale Water
483689	30.-1-19	Guarnacia, Margherita	1872 Rt 52 Liberty, NY 12754	83.16	WD022	Ferndale Water
483689	30.-1-30.4	Shain, Scott	1818 Rt 52 Liberty, NY 12754	133.71	WD022	Ferndale Water
483689	30.-1-80	Ungarisher, Nachman	1441 Oakwood Ave Lakewood, N 08701	185.46	WD022	Ferndale Water
483689	37.-1-8	Paljevic, Meto	6423 Woodbine St FL2 Ridgewood NY 11385	123.66	WD022	Ferndale Water
483689	37.-1-2	Neff, Eric	235 Clements Rd Liberty, NY 12754	123.42	WD022	Ferndale Water
483601	121.-1-7.1	Sullivan St Legacy LLC	22 Sullivan Ane Liberty, NY 12754	498.96	WD022	Ferndale Water
483601	121.-1-8	George & Irene Realty	30 Sullivan Ave Liberty, NY 12754	\$ 3,858.30	WD022	Ferndale Water
483601	126.-1-16	Saravia, Sergio	P O Box 127 Liberty, NY 12754	83.16	WD022	Ferndale Water
483689	41.-1-35.2	Wood Barn Trust	433 Harris Rd Ferndale, NY 12734	90.72	WD022	Ferndale Water
483689	29.-1-31	Bernarf, Cole	333 E 43RD St Apt 805 New York, NY 10017	83.16	WD022	Ferndale Water
				\$60,365.57		

2024

## INDIAN LAKE WATER DISTRICT

## RE-LEVIED WATER

2024		COLD SPRING WATER DISTRICT	RE-LEVIED WATER			
SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	21.-2-8	Weigand, John	646 Budd Rd Woodbourne, NY 12788	\$754.56	WD026	Cold Spring
483689	21.-2-7	Chumpitazi, Lucy	40 Mager Ave Liberty, NY 12754	\$911.76	WD026	Cold Spring
483689	21.-2-6.1	Patel, Manharbhai	1060 St Rt 52 Loch Sheldrake, NY 12759	\$880.32	WD026	Cold Spring
483689	21.-1-10	Birkett, Adam	93 Cold Spring Rd., Liberty, NY 12754	\$1,100.40	WD026	Cold Spring
483689	18.-1-46	Kelly, Derrick	105 Cold Spring Rd Liberty, NY 12754	\$754.56	WD026	Cold Spring
483689	21.-5-1	Decicco, Anthony	106 Cold Spring Rd Liberty, NY 12754	\$754.56	WD026	Cold Spring
483689	21.-5-2.2	Gonzalez, Maria	1104 Warren St Utica, NY 13502	\$228.67	WD026	Cold Spring
				\$5,384.83		

2024

## YOUNGS HILL SEWER DISTRICT

## RE-LEVIED WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	18.-1-63	Campbell, Daryl	37 Young's Hill Rd Liberty, NY 12754	\$904.60	SD030	Young's Hill
483689	20.-1-5	Mateo, Amanda	33 Young's Hill Rd Liberty, NY 12754	\$178.06	SD030	Young's Hill
483689	18.-1-58	Nieves, Filiberti	14 Thomas Ave Liberty, NY 12754	\$237.44	SD030	Young's Hill
483689	13.-1-15	Fitzgerald, Theresa	181 Parksville Rd Licity, NY 12754	\$193.86	SD030	Young's Hill
483689	18.-1-56	Erickson, Kristin	45 Young's Hill Rd Liberty, NY 12754	\$2,181.10	SD030	Young's Hill
483689	18.-1-57	Grossman, Sharon	20 Thomas Ave Liberty, NY 12754	\$396.00	SD030	Young's Hill
483689	18.-1-54	McCoach, Patricia	30 Thomas Ave Lility, NY 12754	\$59.40	SD030	Young's Hill
483689	18.-1-55	Dunnigan, John	46 Thomas Ave Liberty, NY 12754	\$99.00	SD030	Young's Hill
483689	13.-1-18	Cerritos-Fiallos, Gustavo	169 Parksville Rd Liberty, NY 12754	\$217.71	SD030	Young's Hill
483689	13.1-17	Colavito, Martin	173 Parksville Rd Liberty, NY 12754	\$39.60	SD030	Young's Hill
				\$4,506.77		

2024

## RT. 55 WATER DISTRICT

## RE-LEVIED WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	29.-1-1	Kispert, Kevin	77 Hemlock St Selden, NY 11784	122.76	WD027	Route 55
483689	29.-1-13.8	Tagliaferro, Christopher	57 Mahogany Lane, Liberty, NY 12754	\$373.86	WD027	Route 55
483689	36.-1-5	Shocker, Darlene	3 Walnut Mtn Rd Liberty, NY 12754	\$328.29	WD027	Route 55
483689	36.-1-146	Cong. Chazon Yesheskal	5308 13th Ave, Suite 413 Brooklyn, NY 11219	\$163.68	WD027	Route 55
483689	36.-1-12	Cong. Kahal Yirie Hashem	5308 13th Ave, Suite 413 Brooklyn, NY 11219	\$8,568.95	WD027	Route 55
483689	29.-1-3	Cong. Yishrie Live	1238 39th St. Brooklyn, NY 11218	\$884.94	WD027	Route 55
483689	29.-1-13.14	Simon, Shabtai	2740 Arkansas Dr Brooklyn, NY 11234	\$524.52	WD027	Route 55
483689	29.-1-2.1	Thalmann, Jessica	5469 St Rt 55 Liberty, NY 12754	\$810.96	WD027	Route 55
483589	36.-1-4	Hernandez, Leslie	P O Box 156 Wht. Sulphur Spr., NY 12787	\$524.52	WD027	Route 55
483689	36.-1-9	Corigliano, Michael	P O Box 388 Ferndale, NY 12734	\$1,148.55	WD027	Route 55
483689	29.-1-13.4	Canais, Anais	299 16th St Brooklyn, NY 11218	\$11.16	WD027	Route 55
483689	29.-1-13.12	Milano, John	P O Box 1052 Liberty, NY 12754	\$421.29	WD027	Route 55
483689	29.-1--13.15	Thayer, Justin	62 Mahogany Ln Liberty, NY 12754	\$689.13	WD027	Route 55
483689	36.-1-6	Heavenly Homes Mgr	35 Seward Ave, Port Jervis, NY 12771	\$524.52	WD027	Route 55
483689	29.-1-13.9	Duncan, Antonia	388 8th St. Brooklyn, NY 11215	122.76	WD027	Route 55
483689	29.-1-17.1	Aldana Bryan	544 St Rt 55 Liberty, NY 12754	750.51	WD027	Route 55
483689	36.-1-23.4	Yeshiva Kavunas Halev	1654 43rd St. Brooklyn, NY 11204	8660.48	WD027	Route 55
483689	36.-1-59.1/0101	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	684.68	WD027	Route 55
483689	36.-1-591./0102	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	684.68	WD027	Route 55
483689	36.-1-59.1/0201	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	684.68	WD027	Route 55
483689	36.-1-59.1/0202	Oholal Lynch LLC	57 Heyward St. brooklyn, NY 11249	684.68	WD027	Route 55
483689	36.-1-59.1/0301	Liberty Hill Realty Corp	320 Roebling St Unit 311 Brooklyn, NY 11211	684.68	WD027	Route 55
483689	36.-1-59.1/0302	Liberty Hill Realty Corp	320 Roebling St Unit 311 Brooklyn, NY 11211	684.68	WD027	Route 55
483689	36.-1-59.1/0401	Jacobowitz, Joel	1274 48th St Brooklyn, NY 11219	684.68	WD027	Route 55
483689	36.-1-59.1/0402	LMS Properties NY LLC	57 Heyward St Brooklyn, NY 11249	684.68	WD027	Route 55
483689	36.-1-59.1/0501	LMS Properties NY LLC	57 Heyward St Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/0502	Salamon, Gabriel	177 Lorimer St Brooklyn, NY 11206	684.67	WD027	Route 55

483689	36.-1-59.1/0601	Perel, Solomon	403 Berry St Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/0602	Silberstein, Solomon	156 Lynch St Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/0701	Stern, Joel	82 Middleton St Apt 1A Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/0702	Greenfield, Chaim	134 s 9th St Apt 5A Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/0801	Katz, Moses	436 Flushing Ave Fl 5 Brooklyn, NY 11205	684.67	WD027	Route 55
483689	36.-1-59.1/0802	Swan Lake Luxury Homes LL	348 Marcy Ave Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/0901	Swan Lake Luxury Homes LL	348 Marcy Ave Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/0902	Swan Lake Luxury Homes LL	348 Marcy Ave Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/1001	Deutsch, Moshe	234 Penn St. Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/1002	63 Greenhills LLC	35 Heyward St. Brooklun, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/1101	Kochav 26 LLC	1342 50th St. Brooklyn, NY 11219	684.67	WD027	Route 55
483689	36.-1-59.1/1102	Gutman, Sharje	134 South 9th St Unit 4A Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/1201	UNY Managemeny LLC	P O Box 110918 Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/1202	UNY Managemeny LLC	P O Box 110918 Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/1301	Berger, David	5906 11th Ave. Brooklyn, NY 11219	684.67	WD027	Route 55
483689	36.-1-59.1/1302	Grunfeld, Moses	194 Middleton St Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/1401	Friedman, Leonard	193 Williamsburg St W Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/1402	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/1501	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/1601	Lefkowitz, Israel	35 Heyward St 3R Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/1701	Ferndale Residence LLC	51 Walton St Apt 301 Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/1801	13 Ganeyden LLC	146 Ross St Brooklun, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/1901	Paskes, Moses	221 Ross St. Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/2001	Weiss, Benjamin	505 Flushing Ave. Brooklyn, NY 11205	684.67	WD027	Route 55
483689	36.-1-59.1/2101	Unit 1C LLC 505 Flushing Ave	24 Taylor St. Brooklyn, NY 11249	684.67	WD027	Route 55
483689	36.-1-59.1/2201	Blue Rock Enterprise LLC	106 Rutledh=ge St Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/2301	23 Gan LLC	159 S 8th St Apt 6L Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/2401	Fleischman, Joel	114 Stockton St. Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/2501	Iliovits, Joseph	59 Lorimer St 1D Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/2601	Fogel, Shiye	398 Walabout St. Unit 1 Brooklyn, NY 11206	684.67	WD027	Route 55
483689	36.-1-59.1/2701	Paskes, Yoel	1337 55th St. Brooklyn, NY 11219	684.67	WD027	Route 55
483689	36.-1-59.1/2801	Guttmann, Chanzi	134 S 9th St Apt 4A Brooklyn, NY 11211	684.67	WD027	Route 55

483689	36.-1-59.1/2901	ISS 6-21 Trust	1422 46th St. Brooklyn, NY 11219	684.67	WD027	Route 55
483689	36.-1-59.1/3001	Singer, Moses	42 Walton St Unit 4B Brooklyn, NY 11211	684.67	WD027	Route 55
483689	36.-1-59.1/3101	L P K III LLC	42 E 15th St. Brooklyn, NY 11211	684.67	WD027	Route 55
				\$55,441.11		

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## STEVENVILLE WATER DISTRICT

## RE-LEVIED WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	DISTRICT NAME
483689	40.-1-13	5143 Swan Lake Corp	3 Walton St Brooklyn, NY 11206	\$216.00	WD021	Stevenville Water District
483689	46.-1-4	Conklin, Stephen	34 Seaman Ave Apt 2D New York, NY 10034	\$282.00	WD021	Stevenville Water District
483689	41.A-6-4	Greenhills 3 LLC	1551 E 8th St Brooklyn, NY 11230	\$138.00	WD021	Stevenville Water District
483689	47.-8-3	Friedman, Trane	49 Mezritch Rd 112 Spring Valley, NY 10977	\$22.00	WD021	Stevenville Water District
483689	47.-5-8	Jacobowitz, Jacob	1274 49th St 144 Brooklyn, NY 11219	\$210.00	WD021	Stevenville Water District
483689	47.-7-1	Ehrlich, Benjamin	1140 38th St Brooklyn, NY 11218	\$375.50	WD021	Stevenville Water District
483689	47.-7-5	Bewe International LLC	15 Stamford Rd Lakewood, NJ 08701	\$282.00	WD021	Stevenville Water District
483689	40.-1-27	Lebovits, Joel	4950 St Rt 55 Ferndale, NY 12734	\$564.00	WD021	Stevenville Water District
483689	41.A-6-3	Illoivits, Joseph	1323 52nd St Brooklyn, NY 11219	\$144.60	WD021	Stevenville Water District
483689	46.-1-10.1	Beecham, Denise	2459 Devoe Terrace Bronx, NY 10468	\$282.00	WD021	Stevenville Water District
483689	44.-1-14	Swan view Homes LLC	1052 E 32nd St Brooklyn, NY 11210	\$483.50	WD021	Stevenville Water District
483689	46.-1-10.5	Lax, Shaindy	1653 58th St Brooklyn, NY 11204	\$1,614.40	WD021	Stevenville Water District
483689	44.-1-17.3	Lake Lodge Motel LLC	4797 St Rt 55 Swan Lake, NY 12783	\$5,122.73	WD021	Stevenville Water District
483689	44.-1-51	AR 1 Floors Inc	191 Rose Ave Jersey City, NJ 07305	\$229.50	WD021	Stevenville Water District
483689	46.-1-8.2	Chai Villas	210 Division Ave Brooklyn, NY 11211	\$616.50	WD021	Stevenville Water District
483689	46.-1-41	Merlmestein, Leonard	1885 47th St Brooklyn, NY 11204	\$1,128.00	WD021	Stevenville Water District
483689	44.-1-17.1	Lake Lodge Resort LLC	4803 St Rt 55 Swan Lake, NY 12783	\$1,832.50	WD021	Stevenville Water District
483689	47.-4-1	Bar Yobhuei LLC	2 Middleton St Brooklyn, NY 11206	\$863.05	WD021	Stevenville Water District
483689	46.-1-43.4	Frank, Yehuda	1 Jackson Ave Spring Valley, NY 10977	\$282.00	WD021	Stevenville Water District
483689	44.-1-64	Levy, Wendy	1434 E 4th St Brooklyn, NY 11230	\$20.94	WD021	Stevenville Water District
483689	47.-6-4.1	64 Stanton Realty Corp	1123 37th St Brooklyn, NY 11218	\$282.00	WD021	Stevenville Water District
483689	47.-5-9	Tyberg, Chaim	1493 50th St Brooklyn, NY 11204	\$285.50	WD021	Stevenville Water District
483689	47.-5-11	Swan Lake Gardens II LLC	173 Wallabout St Brooklyn, NY 11206	\$282.00	WD021	Stevenville Water District
483689	47.-5-10	Tyberg, Chaim	1493 50th St Brooklyn, NY 11206	\$1,337.73	WD021	Stevenville Water District
483689	47.-6-5.1	Jacobovitch, Odol	7 Merriwold Lane N Monroe, NY 10950	\$3,867.50	WD021	Stevenville Water District
483689	47.-3-8	2736 Pitkin LLC	1675 56th St Brooklyn, NY 11204	\$282.00	WD021	Stevenville Water District
483689	47.-5-2	Lagattuta, Thomas	P O Box 108 Swan Lake, NY 12783	\$172.00	WD021	Stevenville Water District
483689	46.-1-48.1	Lagattuta, Mark	PO Box 115 Swan Lake, NY 12783	\$282.00	WD021	Stevenville Water District
483689	47.-3-5.2	Rubenstein, Sara	1675 56th St Brooklyn, NY 11204	\$282.00	WD021	Stevenville Water District
483689	47.-3-4	Rizzitano, Theresa	PO Box 138 Swan Lake, NY 12783	\$326.50	WD021	Stevenville Water District
483689	47.-3-3	Swan Lake Estates Properties LLC	505 Marlboro Rd #5 Wood Ridge, NJ 07050	\$605.00	WD021	Stevenville Water District

483689	47.-1-20	Blyakher, Angela	8342 Abigdon Rd Kew Gardens, NY 11415	\$282.00	WD021	Stevensville Water District
483689	44.-1-18.1	45 Pennington LLC	23 Eisenhower Ave Spring Valley, NY 10977	\$282.00	WD021	Stevensville Water District
483689	45.-4-15	Comfort, Shawn	1489 Briscoe Rd Swan Lake, NY 12783	\$386.34	WD021	Stevensville Water District
483689	45.-4-5	Cielepak, Frances	75-20 Penelope Ave Middle Village, NY 11379	\$359.70	WD021	Stevensville Water District
483689	45.-5-22	Tutini, Nicholas	1450 Briscoe Rd Swan Lake, NY 12783	\$359.70	WD021	Stevensville Water District
483689	45.-5-21	Tutini, Nicholas	1450 Briscoe Rd Swan Lake, NY 12783	\$583.64	WD021	Stevensville Water District
483689	44.-1-5	Kiernan, Maureen	PO Box 13 Swan Lake, NY 12783	\$189.26	WD021	Stevensville Water District
483689	44.-1-39.12	Formoso, Jose	14 Birch Lane Swan Lake, NY 12783	\$763.80	WD021	Stevensville Water District
483689	44.-1-66	Roman, Henry	1369 Briscoe Rd Swan Lake, NY 12873	\$386.34	WD021	Stevensville Water District
483689	44.-1-37	Kazi, Tsede	9 Kenneth Rd Upper Montclair, NJ 07043	\$386.34	WD021	Stevensville Water District
483689	44.-1-28.13	Stallion 007 LLC	8724 3rd Ave Brooklyn, NY 11209	\$463.06	WD021	Stevensville Water District
483689	44.-1-29.1	Swiss Hill Resort LLC	PO Box 254 Fairlawn, NJ 07410	\$1,545.36	WD021	Stevensville Water District
483689	45.-5-12	Islam, Fakhrul	3511 14th Avr Brooklyn, NY 11218	\$386.34	WD021	Stevensville Water District
483689	45.-5-11	Campione, Doreen	PO Box 173 Swan Lake, NY 12783	\$386.34	WD021	Stevensville Water District
483689	46.A-3-8	Katz, Saul	29 S Parker Dr. Monsey, NY 10952	\$282.00	WD021	Stevensville Water District
483689	46.A-3-11	11 Post Rd LLC	183 Wilson St Ste 510 Brooklyn, NY 11211	\$282.00	WD021	Stevensville Water District
483689	46.A-3-22	Epstein, Corinne	3351 Hewlett Ave Merrick, NY 11566	\$330.00	WD021	Stevensville Water District
483689	46.A-2-48	Bransdorfer, Juda	12 Dorsett Rd Spring Valley, NY 10977	\$78.00	WD021	Stevensville Water District
483689	46.A-2-47	Bransdorfer, Juda	12 Dorsett Rd Spring Valley, NY 10977	\$78.00	WD021	Stevensville Water District
483689	46.A-3-18	Mendel, Geri	P O Box 15 Swan Lake, NY 12783	\$351.50	WD021	Stevensville Water District
483689	46.A-2-42	33 Post Rd LLC	33 Post Rd Swan Lake, NY 12783	\$320.50	WD021	Stevensville Water District
483689	46.A-2-36	Lukyanov, Oleg	16 President St Staten Island NY 10314	\$327.76	WD021	Stevensville Water District
483689	46.A-2-44	Bransdorfer, Juda	12 Dorsett Rd Spring Valley, NY 10977	\$66.00	WD021	Stevensville Water District
483689	46.A-2-18	Kwiatkovsky, Chaim	32 Dewhurst St Staten Island, NY 10314	\$120.50	WD021	Stevensville Water District
483689	46.A-2-24	Siedlecki, Helen	PO Box 163 Swan Lake, NY 12783	\$282.00	WD021	Stevensville Water District
483689	46.A-1-16	Ginsberg, Inge	20 W 64th St Apt 31P New York, NY 10023	\$282.00	WD021	Stevensville Water District
483689	45.-4-1.2	Sharei Beracha Inc	91 Tehema St Brooklyn, NY 11218	\$287.70	WD021	Stevensville Water District
483689	45.-4-3.2	Ezras Achim Rab Res Corp	51 Redwood Ln Swan Lake, NY 12783	\$90.42	WD021	Stevensville Water District
483689	45.-4-9	Mir, Emilia	24 Upper Ferndale Rd Liberty, NY 12754	\$386.34	WD021	Stevensville Water District
483689	45.-5-7	Lagatutta, Mark	P O Box 108 Swan Lake, NY 12783	\$789.14	WD021	Stevensville Water District
483689	44.-1-6.1	Term Equities	P O Box 1045 Cathedral Sta. New York, NY 10025	\$296.74	WD021	Stevensville Water District
483689	47.-2-2	Lagatutta, Thomas	P O Box 108 Swan Lake, NY 12783	\$282.00	WD021	Stevensville Water District
483689	44.-1-28.15	Edelstein, Paul	26 Boradway Ste 901 New York, NY 10004	\$386.34	WD021	Stevensville Water District
483689	44.-1-28.56	Elgart. Alan	8 Cedar Ln Swan Lake, NY 12783	\$84.24	WD021	Stevensville Water District
483689	44.-1-27	Smith, William	572 Shore Rd Swan Lake, NY 12783	\$186.34	WD021	Stevensville Water District



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## SWAN LAKE/ BRISCOE RD. SEWER

## RE-LEVIED SEWER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	36.-1-23.4	Yeshiva Kavunas Halev	1654 43rd St. Brooklyn, NY 11204	\$6,373.54	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0101	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	\$281.74	SD042	SW/LK Briscoe Rd
483689	36.-1-591./0102	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	\$281.74	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0201	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	\$281.74	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0202	Oholal Lynch LLC	57 Heyward St. brooklyn, NY 11249	\$281.74	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0301	Liberty Hill Realty Corp	320 Roebling St Unit 311 Brooklyn, NY 11211	\$281.74	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0302	Liberty Hill Realty Corp	320 Roebling St Unit 311 Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0401	Jacobowitz, Joel	1274 48th St Brooklyn, NY 11219	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0402	LMS Properties NY LLC	57 Heyward St Brooklyn, NY 11249	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0501	LMS Properties NY LLC	57 Heyward St Brooklyn, NY 11249	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0502	Salamon, Gabriel	177 Lorimer St Brooklyn, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0601	Perel, Solomon	403 Berry St Brooklyn, NY 11249	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0602	Silberstein, Solomon	156 Lynch St Brooklyn, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0701	Stern, Joel	82 Middleton St Apt 1A Brooklyn, NY 11249	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0702	Greenfield, Chaim	134 s 9th St Apt 5A Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0801	Katz, Moses	436 Flushing Ave Fl 5 Brooklyn, NY 11205	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0802	Swan Lake Luxury Homes LLC	348 Marcy Ave Brooklyn, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0901	Swan Lake Luxury Homes LLC	348 Marcy Ave Brooklyn, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/0902	Swan Lake Luxury Homes LLC	348 Marcy Ave Brooklyn, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1001	Deutsch, Moshe	234 Penn St. Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1002	63 Greenhills LLC	35 Heyward St. Brooklun, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1101	Kochav 26 LLC	1342 50th St. Brooklyn, NY 11219	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1102	Gutman, Sharge	134 South 9th St Unit 4A Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1201	UNY Managemeny LLC	P O Box 110918 Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1202	UNY Managemeny LLC	P O Box 110918 Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1301	Berger, David	5906 11th Ave. Brooklyn, NY 11219	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1302	Grunfeld, Moses	194 Middleton St Brooklyn, NY 11206	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1401	Friedman, Leonard	193 Williamsburg St W Brooklyn, NY 11211	\$281.73	SD042	SW/LK Briscoe Rd
483689	36.-1-59.1/1402	L P and K LLC	74 Ross st Apt 4N Brooklyn, NY 11249	\$281.73	SD042	SW/LK Briscoe Rd



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## INFIRMARY SEWER

2024

WHITE SULPHUR WATER

RE-LEVIED WATER

SWIS CODE	SBL	PROPERTY OWNER'S NAME	ADDRESS	AMOUNT DUE	RELEVY	District Name
483689	34.-1-14	Barkley, Thomas	3212 St Rt 52 White Sulphur Springs, NY 12787	\$160.50	WD020	W S S Water
483689	32.-3-27	Nietzel, Edward	3184 Rt 52 White Sulphur Springs, NY 12787	\$301.74	WD020	W S S Water
483689	32.-3-24	Connolly, Theresa	3196 Rt 52 White Sulphur Springs, NY 12787	\$576.21	WD020	W S S Water
483689	32.-3-28.2	CRG Holdings LLC	52 Cox Ave Armonk, NY 10504	\$241.29	WD020	W S S Water
483689	34.-1-8	Bazel Gilad	627 E New York Ave #4RF Brooklyn, NY 11203	\$495.97	WD020	W S S Water
483689	34.-3-3	J & S Housing LLC	P O Box 383 Ferndale, NY 12734	\$280.56	WD020	W S S Water
483689	34.-1-2.2	Townsend, Nelson	3911 SW 56th CT Fort Lauderdale, FL 33312	\$771.48	WD020	W S S Water
483689	34.-3-6	Parks, James	3245 Rt 52 White Sulphur Springs, NY 12787	\$332.24	WD020	W S S Water
483689	34.-3-9.1	Thatcher, Holly	3267 Rt 52 White Sulphur Springs, NY 12787	\$332.78	WD020	W S S Water
483689	34.-2-1	Alps View Holding LLC	1183 E 28th St Brooklyn, NY 11210	\$1,064.62	WD020	W S S Water
483689	32.-3-10.2	Jamil, Kelly	1713 Ulster Heights Rd Ellenville, NY 12428	\$221.44	WD020	W S S Water
483689	32.-3-13.1	Haven, Andrew	P O Box 361 White Sulphur Springs, NY 12787	\$70.62	WD020	W S S Water
483689	32.-2-23	Neff, Eric	235 Clements Rd Liberty, NY 12754	\$477.23	WD020	W S S Water
483689	32.-2-15	Caroleo, John	537 Davis St N. Babylon, NY 11703	\$301.74	WD020	W S S Water
483689	32.-2-31.1	Esposito, James	103 Moneral Spr. Rd White Sulphur Springs, NY 12787	\$301.74	WD020	W S S Water
483689	32.-2-18	Rivera, Mary	PO Box 44 White Sulphur Springs, NY 12787	\$182.44	WD020	W S S Water
483689	39.-1-2	Saravia, Ebony	225 Beach St Apt 3F West Haven, CT 06516	\$135.36	WD020	W S S Water
483689	32.-1-9	Austin, Scott	1230 Dahlia Rd Livingston Manor, NY 12758	\$97.38	WD020	W S S Water
483689	32.-6-3	Barber, Charles	P O Box 268 White Sulphur Springs, NY 12787	\$94.16	WD020	W S S Water
483689	33.-6-3	Gales, Adrienne	PO Box 41 Thompson Ridge, NY 10985	\$1,689.54	WD020	W S S Water
483689	32.-1-8	Zutrau, Kelly	1222 Dahlia Rd Livingston Manor, NY 12758	\$223.82	WD020	W S S Water
483689	38.-1-38.1	Feigenbaum, Eric	1546 76th St Brooklyn, NY 11228	\$182.97	WD020	W S S Water
483689	38.-1-34.19	Edwards, Thomas	P O Box 13 White Sulphur Springs, NY 12787	\$358.99	WD020	W S S Water
483689	32.-4-18	Edwards, Thomas	P O Box 13 White Sulphur Springs, NY 12787	\$129.47	WD020	W S S Water
483689	32.-4-20	Restoration Family Min.	PO Box 481 Ferndale, NY 12734	\$898.81	WD020	W S S Water
483689	32.-2-26	3370 St Rt 52 LLC	PO Box 433 Woodbourne, NY 12788	\$301.74	WD020	W S S Water
483689	32.-1-4	Espinosa, Teresa	PO Box 1782 New Rochelle, NY 10802	\$301.74	WD020	W S S Water

483689	32.-6-6	Caputo, Theresa	P O Box 3 White Sulphur Springs, NY 12787	\$145.01	WD020	W S S Water
483689	31.-1-22.2	L H Realty USA LLC	265 Remsen Ave Brooklyn, NY 11212	\$694.97	WD020	W S S Water
483689	32.-1-16.1	Horton, Katelyn	36 Schoolhouse Rd Livingston Manor, NY 12759	\$353.12	WD020	W S S Water
483689	32.-2-13	Atkins, Kelly	PO Box 233 White Sulphur Springs, NY 12787	\$346.69	WD020	W S S Water
483689	32.-5-6	Mile High Club LLC	320 Mount Airy Rd New Windsor, NY 12553	\$224.70	WD020	W S S Water
483689	33.-1-2	Rosenblum, Rebecca	3346 St Rt 52 White Sulphur Springs, NY 12787	\$301.74	WD020	W S S Water
483689	31.-1-22.5	Bauer, Brenda	PO Box 216 White Sulphur Springs, NY 12787	\$301.74	WD020	W S S Water
483689	31.-1-21	Beach, Jason	P O Box 242 White Sulphur Springs, NY 12787	\$70.62	WD020	W S S Water
483689	32.-1-1.2	Abramson, Dense	PO Box 59 White Sulphur Springs, NY 12787	\$460.66	WD020	W S S Water
483689	31.-1-24	Merchant, Stephen	P O Box 584 Liberty, NY 12754	\$301.74	WD020	W S S Water
483689	32.-1-13	Edwards, Alice	3418 St Rt 52 White Sulphur Springs, NY 12787	\$301.74	WD020	W S S Water
483689	32.-2-24.2	Filipovits, John	P O Box 251 White Sulphur Springs, NY 12787	\$154.72	WD020	W S S Water
483689	32.-1-4	Hogencamp, Robert	P O Box 96 White Sulphur Springs, NY 12787	70.62	WD020	W S S Water
483689	32.-3-1.1	Decker, Frank	P O Box 214 White Sulphur Springs, NY 12787	499.18	WD020	W S S Water
483689	32.-3-17	Miller, Myron	54 Mineral Springs Rd Livingston Manor, NY 12758	70.62	WD020	W S S Water
483689	32.-3-19	Esposito, James	P O Box 113 White Sulphur Springs, NY 12787	70.62	WD020	W S S Water
483689	32.-3-9.2	Gorelick, Jeremy	34 Mineral Springs Rd Livingston Manor, NY 12758	5.83	WD020	W S S Water
483689	39.-1-3	Eggler, David	17 Jewett City Rd Preston, CT 06365	116.16	WD020	W S S Water
483689	32.-2-29	W S S Inn Enterprises	P O Box 15 Ferndale, NY 12734	188.32	WD020	W S S Water
483689	33.-1-1	Diehl's on the Mountain LLC	1140 Dahlia Rd Livingston Manor, NY 12758	70.62	WD020	W S S Water
483689	38.-1-34.15	Beseth Steven	P O Boox 28 White Sulphur Springs, NY 12787	63.56	WD020	W S S Water
483689	38.-1-34.18	Edwards, Thomas	P O Box 13 White Sulphur Springs, NY 12787	70.62	WD020	W S S Water
483689	38.-1-34.22	McRae, Gene	71 White Sulphur Rd Swan Lake, NY 12783	11.77	WD020	W S S Water
483689	32.-4-15	Bivins, Andrew	P O Box 387 White Sulphur Springs, NY 12787	76.51	WD020	W S S Water
483689	33.-5-7	Viering, Donna	P O Box 217 White Sulphur Springs, NY 12787	70.62	WD020	W S S Water
483689	32.-1-2	Knack, Richard	1192 Dahlia Rd Livingston Manor, NY 12758	70.62	WD020	W S S Water
483689	32.-2-3.1	Karp, Iris	315 W 23rd St Apt 2W New York, NY 10011	70.62	WD020	W S S Water
483689	32.-2-6	Rosencranse, Bruce	P O Box 1124 Livingston Manor, NY 12758	70.62	WD020	W S S Water
483689	32.-6-2	Constable, Justina	P O box 183 Liberty, NY 12754	70.62	WD020	W S S Water
483689	32.-6-12	Funcheon-Kolariok, Melissa	501 Tanzman Rd Parksville, NY 12768	70.62	WD020	W S S Water
483689	32.-2-11	Vanderweil, John	P O Box 337 White Slphur Springs, NY 12787	103.44	WD020	W S S Water

**\$16,797.65**



**HASC Diagnostic & Therapeutic Treatment Center**

**Parksville, Sullivan County, New York**

Camp HASC currently operates a NYS approved therapy center as part of the Camp HASC summer program. Our existing facility provides a wide range of therapy services to our summer clients, including Occupational, Physical, Aquatic and Speech therapies.

Our proposal addresses the community's growing need for quality therapeutic and specialized outpatient medical care. In transitioning to a year-round center, we aim to work with and compliment existing local and regional service providers.

An expansion of 7500 square feet will ensure we are able to provide professional care and services as an outpatient facility for public use throughout the school year as well as for individuals with developmental disabilities in our care each summer.

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The creation of a state-of-the-art Federally Qualified Health Complex and NYS DOH Article 28 Therapy Complex will:

- Provide local at-risk and underserved residents much needed comprehensive primary and specialized outpatient health care, therapeutic treatment and services, a critical need given recent hospital closures in the region.
- Continue to provide therapeutic services to summer residents with autism, special needs, developmental and intellectual disabilities at Camp HASC during the months of June through August.
- Boost local economy by providing community focused employment opportunities

The proposed **Diagnostic & Therapeutic Treatment Center** will work in harmony with and will compliment existing local and regional service providers by focusing on the growing needs of the local community, including:

- Comprehensive medical service
- Dental
- Pediatric/Internal medicine
- Occupation Therapy
- Speech therapy

- Physical Therapy
- Aquatic Therapy
- Rehabilitation

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### **Summer Program Component of the Diagnostic & Therapeutic Treatment Center**

Camp HASC currently provide world-class, Occupational, Physical, Speech & Music Therapies tailored to meet their individual needs and assigned mandates of our camper population. The combination of a wide range of therapeutic activities, a dedicated, professional staff, as well as after-hours therapeutic carry-over in bunkhouses, at the pool and all around campus, enables our campers to reach goals beyond their parents' and schools' imagination and expectations.

In our current center, we provide the following services:

- Center for Applied Behavior Analysis
- Pediatric Therapy Center
- Clinical Treatment Rooms
- Snoezelen Multi-Sensory Therapy Room
- Positioning & Mobility Motor Skills Center
- Adaptive Daily Living Instruction (ADL)
- Hydro-Therapy Aquatic Center
- Occupational Therapy Center
- Soft Play Safe Space
- Touch Screen & Communication Board Programming

In expanding the HASC Diagnostic & Therapeutic Treatment Center, we seek to provide

- "Step-By-Step" Therapeutic Treadmills
- Play Based Motor Planning Center
- iTherapy Computer System
- Vibro-Acoustic Room
- Adaptive horticultural therapy
- Accessible / Adaptive Climbing Wall

Recovery Funds Summary as of 10/30/24

**Illegal Dumping**

Amount requested:	\$ 20,000.00
5/31/2022 Spray Wand	\$ 16.99
6/2/2022 Plant Food	\$ 112.34
6/6/2022 Emergency Lights	\$ 60.54
6/15/2022 Signs for Truck	\$ 127.97
6/30/2022 gas	\$ 276.20
7/14/2022 Trash	\$ 27.10
7/31/2022 gas	\$ 202.85
8/2/2022 Trash	\$ 103.40
8/31/2022 gas	\$ 288.11
8/5/2022 Water Pump	\$ 59.99
8/3/2022 Safety Vests	\$ 23.98
2022 Payroll	\$ 7,656.65
9/30/2022 GAS	<u>\$ 288.11</u>
Total 2022 Expenditures	\$ 9,244.23
4/30/2023 Gas	\$ 164.37
5/31/2023 Gas	\$ 282.31
8/16/2023 Home Depot	\$ 64.03
2023 Payroll	\$ 2,097.75
10/17/2023 Trash	\$ 28.80
11/28/2023 Trash	<u>\$ 44.40</u>
Total 2023 Expenditures:	<u>\$ 2,681.66</u>
6/6/2024 Vehicle Maintenance	\$ 131.47
Total 2024 Expenditures:	<u>\$ 131.47</u>
Balance:	\$ 7,942.64

**Cleanup of Used Tires**

Amount requested:	\$ 24,866.00
4/11/2023 Jeff Sanitation	\$ 5,477.00
	<u>\$ -</u>
Total 2023 Expenditures:	\$ 5,477.00
2/8/2024 Mahantango	\$ 1,799.38
2/14/2024 Mahantango	\$ 1,411.00
3/4 & 3/13/24 Mahantango	\$ 1,577.23
3/22 & 3/29 Mahantango	\$ 3,352.00
3/31/2024 Kays Trucking	\$ 8,750.00
4/30/2024 SC Treasurer	\$ 1,066.20
Total 2024 Expenditures:	<u>\$ 17,955.81</u>
Balance:	\$ 1,433.19

Recovery Funds Summary as of 10/30/24

Portable Concession Stand

Amount requested:	\$ 10,000.00
	\$ -
	\$ -
Total Expenditures:	\$ -
Balance:	\$ 10,000.00

Infrastructure/Water Search

Amount requested: \$ 154,796.24

10/14/2022 Delaware Eng #1	\$ 520.00
11/17/2022 Delaware Eng #2	\$ 2,105.00
12/19/2022 Delaware Eng #3	\$ 4,386.25

Total 2022 Expenditures: \$ 7,011.25

1/19/2023 Dealware Eng #4	\$ 1,525.00
2/6/2023 Delaware Eng #5	\$ 405.00
3/13/2023 Delaware Eng #6	\$ 3,397.50
4/24/2023 Delaware Eng #7	\$ 6,007.99
5/15/2023 Delaware Eng #8	\$ 2,317.50
6/13/2023 Delaware Eng #9	\$ 3,075.00
7/13/2023 Delaware Eng #10	\$ 2,842.50
8/30/2023 Delaware Eng #11	\$ 285.00
9/29/2023 Delaware Eng #12	\$ 1,757.50
10/24/2023 Delaware Eng #13	\$ 105.00
11/22/2023 Delaware Eng #14	\$ 3,925.03
12/22/2023 Delaware Eng #15	\$ 6,675.00

Total 2023 Expenditures: \$ 32,318.02

2/20/2024 Delaware Eng #16	\$ 2,400.00
3/26/2024 Delaware Eng #17	\$ 1,760.00
6/19/2024 Delaware Eng #18	\$ 655.00
7/22/2024 Delaware Eng #19	\$ 854.40

Total 2024 Expenditures: \$ 5,669.40

Balance: \$ 109,797.57

Chamber Funds

Amount requested: \$ 6,411.90

11/15/2023	\$ 6,411.90
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\$ -

Total Expenditures: \$ 6,411.90

Balance: \$ -

Recovery Funds Summary as of 10/30/24

WSS Grant Administration		
Amount requested:	\$ 45,000.00	
2/22/2022 Blauer Inv #1	\$ 3,800.00	
3/31/2022 Blauer Inv #2	\$ 5,000.00	
5/6/2022 Blauer Inv #3	\$ 3,800.00	
8/3/2022 Blauer Inv #4	\$ 700.00	
8/31/2022 Blauer Inv #5	\$ 600.00	
10/1/2022 Blauer Inv #6	\$ 400.00	
11/1/2022 Blauer Inv #7	\$ 600.00	
12/16/2022 Blauer Inv #8	\$ 600.00	
12/3/2022 Blauer Inv #9	\$ 1,600.00	
Total 2022 Expenditures:	\$ 17,100.00	
1/30/2023 Blauer Inv #10	\$ 1,000.00	
3/1/2023 Blauer Inv #11	\$ 1,000.00	
4/4/2023 Blauer Inv #12	\$ 1,800.00	
5/10/2023 Blauer Inv #13	\$ 1,200.00	
5/31/2023 Blauer Inv #14	\$ 800.00	
7/5/2023 Blauer Inv #15	\$ 2,400.00	
8/11/2023 Blauer Inv #16	\$ 2,600.00	
9/8/2023 Blauer Inv #17	\$ 1,600.00	
10/7/2023 Blauer Inv #18	\$ 3,000.00	
11/5/2023 Blauer Inv #19	\$ 3,800.00	
12/31/2023 Blauer Inv #20	\$ 3,000.00	
Total 2023 Expenditures	\$ 22,200.00	
1/31/2024 Blauer Inv #21	\$ 2,200.00	
3/10/2024 Blauer Inv #22	\$ 1,600.00	
4/1/2024 Blauer Inv #23	\$ 600.00	
5/13/2024 Blauer Inv #24	\$ 800.00	
6/16/2024 Blauer Inv #25	\$ 500.00	
Total 2024 Expenditures:	\$ 5,700.00	
Balance:	\$ -	

Misc		
12/15/2022 75" TV	\$ 688.00	
Total:	\$ 688.00	

Highway Equipment		
Amount requested:	\$ 132,000.00	
5/10/2023 Gradall	\$ 82,000.00	
Total 2023 Expenditures:	\$ 82,000.00	
10/22/2024 Freightliner	\$ 50,000.00	
Total 2024 Expenditures	\$ 50,000.00	
Balance:	\$ -	

Recovery Funds Summary as of 10/30/24

Water and Sewer Equipment			
Amount requested:	\$	40,000.00	
7/9/2024 Jet Vac		\$ 40,000.00	
Total Expenditures:	\$	40,000.00	
Balance:		\$	-

Parks and Recreation Shed			
Amount requested:	\$	13,487.00	
5/7/2012 Greys Woodworks		\$ 13,487.00	
Total Expenditures:	\$	13,487.00	
Balance:		\$	-

Building/Assessor Relocation			
Amount requested:	\$	75,000.00	
1/8/2024 Cirillo Arch Inv #1		\$ 10,984.38	
3/1/2024 Cirillo Arch Inv #2		\$ 2,601.56	
4/8/2024 Cirillo Arch Inv #3		\$ 2,601.56	
Total Expenditures:	\$	16,187.50	
Balance:		\$ 58,812.50	

Microsoft 365/Email Backups			
Amount requested:	\$	18,877.44	
10/30/2024 Microsoft 365		\$ 17,729.28	
Email Backups		\$ 1,148.16	
Total Expenditures:	\$	18,877.44	
Balance		\$	-

	2022	2023	2024	Budgeted	Spent	Balance
Totals:						
Total Requested:	\$ 541,126.58					
Illegal Dumping	\$ 9,244.23	\$ 2,681.66	\$ 131.47	\$ 20,000.00	\$ 12,057.36	\$ 7,942.64
Tire Cleanup		\$ 5,477.00	\$ 17,955.81	\$ 24,866.00	\$ 23,432.81	\$ 1,433.19
Concession	\$ -			\$ 10,000.00	\$ -	\$ 10,000.00
Bldg/Assessor Relocation			\$ 16,187.50	\$ 75,000.00	\$ 16,187.50	\$ 58,812.50
Water Search	\$ 7,011.25	\$ 32,318.02	\$ 5,669.40	\$ 154,796.24	\$ 44,998.67	\$ 109,797.57
Chamber Funds	\$ 6,411.90			\$ 6,411.90	\$ 6,411.90	\$ -
WSS Grant Adm	\$ 17,100.00	\$ 22,200.00	\$ 5,700.00	\$ 45,000.00	\$ 45,000.00	\$ -
Misc	\$ 688.00			\$ 688.00	\$ 688.00	\$ -
Highway Equipment		\$ 82,000.00	\$ 50,000.00	\$ 132,000.00	\$ 132,000.00	\$ -
WS Equipment	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -
PR Shed			\$ 13,487.00	\$ 13,487.00	\$ 13,487.00	\$ -
Microsoft 365/Email Backups			\$ 18,877.44	\$ 18,877.44	\$ 18,877.44	\$ -
TOTAL:	\$ 40,455.38	\$ 144,676.68	\$ 168,008.62	\$ 541,126.58	\$ 353,140.68	\$ 187,985.90
BALANCE:	\$ 500,671.20	\$ 355,994.52	\$ 187,985.90			
Total Spent:	\$ 353,140.68					